WEST CHICAGO PUBLIC LIBRARY DISTRICT

BOARD MEETING
BOARD OF LIBRARY TRUSTEES
MAIN PROGRAM ROOM
MONDAY, OCTOBER 26, 2026
7:00 PM

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (630) 231-1552, by email at admin@wcpld.info or in writing, not less than five (5) working days prior to the meeting.

AGENDA

A. Call to Order — Corrine Jakacki-Dattomo, President

B. Roll Call — Laura Finch, Secretary

C. Approval of the Minutes
   1. Board Meeting – September 28, 2026 — ACTION

D. Recognition of the Public

E. Public Comments -- Limited to 3 Minutes

F. Agenda – Additions/Deletions

G. Treasurer's Report — Aimee Cavataio, Treasurer
   1. Approval of the Bills for October 2026
   2. Financial Statements for September 2026

H. Communications

I. Reports
   1. President — Corrine Jakacki-Dattomo
   2. Library Director — ATTACHMENT
      a. Strategic Planning Update
   3. Department Managers — ATTACHMENT
   4. ILA Annual Conference — VARIOUS

J. Unfinished Business
   None

K. New Business

1. Adopt Tentative Levy Ordinance 26-05: An Ordinance for the Levying and Assessment of Taxes by the West Chicago Public Library District, DuPage County, Illinois, for the Fiscal Year Beginning July 1, 2026 and Ending June 30, 2027. **ACTION**
2. Resolution 26-05: Estimate of Funds Needed for the Fiscal Year Beginning July 1, 2026 and Ending June 30, 2027 **ACTION**
3. Resolution 26-06: Amending the Amended By-Laws of the Library Insurance Management and Risk Control Combination (LIMRiCC) Organization to Allow for Substantive Amendments to the By-Laws of the Organization **ACTION**
4. Resolution 26-07: Amending the Amended Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control Combination (LIMRiCC) to Allow For Substantive Amendments to the Intergovernmental Agreement **ACTION**
5. Resolution 26-08: Resolution Providing for the Execution of an Intergovernmental Agreement with the Library Insurance Management and Risk Control Combination ("LIMRiCC") ACTION

L. Closed Session

The President may entertain a motion to enter closed session in accordance with the Illinois Open Meetings Act. **ACTION**

M. Return to Open Session

N. Adjournment

DRAFT MINUTES ONLY

WEST CHICAGO PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
MONDAY, SEPTEMBER 28, 2026
7:00 P.M.

A. CALL TO ORDER: President Jakacki called the meeting to order at 7:00 p.m.

B. ROLL CALL:
TRUSTEES PRESENT: Corrine Jakacki, President; Pat Weninger, Vice President; Aimee Cavataio, Treasurer; Maureen Navadomskis, Sufiyan Mohammed, and Michael Wonderly, Members. Absent: Laura Finch, Secretary. (Entered after the meeting after it commenced.)

STAFF PRESENT: Benjamin R. Weseloh, Library Director; Amanda Ghobrial, Assistant Director and HR Manager; Gabe Cardenas, Circulation Manager; Nick Del Giudice, Public Relations Specialist; Juan Martinez, Facilities Assistant; Michael Novy, Technical Services; Jason Rock, Information Technology Librarian; Luke Sutton, Youth Services Manager;.

C. APPROVAL OF THE MINUTES:
1. Regular Meeting - August 24, 2026: Mr. Wonderly moved to approve the August 24, 2026 Minutes as amended; seconded by Ms. Cavataio.

- Page 1, Item G-1, Ms. Cavataio is the person who moved to approve the for bills for August 2026.
- Page 2, Item G-2, Ms. Cavataio is the person who reported on the Financial Statements for July 2026.
- Page 3, third paragraph, election day next year is April 6, 2027.

Approved by unanimous voice vote.

2. Public Hearing: Budget & Appropriation - September 14, 2026: Ms. Navadomskis moved to approve the Minutes of the September 14, 2026 Public Hearing on the Budget and Appropriation Ordinance as amended; seconded by Mr. Wonderly.

- Ms. Jakacki's name will be added to the present at roll call list.
Motion carried by unanimous voice vote.

3. Special Board Meeting - September 14, 2026: Mr. Wonderly moved to the Minutes of the Special Board Meeting of September 14, 2026, as amended; seconded by Ms. Cavataio.

- Ms. Jakacki's name will be added to the present at roll call list.
Motion carried by unanimous voice vote.

D. RECOGNITION OF THE PUBLIC: None.

E. PUBLIC COMMENTS: None.

F. AGENDA - ADDITIONS/DELETIONS: None.

G. TREASURER'S REPORT:
1. Approval of the Bills for September 2026: Ms. Cavataio moved to approve the September bills in the amount of $226,819.30; seconded by Ms. Weninger.
Roll Call Vote - Yes: Cavataio, Mohammed, Navadomskis, Weninger, Wonderly, Jakacki. Absent: Ms. Finch.

2. Financial Statements for August 2026: Ms. Cavataio reported that the bills for the month normalized with no significant or unusual one-off expenses. As of August 31, 2026 the Library has collected nearly $1.7 million or 51% of revenue. Year-to-date expenditures are approximately $610,000, or 19% of the budget. Cash remains sufficient for operations, and overall there are no concerns with the financials as presented.

H. COMMUNICATIONS: None.

I. REPORTS:
1. President: Ms. Jakacki stated that representatives of the three consultant organizations will be joining the meeting via Zoom today. They have been instructed to give a short presentation, and then the trustees will each ask one of six questions to each consultant group. After each consultant group has made their presentation and the questions were asked, the board will return to the New Business items on the agenda and then discuss the selection of a consultant.

(Ms. Finch entered.)

The ILA conference is coming up, and the Director and a few staff members will be attending. President Jakacki asked if the staff members who attend the conference would compile a report of what they experienced and share it with the trustees.

2. Library Director: Mr. Weseloh stated that the audit work was completed onsite September 14 and 15, 2026, with Lauterbach & Amen. The field work went smoothly, and the IPLAR draft report has been completed. The audit process is on track to be completed on time, and the Management Discussion & Analysis should be ready for approval at the November board meeting. The audit should be completed and presented at the January board meeting.

All financial accounts held at FNBC have been closed as of September 1, 2026, and remaining monies were transferred into the Library's Republic

Bank general checking account.

There have been four board of trustee nominating packets picked up from the library so far for the April 2027 Consolidated General Election.

There are two new hires in the Circulation Department.

The Metra Next Path Library Campaign, the marketing and promotion that several of the west suburban libraries have promoted on the Metra trains, ran a first round of ads from March 8 to 29, 2026, and received 299 scans. The second round of ads ran from June 8 to July 5, 2026, but staff have indicated some ads were still up on August 25, and they received 205 total scans. The third round of four ads is scheduled to run September 7 to October 4, 2026; and a fourth round will run from November to December 2026.

There are currently 307 children active in the Dolly Parton Imagination Library program through the West Chicago Library. This program provides books to children and families that help them prepare for academic success as they enter school and enjoy the love of reading.

The concrete slab for the WeGo Full Steam Ahead train sculpture has been poured in front of the library. The Library's train is roughly halfway painted and is expected to be installed by October 24, 2026 in advance of the Trunk Or Treat event. The library's train will be a permanent installation.

The Director stated that between the September and October board meetings he will be taking six and a half vacation days and will be gone for three conference days.

3. Department Managers: Written reports from department managers were included in the board packets. Luke Sutton, the Youth Services manager, gave a presentation to the board.

Mr. Sutton presented on his launching a mental health, wellness, and accessibility collection, called Village At Work, with a little help from Elephant, Gerald, and Piggy, characters from the series written by Mo Willems. The department is using the series to help kids learn how to read.

Mr. Sutton last year attended a children's and teens' managers meeting at Arlington Heights Public Library where the group was given a tour of the children's department and shown a small collection called the Accessibility Support Collection, which contained various resources to support patrons with sensory and ability challenges. The resources includes items to assist persons with dyslexia, auditory function, cognitive disabilities, and autism spectrum disorder. These resources

can be combined with a Library of Things to connect with the Adult Services collection, and also can be made available to adults who work with children, such as teachers, social services professionals, and hearing and reading specialists. Some uses of the materials can be to help record a podcast, meditate, cope with stress, or to help fall asleep faster.

Mr. Sutton was contacted by Molly Beck Dean of WeGo Together for Kids to present a grant opportunity specific to youth mental health. Purposeful library services for young people go hand in hand with mental health as they focus on empowering readers with literacy, building self-confidence, developing empathy for others, and encouraging a love and understanding of our world.

The department has shifted the entire collection to make room for its ever-expanding graphic novel collection, combined Spanish materials for easier access, created shelf display space, and housed early childhood kits closer together.

Lisette Carmono, a social worker with WeGo Together for Kids, collaborated with the department last year on story time programming, wellness to-go bags, and patron information. The grant funds also purchased several items to be used in the department's Imagination Station play area and a handful of print materials for general circulation.

Teachers have used for classroom management timers, various chimes, and Tibetan singing bowls to create more calming, well-rounded learning environments. Other resources include a wobble stool, weighted lap pad, various fidgets, American Sign Language resources, emotion and coping skills games, and puzzles. Storage and circulation processes are being addressed. This project serves a public need and demonstrates a commitment to several aspects of the strategic plan.

The YS team plays a key role in collecting materials, developing kits, preparing in-house promotional materials, establishing and maintaining space, and translating information. Members of the WeGo committee collaborative expended funding and expertise, Technical Services provides storage and circulation solutions, and accepted deliveries.

Mr. Sutton has been sharing information about this collection at school outreach and collaboration events; and the collection will be promoted through the library's website, emails, outreach events, and internal signage and display.

J. UNFINISHED BUSINESS: None.

K. NEW BUSINESS:
1. Adoption of Certificate of Estimated Revenues by Source: Ms. Finch moved to approve the Estimated Revenues by Source in the amount of $4,897,869; seconded by Mr. Wonderly. The certificate will be filed with the County Clerk's Office.
Roll Call Vote - Yes: Cavataio, Finch, Mohammed, Navadomskis, Weninger, Wonderly, Jakacki. Motion carried.

2. Interviews with Strategic Planning Consultants (via Zoom)
a. Interview 1 @ 7:30 p.m.: Rethinking Libraries
b. Interview 2 @ 8:10 p.m.: Fast Forward Libraries
c. Interview 3 @ 8:15 p.m.: Library Strategies

3. Selection of the Consultant to Assist the West Chicago Public Library District with Strategic Plan: Ms. Finch moved to discuss the selection of the consultant for the Library's next strategic plan; seconded by Mr. Wonderly.
Motion carried by unanimous voice vote.

The Library received a total of ten proposals, and the Board had narrowed the prospective consultant companies down to three, from which they were provided presentations via Zoom.

The Trustees and Director discussed their impressions of strengths/weaknesses of each of the three consultant presentations. Important points reviewed were the strategies around programming, space planning and design, serving the non-English-speaking patrons, action plan, check-in during the strategic plan process and implementation, and cost.

Ms. Navadomskis moved to select Rethinking Libraries to provide strategic plan consulting services to the Library; seconded by Ms. Weninger.

Roll Call Vote - Yes: Cavataio, Finch, Mohammed, Navadomskis, Weninger, Wonderly, Jakacki.
Motion carried.

L. CLOSED SESSION: None held.

M. RETURN TO OPEN SESSION: None required.

N. ADJOURNMENT: Ms. Jakacki stated there was no need to go into Closed Session, therefore no need to return to Open Session, and therefore she adjourned the meeting at 9:57 p.m.

WEST CHICAGO PUBLIC LIBRARY DISTRICT

BOARD MEETING DATE: **26-Oct-26**

FINANCIAL STATEMENT DATE: **September 30, 2026**

Payroll dated:

9/11/2026	Net Payroll	$	41,216.06
	Federal Liability Payment	$	12,754.08
	State Liability Payment	$	2,583.69
	Paylocity Fee	$	-
9/25/2026	Net Payroll	$	42,234.23
	Federal Liability Payment	$	12,939.89
	State Liability Payment	$	2,619.28
	Paylocity Fee	$	737.84
TOTAL		$	115,085.07

Republic Bank

Operating - Manual Cks	Check No.	$	19,541.83
Operating - System Cks	Check No.	$	124,844.55
Operating - Credit Card	Check No.	$	3,550.10
Librarian's Petty Cash	Check No.	$	1,250.00
TOTAL		$	149,186.48

Total Bills for Approval	$	264,271.55

Board Approval
Signature: _____

_____

Board Approval Date: _____

West Chicago Public Library District
Unpaid Bills Detail
As of October 16, 2026

	Date	Num	Memo/Description	Due Date	Amount
ACC Business					
800-322-3076					
	10/11/2026	1091622217	TECH: Internet Services Sep 11-Oct 10, 2026	11/10/2026	618.78
Total for ACC Business					**$ 618.78**
Albertsons | Safeway					
866-450-3431					
	09/16/2026	720266-091626-3338	AS: PROGRAM: Planting Materials and Water	10/16/2026	36.40
Total for Albertsons | Safeway					**$ 36.40**
Amanda Ghobrial					
	10/09/2026		ADMIN: TRAVEL: ILA Conference Peoria, IL 10/6-10/8/2026	11/08/2026	230.82
Total for Amanda Ghobrial					**$ 230.82**
Amazon Capital Services					
	09/19/2026	1TWG-LTNW-P7LD	YS: Trunk or Treat Halloween Trophy	10/19/2026	29.95
	09/21/2026	1DWV-6NCJ-DFDR	AS: Book	10/21/2026	27.63
	09/21/2026	1VQV-YLR4-D4WD	YS: Kraft Brown Paper Bags	10/21/2026	47.01
	09/21/2026	1WHJ-LMGM-C6OO	ADMIN: Magnetic Tape Roll 1/2" wide	10/21/2026	11.95
	09/21/2026	16WW-GDMV-MMQW	YA: Pens, pencils, highlighters, keychains, stickers, pencil pouches, and keychains	10/21/2026	213.84
	09/22/2026	1G3N-J17T-3XDD	YS: AV-Mat Tonies Figurine	10/22/2026	17.99
	09/24/2026	1DD6-GWRT-6R3Y	YS: AV-Mat Tonie Figurines	10/24/2026	77.98
	09/28/2026	1FGT-66FX-HXVQ	YA: PROGRAM: Craft Supplies	10/28/2026	17.82
	09/28/2026	19NJ-3VGD-R196	YS: PROGRAM: Read n Roll Book	10/28/2026	11.40
	09/28/2026	19Y6-V9JV-9J9R	YA: PROGRAM: Craft Supplies	10/28/2026	103.34
	09/28/2026	1W7N-JH9G-DP4N	ADMIN: CIRC: Index Card Holders and Tape Dispensers	10/28/2026	65.74
	09/28/2026	1PQ9-YMCF-DJWJ	YS: PROGRAM: Finger Puppets and Record Player Set	10/28/2026	71.05
	09/28/2026	17HN-FN1D-G99H	FAC: E/O Spray Chalk	10/28/2026	81.25
	09/28/2026	1QT7-G4KG-G9KC	AS: Program Craft Supplies	10/28/2026	140.68
	09/29/2026	1MPJ-4NG7-H43W	YS: Books for Kit Replacements	10/29/2026	59.29

	09/30/2026	1F91-HGDP-96QT	AS: PROGRAM: Cardboard Ballot Boxes	10/30/2026	6.29
	09/30/2026	1PVL-RG6T-7VG9	AS: Book	10/30/2026	16.50
	10/01/2026	19QV-9DY4-KWCF	YS: PROGRAM: Sensory Toys	10/31/2026	129.13
	10/06/2026	1HG7-M97Y-4FXM	AS: E/O: Halloween Giveaways	11/05/2026	110.74
	10/07/2026	1NC7-Y4TL-MDX6	AS/YS: PROGRAM: Craft Supplies	11/06/2026	29.25
	10/07/2026	1T3C-TPPF-HKJN	YA: AV-Mat: Console Games	11/06/2026	129.93
	10/08/2026	1F7D-FN4Y-96X9	YS: PROGRAM: Books	11/07/2026	39.14
	10/12/2026	11JH-NDHT-6PTX	ADMIN: CIRC: Secure Seal #4 Poly Bubble Mailers	11/11/2026	65.01
	10/12/2026	1WQM-XK34-3K4T	YS: E/O: Ridota Solar Halloween Yard Decorations	11/11/2026	26.99
	10/12/2026	1W1H-3TD3-7TRL	YS: PROGRAM: Christmas Napkins, Plates, Table Cloths, Ornaments	11/11/2026	145.95
	10/14/2026	1THH-137H-9MCP	YS: PROGRAM: Finger Paint Supplies	11/13/2026	37.33
Total for Amazon Capital Services					**$ 1,713.18**
Anderson Elevator Co.					
708-345-9710					
	10/01/2026	INV-123512-X5T9	FAC: Monthly Elevator Maintenance for the month of October 2026	10/31/2026	205.00
Total for Anderson Elevator Co.					**$ 205.00**
Andy Frain Services, Inc.					
630-820-3820					
	09/30/2026	401961	FAC: Library Safety Officer September 2026	10/30/2026	1,951.95
Total for Andy Frain Services, Inc.					**$ 1,951.95**
Armbrust Solutions					
630-668-6273					
	09/15/2026	143237815	FAC: Sump Pumps and Batteries Work	10/15/2026	1,298.90
Total for Armbrust Solutions					**$ 1,298.90**
BACKGROUND RESOURCES INC					
630-873-2270					
	09/30/2026	25339	ADMIN: 9/4/2026 Background Check AH Circ Serv Clerk	10/30/2026	24.00
Total for BACKGROUND RESOURCES INC					**$ 24.00**
Benjamin Weseloh					
	10/12/2026		ADMIN: ILA Annual Conference Peoria Civic Center 10/6-10/8/2026	11/11/2026	214.66
	10/12/2026		ADMIN: SWAN Board Mtg Tinley Park Public Library 9/18/2026	11/11/2026	80.52
Total for Benjamin Weseloh					**$ 295.18**

Bigleaf Networks, inc./Avidbank					
888-244-3133					
	10/01/2026	INV166410	TECH: Internet Service Monthly 10/01-10/31/2026	10/31/2026	558.88
Total for Bigleaf Networks, inc./Avidbank					**$ 558.88**
Buck Services					
630-876-8184					
	10/15/2026	INV 1801	FAC: Cleaning Service for October 2026	11/14/2026	2,416.66
Total for Buck Services					**$ 2,416.66**
Cengage Learning Inc					
800-877-4253					
	09/18/2026	999103535883	AS: LP Books	10/18/2026	196.80
	09/23/2026	999103576535	AS: LP Books	10/23/2026	32.80
	09/24/2026	999103589044	AS: LP Books	10/24/2026	59.25
	10/05/2026	999103648943	AS: LP Books	11/04/2026	32.80
	10/13/2026	999103680839	AS: LP Books	11/12/2026	164.00
Total for Cengage Learning Inc					**$ 485.65**
CINTAS CORP					
847-228-3970					
	09/30/2026	9392564952	FAC: Lifeline View AED DL (ENG/SP) Agreement	10/30/2026	100.00
	09/30/2026	9392564945	FAC: Monthly Waterbreak Cooler Agreement	10/30/2026	50.50
	10/08/2026	5365456605	ADMIN: 1st Aid Cabinet Supplies plus Trauma Bag	11/07/2026	269.26
Total for CINTAS CORP					**$ 419.76**
Cintas Fire 636525					
630-978-0600					
	10/07/2026	0F94805686	FAC: Service Visit 12586027 Fire Extinguishers Inspection and Service 10/7/2026	11/06/2026	839.33
Total for Cintas Fire 636525					**$ 839.33**
City of West Chicago					
630-293-2200					
	10/01/2026		UTIL: Water and Sewer Bill for Service 7/4/2026 to 9/4/2026	10/31/2026	2,755.69
Total for City of West Chicago					**$ 2,755.69**
Comcast					
800-391-3000					
	10/22/2026		TECH: Service Oct 29, 2026 to Nov 28, 2026	11/21/2026	355.62
Total for Comcast					**$ 355.62**
Comcast Business					
	10/01/2026	284722161	TECH: Recurring Charges Billing up to and including Sep 30, 2026	10/31/2026	560.00
Total for Comcast Business					**$ 560.00**

De Lage Landen Financial Services, Inc.					
800-736-0220					
	09/17/2026	598652885	ADMIN: 10/01/2026-10/31/2026 Copier lease monthly	10/17/2026	1,496.23
Total for De Lage Landen Financial Services, Inc.					**$ 1,496.23**
Demco Inc					
800-962-4463					
	10/14/2026	7869492	LIBMAT: Spine Labels for Tech Services Book Processing	11/13/2026	98.33
Total for Demco Inc					**$ 98.33**
EBSCO Information Services					
800-633-4604					
	10/14/2026	91011066121	PERIODICALS: Annual Periodical Subscriptions Renewal 2026-2027	11/13/2026	6,357.95
Total for EBSCO Information Services					**$ 6,357.95**
Efficiency Reporting					
630-682-8887					
	09/22/2026	21153er	BOARD: Minutes 8/24/2026 7:00 PM	10/22/2026	340.00
	10/05/2026	21184er	BOARD: Minutes 9/28/2026 7:00 PM; includes two 1/2 Hr. Additional Attendance Fee	11/04/2026	460.00
Total for Efficiency Reporting					**$ 800.00**
Fairytale Entertainment					
888-510-0513					
	09/10/2026	28922	YS: Program Character Visit during Flap Jacks & Friends 12/5/2026	10/10/2026	180.00
Total for Fairytale Entertainment					**$ 180.00**
Flood Brothers Disposal & Recycling Services					
	10/05/2026	9229512	UTILITIES: October 2026 2YD Trash Service	11/04/2026	69.45
Total for Flood Brothers Disposal & Recycling Services					**$ 69.45**
Gehrke Technology Group, Inc					
847-487-9110					
	10/12/2026	2603427	FAC: Water Treatment Service for October 2026	11/11/2026	125.00
Total for Gehrke Technology Group, Inc					**$ 125.00**
Globe Life					
	09/21/2026		PERS: Billing for premiums due 10/01/26	10/21/2026	55.00
Total for Globe Life					**$ 55.00**
Governmental Accounting, Inc.					
847-991-3909					
	10/01/2026	60765	PRO/SER: Monthly Contract Billing	10/31/2026	1,575.00
Total for Governmental Accounting, Inc.					**$ 1,575.00**
HR Direct					
866-463-4574					
	10/01/2026	INV19229284	ADMIN: Poster Guard 1 Year State/Fed/Local Renewal / IllinoisEnglishNone minus sales tax	10/31/2026	98.95
Total for HR Direct					**$ 98.95**

Ingram Library Services **800-937-8200**					
	09/01/2026	98973521	AS/YA/YS: Books	10/01/2026	560.51
	09/02/2026	99004504	AS: Books	10/02/2026	1,358.52
	09/02/2026	99020808	AS/YA/YS: Books	10/02/2026	244.77
	09/03/2026	99052012	AS: Book	10/03/2026	19.94
	09/04/2026	99069136	AS: Book	10/04/2026	87.19
	09/09/2026	99154827	AS/YA/YS: Books	10/09/2026	2,461.44
	09/14/2026	99269977	AS/YA/YS: Books	10/14/2026	255.84
	09/16/2026	99364983	AS/YS: Books	10/16/2026	315.90
	09/17/2026	99382518	AS/YA/YS: Books	10/17/2026	242.13
	09/21/2026	99459397	AS/YA/YS: Books	10/21/2026	923.36
	09/22/2026	99506088	AS/YA/YS: Books	10/22/2026	482.34
	09/24/2026	99570745	AS: Books	10/24/2026	22.78
	09/29/2026	99686174	AS/YA/YS: Books	10/29/2026	832.22
	09/30/2026	99722120	AS/YA/YS: Books	10/30/2026	1,093.18
Total for Ingram Library Services					**$ 8,900.12**
Jennifer Gunn					
	10/09/2026		ADMIN: ILA Conference, Peoria, IL 10/5/2026-10/8/2026	11/08/2026	277.12
Total for Jennifer Gunn					**$ 277.12**
Kings III Emergency Communications, LLC					
	10/01/2026	3547873	FAC: Elevator Phone–Skyline 10/10/2026-12/31/2026	10/31/2026	207.75
Total for Kings III Emergency Communications, LLC					**$ 207.75**
Lauterbach & Amen, LLP **630-393-1483**					
	09/22/2026	123085	PRO/SER: Audit Prep Actuarial Report for fiscal year end 6/30/2026 GASB 74/75	10/22/2026	3,480.00
	09/22/2026	123026	PRO/SER: Audit of financial statements fiscal year end 6/30/2026 Progress Billing	10/22/2026	9,100.00
Total for Lauterbach & Amen, LLP					**$ 12,580.00**

LIMRICC					
630-393-1483					
	10/07/2026		HR: Monthly Billing October 2026	11/06/2026	24,253.86
Total for LIMRICC					**$ 24,253.86**
Linda Sue Baugh					
	10/06/2026		AS: Fall Program 11/19/2026 The Codebreaker and the POW: A Family Saga of WWII	11/05/2026	250.00
Total for Linda Sue Baugh					**$ 250.00**
Midwest Mechanical					
630-850-2300					
	10/03/2026	MC0000155810	FAC: Contract No. WP2632 Period 10/1/26-10/31/26 3 of 12	11/02/2026	1,007.33
Total for Midwest Mechanical					**$ 1,007.33**
Midwest Tape, LLC					
800-875-2785					
	09/04/2026	509372797	AS: AV-Mat	10/04/2026	99.98
	09/14/2026	509415804	AS: AV-Mat	10/14/2026	11.99
	09/14/2026	509415806	AS: AV-Mat	10/14/2026	288.95
	09/14/2026	509415803	AS: AV-Mat	10/14/2026	172.42
	09/18/2026	509440756	AS: AV-Mat	10/18/2026	99.70
	09/18/2026	509440757	AS: AV-Mat	10/18/2026	122.98
	09/29/2026	509488272	AS: AV-Mat	10/29/2026	23.99
Total for Midwest Tape, LLC					**$ 820.01**
Mobile Beacon					
401-934-0500					
	10/08/2026		TECH: Renewal	11/07/2026	1,200.00
Total for Mobile Beacon					**$ 1,200.00**
Morgan Birge & Associates Inc.					
312-670-0000					
	09/27/2026	85302	UTIL: Monthly Billing for September 2026	10/27/2026	311.16
Total for Morgan Birge & Associates Inc.					**$ 311.16**
NCPERS Group Life Ins.					
	10/01/2026	5650112026	HR: Premium for Month of 11/2026 Coverage Period 11/012026-11/30/2026	10/31/2026	16.00
Total for NCPERS Group Life Ins.					**$ 16.00**
Nicole Lapas					
	10/12/2026		ADMIN: ILA Conference Peoria Civic Center 10/7/2026	11/11/2026	261.30
Total for Nicole Lapas					**$ 261.30**

Orkin **630-505-7258**					
	10/13/2026	304025175	FAC: PC Standard Monthly October 2026	11/12/2026	100.00
Total for Orkin					**$ 100.00**
OTC Brands, Inc **800-228-0475**					
	10/06/2026	74412997001	YS: Read to Self Phone and Highlight Reading Strips	11/05/2026	24.64
	10/13/2026	74427968401	YS: EO: Trunk or Treat Kit and Backdrop	11/12/2026	55.02
Total for OTC Brands, Inc					**$ 79.66**
OverDrive, Inc. **216-573-6886**					
	09/30/2026	01018CP26338584	AS: Ebook/Audiobook	10/30/2026	215.38
	09/30/2026	01018CP26337891	YS: Ebooks/Audiobooks	10/30/2026	106.31
	09/30/2026	01018MA26332534	YA: Ebooks/Audiobooks	10/30/2026	103.98
Total for OverDrive, Inc.					**$ 425.67**
Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd. **630-665-1900**					
	10/01/2026	63155	PRO/SER: General Legal Services July 1, 2026 through September 30, 2026	10/31/2026	2,572.50
Total for Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd.					**$ 2,572.50**
RAILS **630-734-5115**					
	10/08/2026	16856	AS: Chicago Tribune--MediaNews Group Digital Subscription 10/1/26 to 6/30/27	11/07/2026	405.00
Total for RAILS					**$ 405.00**
ReThinking Libraries, LLC					
	10/12/2026	2517	PROSER: RTL Invoice: Strategic Planning Project Consulting Services Invoice Phase 1 of 5	11/11/2026	5,100.00
Total for ReThinking Libraries, LLC					**$ 5,100.00**

Sikich LLC					
630-566-8400					
	09/25/2026	I571083	TECH: Order #30634	10/25/2026	5,223.00
	09/28/2026	I570872	TECH: Troubleshooting and Round Trip Travel Service Ticket 1961984 9/3/2026	10/28/2026	928.13
	10/15/2026		TECH: Managed IT Monthly Billing for November 2026	11/14/2026	6,390.29
	10/15/2026		TECH: Datto Monthly Bill for November 2026	11/14/2026	296.00
	11/27/2026	N571090	TECH: Mimecast Annual Billing for 2026-2027	12/27/2026	9,952.00
Total for Sikich LLC					**$ 22,789.42**
SWAN					
630-326-7146					
	07/14/2026	12801	LIB/MAT: Reciprocal Borrowing & Inter-Library Loans FY27 Qtr. 1	08/13/2026	58.50
	10/07/2026	12948	TECH: SWAN Fees–Covers October 1, 2026-December 31, 2026	11/06/2026	9,224.50
Total for SWAN					**$ 9,283.00**
T-Mobile					
	10/09/2026	208105130-16	UTILITIES: Bill Period Aug 21, 2026-Sep 20, 2026	11/08/2026	181.30
Total for T-Mobile					**$ 181.30**
Therese Schiltz					
	10/15/2026		ADMIN: ILA Conference, Peoria, IL 10/6/2026-10/8/2026	11/14/2026	41.88
Total for Therese Schiltz					**$ 41.88**
Today's Business Solutions, Inc.					
630-537-1370					
	10/13/2026	20758	TECH: Annual Billing 2026-2027 Covers 11/7/2026 thru 11/6/2027 MYPC PaperCut Kiosk Hardware ePrintIT	11/12/2026	3,012.20
Total for Today's Business Solutions, Inc.					**$ 3,012.20**
Unique Management Services, Inc.					
800-879-5453					
	10/01/2026	6165118	ADMIN: Placements 9/3 9/10 9/17 9/24	10/31/2026	137.90
Total for Unique Management Services, Inc.					**$ 137.90**
US Postal Service					
800-275-8777					
	10/15/2026		MARK: Postage for Winter Program Guide Permit 79	11/14/2026	1,100.00
Total for US Postal Service					**$ 1,100.00**

VISA

	10/14/2026	2127 10.9.26		11/13/2026	905.39
	10/14/2026	6775 10.9.26		11/13/2026	453.00
	10/14/2026	2093 10.9.26		11/13/2026	357.49
	10/14/2026	2135 10.9.26		11/13/2026	175.10
	10/14/2026	6334 10.9.26		11/13/2026	110.24
	10/14/2026	3013 10.9.26		11/13/2026	1,548.88
Total for VISA					**$ 3,550.10**
Warehouse Direct, Inc.					
	09/30/2026	6226218-0	ADMIN: Copy Paper 8.5x11 11x17	10/30/2026	334.56
Total for Warehouse Direct, Inc.					**$ 334.56**
Xtreme Environmental Solutions, Inc.					
630-293-7880					
	10/12/2026	143-WCL	UTILITIES: Hauler Flood Brothers Savings Month October 2026	11/11/2026	25.00
Total for Xtreme Environmental Solutions, Inc.					**$ 25.00**
TOTAL					**$ 124,844.55**

West Chicago Public Library District
Transaction Detail by Account
September 8 - October 9, 2026

	Date	Transaction Type	Num	Name	Class	Memo/Description	Split	Amount	Balance
11CC Bankers Bank									
CARD 31 Director - #2093									
	09/08/2026	Expenditure		US Postal Service		ADMIN: USPS Grnd Advtg ILA Conference Registration LF	41338 Expense:ADMINISTRATIVE EXPENSES:POSTAGE	7.90	7.90
	09/11/2026	Expenditure		Hobby Lobby		ADMIN: O/S: Paper Crafts	41334 Expense:ADMINISTRATIVE EXPENSES:OFFICE SUPPLIES GENERAL	2.71	10.61
	09/15/2026	Expenditure		US Postal Service		ADMIN: 2 First Class Mail Large Envelopes and Return Postage Stamps	41338 Expense:ADMINISTRATIVE EXPENSES:POSTAGE	8.88	19.49
	10/01/2026	Expenditure		Costco		ADMIN: Costco Membership Renewal	41342 Expense:ADMINISTRATIVE EXPENSES:ADMINISTRATIVE MISC	260.00	279.49
	10/06/2026	Expenditure		Jimmy Johns		ADMIN: ILA Lunch 1st day of Conference BW AG JG TSS	41320 Expense:ADMINISTRATIVE EXPENSES:TRAVEL	58.00	337.49
	10/08/2026	Expenditure	953C0071863	Peoria Civic Center		ADMIN: ILA Conference Parking on 10/7/2026	41320 Expense:ADMINISTRATIVE EXPENSES:TRAVEL	10.00	347.49
	10/09/2026	Expenditure	953A0000747	Peoria Civic Center		ADMIN: ILA Conference Parking on 10/8/2026	41320 Expense:ADMINISTRATIVE EXPENSES:TRAVEL	10.00	357.49
Total for CARD 31 Director - #2093								**$ 357.49**	
CARD 61 PR- #2135									
	10/01/2026	Expenditure		Constant Contact		MARK: Constant Contact for October 2026	44210 Expense:MARKETING & PROMOTIONS:MARKETING	175.10	175.10
Total for CARD 61 PR- #2135								**$ 175.10**	
CARD 71 IT- #2127									
	09/10/2026	Expenditure	AD4820200004EUS	Adobe Inc.		TECH: STAFF: Acrobat Pro 3 licenses monthly	41410 Expense:ADMINISTRATIVE TECHNOLOGY EXPEN:SOFTWARE STAFF	50.97	50.97
	09/10/2026	Expenditure	AD04820200004EUS	Adobe Inc.		TECH: PUBLIC: Creative Cloud All Apps 10 licenses monthly	42420 Expense:TECHNOLOGY SERVICES:SOFTWARE PUBLIC	349.90	400.87
	09/17/2026	Expenditure	52654064291	Nintendo of North America		YA: Digital Download Game	42330 Expense:LIBRARY MATERIALS-AUDIO VISUAL:AV MATERIALS-YOUNG ADULT	13.04	413.91
	09/17/2026	Expenditure		Comcast		TECH: Internet Service New Charges Due 9/19/2026	42405 Expense:TECHNOLOGY SERVICES:INTERNET SERVICES	365.62	779.53
	09/18/2026	Expenditure		Nintendo of North America		YA: Digital Download Game	42330 Expense:LIBRARY MATERIALS-AUDIO VISUAL:AV MATERIALS-YOUNG ADULT	2.16	781.69
	09/25/2026	Expenditure		Spotify		TECH: STAFF: Premium Individual monthly	41410 Expense:ADMINISTRATIVE TECHNOLOGY EXPEN:SOFTWARE STAFF	12.99	794.68
	09/26/2026	Expenditure	LLOEH9Q5-0004	POSTERBOOKING DUBAI		TECH: STAFF: Pro monthly Plus International Transaction Fee	-Split-	49.49	844.17
	10/08/2026	Expenditure	153991	Printix		TECH: STAFF: Printix Business Plan Monthly 2026-09-07 - 2026-10-07 Plus International Transaction Fee	-Split-	61.22	905.39
Total for CARD 71 IT- #2127								**$ 905.39**	
CARD 81 YS- #3013									
	10/05/2026	Expenditure	227867	National Autism Resources		YS: Picture Communication Cards	44140 Expense:PROGRAMS:PROGRAMS-YOUTH	45.80	45.80
	10/07/2026	Expenditure	93799	The Fun Ones		YS: EO: Pumpkin Jump for October 24, 2026 Event	44145 Expense:PROGRAMS:EVENTS AND OUTREACH	250.91	296.71
	10/08/2026	Expenditure		Volaris		YS: MGT/LS: Flight Roundtrip Guadalajara Annual Book Fair	41320 Expense:ADMINISTRATIVE EXPENSES:TRAVEL	1,252.17	1,548.88
Total for CARD 81 YS- #3013								**$ 1,548.88**	
CARD 91 FAC- #6334									
	10/05/2026	Expenditure	WK40097570	Home Depot		FAC: Air Deflector Cover 2nd Floor AD workspace	45165 Expense:FACILITIES & OPERATIONS:INTERIOR R & M-OTHER	59.27	59.27

	10/07/2026	Expenditure	CHK 4681	Dunkin Donut	ADMIN: 2 12 Donuts 1 50 Munchkins	41344 Expense:ADMINISTRATIVE EXPENSES:SUPPLIES-FOOD	50.97	110.24
Total for CARD 91 FAC-#6334							**$ 110.24**	
CARD 92 AS-#6775								
	09/11/2026	Expenditure		Chicago Tribune	AS: Beacon News every 8 Weeks	42210 Expense:LIBRARY MATERIALS-PERIODICALS:PERIODICALS	144.00	144.00
	10/01/2026	Expenditure	18086788	Universal Yums	YA: PROGRAMS: YUM YUM BOX October 2006	44130 Expense:PROGRAMS:PROGRAMS-YOUNG ADULT	29.00	173.00
	10/08/2026	Expenditure		Chicago Tribune	AS: Chicago Tribune every 8 weeks	42210 Expense:LIBRARY MATERIALS-PERIODICALS:PERIODICALS	280.00	453.00
Total for CARD 92 AS-#6775							**$ 453.00**	
Total for 11CC Bankers Bank							**$ 3,550.10**	

West Chicago Public Library District
Manual Check Detail
September 2026

	Transaction date	Transaction type	Num	Name	Description	Amount
10650 Republic Bank Checking 4130						
38928						
	09/03/2026	Check	ACH 9.3.26	IMRF	Sept 2026	17,144.24
38930						
	09/14/2026	Check	ACH 9.14.26	Ampion	Sept 2026	1,189.79
38931						
	09/14/2026	Check	ACH 9.14.26 2	Ampion	Sept 2026	1,077.80
38932						
	09/16/2026	Check	SVCCHRG			130.00
					Total	19,541.83

Thursday, October 15, 2026 12:23 PM GMT-05:00

West Chicago Public Library District

Petty Cash Check Detail

September 2026

	Transaction date	Transaction type	Num	Name	Description	Amount
10600 Republic Bank Petty Cash						
38578						
	09/08/2026	Check	6026	Illinois Library Association	ILA Annual Conference Registration--Laura Finch	475.00
38604						
	09/09/2026	Check	6027	Kim White	YS: Program Fee-Stories and Live Animals on 2026-09-12	300.00
38653						
	09/15/2026	Check	6028	The Kitchen Table	2 Cooking Classes 9/14 & 11/5/2026	300.00
	09/15/2026	Check	6028	The Kitchen Table	2 Cooking Classes 9/14 & 11/5/2026	150.00
38762						
	09/23/2026	Check	6029	Poplar Creek Public Library District	Wood Spinning Rack (second check as first is voided due to Positive Pay Returned check 6025)	25.00
					Total	1,250.00

Financial Report

For the 3 Month(s) Ended September 30, 2026
FISCAL YEAR 2026

WEST CHICAGO
PUBLIC LIBRARY DISTRICT

WEST CHICAGO PUBLIC LIBRARY DISTRICT

Budget vs. Actual Summary
For the 3 Month(s) Ended September 30, 2026

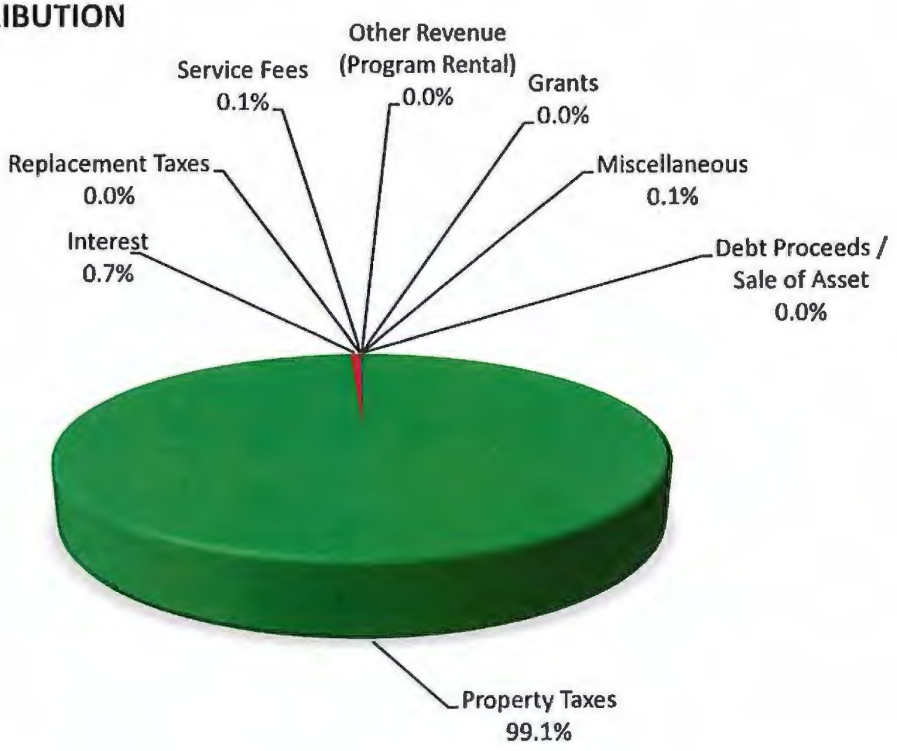
25% of Fiscal Year

Account Description	Total Actual	Total Budget	% of Budget
REVENUE			
Property Taxes	2,920,514	3,061,332	95%
Interest	19,376	51,200	38%
Replacement Taxes	-	45,000	0%
Service Fees	4,402	15,000	29%
Other Revenue (Program Rental)	30	100	30%
Grants	-	42,958	0%
Miscellaneous	1,553	1,550	100%
Debt Proceeds / Sale of Asset	-	-	0%
Transfer-In	-	-	0%
Actual Revenues	2,945,874	3,217,140	92%
Budgeted Revenues	3,217,140		
% Diff	92%		

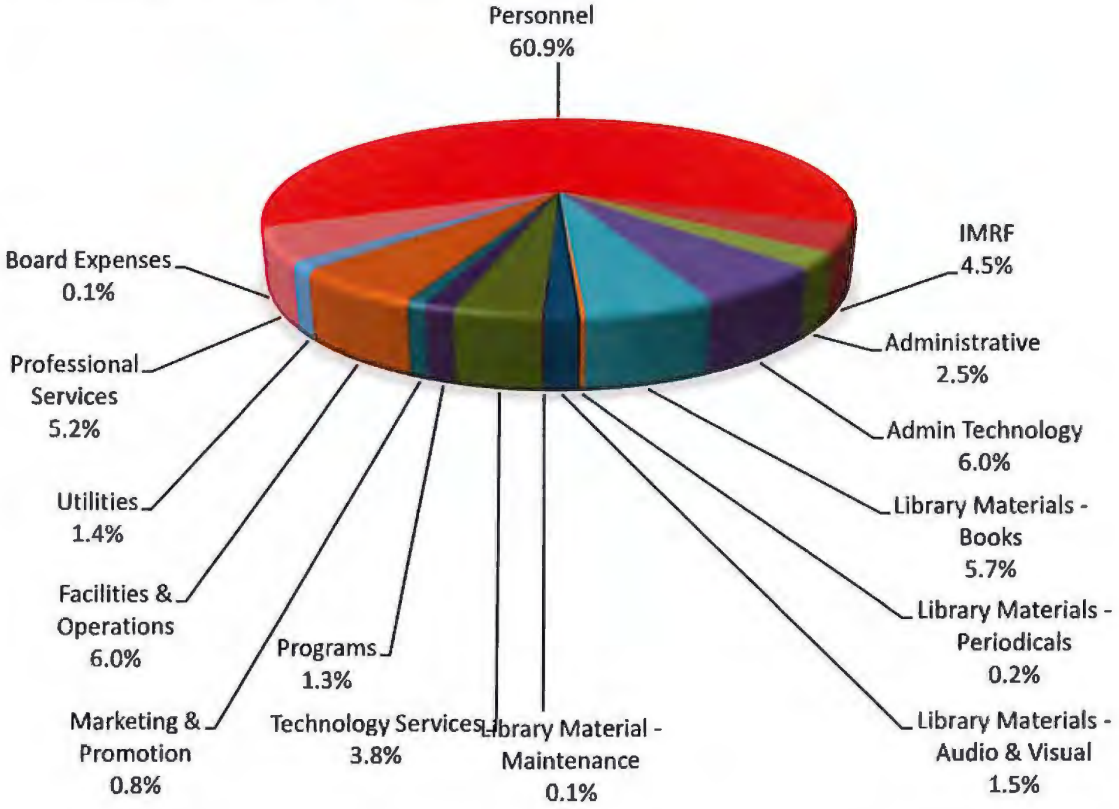
Account Description	Total Actual	Total Budget	% of Budget
OPERATING EXPENDITURES			
Personnel	498,759	2,013,377	25%
IMRF	36,576	135,175	27%
Administrative	20,128	91,268	22%
Admin Technology	48,882	157,242	31%
Library Materials - Books	46,377	134,072	35%
Library Materials - Periodicals	1,852	10,975	17%
Library Materials - Audio & Visual	12,446	60,515	21%
Library Material - Maintenance	617	10,430	6%
Technology Services	30,919	147,162	21%
Programs	10,942	48,390	23%
Marketing & Promotion	6,952	33,620	21%
Facilities & Operations	49,510	181,499	27%
Utilities	11,752	85,493	14%
Professional Services	42,276	103,080	41%
Board Expenses	1,196	7,842	15%
Actual Expenditures	819,184	3,220,140	25%
Budgeted Expenditures	3,220,140		
% Diff	25%		
SURPLUS / (DEFICIT) FROM OPERATIONS	2,126,689	(3,000)	n/a
CAPITAL EXPENDITURES & DEBT SERVICE			
Equipment & Building	-	-	0%
Actual Expenditures	-	-	0%
Budgeted Expenditures	-		
% Diff	0%		
TOTAL SURPLUS / (DEFICIT)	2,126,689	(3,000)	
BEGINNING FUND BALANCE	1,638,597		
ENDING FUND BALANCE	3,765,286		

WEST CHICAGO PUBLIC LIBRARY DISTRICT
Budget vs. Actual Summary
For the 3 Month(s) Ended September 30, 2026

REVENUE DISTRIBUTION



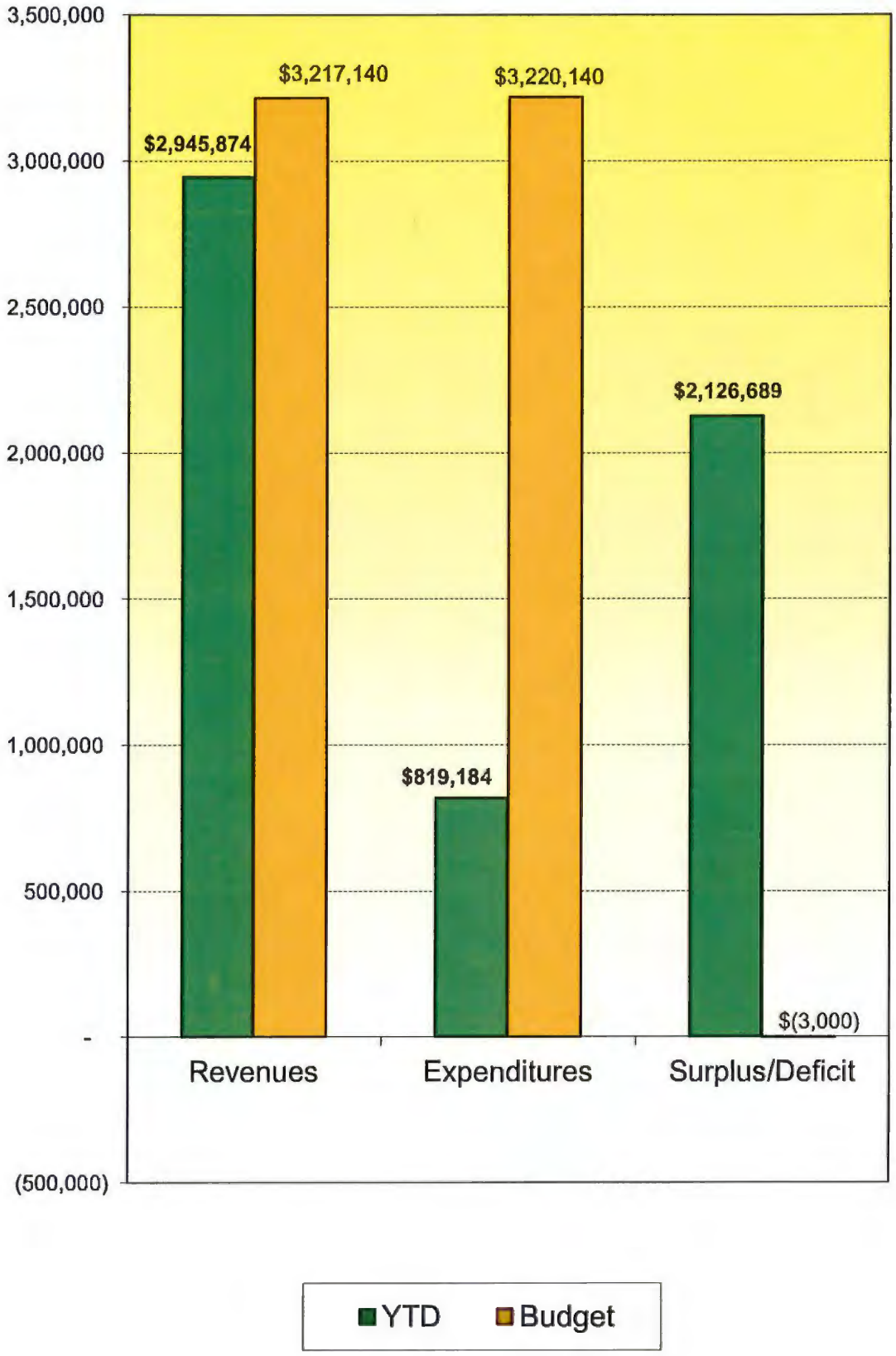
OPERATIONAL EXPENDITURE DISTRIBUTION



WEST CHICAGO PUBLIC LIBRARY DISTRICT

Budget vs. Actual Summary

For the 3 Month(s) Ended September 30, 2026



WEST CHICAGO PUBLIC LIBRARY DISTRICT

Budget vs. Actual Summary
For the 3 Month(s) Ended September 30, 2026

25% Of Fiscal Year

Account Description	General	IMRF	Special Reserve	Total Actual	Total Budget	% of Budget
REVENUE						
Property Taxes	2,808,144	112,370	-	2,920,514	3,061,332	95%
Interest	18,601	399	375	19,376	51,200	38%
Replacement Taxes	-	-	-	-	45,000	0%
Service Fees	4,402	-	-	4,402	15,000	29%
Other Revenue (Program Rental)	30	-	-	30	100	30%
Grants	-	-	-	-	42,958	0%
Miscellaneous	1,553	-	-	1,553	1,550	100%
Debt Proceeds / Sale of Asset	-	-	-	-	-	0%
Transfer-In	-	-	-	-	-	0%
Actual Revenues	2,832,729	112,769	375	2,945,874	3,217,140	92%
Budgeted Revenues	3,117,188	99,952	-	3,217,140		
% Diff	91%	113%	n/a	92%		
OPERATING EXPENDITURES	-					
Personnel	498,759	-	-	498,759	2,013,377	25%
IMRF	-	36,576	-	36,576	135,175	27%
Administrative	20,128	-	-	20,128	91,268	22%
Admin Technology	48,882	-	-	48,882	157,242	31%
Library Materials - Books	46,377	-	-	46,377	134,072	35%
Library Materials - Periodicals	1,852	-	-	1,852	10,975	17%
Library Materials - Audio & Visual	12,446	-	-	12,446	60,515	21%
Library Material - Maintenance	617	-	-	617	10,430	6%
Technology Services	30,919	-	-	30,919	147,162	21%
Programs	10,942	-	-	10,942	48,390	23%
Marketing & Promotion	6,952	-	-	6,952	33,620	21%
Facilities & Operations	49,510	-	-	49,510	181,499	27%
Utilities	11,752	-	-	11,752	85,493	14%
Professional Services	42,276	-	-	42,276	103,080	41%
Board Expenses	1,196	-	-	1,196	7,842	15%
Actual Expenditures	782,608	36,576	-	819,184	3,220,140	25%
Budgeted Expenditures	3,084,965	135,175	-	3,220,140		
% Diff	25%	27%	n/a	25%		
CAPITAL EXPENDITURES & DEBT SERVICE						
Equipment & Building	-	-	-	-	-	0%
Actual Expenditures	-	-	-	-	-	n/a
Budgeted Expenditures	-	-	-	-		
% Diff	n/a	n/a	n/a	n/a		
	General	**IMRF**	**Special Reserve**	**Total Actual**	**Total Budget**	
TOTAL SURPLUS / (DEFICIT)	**2,050,121**	**76,193**	**375**	**2,126,689**	**(3,000)**	
BEGINNING FUND BALANCE	1,437,266	72,547	128,784	1,638,597	1,638,597	
ENDING FUND BALANCE	3,487,387	148,740	129,159	3,765,286	1,635,597	
Fund Balance as % of Total Expenditures	446%	407%	n/a	460%		

WEST CHICAGO PUBLIC LIBRARY DISTRICT
Budget vs. Actual Detail
September 30, 2026

	Monthly Total	Monthly Budget	General	IMRF	Special Reserve	YTD Total	YTD Budget	$ Over Budget	% of Budget
Revenues									
30010 · PROPERTY TAXES	1,242,920.85	255,111.00	2,808,144.03	112,369.83	0.00	2,920,513.86	3,061,332.00	-140,818.14	95.4%
32010 · PERS PROPERTY REPLACEMENT TAX	0.00	3,750.00	0.00	0.00	0.00	0.00	45,000.00	-45,000.00	0.0%
33000 · INTEREST INCOME	2,902.15	4,166.67	11,686.67	399.03	0.00	12,085.70	50,000.00	-37,914.30	24.17%
33040 · INTEREST-IL FUND BLDG CONST	3,979.39	100.00	6,914.64	0.00	375.29	7,289.93	1,200.00	6,089.93	607.49%
35150 · PHOTOCOPY/MICROFORM/COPY/FAX	1,240.00	750.00	2,844.72	0.00	0.00	2,844.72	9,000.00	-6,155.28	31.61%
35710 · NON RESIDENT FEES	415.74	125.00	733.30	0.00	0.00	733.30	1,500.00	-766.70	48.89%
36030 · MEMORIALS AND DONATIONS	0.00	8.33	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
36035 · DONATIONS-SUMMER READING	0.00	62.50	0.00	0.00	0.00	0.00	750.00	-750.00	0.0%
36045 · DEVELOPER DONATIONS	0.00	33.33	0.46	0.00	0.00	0.46	400.00	-399.54	0.12%
38010 · PER CAPITA GRANT	0.00	3,579.83	0.00	0.00	0.00	0.00	42,958.00	-42,958.00	0.0%
38020 · OTHER GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
39010 · OTHER INCOME	8.00	25.00	1,552.11	0.00	0.00	1,552.11	300.00	1,252.11	517.37%
39015 · PROGRAM ROOM RENTAL	30.00	8.33	30.00	0.00	0.00	30.00	100.00	-70.00	30.0%
39016 · PROGRAM ROOM REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
39100 · DEBT PROCEEDS / SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	1,251,603.94	268,095.00	2,832,729.45	112,768.86	375.29	2,945,873.60	3,217,140.00	-271,266.40	91.57%
Expenditures									
1E · PERSONNEL									
41100 · SALARIES	116,724.15	132,035.17	402,061.60	0.00	0.00	402,061.60	1,584,422.00	-1,182,360.40	25.38%
41110 · INS-HEALTH, DENTAL, LIFE, FSA	-2,924.26	25,268.42	63,520.48	0.00	0.00	63,520.48	303,221.00	-239,700.52	20.95%
41120 · FICA EXPENSE	8,683.40	10,109.92	30,659.80	0.00	0.00	30,659.80	121,319.00	-90,659.20	25.27%
41130 · UNEMPLOYMENT COMPENSATION	0.00	175.00	201.91	0.00	0.00	201.91	2,100.00	-1,898.09	9.62%
41140 · WORKERS COMPENSATION	0.00	192.92	2,315.00	0.00	0.00	2,315.00	2,315.00	0.00	100.0%
Subtotal	122,483.29	167,781.42	498,758.79	0.00	0.00	498,758.79	2,013,377.00	-1,514,618.21	24.77%
2E · ADMINISTRATIVE EXPENSES									
41310 · PROFESSIONAL DEVELOPMENT	505.00	1,069.58	7,528.95	0.00	0.00	7,528.95	12,835.00	-5,306.05	58.66%
41320 · TRAVEL	72.88	852.50	245.61	0.00	0.00	245.61	10,230.00	-9,984.39	2.4%
41330 · ASSOCIATION DUES	540.00	547.67	765.00	0.00	0.00	765.00	6,572.00	-5,807.00	11.64%
41332 · PAYROLL PROCESSING	737.84	883.33	2,465.69	0.00	0.00	2,465.69	10,600.00	-8,134.31	23.26%
41334 · OFFICE SUPPLIES GENERAL	707.49	791.67	2,334.96	0.00	0.00	2,334.96	9,500.00	-7,165.04	24.58%
41336 · OFFICE EQUIPMENT	1,496.23	1,535.83	4,488.69	0.00	0.00	4,488.69	18,430.00	-13,941.31	24.36%
41338 · POSTAGE	16.78	750.00	1,532.13	0.00	0.00	1,532.13	9,000.00	-7,467.87	17.02%
41342 · ADMINISTRATIVE MISC	24.00	200.08	256.70	0.00	0.00	256.70	2,401.00	-2,144.30	10.69%
41344 · SUPPLIES-FOOD	0.00	508.33	164.84	0.00	0.00	164.84	6,100.00	-5,935.16	2.7%
41346 · MATERIALS & RESOURCE RECOVERY	78.80	133.33	226.55	0.00	0.00	226.55	1,600.00	-1,373.45	14.16%
41348 · CIRCULATION SERVICES SUPPLIES	65.74	333.33	119.18	0.00	0.00	119.18	4,000.00	-3,880.82	2.98%
Subtotal	4,244.76	7,605.67	20,128.30	0.00	0.00	20,128.30	91,268.00	-71,139.70	22.05%

WEST CHICAGO PUBLIC LIBRARY DISTRICT
Budget vs. Actual Detail
September 30, 2026

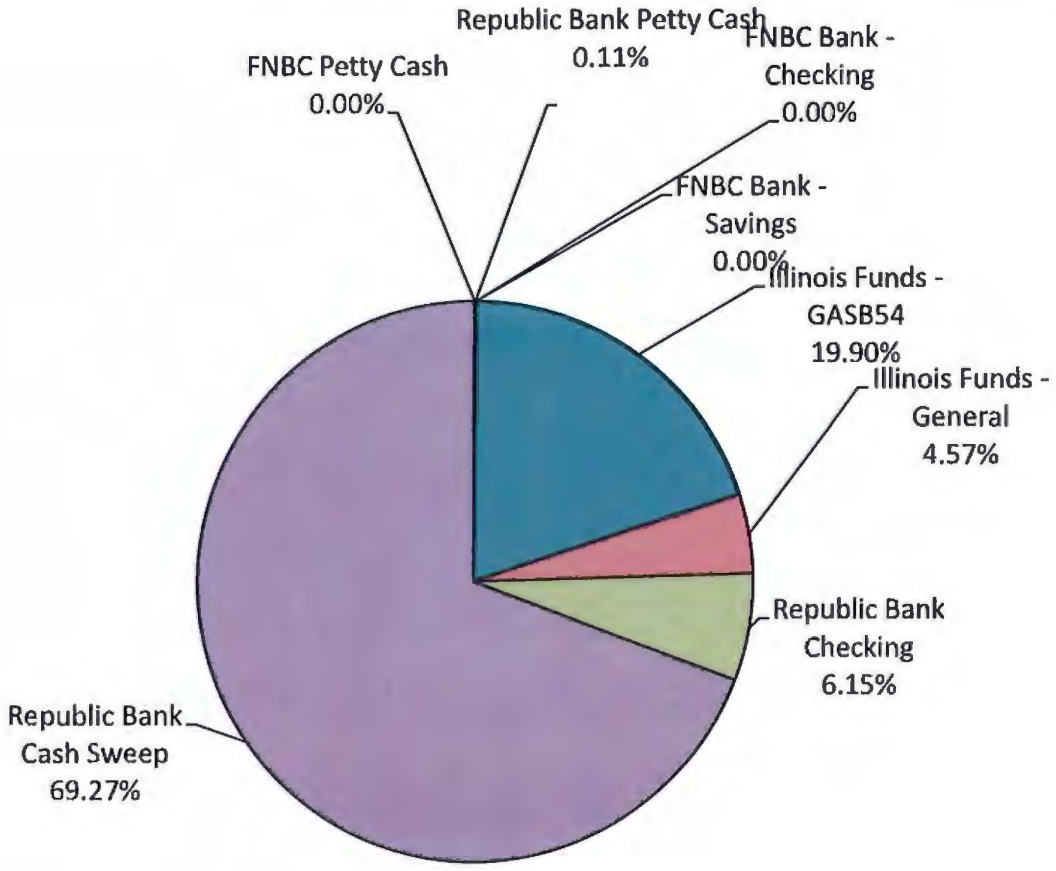
		Monthly Total	Monthly Budget	General	IMRF	Special Reserve	YTD Total	YTD Budget	$ Over Budget	% of Budget
3E · ADMINISTRATIVE TECHNOLOGY EXPEN										
41400 · IT EQUIPMENT UPGRADES-STAFF		12.00	2,600.25	23,520.96	0.00	0.00	23,520.96	31,203.00	-7,682.04	75.38%
41410 · SOFTWARE STAFF		178.89	1,096.33	1,620.63	0.00	0.00	1,620.63	13,156.00	-11,535.37	12.32%
41420 · TECHNOLOGY MANAGEMENT		6,686.29	8,052.67	19,280.56	0.00	0.00	19,280.56	96,632.00	-77,351.44	19.95%
41425 · WARRANTIES/EXTENDED CARE		0.00	1,354.25	4,459.41	0.00	0.00	4,459.41	16,251.00	-11,791.59	27.44%
	Subtotal	6,877.18	13,103.50	48,881.56	0.00	0.00	48,881.56	157,242.00	-108,360.44	31.09%
4E · LIBRARY MATERIALS-BOOKS										
42112 · REFERENCE-ELECTRONIC		0.00	3,183.17	25,439.20	0.00	0.00	25,439.20	38,198.00	-12,758.80	66.6%
42120 · BOOKS-ADULT		6,444.08	5,750.00	14,227.50	0.00	0.00	14,227.50	69,000.00	-54,772.50	20.62%
42122 · BOOKS-LITERACY		0.00	30.83	1,512.00	0.00	0.00	1,512.00	370.00	1,142.00	408.65%
42130 · BOOKS-YOUNG ADULT		365.68	250.00	811.38	0.00	0.00	811.38	3,000.00	-2,188.62	27.05%
42140 · BOOKS-YOUTH		2,745.09	1,875.33	4,328.51	0.00	0.00	4,328.51	22,504.00	-18,175.49	19.23%
42170 · RBP/ILL BOOK REPLACEMENT		58.50	83.33	58.50	0.00	0.00	58.50	1,000.00	-941.50	5.85%
	Subtotal	9,613.35	11,172.67	46,377.09	0.00	0.00	46,377.09	134,072.00	-87,694.91	34.59%
5E · LIBRARY MATERIALS-PERIODICALS										
42210 · PERIODICALS		144.00	914.58	1,852.10	0.00	0.00	1,852.10	10,975.00	-9,122.90	16.88%
	Subtotal	144.00	914.58	1,852.10	0.00	0.00	1,852.10	10,975.00	-9,122.90	16.88%
6E · LIBRARY MATERIALS-AUDIO VISUAL										
42320 · AV MATERIALS-ADULT		3,184.67	3,458.33	10,628.31	0.00	0.00	10,628.31	41,500.00	-30,871.69	25.61%
42330 · AV MATERIALS-YOUNG ADULT		229.05	375.00	710.65	0.00	0.00	710.65	4,500.00	-3,789.35	15.79%
42340 · AV MATERIALS-YOUTH		558.58	959.58	927.19	0.00	0.00	927.19	11,515.00	-10,587.81	8.05%
42350 · LIBRARY OF THINGS-ADULT		109.99	83.33	179.97	0.00	0.00	179.97	1,000.00	-820.03	18.0%
42360 · LIBRARY OF THINGS-YOUTH		0.00	166.67	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
	Subtotal	4,082.29	5,042.92	12,446.12	0.00	0.00	12,266.15	60,515.00	-14,377.16	20.27%
7E · TECHNOLOGY SERVICES										
42400 · LIBRARY CONSORTIUM		0.00	3,074.83	9,224.50	0.00	0.00	9,224.50	36,898.00	-27,673.50	25.0%
42405 · INTERNET SERVICES		2,458.90	2,130.33	6,289.84	0.00	0.00	6,289.84	25,564.00	-19,274.16	24.6%
42420 · SOFTWARE PUBLIC		349.90	4,612.00	4,666.15	0.00	0.00	4,666.15	55,344.00	-50,677.85	8.43%
42445 · IT EQUIPMENT/UPGRADES-PUBLIC		6,151.13	2,446.33	10,738.02	0.00	0.00	10,738.02	29,356.00	-18,617.98	36.58%
	Subtotal	8,959.93	12,263.50	30,918.51	0.00	0.00	30,918.51	147,162.00	-69,295.83	21.01%
8E · LIBRARY MATERIAL MAINTENANCE										
42500 · PROCESSING-TECHNICAL SERVICES		225.80	850.00	617.31	0.00	0.00	617.31	10,200.00	-9,582.69	6.05%
42510 · CATALOGING TOOL		0.00	19.17	0.00	0.00	0.00	0.00	230.00	-230.00	0.0%
	Subtotal	225.80	869.17	617.31	0.00	0.00	617.31	10,430.00	-9,582.69	5.92%
9E · PROGRAMS										
44120 · PROGRAMS-ADULT		748.07	1,052.08	3,364.79	0.00	0.00	3,364.79	12,625.00	-9,260.21	26.65%
44130 · PROGRAMS-YOUNG ADULT		150.16	291.67	935.69	0.00	0.00	935.69	3,500.00	-2,564.31	26.73%
44135 · PROGRAMS-SUMMER READING		0.00	381.67	-13.92	0.00	0.00	-13.92	4,580.00	-4,593.92	-0.3%
44140 · PROGRAMS-YOUTH		974.15	923.75	2,031.85	0.00	0.00	2,031.85	11,085.00	-9,053.15	18.33%
44145 · EVENTS AND OUTREACH		163.89	1,383.33	4,623.47	0.00	0.00	4,623.47	16,600.00	-11,976.53	27.85%
	Subtotal	2,036.27	4,032.50	10,941.88	0.00	0.00	10,941.88	48,390.00	-21,029.68	22.61%
10E · MARKETING & PROMOTIONS										
44210 · MARKETING		175.10	510.33	1,290.30	0.00	0.00	1,290.30	6,124.00	-4,833.70	21.07%
44215 · WEBSITE		0.00	191.50	119.99	0.00	0.00	119.99	2,298.00	-2,178.01	5.22%
44220 · PROMO MATERIALS-ADULT		249.79	325.00	343.70	0.00	0.00	343.70	3,900.00	-3,556.30	8.81%
44240 · PROMO MATERIALS-YOUTH		0.00	150.00	453.86	0.00	0.00	453.86	1,800.00	-1,346.14	25.21%
44245 · PROGRAM GUIDE		0.00	1,624.83	4,744.54	0.00	0.00	4,744.54	19,498.00	-14,753.46	24.33%
	Subtotal	424.89	2,801.67	6,952.39	0.00	0.00	6,952.39	33,620.00	-26,667.61	20.68%

WEST CHICAGO PUBLIC LIBRARY DISTRICT
Budget vs. Actual Detail
September 30, 2026

	Monthly Total	Monthly Budget	General	IMRF	Special Reserve	YTD Total	YTD Budget	$ Over Budget	% of Budget
11E · FACILITIES & OPERATIONS									
45110 · JANITORIAL SERVICE	2,416.66	2,416.67	7,249.98	0.00	0.00	7,249.98	29,000.00	-21,750.02	25.0%
45112 · SECURITY SERVICE	1,951.95	1,901.92	5,649.00	0.00	0.00	5,649.00	22,823.00	-17,174.00	24.75%
45115 · JANITORIAL SUPPLIES	58.35	566.67	1,218.43	0.00	0.00	1,218.43	6,800.00	-5,581.57	17.92%
45117 · SECURITY CAMERAS	0.00	414.58	0.00	0.00	0.00	0.00	4,975.00	-4,975.00	0.0%
45120 · SNOW REMOVAL	0.00	2,335.92	0.00	0.00	0.00	0.00	28,031.00	-28,031.00	0.0%
45130 · EXTERIOR LANDSCAPING	0.00	1,313.08	0.00	0.00	0.00	0.00	15,757.00	-15,757.00	0.0%
45140 · EXTERIOR R & M-OTHER	10,146.00	795.83	13,346.00	0.00	0.00	13,346.00	9,550.00	3,796.00	139.75%
45150 · HVAC R & M	1,132.33	2,090.67	4,596.03	0.00	0.00	4,596.03	25,088.00	-20,491.97	18.32%
45155 · GENERAL BLDG SERVICES	250.50	258.33	751.50	0.00	0.00	751.50	3,100.00	-2,348.50	24.24%
45160 · CONTRACT INSPECTION & MAINTENAN	672.10	2,197.92	8,862.73	0.00	0.00	8,862.73	26,375.00	-17,512.27	33.6%
45165 · INTERIOR R & M-OTHER	4,220.53	833.33	7,836.41	0.00	0.00	7,836.41	10,000.00	-2,163.59	78.36%
Subtotal	20,848.42	15,124.92	49,510.08	0.00	0.00	49,510.08	181,499.00	-131,988.92	27.28%
12E · UTILITIES									
45310 · UTILITIES-GAS	0.00	1,208.33	390.19	0.00	0.00	390.19	14,500.00	-14,109.81	2.69%
45320 · UTILITIES-ELECTRIC	3,117.06	4,000.00	8,036.44	0.00	0.00	8,036.44	48,000.00	-39,963.56	16.74%
45330 · UTILITIES-TELEPHONE	311.16	700.00	1,114.83	0.00	0.00	1,114.83	8,400.00	-7,285.17	13.27%
45340 · UTILITIES-WATER	0.00	1,110.92	1,926.83	0.00	0.00	1,926.83	13,331.00	-11,404.17	14.45%
45350 · UTILITIES-TRASH	94.45	105.17	283.35	0.00	0.00	283.35	1,262.00	-978.65	22.45%
Subtotal	3,522.67	7,124.42	11,751.64	0.00	0.00	11,751.64	85,493.00	-73,741.36	13.75%
13E · PROFESSIONAL SERVICES									
45500 · INSURANCE	0.00	2,050.00	24,576.00	0.00	0.00	24,576.00	24,600.00	-24.00	99.9%
45505 · AUDIT	12,580.00	1,215.00	12,580.00	0.00	0.00	12,580.00	14,580.00	-2,000.00	86.28%
45510 · LEGAL	0.00	1,250.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%
45515 · PROFESSIONAL SERVICES	0.00	2,500.00	0.00	0.00	0.00	0.00	30,000.00	-30,000.00	0.0%
45520 · ACCOUNTING	1,705.00	1,575.00	5,120.21	0.00	0.00	5,120.21	18,900.00	-13,779.79	27.09%
Subtotal	14,285.00	8,590.00	42,276.21	0.00	0.00	42,276.21	103,080.00	-60,803.79	41.01%
14E · LIBRARY BOARD EXPENSES									
45600 · CONFERENCE & TRAINING-BOARD	475.00	250.00	475.00	0.00	0.00	475.00	3,000.00	-2,525.00	15.83%
45605 · PROF SERVICES-SECRETARIAL	340.00	320.17	680.00	0.00	0.00	680.00	3,842.00	-3,162.00	17.7%
45610 · LEGAL NOTICES AND ADS	0.00	83.33	41.40	0.00	0.00	41.40	1,000.00	-958.60	4.14%
Subtotal	340.00	653.50	1,196.40	0.00	0.00	1,196.40	7,842.00	-6,645.60	15.26%
15E · CAPITAL EQUIPMENT									
46500 · CAPTIAL EQUIPMENT & BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
46510 · CAPITAL PROJECTS-INTERIOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
16E · GRANT EXPENSES									
49600 · GRANT EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
19E · IMRF EXPENSES									
92500 · IMRF EXPENSE	10,835.93	11,264.58	0.00	36,575.88	0.00	36,575.88	135,175.00	-98,599.12	27.06%
Subtotal	10,835.93	11,264.58	0.00	36,575.88	0.00	36,575.88	135,175.00	-98,599.12	27.06%
70E · SPECIAL RESERVE EXPENDITURES									
70000 · SPECIAL RESERVE EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
90E · TRANSFERS OUT									
90000 · TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	208,923.78	268,345.00	782,608.38	36,575.88	0.00	819,004.29	3,220,140.00	-2,401,135.71	25.43%
Net Income	1,042,680.16	-250.00	2,050,121.07	76,192.98	375.29	2,126,869.31	-3,000.00	2,129,869.31	-70,895.64%

West Chicago Public Library District
Investments
September 30, 2026

Bank	Description	Type	Current Rate	Bank Value
Petty Cash	Cash	PC	n/a	100
FNBC Petty Cash	#0874	PC	0.02%	-
Petty Cash - Circulations	Cash	PC	n/a	60
Republic Bank Petty Cash	#9473	PC	n/a	4,286
FNBC Bank - Checking	#6031	A/P	0.10%	-
FNBC Bank - Savings	#0317	MM	1.66%	-
Illinois Funds - GASB54	#6950	MM	Various	776,186
Illinois Funds - General	#5519 / 1507	MM	Various	178,205
Republic Bank Checking	#4130	A/P	n/a	240,000
Republic Bank Cash Sweep	#2419	MM	2.16%	2,702,011
			Total	**$ 3,900,848**



West Chicago Public Library District

Financial Analysis

For the 3 Month(s) Ended September 30, 2026

WEST CHICAGO
PUBLIC LIBRARY DISTRICT

Revenue Highlights

25% of Budget Year

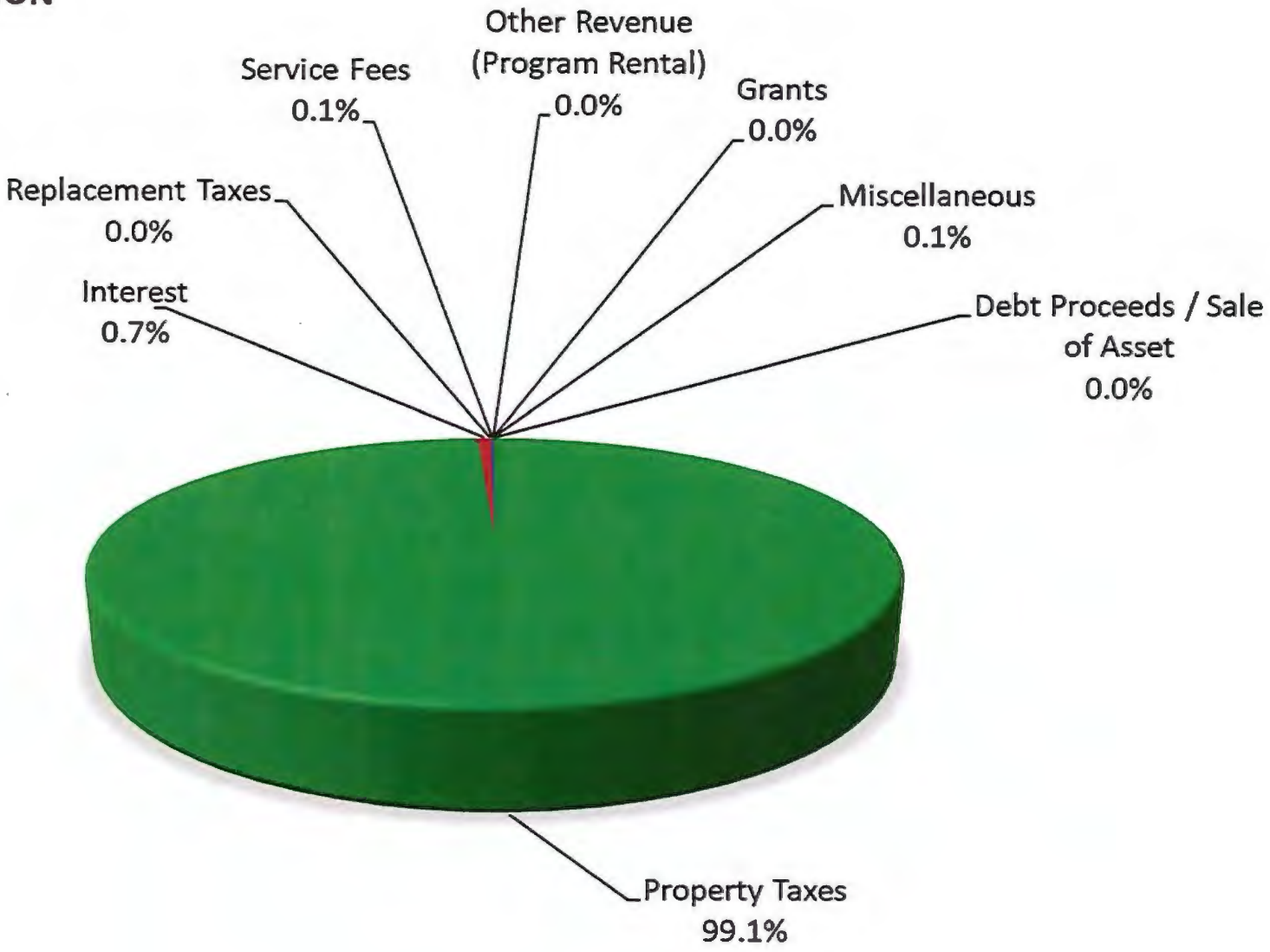
- 92% of Total Budget
- Property Taxes
  - Collected $2,920,514 or 95% of Budgeted Property Taxes (1st and 2nd Installment from DuPage County)
- Replacement Taxes
  - Collected $0
- Interest
  - Collected $19,376 or 38% of Budget
- Service Fees
  - Collected $4,402 or 29% of Budget

Revenues

Account Description	Total Actual	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
Property Taxes	2,920,514	3,061,332	95%	2,894,104	1%
Interest	19,376	51,200	38%	23,341	-17%
Replacement Taxes	-	45,000	0%	-	n/a
Service Fees	4,402	15,000	29%	8,640	-49%
Other Revenue (Program Rental)	30	100	n/a	-	n/a
Grants	-	42,958	0%	2,903	-100%
Miscellaneous	1,553	1,550	100%	20	7663%
Debt Proceeds / Sale of Asset	-	-	n/a	-	n/a
Transfer-In	-	-	n/a	-	n/a
Actual Revenues	2,945,874	3,217,140	92%	2,929,008	1%
Budgeted Revenues	3,217,140				
% Diff	92%				

Revenues

REVENUE DISTRIBUTION



Expenditure Highlights

25% of Budget Year

- 25% of Total Budget
- Personnel
  - 25% of Budget
  - 3 Payrolls in July
- Admin. Technology
  - 31% of Budget
- Library Materials
  - 28% of Budget
- Professional Services
  - 41% of Budget
  - Hanover Insurance payment $19,591
- Facilities & Operations
  - 27% of Budget
- Utilities
  - 14% of Budget

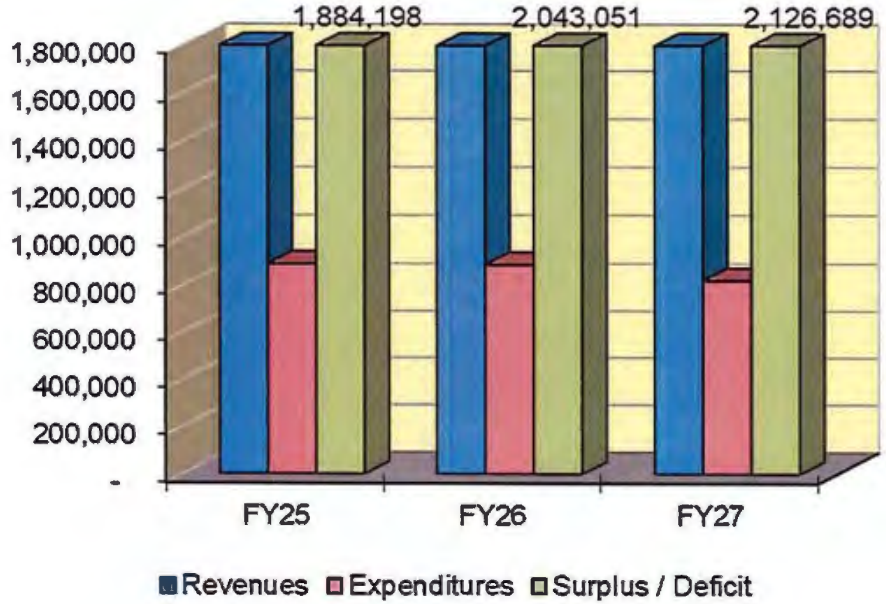
Expenditures

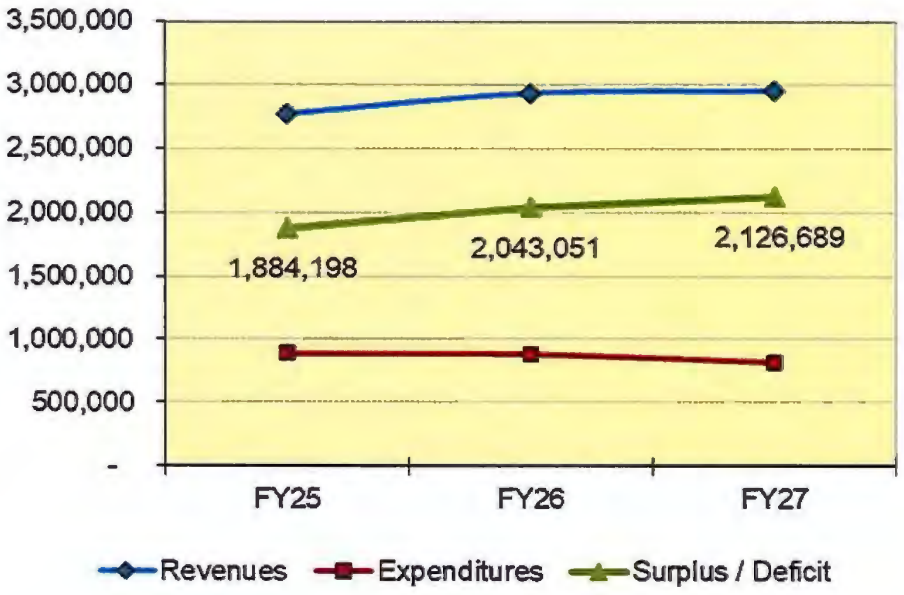
Account Description	Total Actual	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
OPERATING EXPENDITURES					
Personnel	498,759	2,013,377	25%	414,212	20%
IMRF	36,576	135,175	27%	30,285	21%
Administrative	20,128	91,268	22%	18,833	7%
Admin Technology	48,882	157,242	31%	42,663	15%
Library Materials - Books	46,377	134,072	35%	44,897	3%
Library Materials - Periodicals	1,852	10,975	17%	2,327	-20%
Library Materials - Audio & Visual	12,446	60,515	21%	6,227	100%
Library Material - Maintenance	617	10,430	6%	27,047	-98%
Technology Services	30,919	147,162	21%	491	6197%
Programs	10,942	48,390	23%	9,344	17%
Marketing & Promotion	6,952	33,620	21%	9,684	-28%
Facilities & Operations	49,510	181,499	27%	59,186	-16%
Utilities	11,752	85,493	14%	32,066	-63%
Professional Services	42,276	103,080	41%	41,591	2%
Board Expenses	1,196	7,842	15%	726	65%
Actual Expenditures	819,184	3,220,140	25%	739,579	11%
Budgeted Expenditures	3,220,140				
% Diff	25%				

Revenue, Expenditure & Fund Balance

For the 3 Month(s) Ended September 30, 2026

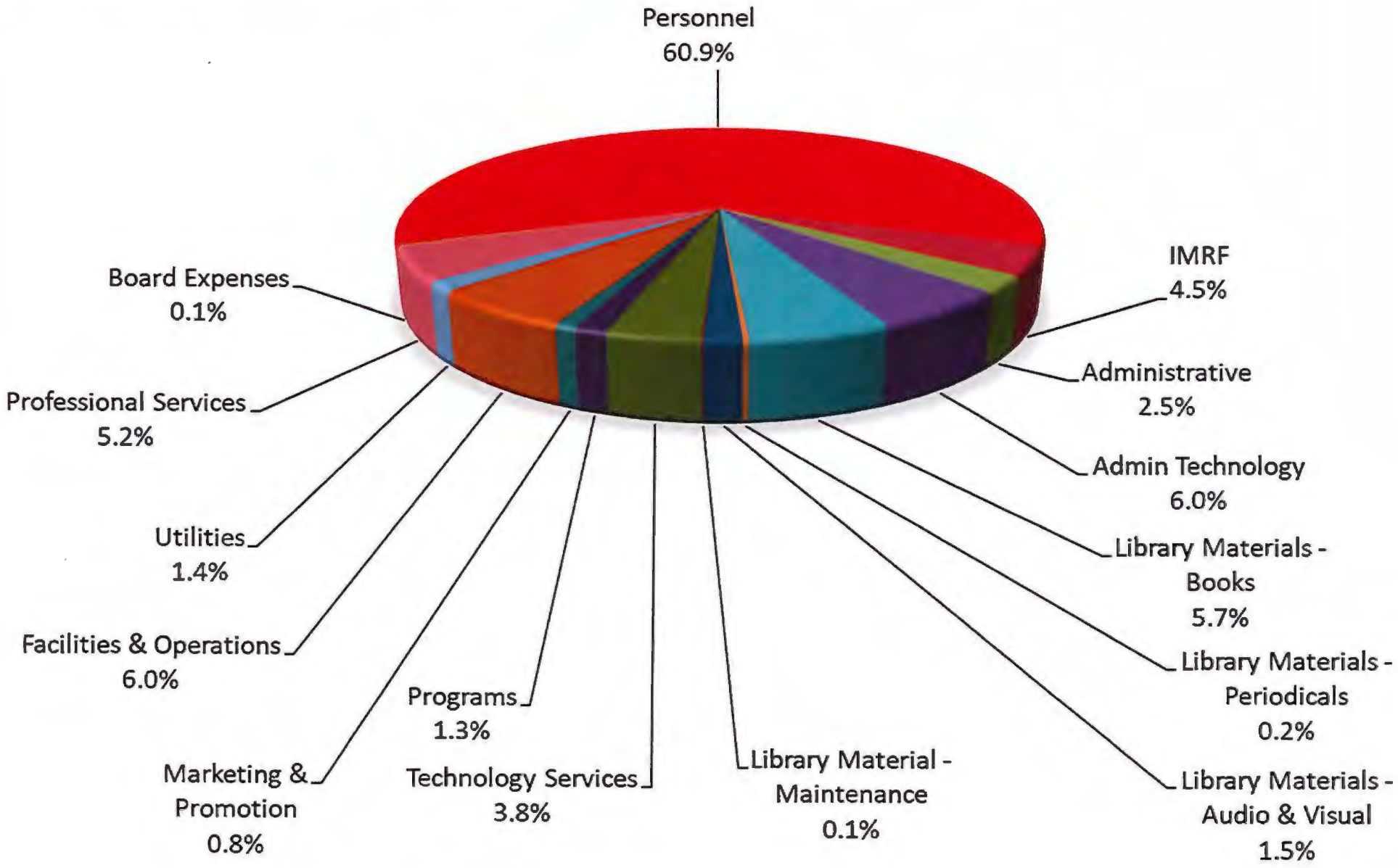
	General	IMRF	Special Reserve	Total Actual	Total Budget
TOTAL SURPLUS / (DEFICIT)	**2,050,121**	**76,193**	**375**	**2,126,689**	**(3,000)**
BEGINNING FUND BALANCE	1,437,266	72,547	128,784	1,638,597	1,638,597
ENDING FUND BALANCE	3,487,387	148,740	129,159	3,765,286	1,635,597
Fund Balance as % of Total Expenditures	446%	407%	n/a	460%	





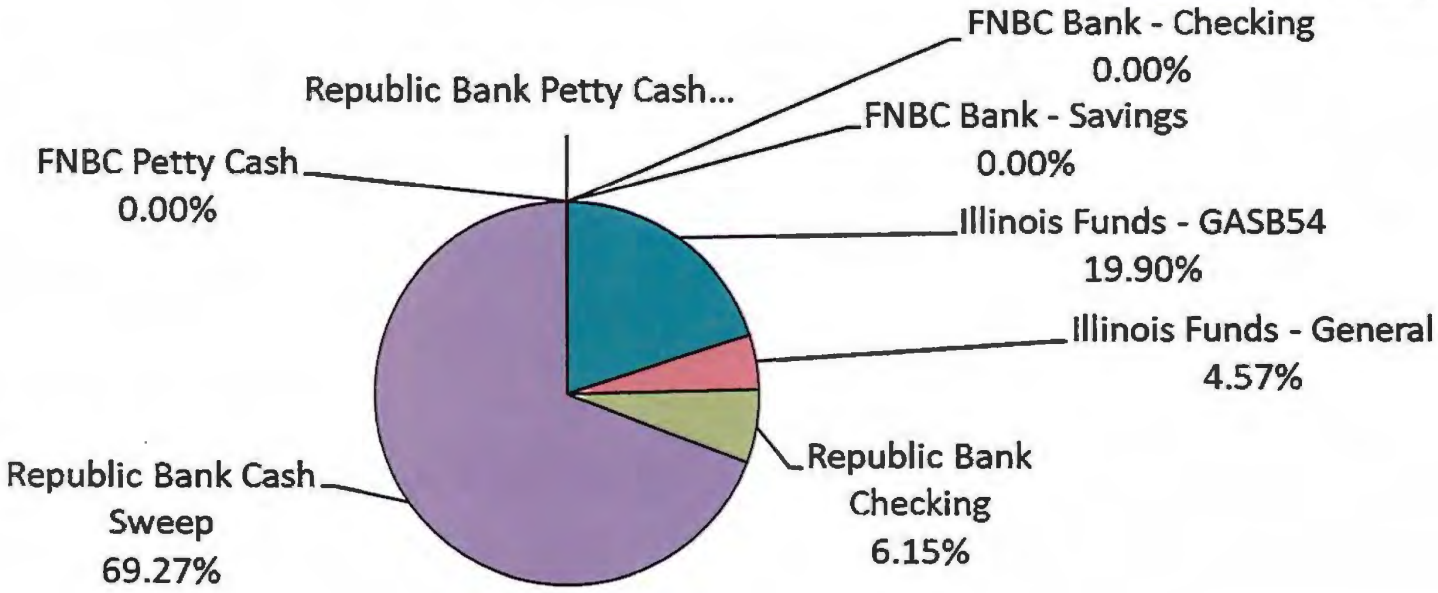
Expenditures

OPERATIONAL EXPENDITURE DISTRIBUTION



Investments

Bank	Description	Type	Current Rate	Bank Value
Petty Cash	Cash	PC	n/a	100
FNBC Petty Cash	#0874	PC	0.02%	-
Petty Cash - Circulations	Cash	PC	n/a	60
Republic Bank Petty Cash	#9473	PC	n/a	4,286
FNBC Bank - Checking	#6031	A/P	0.10%	-
FNBC Bank - Savings	#0317	MM	1.66%	-
Illinois Funds - GASB54	#6950	MM	Various	776,186
Illinois Funds - General	#5519 / 1507	MM	Various	178,205
Republic Bank Checking	#4130	A/P	n/a	240,000
Republic Bank Cash Sweep	#2419	MM	2.16%	2,702,011
			Total	**$ 3,900,848**



Library Director Report

October 2026

FINANCIAL UPDATE

- Fiscal Year Elapsed = 25.0%
- Investment Funds (Illinois Funds Accounts)
  - GASB 54 Emergency Fund: $776,185.59 (+ $2,461.79)
  - New Building & Construction Fund: $39,359.20 (+ $124.83)
  - General (Corporate) Fund: $138,846.20 (+ $440.36; $49,177.60 = Per Capita Grant)

- The audit draft is anticipated in early November. Administration will review the audit and prepare the Management's Discussion and Analysis (MD&A) for review and approval by the Board at the November board meeting. Once the MD&A is approved, it will be incorporated into the audit and finalized for presentation at the January 2027 board meeting.

PERSONNEL

- The Library Director:
  - Attended the September board meeting on 9/28
  - Met with the Assistant Library Director and a Paylocity representative to discuss setup of new modules in Paylocity for recruiting, onboarding, and evaluations on 9/29
  - Held an exit interview with the Assistant Library Director and Circulation Services Clerk on 9/29
  - Took vacation days on 9/30, 10/1, 2, 13, 14, 15, and 22
  - Attended the Illinois Library Association (ILA) Annual Conference from 10/6-8 in Peoria, IL
  - Participated in the strategic planning kickoff meeting with ReThinking Libraries and the library committee on 10/12
  - Attended the SWAN Board meeting at the Tinley Park Public Library on 10/16
  - Held an exit interview with the Assistant Library Director and Adult Services Librarian on 10/20
  - Held an exit interview with the Assistant Library Director and Adult Services Assistant on 10/20
  - Met with the Assistant Library Director and a Paylocity representative to demo the process of working with the recruiting module of Paylocity on 10/20
  - Attended the Rotary meeting on 10/21
  - Participated in the SWAN Finance Committee meeting on 10/21
  - Responded to FOIA request for purchasing records from the Data Branch on 10/21

- EMPLOYEE HIGHLIGHTS

RESIGNATIONS

- Lindsay P., Circulation Services Clerk, resigned from her position effective 10/7.
- Edith C., Adult Services Assistant, resigned from her position effective 10/24.
- Rosario Z., Adult Services Librarian, resigned from her position effective 10/21.

Job advertisements were posted for all three of these positions. Many applications have been received and several interviews have been conducted for each of the positions. We anticipate the positions being filled in late October and early November.

WORK ANNIVERSARIES

- Luke S., Youth Services Manager, celebrated his 3-year anniversary on 10/9
- John W., Technical Services Assistant, celebrated his 7-anniversary on 10/21
- Benjamin W., Library Director, celebrated his 20-year anniversary on 10/23

Facilities Monthly Report – October 2026

Building System and Mechanical Operations

- Midwest Mechanical performed fall maintenance, they removed and replaced all filters to the air handler and the VAV boxes. They also removed and replaced belts on supply and return fan, greased the bearings on all the pumps and fan motors.
    - In addition to that they also performed maintenance on the boilers by cleaning the burner assembly, cleaned blower wheel and air intakes, cleaned uv-eyes.
    - They were unable to take a combustion reading, will need to come back for testing.
    - I was informed by tech that freeze protection for chiller water reading at ZERO degrees Fahrenheit for ethylene.
    - Requested to be quoted for a 0 to 60 psi replacement gauge as the current one is reading 10 psi over on the expansion tank for chilled water.
- Gehrke Water Treatment was informed of the zero ethylene who sent their technician out to verify. Tech informed me that there is ethylene to cover up to -15 degrees weather. We also have additional ethylene if needed. Midwest Mechanical primary tech was notified of findings.

Fire and Life Safety Systems

- Annual Fire extinguisher testing was completed without issues. We replaced our in-house portable fire extinguisher from the Program room with a commercial grade which will be serviced by Cintas.
- To enhance emergency preparedness, a trauma bag has been added to the AED cabinet. The trauma bag contains essential medical supplies needed to respond to emergency situations. In the event of an emergency, staff should retrieve both the AED and the trauma bag and bring them to the location of the incident.
- During this month, 6 Padagis units were provided to patrons.
- Monthly safety and facility inspection completed:
    - Monthly AED inspection completed, and first aid supplies restocked though Cintas.
    - Elevator emergency telephone test completed with no issues identified.
    - Irrigation system main water line checked. No leaks were observed, and the meter reading remained at 0.0.
- I've scheduled our irrigation system shutdown for the last week of October with American National Sprinkler.

Building Exterior and Structural Maintenance

- Contacted the Midwest Mechanical Project Manager responsible for the 2026 improvements to address the missing mortar in the front building stone wall joints and discuss repair scheduling.

Health, Safety, Compliance

- Currently working on scheduling Naloxone training for all staff members who need a refresher, as well as new employees joining our team. This training ensures compliance with Section 1 of the Illinois Local Library Act (75 ILCS 5/1-8). At this time, nine current employees require training, and with two upcoming hires. This training will be conducted next month.

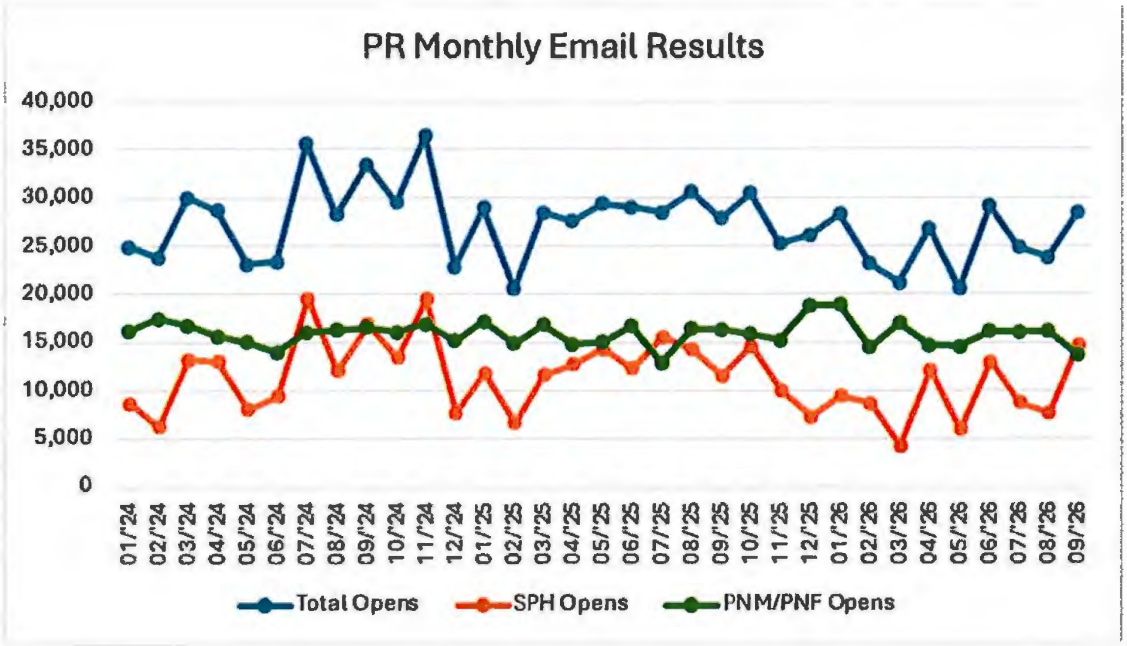
Department Reports
September 2026

ADMINISTRATIVE SERVICES – PUBLIC RELATIONS

- Email Campaigns – September
  - Total opens: 28,444
    - August '26 +19.5%
    - July '26 +14.5%
    - September '25 +1.97%
  - Biweekly Program Newsletters x 8
    - Total opens: 13,735
      - August '26 -15.2%
      - July '26 -14.6%
      - September '25 -16.1%
  - Special Program Highlight Emails x 9
    - August '26 – 5 sent
    - July '26 – 5 sent
    - September '25 – 5 sent
    - Total opens: 14,709
      - August '26 +93.2%
      - July '26 +67.99%
      - September '25 +27.56%
    - Events promoted by an SPH email include:
      - Picture West Chicago Competition
      - Cantigny Storytime
      - Teen Café – Lord of the Rings Fan Club
      - Herb Sensations
      - Costume Swap
      - Meditation Program
      - Dead Air
      - Pokémon Club
- Social Media Campaigns
  - Social Posts x 21

        - August '26 – 14 posted
        - July '26 – 24 posted
        - September '25 – 10 posted
    - Total impressions: 25,040
        - August '26 +269.6%
        - July '26 -31.8%
        - September '25 +430.7%
    - Total reach: 16,297
        - August '26 +268%
        - July '26 -35.2%
        - September '25 +386.6%
- Other Work Completed & Physical Materials
    - Labor Day Closure Signage created, put out, and taken in.
    - Summer hours signage taken down.
    - Quarterly Read & Roll Poster Insert produced.
    - Shred Event
        - Liaised with State Rep. Maura Hirschauer's office to host the annual shredding event in our parking lot on Saturday, September 5th.
        - There was good attendance, and the shred truck owner/operator remarked that we had a very good turnout for a holiday weekend.
        - I attended this event and assisted with managing traffic-flow.
        - Thank you to State Representative Maura Hirschauer, State Senator Karina Villa, their staff, SCARCE, and everyone who made this great annual event possible!
    - Attended meeting about blogs and internal items approval tracker.
        - Internal items are now the responsibility of Department Managers to check for accuracy, spelling/grammar, and for copyright compliance, at the request of department managers. PR only checks items that are intended to be shared outside of the building instead of all media products.
    - Created public-facing survey for input on the decoration of our train for We-Go Full Steam Ahead

        - I created the survey from questions the artist shared with us.
        - This survey was hosted on our website and spread via email and social media.
        - The window for sharing was extended to allow for greater social media visibility upon artist and community partner request.
    - Event Committee
        - Attended Event Committee regular meeting and extraordinary meeting to discuss Star Wars anniversary programming.
    - Attended September Board Meeting in which Strategic Planning was discussed, and consultants were interviewed by the board.
    - Assisted Adult Services and Young Adult Services with Leman Middle School visit to the library by manning a station, handing out/collecting pencils and worksheets, as well as passing out pins for completion.
        - It was lovely to be involved with direct service to our patrons!
    - Blogs
        - Edited two blogs from Adult Services and passed feedback to them.
        - Writers and Dept. Manager were notified this was completed via email per our discussion/meeting about blog logistics and tracking.


PR Monthly Email Results
40,000
35,000
30,000
25,000
20,000
15,000
10,000
5,000
0
01/'24
02/'24
03/'24
04/'24
05/'24
06/'24
07/'24
08/'24
09/'24
10/'24
11/'24
12/'24
01/'25
02/'25
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09/'25
10/'25
11/'25
12/'25
01/'26
02/'26
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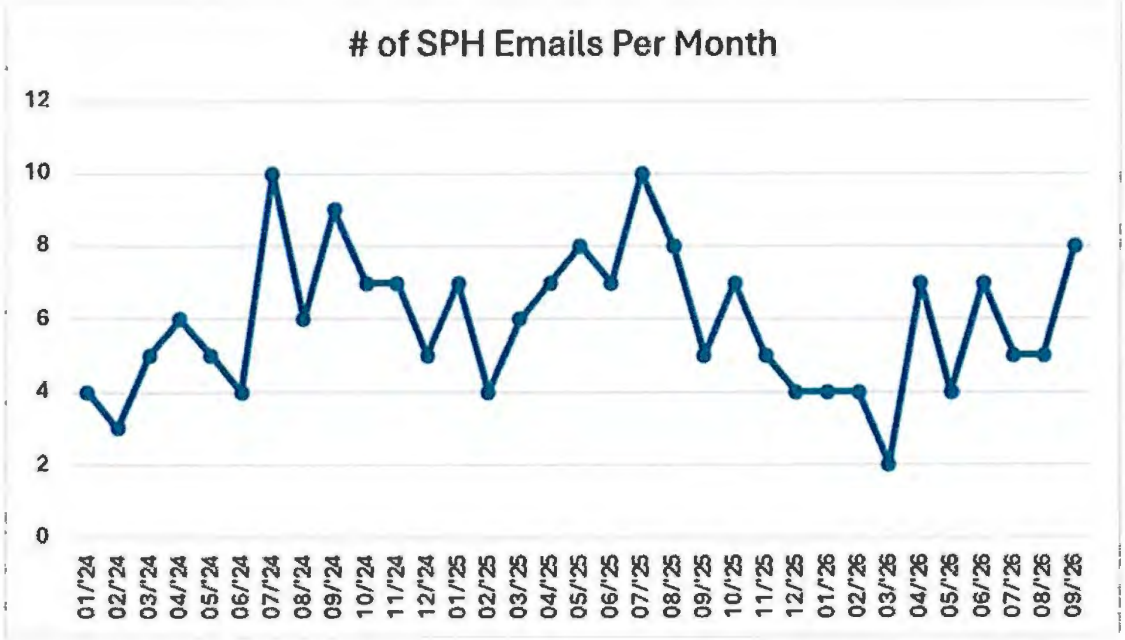
04/'26
05/'26
06/'26
07/'26
08/'26
09/'26
Total Opens
SPH Opens
PNM/PNF Opens


# of SPH Emails Per Month
12
10
8
6
4
2
0
01/'24
02/'24
03/'24
04/'24
05/'24
06/'24
07/'24
08/'24
09/'24
10/'24
11/'24
12/'24
01/'25
02/'25
03/'25
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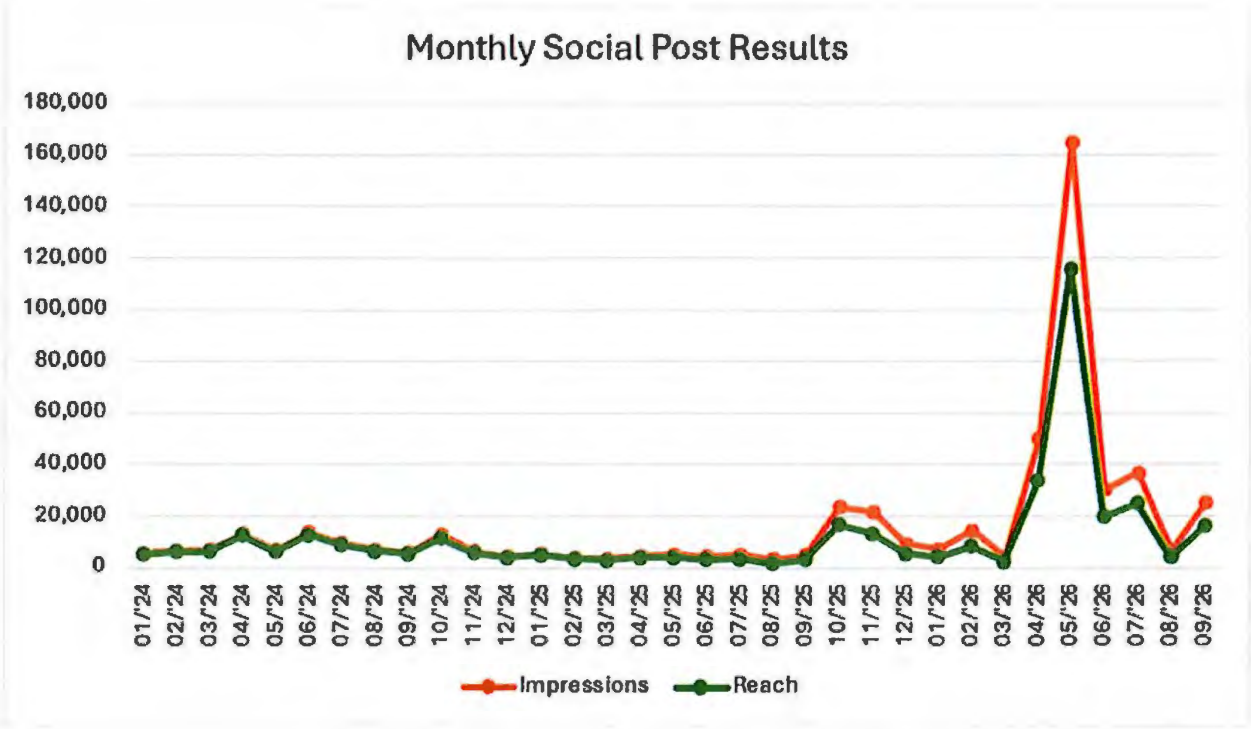
Monthly Social Post Results
180,000
160,000
140,000
120,000
100,000
80,000
60,000
40,000
20,000
0
01/'24
02/'24
03/'24
04/'24
05/'24
06/'24
07/'24
08/'24
09/'24
10/'24
11/'24
12/'24
01/'25
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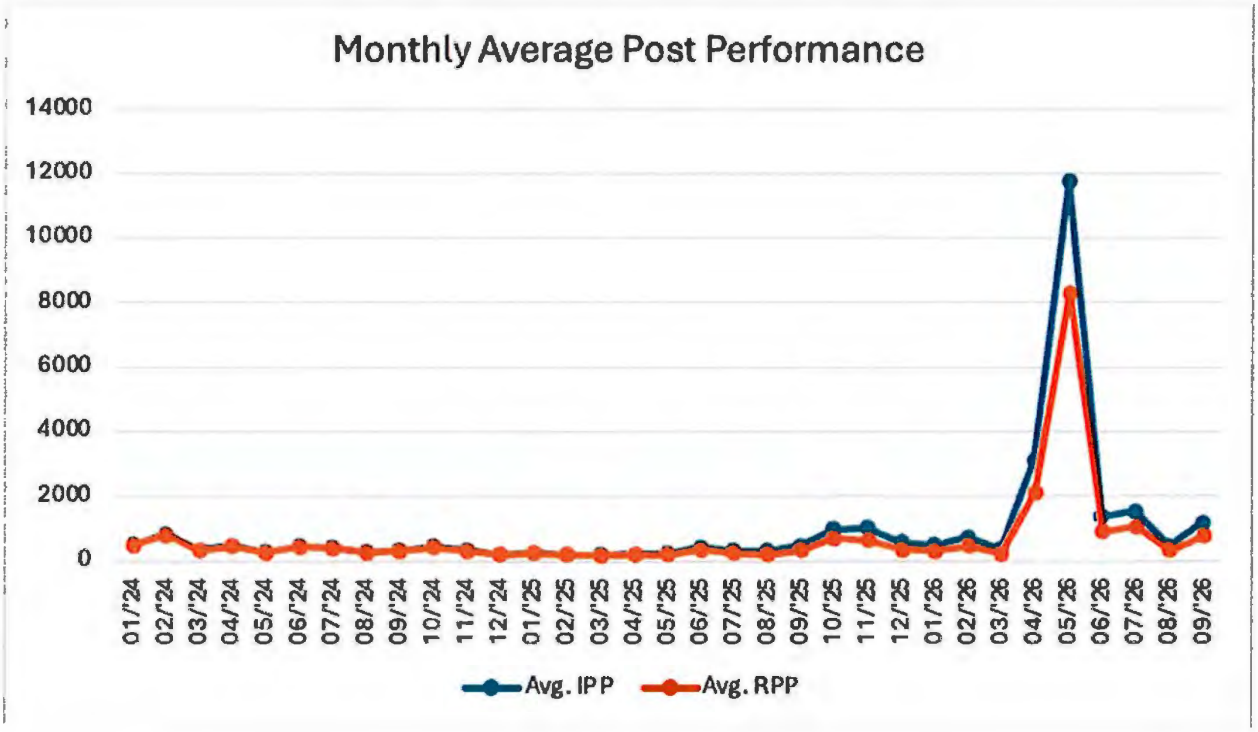
Impressions
Reach


Monthly Average Post Performance
14000
12000
10000
8000
6000
4000
2000
0
01/'24
02/'24
03/'24
04/'24
05/'24
06/'24
07/'24
08/'24
09/'24
10/'24
11/'24
12/'24
01/'25
02/'25
03/'25
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10/'25
11/'25
12/'25
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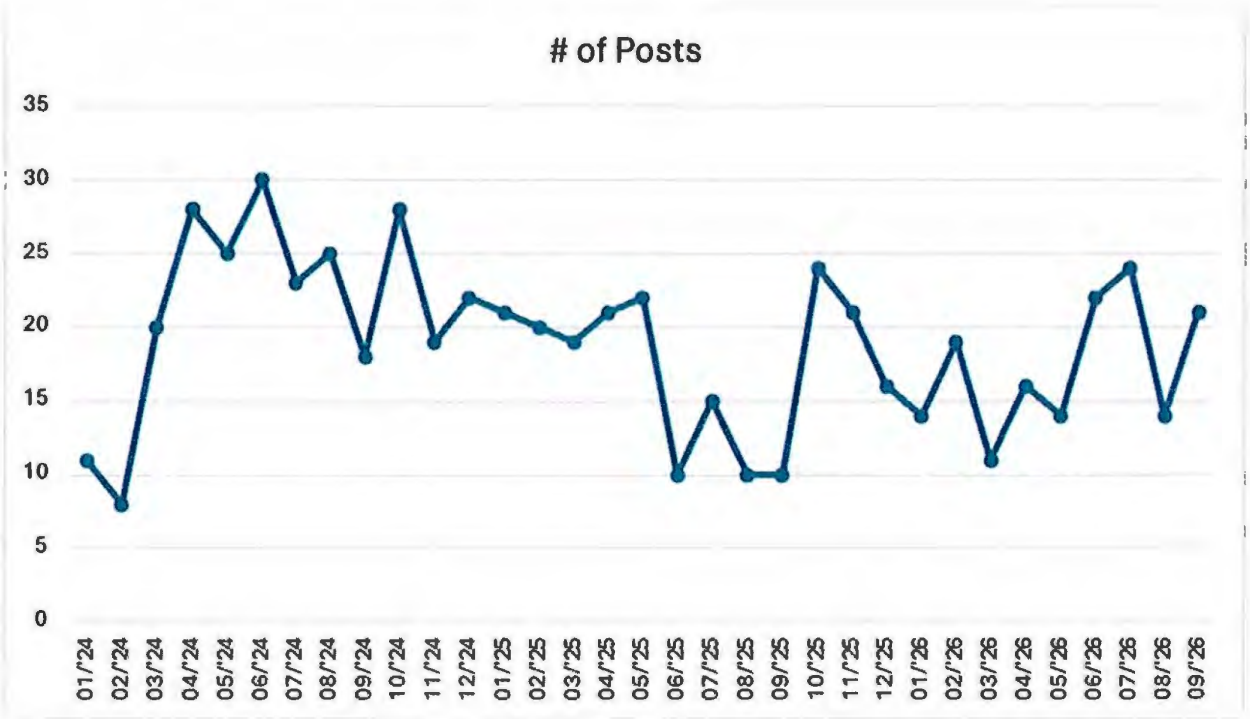
07/'26
08/'26
09/'26
Avg. IPP
Avg. RPP



ADULT SERVICES - SEPTEMBER 2026

ENGAGEMENT:

Programs: We offered 12 in-person programs in September with a total attendance of 54.

Some programs included:

Art Club for Adults/Outdoor Silent Book Club/ Crafternoon: Yarn Letters/ Herb Sensations/ Getting' Crafty: Rangoli / Medicare 101/ Page Turner Junction Book Club/ Aretes de Arcilla Polimérica/ Microsoft Excel and Word (with the IT Librarian)

Passive Programming in September:

Take and Makes:

We gave out 70 Paper Mum and 15 Sunflower Shadow Box Take & Makes in September.

(85 total)

Seed Library:

32 herb seed packets were taken from our seed library in September.

Picture West Chicago Photo Contest

We kicked off a new quarterly community amateur photo contest in September. Submissions were to be sent in by the end of September. Voting runs through the month of October (Please come upstairs and vote for your favorites!) The winner will be announced in November. We received 18 submissions from the community. We are holding a separate staff contest and received 5 staff submissions. All pictures are displayed anonymously.

Blog posts:

Rosario wrote a Blog Post that will be published soon on our website.

OUTREACH/PROGRAM PROMOTION

Edith and Allison went to **Aperion Care** on September 1. They provided Reader's Advisory for 17 residents and exchanged their books from last month for new titles, gave them some donated magazines to choose from and led the residents in a fall activity. One new library card was requested.

Edith and Allison visited **Franciscan Court** on September 15, offering book exchange and Fall activities. 16 requested books were delivered, 23 were returned. 11 residents attended. 1 new card was requested.

Edith and Allison also went to **Wood Glen** on September 10 and did fall crafts and activities with 6 attendees.

Allison attended the Silent Book Club at Raised Bakery, shared what is happening at the library and promoted West Chicago Library events and services to the attendees.

The **Fall Reading Challenge** for Adults and Teens has 30 active readers registered and 14 completion rewards have been given.

Displays:

Please come upstairs, if you have a moment, to see the 300 paper Mums Theresa has made and decorated our department with for Fall.

Adult Services staff created **8 physical book and material displays** in September, including the staff picks shelf and our portable display rack, to promote programs and the collection. Some of those were:

The 25th Anniversary of Patriot Day: 9-11/Ghost Stories/New Arrivals-Mysteries/Photography/ If you liked Dungeon Crawler Carl

We also continue to update browse categories, visual reader's advisory and best seller **digital menu displays** in Aspen (our website catalog).

Edith created a display with shelf talkers for several Fiction titles in September.

AS staff created promotional posters, bookmarks and flyers for our internal displays and to give out at programs and special events after being approved by PR.

AS STAFF:

Professional Development:

We continue to participate in the Arctic Wolf professional development trainings.

A story from David: I noticed a patron looking for a book about Canva. He was struggling to decide which book would be best for him. I approached him and mentioned that we could actually help him learn the software through our Book a Librarian service.

During our first session, I learned that he was using Canva to create flyers and videos for his South Korean church. Knowing this, I was able to focus the session on the specific tools and features he needed for his projects.

At the end of our session, he was extremely appreciative and told me that he believed God had put me in his path because I had shown him exactly what he needed to know to help his church. It was a nice moment and certainly not something I expected to hear that day.

I think this is a good example of the value we provide to our patrons, particularly when it comes to technology. Sometimes all it takes is recognizing an opportunity to help someone and taking that extra step. It also reinforces the fact that our library can be a place where patrons can come for practical, hands-on technology assistance from staff who know what they're doing.

ADULT SERVICES - TEEN

Programming: A total of **38** teens attended **thirteen** in-person programs in September. Programs included *Teen Advisory Board, Video Game Club, Teen Café: LOTR Fanclub, Homework Help, Snack Testers, Pokemon Club, and Maker's Monday, Wellness Wednesday and Thrill day Thursday Teen drop ins.*

1 Binge Bag was requested

Outreach: Engaged with 101 teens and several staff members at West Chicago High School on September 4. Promoted teen programs and homework help. Gave out preassembled materials/freebies, WCPLD pencils (contributed from youth service), and emoji buttons.

Displays:

Continued the theme to include Cats and Dogs. The cat books have been popular as they have had to be replaced often. There was also a passive activity to cast your vote for whether you like cats or dogs better – the cats are winning!

Therese also restocked the lobby display with new Teen Books several times in September.

CIRCULATION SERVICES

Circulation Statistics September 2026:

- 13,325 Total Items checked out, 3.01% increase from September 2025.
- 3,460 Electronic materials checked out, 12.92% increase from September 2025.
- The total value of the materials checked out by our patrons was $101,724.64 during September 2026.
- During September 2026, we had 170 patrons using self-check and a total of 646 items checked out.

Patron Statistics September 2026:

- 5,773 Visitors to the library during September 2026, 2.32% decrease from September 2025.
- 69 New patrons added, 38.39% decrease from September 2025.
- 9,588 Card holders, 6.56% increase from September 2025.
- 33.14% of the district population have library cards, a 2.04% increase from September 2025.

Other activities:

- ILLINET data compiled and turned into Library Director

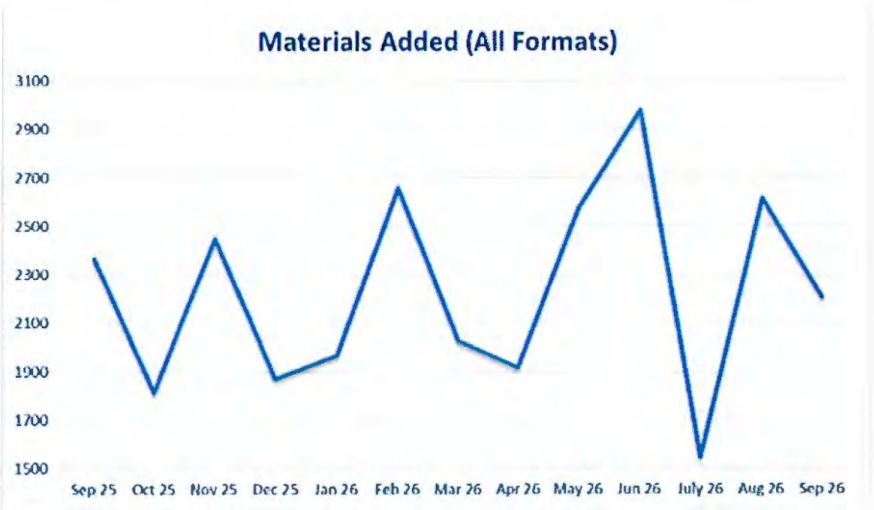
TECHNICAL SERVICES

Acquisitions:

958 Items ordered.
955 Items invoiced/received.
261 Items on-order.
237 Items received not processed.
5 Item cancelled.
3 Replacements.
0 Items returned.
0 Donations.

Material Added:

- 2205 Items added to the collection.



Withdrawals:

- 158 Items withdrawn from the collection.

Material Maintenance:

- 90 Items repaired in-house.

Other Activities:

- 446 Items moved from the new shelf to the regular collection.
- 255 Postage processed.
- 168 Kits checked for missing or damaged materials.
- 134 Invoices processed.
- 126 Invoices archived.
- 27 Records created.
- 12 E/J kit records updated.
- 4 Missing items reclaimed.
- 3 West Chicago Suburban Life scanned and converted to searchable PDF.

YOUTH SERVICES

Programs

Eleven youth services programs were held at the library in September. In addition to weekly Storytime programs, we hosted outside organizations and held a well attended Halloween costume swap. In-person programming brought 340 patrons to the library in September.

- Six weekly Storytime programs were well attended this month with 129 patrons attending.

- The West Chicago High School hosted a Robotics Club demonstration for school aged children with twelve people attending. This partnership was requested by the school's robotics coach
- Kim White dubs herself the Natural Naturalist. She visited the library early in the month to present her animal-based story program. Thirty-nine people were treated to books about bunnies, turtles, and ducks. Ms. White then brought out animals representative of each of the books for the crowd to interact with. Four enormous rabbits were held in a pop-up corral, two turtles scurried around large clear bins, and a beautiful cream colored duck named Cheese brought smiles to the faces of everyone present!

- Chefs Amy and Aaron O'Brien of The Kitchen Table culinary arts studio in West Chicago created a delectable fruit salsa and handmade cinnamon tortilla chips with twenty-one beginner chefs. Kids learned to chop fruit with safe plastic knives, a little mate through cutting tortillas into sixths and cinnamon/sugar proportions, and even helped to bake them in air fryers provided by KT. After all the chopping and baking, there was even plenty of extras to bring home.

- Sensational Saturday was presented once in September for eleven patrons
- A *Crafterpalooza* program was held offering a wide variety of crafting supplies left over from previous programs. Eight patrons got their creativity on at this event.
- September's Read n Roll Story Stroll book was *Because of a Shoe* by Julie Fogliano / Illustrated by Marla Frazee.

Program Highlight

Kelli Simmerman hosted Great Halloween Costume Swap for patrons to trade costumes they no longer need. This 'Reuse/Recycle' program was an amazing way for the community to engage with one another, shop for something they may not be able to find in stores, and feel good about giving often throwaway items a second chance. Prior to the program, folks could bring any items they wished to donate so there would be a small collection available for anyone who might not have something to trade. In all, 120 people participate in this thoughtful costume exchange.

Asynchronous Programs

Asynchronous programming continues to be an engaging, cost effective way to reach patrons in the community. Six hundred eighteen patrons engaged in some way with passive activities created by the department.

- A Sunflower craft Grab & Go bag was handed out to 40 patrons
- A Little Explorers Fall Fun Grab & Go bag was enjoyed by 20 patrons
- Nine Grab & Go bags were created from leftover Crafterpalooza supplies
- Coloring sheets and activity sheets/packets celebrated Pirate Week
- Hispanic Heritage booklets were provided to celebrate Hispanic Heritage Month (9/15-10/15)
- Crosswords, coloring sheets, activity sheets, dot coloring, cut & paste crafts, dot sticker pages, and wordsearches were created with various themes including Fall, Apples, Cats, Mermaids, and healthy eating.

Outreach

The Youth Services Department had a busy outreach month visiting special needs classrooms, continuing the Birth to Three weekly Storytime collaboration, Cantigny stories, and several school curriculum nights. Outreach engaged with 391 patrons in September.

- Staff read to 8 special needs classrooms.
- The department hosted Birth to Three every week in September.
- Staff attended curriculum night events at Gary, Educare, and Wegner School, interacting with 259 parents and students.
- One Storytime program was hosted by Cantigny.
- The YS Manager attended the WeGo Together for Kids fundraiser

Professional Development

- YS Manager attended WGTK Early Childhood Collaborative meeting, Educare of West DuPage's partner meeting, and the Dolly Parton Imagination Library regional meeting.
- Staff attended various collection development, publication and play development webinars including the following:
    - ¡Leamos! Spanish Language & Bilingual Titles for Youth
    - Comics & Libraries: Resources for Collection Development
    - Booklist's Winter/Spring 2027 Youth Preview
- All staff completed Arctic Wolf training videos on online safety.

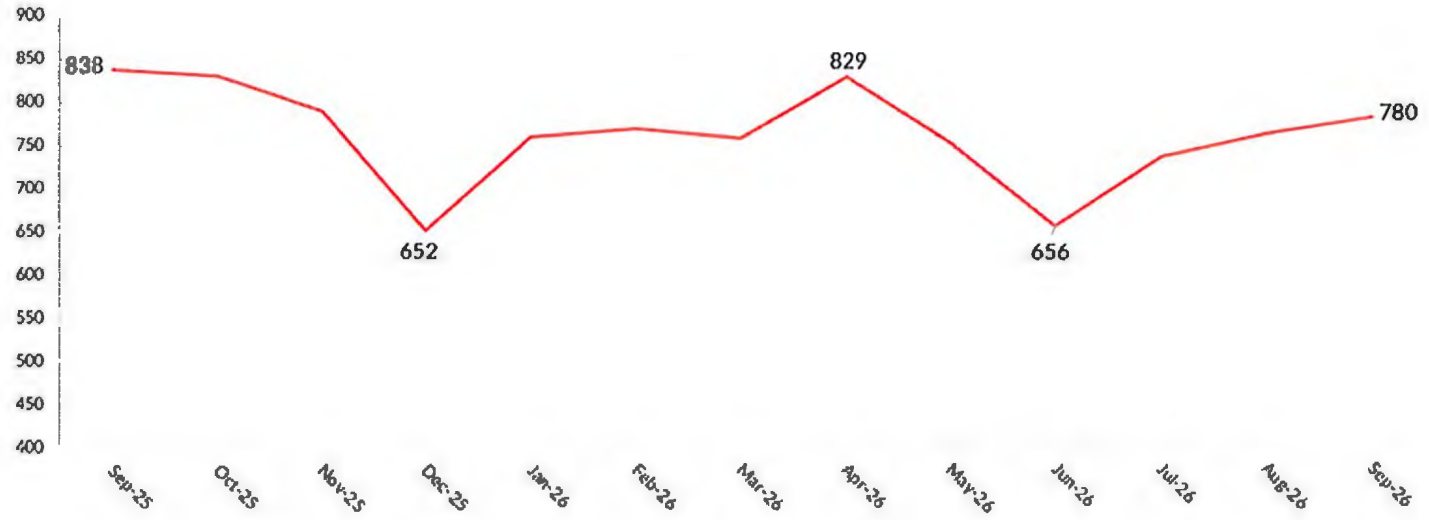
*The YS Manager presented at the September Board Meeting the collaborative efforts that are taking place to develop and launch the forthcoming Mental Health, Wellness, and Accessibility collection. We hope to launch this collection in time for the 2026 holiday season.

IT Report – September

Wireless Overview

August had **780 unique clients** with 1.09Tb of data used.

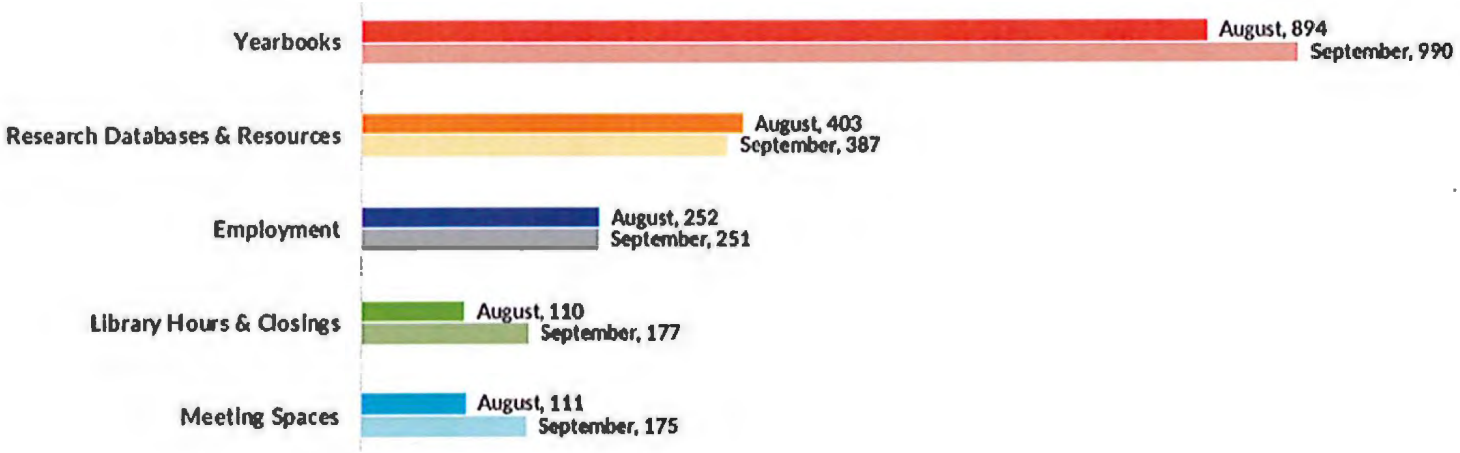
WiFi Usage September 2026



Website

In August we had **9,619 website visits.**

Top 5 Pages in September 2026



Computer Usage

We had 466 users in September. The chart below shows the total usage and average time logged in to a machine.

	Total Logins (August)	Average Time Per Session (August)	Total Logins (September)	Average Time Per Session (September)
Adult	393	41 Minutes	405	43 Minutes
Youth	62	33 Minutes	59	38 Minutes
Newspaper	1	2 Hours 39 Minutes	2	1 Hour 5 Minutes

IT Highlights

- Our Self-checkout machine was updated with the latest security and feature patches to allow for a smoother experience for patrons.
- Our Library of Things page was updated with even more items for patrons to checkout and enjoy.
- All public computers were updated with the latest windows builds and all adobe products had feature and security updates.
- The coin towers for the public printers had their firmware updated to allow support for faster cellular communication with the card payment systems.

WEST CHICAGO
PUBLIC LIBRARY DISTRICT

ORDINANCE NO. 26-05

AN ORDINANCE PROVIDING FOR THE LEVYING AND ASSESSMENT OF TAXES BY THE WEST CHICAGO PUBLIC LIBRARY DISTRICT, DUPAGE COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2026 AND ENDING JUNE 30, 2027

WHEREAS, on the 14th day of September 2026, an Ordinance entitled, "BUDGET AND APPROPRIATION OF THE WEST CHICAGO PUBLIC LIBRARY DISTRICT, DUPAGE COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2026 AND ENDING JUNE 30, 2027" was duly passed and approved and the same has been published according to the law, there having been appropriated for the fiscal year beginning July 1, 2026 and ending June 30, 2027, the sum of $4,230,000 for library purposes of the West Chicago Public Library District.

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the West Chicago Public Library District as follows:

SECTION 1: That the Board of Library Trustees of the West Chicago Public Library District, in accordance with the provisions of the statute in such case made and provided, have duly ascertained the amount of appropriations for all corporate purposes legally made to be in the amount of FOUR MILLION TWO HUNDRED THIRTY THOUSAND DOLLARS ($4,230,000) and do hereby determine that of that amount there shall be collected from this tax levy for the said year beginning July 1, 2026 and ending June 30, 2027, the sum of THREE MILLION THREE HUNDRED TEN THOUSAND FIVE HUNDRED DOLLARS ($3,310,500).

SECTION 2: The Budget and Appropriation Ordinance is incorporated by reference.

SECTION 3: That the purpose for which said appropriations and tax levy are made, and the sum or amounts appropriated to be collected and used for each purpose and amounts to be raised by tax levy and hereby ascertained to be as follows:

ACCOUNT	2026 APPROPRIATION	2026 LEVY
Salaries	$ 1,662,000	$ 1,630,000.00
Insurance-Health, Dental, Life	$ 350,000	$ 325,000.00
FICA	$ 135,000	$ 125,000.00
Unemployment Compensation	$ 4,000	$ 2,000.00
Worker's Compensation	$ 5,000	$ 2,800.00
Administrative Expenses	$ 110,000	$ 100,000.00
Administrative Technology Expense	$ 200,000	$ 195,000.00
Library Materials-Books	$ 165,000	$ 132,000.00
Library Materials-Periodicals	$ 15,000	$ 13,000.00
Library Materials-Audio Visual	$ 75,000	$ 65,000.00
Library of Things	$ 5,000	$ 3,000.00
Technology Services	$ 200,000	$ 105,000.00
Library Material Maintenance	$ 14,000	$ 11,000.00
Programs	$ 60,000	$ 45,000.00
Marketing & Promotions	$ 60,000	$ 40,700.00
Facilities & Operations	$ 600,000	$ 220,000.00
Utilities	$ 120,000	$ 105,000.00
Professional Services	$ 150,000	$ 80,000.00
Library Board Expenses	$ 15,000	$ 11,000.00
TOTAL LIBRARY FUND	$ 3,945,000	$ 3,210,500.00

The foregoing appropriations are hereby appropriated from the general property for corporate purposes. Said appropriations, less estimated amount receivable from other sources, are hereby levied from the tax for general corporate purposes.

ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)

Illinois Municipal Retirement Fund Payments	$	160,000	100,000

The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District's contribution to the Illinois Municipal Retirement Fund and is in addition to all other library district taxes as provided by law. Said appropriation is hereby levied from the proceeds of a special tax for Illinois Municipal Retirement Fund contributions in addition to all other library district taxes, as provided by law.

SPECIAL RESERVE FUND

Library Building, Equipment, Materials	$	125,000	0

GENERAL OBLIGATION BOND FUND

General Obligation Bond Debt Service		0	0

NEW BUILDING CONSTRUCTION FUND

New Building Construction Fund		0	0

SUMMARY

Account		Appropriated Amount	Levy Amount
Total Library Fund	$	3,945,000	3,210,500
Illinois Municipal Retirement Fund	$	160,000	100,000
Special Reserve Fund	$	125,000	0
General Obligation Bond Fund		0	0
New Building Construction Fund		0	0
GRAND TOTAL	$	4,230,000	3,310,500

SECTION 4: That the Secretary is hereby directed to file a certified copy of this Ordinance with the County Clerk of DuPage County within the time specified by law.

SECTION 5: That this Ordinance shall be in full force and effect from and after its passage and approval as required by law.

ADOPTED this 23th day of November, 2026, pursuant to a roll call vote as follows:

VOTE: [Y = Yes; N = No; ABS = Absent; ABST = Abstain]

Cavataio _____ **Finch** _____ **Jakacki-Dattomo** _____ **Mohammed** _____

Navadomskis _____ **Weninger** _____ **Wonderly** _____

_____

Corrine Jakacki-Dattomo, *President*
Board of Library Trustees
West Chicago Public Library District

ATTEST:

_____ SEAL

Patricia Weninger, *Secretary*
Board of Library Trustees
West Chicago Public Library District

WEST CHICAGO
PUBLIC LIBRARY DISTRICT

RESOLUTION 26-05

STATE OF ILLINOIS)
)
COUNTY OF DUPAGE)

WEST CHICAGO PUBLIC LIBRARY DISTRICT
DUPAGE COUNTY, ILLINOIS

ESTIMATE OF FUNDS NEEDED
FOR THE FISCAL YEAR BEGINNING JULY 1, 2026
AND ENDING JUNE 30, 2027

I, Aimee Cavataio, do hereby certify that I am the regularly appointed, qualified, and acting Treasurer of the West Chicago Public Library District, DuPage County, Illinois, and that as such, I am the chief fiscal officer of said Library District.

I do thereby certify that the following is an estimate of funds needed, by source anticipated to be received by the West Chicago Public Library District in the fiscal year beginning July 1, 2026 and ending June 30, 2027.

	Estimated Revenue	
1.	Balance on Hand July 1, 2026, all funds	$ 1,638,597
2.	Property Taxes to be Received	3,085,000
3.	Replacement tax	45,000
4.	Interest	70,000
5.	Grants	45,572
6.	Other receipts (fines, fees, gifts, etc.)	13,700
	TOTAL	**4,897,869**

I do further certify that the above estimate of revenues anticipated to be received in the fiscal year beginning July 1, 2026 and ending June 30, 2027 was made in full compliance with the provisions of 35 ILCS 200/18-50, as amended.

Aimee Cavataio, Treasurer
And Chief Fiscal Officer,
Board of Library Trustees,
West Chicago Public Library District

Seal

RESOLUTION 26-06

AMENDING THE AMENDED BY-LAWS OF THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRICC) ORGANIZATION TO ALLOW FOR SUBSTANTIVE AMENDMENTS TO THE BY-LAWS OF THE ORGANIZATION

WHEREAS, the By-Laws governing the organization of the Library Insurance Management and Risk Control Combination ("LIMRiCC") has been amended from time to time by the Members of LIMRiCC to adhere to the changing needs of the Members of LIMRiCC, the organization itself, and to reflect the current policies and practice; and

Whereas, the Board of the Library of the Insurance Manage and Risk Control Combination desires to now propose substantive changes to the By-Laws that will update the LIMRiCC By-Laws; and

Whereas, the Board of the Library of the Insurance Management and Risk Control Combination believes it is in the best interest of LIMRiCC to make such changes.

NOW THEREFORE, BE IT RESOLVED by the President and the Board of the Library and Insurance Management and Risk Control Combination ("LIMRiCC"), as follows:

Section 1: That the recitals set forth above are incorporate as Section 1 of this Resolution.

Section 2: It is proposed that in Article I, "Change of Name," that the entity's name **remain** Library Insurance Management and Risk Control Combination that is "voluntarily established by contracting Library Systems, ~~including the Metropolitan Library System,~~ Boards of Library **Trustees, Public Libraries,** Library Districts, and Intergovernmental Entities that provide services to Public Libraries, **Library** Districts, and Library Systems (Members)."

Section 3: It is proposed that **Article** II "The Previous Programs" be renamed to "Purpose-Limitation of Participation".

Section 4: It is proposed that the first paragraph of Article II "Purpose –Limitation of Participation" be amended to read **(Bolded is added text)**: "The purpose of LIMRiCC is to provide conventional insurance coverage and/or self-insurance for claims against its Members, including any one or more of the following types of insurance coverage: **Health; Life; Accidental Death and Dismemberment; Employee** Assistance **Program; Dental; Vision; certain ancillary voluntary products; Unemployment Compensation. Furthermore, long-term disability will be offered to current members of the Wellness Insurance Network (WIN) as of September 1, 2026."**

~~Building and Contents General~~

~~Liability~~

~~Automobile Liability~~

~~Errors and Omissions~~

~~Worker's Compensation~~

~~Boiler and machinery~~

Section 5. It is proposed to eliminate outdated language in Article II "Purpose-Limitation of Participation" regarding previous programs: "~~The following programs have previously been established by agreement between the Suburban Library System, Metropolitan Library System, and participating Libraries:~~

~~A. The Unemployment Compensation Pool~~
~~B. The Program providing Joint Self Insurance~~

~~These Programs established by LIMRiCC are referred to herein as the "Previous Programs."~~

~~It is the intent that the Previous Programs be continued through the agreements with LIMRiCC without interruption of coverage and providing credits where indicated from the prior coverage.~~

~~All credit balances in Member's accounts under the Previous Programs shall be transferred to the Member's accounts under the LIMRiCC Program. There shall be no interruption of coverage from the Previous Program."~~

Section 6: It is proposed that Article IV "Directors and Officers," paragraph A, be amended. Text that is **bolded** is added. "There is hereby established a Board of Directors of LIMRiCC. The Board of Directors of LIMRiCC currently ~~shall~~ consists of five Board members at Large. **Effective January 1, 2027, four (4) current members of WIN will join the Board thereby creating a Board of nine (9) members. At the first Board meeting in January 2027, Board Officer Elections shall take place as provided in paragraph E below."**

Section 7: It is proposed that in Article IV, (B) "Directors and Officers", the paragraph be modified as followed. **Bolded** text is additional text: **"In Spring 2027 and each Board election thereafter,** the call for **Board** candidates will be conducted from January 1 to January 31 with the electronic voting to be held from February 15 through March 31. Each Member will have one (1) vote for each slated position. ~~No individual will serve more than two (2) consecutive terms as Board Member at Large.~~ **Unless otherwise specified in Paragraph C, the term for the Board Member at Large is three (3)** years."

Section 8: It is proposed that in Article IV (C) "Directors and Officers" that the paragraph be modified as follows. **Bolded** text is additional text: ~~The first term for Board Members shall begin on April 1, 2010.~~ For the, **Spring 2027 elected** term, the ~~three~~ **seven** Board members who receive the most votes shall serve for **three** ~~two~~ years, **the candidate with the eighth highest vote will serve for two years, and the candidate with the ninth highest vote will serve for one year.** In the event of a tie, the Board members that will serve for two years will be determined by a lottery. **The intent is for the Board to be comprised of nine (9) for the 2027 term, eight (8) for the 2028 term, and seven (7) for the 2029 term and thereafter.** [...] Thereafter all Board Members shall serve for ~~two~~ **three** year terms."

Section 9: It is proposed that in Article IV (E) "Directors and Officers" that the paragraph be modified as follows. **Bolded** text is additional text: "The Board of Directors of LIMRiCC shall **elect** ~~appoint~~ from among their number a ~~Chairman~~, **President,** a Vice-President, Secetary, and Treasurer. The Board of Directors may also appoint additional officers and assign duties to them. **At the first**

Board meeting in January 2027, Board Officer elections shall take place. Officer elections shall again take place in June/July 2027 once the newly elected board is seated."

Section 10: It is proposed that in wherever in the bylaws the text uses the term *Chairman,* it should be now be replaced with the term **President.** It is further proposed that wherever the text uses the term *Vice-Chairman,* it should be replaced with the term **Vice-President.**

Section 11: It is proposed that in Article IV (K) "Directors and Officers" that the following **bolded** print be added: "[...] At least four (4) prior written notice of regular of special meetings shall be given to all Directors and an Agenda specifying the subject of any special meeting shall accompany any such notice. Such notice may be given by electronic mail or US mail. **Remote attendance is permitted subject to the in-person attendance of a quorum."**

Section 12: It is proposed that in Article V (A)(1) "Power of the Board of Directors" that following bolded print be added: ""LIMRiCC staff **and agents** are designated to managed the LIMRiCC programs, provided the annual compensation for these services shall not exceed the following without the consent of fifty percent (50%) of the Members."

Section 13: It is proposed that in Article VI(C) "Liability of LIMRiCC, Its Officers and Directors" that language be added saying: **"The Board will obtain standard Director and Officers and Errors and Omissions coverage policies for the Board Members."**

Section 14: It is proposed that in Article IX that the LIMRiCC address be modified to the current address: 668 N. River Rd, Naperville, IL 60563.

Section 15: The proposed effective date of the amendments is December 16, 2026.

Section 16: That each Member that will be affected by these proposed amendments shall receive written notice of proposed amendments and the date on which the amendment is to become effective, together with a ballot for voting to approve or disapprove the proposed amendments. The notice shall be given not more than 90 days before the proposed effective date of the amendment, either by electronic mail or the US mail.

Section 17: That the proposed amendments set forth in this Resolution shall be adopted upon receiving the affirmative vote of at least two-thirds (2/3) of the Members entitled to vote on such amendment.

Section 18: That the President of the Board is authorized and directed to sign and the Secretary is authorized and directed to attest to this Resolution.

Section 19: This Resolution shall be in full force and effect immediately upon its adoption.

Adopted by the Library Insurance and Risk Control Combination this 16th Day of September, 2026.

Adopted by the West Chicago Public Library District this 26th Day of

October, 2026.

By:_____

President

Attest:

_____

Secretary

Amended effective December 16, 2026

BY-LAWS
OF THE
LIBRARY INSURANCE
MANAGEMENT
A N D
RISK CONTROL COMBINATION
("LIMRiCC")

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BY-LAWS
OF THE
LIBRARY INSURANCE MANAGEMENT
AND
RISK CONTROL COMBINATION
("LIMRiCC")

Article I. Change of Name

The name of LIMRiCC shall remain Library Insurance Management and Risk Control Combination. The Library Insurance Management and Risk Control Combination ("LIMRiCC") is an intergovernmental entity voluntarily established by contracting Library Systems, Boards of Library Trustees, Public Libraries, Library Districts and Intergovernmental Entities that provide services to Public Libraries, Library Districts and Library Systems (Members).

Article II. Purpose - Limitation of Participation

The purpose of LIMRiCC is to provide conventional insurance coverage and/or self-insurance for claims against its Members, including any one or more of the following types of insurance coverage: Health; Life; Accidental Death and Dismembership; Employee Assistance Program; Dental; Vision; certain ancillary voluntary products; Unemployment Compensation. Furthermore, short term and long term disability will be offered to current members of LIMRiCC who were members of the Wellness Insurance Network (WIN) as of September 1, 2026.

It is the purpose of the Members of LIMRiCC to obtain through LIMRiCC conventional insurance coverage and/or self-insurance coverage under one or more of the Programs described in the By-laws of LIMRiCC as in effect from time to time. Each Member must submit a written application to the Board of Directors for participation in the particular Program or Programs such Member desires. No Member of LIMRiCC shall have any right to participate in or to obtain insurance coverage under any Program of insurance or self- insurance solely by reason of its membership in LIMRiCC: and no insurance company or self-insurance pool shall have any obligation to any Member of LIMRiCC until such Member has been accepted by LIMRiCC and by such insurance company or self-insurance pool (as appropriate) as a participant in a Program of insurance coverage provided by such insurance company or self-insurance pool (as appropriate).

Article III. Authority

LIMRiCC is established pursuant to the intergovernmental cooperation clause as set forth in Article VII, Sec. 10 of the Constitution of the State of Illinois; 5 ILCS 220/1 et seq. and in particular, Sec. 220/6 of the Illinois Compiled Statutes and by the provisions of the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101 et seq.)

Article IV. Directors and Officers

A. There is hereby established a Board of Directors of LIMRiCC. The Board of Directors of LIMRiCC currently consists of five (5)Board Members At Large. Effective January 1, 2027, four (4) current members of WIN will join the Board thereby creating a Board of nine (9) members. At the first Board meeting in January 2027, Board Officer elections shall take place as provided in Paragraph E below. Representatives from Members of LIMRiCC, as well as any other individual, are eligible to run for election for the position of Board Member At Large, provided however that (a) representatives from Members participating in the Self-Insured Health Insurance Plan under LIMRiCC's Employee Benefit Insurance Program must always make up a majority of the Board Members At Large and (b) only one representative from any one Member may be elected to the Board and (c) a minority of the Board Members may come from libraries that are members of the UCGA pool. A representative from a Member may be a library director, executive director, or his/her designee.

B. In the Spring of 2027 and each Board election thereafter, the call for Board candidates will be conducted from January 1 to January 31 with the electronic voting election to be held February 15 through March 31. Each Member will have one (1) vote for each slated position. Unless otherwise specified in Paragraph C, the term for the Board Members At Large is three (3) years.

C. For the Spring 2027 elected term, the seven Board members who receive the most votes shall serve for three years and candidate with the eighth highest votes will serve for two years and the candidate with the ninth highest votes will serve for one year. In the event of a tie, the Board Members that shall serve for two years will be determined by lot. The intent is for the Board to be comprised of nine (9) for the 2027 term, eight (8) for the 2028 term and seven (7) for the 2029 term and thereafter. The President or Executive Director or his/her designee shall conduct the process. Thereafter, all Board Members shall serve for three-year terms.

D. The Board shall declare a vacancy in the office of Board Member At Large when an elected or appointed Board Member (i) declines, fails, or is unable to serve, or (ii) no longer holds the position of trustee, executive director/designee or library director/designee for the same LIMRiCC Member. Absence without cause from all regular board meetings for a period of one year shall be a basis for declaring a vacancy. All vacancies shall be filled by appointment by the remaining Board Members until the next regular election of Board members, at which time a Board Member shall be elected for the remainder of the unexpired term, if any.

E. The Board of Directors of LIMRiCC shall elect from among their number a President, Vice-President, Secretary and Treasurer. The Board of Directors may also appoint additional officers and assign duties to them. At the first Board meeting in January 2027, Board Officer elections shall take place. Officer elections shall again take place in June/July 2027 once the newly elected board is seated.

The President shall preside at all meetings of the Board of Directors. The President may request information from any officer or the Board of Directors of LIMRiCC or any employee or independent contractor of LIMRiCC. The President shall vote on all matters that come before the Board. The President shall have such other powers and duties as are set forth in these By-laws and as he/she may be given from time to time by action of the Board.

The Vice President shall carry out all duties of the President during the absence or inability of the President to perform such duties and shall carry out such other functions as are assigned from time to time by the President or the Board of Directors.

The Treasurer shall have charge and custody and shall be responsible for all funds and securities of LIMRiCC; receive and give all receipts for monies due and payable to LIMRiCC from any source whatsoever; deposit all such monies in the name of LIMRiCC in such banks, savings and loan associations or other depositories as shall be selected by the Board of Directors; invest the funds of LIMRiCC as are not immediately required in such investments as the Board of Directors shall specifically or generally select from time to time; and maintain the financial books and records of LIMRiCC; provided, however, that all investments of LIMRiCC funds shall be made only in the manner permitted to an Illinois tax-supported public library. The Treasurer shall, in general, perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him by the Board of Directors. In performing these duties, the Treasurer shall work with LIMRiCC staff and/or any individual or entity that contracts with LIMRiCC to provide accounting and/or related services.

The Treasurer shall account for each separate program of insurance separately and shall keep a record of the account balances in each program for each participant.

The Secretary shall keep the official records of LIMRiCC. The Secretary shall see to the keeping of the minutes of meetings of LIMRiCC and shall see to the sending of all notices required by these By-laws and shall carry out other clerical duties of LIMRiCC.

F. LIMRICC shall purchase a bond in sufficient amount as determined by the Board of Directors to assure the fidelity of the President and Vice President of the Board, the Treasurer and any other officer or employee who shall

have the right to authorize the transfer or payment of LIMRiCC funds. The Board of Directors, by motion, may increase or decrease the amount of such bonds or change the persons covered.

G. A quorum shall consist of a majority of the Board of Directors. Except as provided in Paragraph H below, or elsewhere in these By-laws, a simple majority of a quorum shall be sufficient to pass upon all matters.

H. A greater vote than a majority of a quorum shall be required to approve the following matters:

1. The Board of Directors may establish one or more rules requiring approval by a vote greater than a majority of a quorum; provided, however, that such rules may only be established by a greater than a majority vote at least equal to the greater than majority percentage stated within the proposed rule;

2. The admission of a new Member shall require a two-thirds (2/3) vote for approval by Board of Directors;

3. Any amendment of these By-laws shall require a two-thirds (2/3) vote for approval by Board of Directors; provided, however, no amendment shall have the effect of depriving a member of a vested contractual right without the consent of the Member.

4. Termination of LIMRiCC shall require a two-thirds vote for approval by Board of Directors (Article X).

I. A majority of all Board members shall be required to approve (a) the Membership Contributions and (b) the PHIP and SHIP benefits at its September Board meeting (Membership Contributions, PHIP and SHIP are defined as set forth in LIMRiCC's Intergovernmental Agreement).

J. No one serving on the Board of Directors shall receive any salary from LIMRiCC; provided, however, Directors shall be reimbursed for lawful expenses incurred as officers of LIMRiCC.

K. Regular meetings of the Board of Directors shall be held, at a minimum, on a quarterly basis, and the Board of Directors shall set a schedule for such regular meetings. As part of or in addition to its regular meetings, the Board of Directors shall hold a Spring Renewal Meeting (as that term is defined in LIMRiCC's Intergovernmental Agreement) no later than May 31st of each year and a Fall Renewal Meeting (as that term is defined in LIMRiCC's Intergovernmental Agreement) no later than October 15th of each year. Special meetings may be called by the President or by any other three (3) Directors on notice to the President. At least four (4) days prior written notice of regular or special meetings shall be given to all Directors and an Agenda specifying the subject of any special meeting shall accompany such

notice. Such notice may be given by electronic mail or U.S. mail. Remote attendance is permitted subject to the in-person attendance of a quorum.

Article V. Power of the Board of Directors

A. The Board of Directors shall determine the general policy of LIMRiCC, which policy shall be followed by all LIMRiCC officers, agents, employees and independent contractors employed hy LIMRiCC. Subject to the specific limitations herein, the Board of Directors shall have the responsibility for:

1. Hiring LIMRiCC agents, employees, attorneys, fund managers, consultants and other independent contractors.

   LIMRiCC staff and agents are designated to manage the LIMRiCC programs, provided the annual compensation for these services shall not exceed the following without the consent of fifty percent (50%) of the Members:

The Unemployment Compensation Program as set forth in the Intergovernmental Agreement;

The Self-Insurance Program twelve thousand ($12,000.00) dollars;

Employee Benefit Insurance Program as set forth in the Intergovernmental Agreement;

2. Except as otherwise provided, making payment for expenses of LIMRiCC from particular funds which the expenses are applicable;

3. Setting fidelity bond requirements for officers, employees or other persons;

4. Determining that subject to Article IV, E: Approval of alterations, amendments or repeal of the By-laws and adoption of new By-laws; provided, however that no such alteration, amendment or repeal shall change the purpose of LIMRiCC as stated in Article II above;

5. Approving of the acceptance of new Members and the expulsion of Members, including the execution of agreements for insurance coverage and/or self-insurance coverage with Boards of Library Trustees, Library Districts, Library Systems, Public Libraries and Intergovernmental Entities that provide services to Public Libraries to facilitate the centralized administration and payment of claims;

6. Approving of the participation of Members in the Program or Programs of insurance coverage selected by the respective Members;

7. Approving and amending the annual budget of LIMRiCC;

8. Approving the educational and other programs relating to risk reduction;

9. Approving of reasonable and necessary loss reduction and prevention procedures that must be followed by all Members;

10. Purchasing of insurance;

11. Paying of Claims;

12. Setting premiums for coverage;

13. Providing other powers hereinafter set forth;

14. Paying the expenses of operation;

15. Approving other matters incidental to the foregoing;

16. Including LIMRiCC and its officers and employees in the LIMRiCC Programs;

17. Making assessments against Members as provided by Agreement;

18. Approving additional contracted services to be performed by LIMRiCC staff for other libraries, intergovernmental entities and governmental entities and the revenue from such services will be used to keep overall administrative costs lower for all LIMRiCC members.

Article VI. Liability of LIMRiCC, Its Officers and Directors

The members of the Board of Directors and the officers and employees of LIMRiCC shall use ordinary care and reasonable diligence in the exercise of their powers and in the performance of their duties hereunder. They shall not be liable for any mistake of judgment or other action made, taken or omitted by them in good faith; nor for any action taken or omitted by any agent, employee or independent contractor; nor for any loss incurred through investment of LIMRiCC funds or failure to invest. They may participate in indemnification and self insurance programs. No Director, officer or employee shall be liable for any action taken or omitted by any other Director or officer.

The liability of LIMRiCC, its officers and Directors is limited solely to the proceeds of payments of Members and proceeds of any insurance provided by LIMRiCC. The funds of each insurance program, i.e. those established under Articles IX, X and XI of the Intergovernmental Agreement, are to be kept separate and accounted for separately. Claims in each such separate insurance program are limited to the funds of that separate program.

If any claim or action not covered by insurance is instituted against a Director, officer or employee of LIMRiCC allegedly arising out of an act or omission occurring within the scope of his or her duties, LIMRiCC shall at the request of them:

A. appear and defend against the claim or action; and

B. pay or indemnify the Director, officer or employee for a judgment and court costs based on such claim or action, provided there shall be no indemnification for any portion of a judgment representing an award of punitive or exemplary damages; and

C. pay or indemnify the Director, officer or employee for a compromise or settlement of such claim or action providing the settlement is approved by the Board of Directors of LIMRiCC.

The term Director, officer or employee shall include former Directors, officers and employees. This indemnification resolution shall not apply if the Board of Directors finds that the claim or action is based on malicious, willful or criminal misconduct. In such case the action to be taken by the Board of Directors will be determined after an investigation of the facts. The Board will obtain standard Directors and Officers and Errors and Omissions coverage policies for the Board members.

Article VII. Programs of Insurance and/or Self-Insurance

LIMRiCC may purchase insurance policies from insurance companies having a Certificate of Authority issued by the Department of Insurance of the State of Illinois. LIMRiCC may also provide risk-management services, administer and jointly support a risk management program, establish a risk-management pool, and provide services for processing and defending unemployment and worker's compensation claims. LIMRiCC may also organize and operate a self-insured health insurance plan for the benefit of Members.

Article VIII. Fiscal Year — Budget

A. The fiscal year of LIMRiCC shall commence on January 1 and end on December 31;

B. During the last quarter of each fiscal year, the Board of Directors of LIMRiCC shall approve a preliminary budget for the administration of each Program for the next fiscal year. Copies of the preliminary budget shall be sent to each Member via electronic mail, and the Board of Directors shall set a hearing date on the budget at which time all Members of LIMRiCC will be given an opportunity to be heard. The preliminary budget shall set forth the method by which payments of Members are to be determined for the following fiscal year. After the public hearing and before the end of the fiscal year, the Board of Directors shall approve a final budget that will include the amounts of the annual payments to be made by each Member. Failure of the Board of Directors to approve a preliminary or final budget within these time limits shall not relieve the Members of the obligation to make annual or supplementary payments to

LIMRiCC as hereinafter provided. Notwithstanding anything to the contrary herein, the procedures outlined in the LIMRiCC Intergovernmental Agreement for the Employee Benefit Insurance Program shall control for purposes of determining the amounts paid by members under said program.

C. Funds shall be audited annually after June 30.

Article IX. Notices

All notices of claims or any other notice required to be given pursuant to these By-Laws, shall be sent by certified mail and shall be addressed to:

LIMRiCC
668 N. River Road
Naperville, IL 60563

and to:

Member Library
[Address of the main library building]
Attention: Head Librarian

Article X. Termination of Agency

By two-thirds vote for approval of the Board of Directors and on six (6) months' notice prior to June 30 of any year, LIMRiCC may be terminated and dissolved. This dissolution and termination shall have the same effect on the programs set forth as if LIMRiCC had terminated the Agreement as to each individual Member. The termination of LIMRiCC shall not be effective until all outstanding covered claims of Members have been resolved.

Article XI. Amendments

The Board of Directors may, in the following manner, amend the "By-Laws of the The Library Insurance Management and Risk Control Combination (LIMRiCC)" at any time and from time to time add a new provision or change or remove an existing provision:

(a) The Board of Directors shall adopt a Resolution setting forth the proposed amendment and the date on which the amendment is to become effective and directing that the proposed amendment be submitted to each LIMRiCC Member that will be affected by the proposed amendment.

(b) LIMRiCC shall give to each LIMRiCC Member that will be affected by the proposed amendment written notice of the proposed amendment, including the text of the proposed amendment and the date on which the amendment is to become effective, together with a ballot for voting to approve or disapprove the proposed amendment. Such notice shall be given not less than 60 days and not more than 90 days before the proposed effective date of the amendment, either via electronic mail or U.S. mail. If mailed, such notice shall be deemed to have been

delivered on the second day after the day on which it is deposited in the United States mail, addressed to the Member at its address on the records of LIMRiCC, with postage prepaid.

(c) Each LIMRiCC Member must return its ballot to LIMRiCC on or before 5:00 PM on the proposed effective date of the amendment.

(d) The proposed amendment shall be adopted upon receiving the affirmative vote of at least two-thirds of the LIMRiCC Members entitled to vote on such amendment.

(e) Any number of amendments may be submitted to the LIMRiCC Members and voted upon by them at one time.

(f) A LIMRiCC Member that has timely voted against the adoption of a proposed amendment may, within 60 days after the effective date of the proposed amendment, elect to withdraw from the LIMRiCC Program(s) affected by the new amendment, but only if the amendment materially and adversely affects the Member.

(g) Any LIMRiCC Member that is entitled to elect to withdraw from the LIMRiCC Program(s) in question is precluded from challenging the new amendment that creates the right of withdrawal, unless the adoption of the amendment is fraudulent with respect to the Member or with respect to LIMRiCC, or constitutes a breach of a fiduciary duty owed to the Member.

(h) A LIMRiCC Member that is entitled to elect to withdraw may do so only if the Member deliver its written election to LIMRiCC within the said 60-day period.

(i) Notwithstanding anything to the contrary in this Article, the withdrawal of a Member shall not affect any existing claim(s) in favor of LIMRiCC against the withdrawing Member, or in favor of the withdrawing Member and against LIMRiCC.

Amended effective December 16, 2026

PROPOSED AMENDMENTS TO THE BY-LAWS BALLOT

The Library Insurance Management and Risk Control Combination ("LIMRiCC") Board of Directors adopted a Resolution setting forth proposed amendments to the Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control Combination ("IGA") and to the By-Laws of the Organization. These changes are being made to allow the Wellness Insurance Network (WIN) Libraries to join our pool, as well as to fully clean up the language of the IGA. The proposed changes are fully set forth in the enclosed Resolution. A "clean" copy of the IGA and the by-laws is being provided to you.

The proposed amendments are being provided in **two (2) Resolutions.**

Both must be approved by the Library's Board of Trustees and signed copies must be returned. Ballots must be returned for **both amendments.**

AMENDING THE AMENDED BY-LAWS OF THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC) ORGANIZATION TO ALLOW FOR SUBSTANTIVE AMENDMENTS TO THE BY-LAWS OF THE ORGANIZATION

The date that the proposed amendment is to become effective is December 16, 2026.

Members are invited to vote to "Approve" or "Disapprove" this propose amendments.

APPROVE_____ DISAPPROVE_____

Each LIMRiCC Member entitled to vote must return its ballot (two ballots total) to LIMRiCC on or before 5 pm on **December 15, 2026.**

RESOLUTION 26-07

AMENDING THE AMENDED INTERGOVERNMENTAL AGREEMENT PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRICC) TO ALLOW FOR SUBSTANTIVE AMENDMENTS TO THE INTERGOVERNMENTAL AGREEMENT

WHEREAS, the Intergovernmental Agreement providing for Risk Management and authorizing membership in the Library Insurance Management and Risk Control ("LIMRiCC") (hereinafter referred to as "Agreement") has been amended from time to time by the Members of LIMRiCC to adhere to the changing needs of the Members of LIMRiCC and to reflect the current policies and practice; and

Whereas, the Board of the Library of the Insurance Manage and Risk Control Combination desires to now propose substantive changes to the IGA that will update the LIMRiCC Intergovernmental Agreement; and

Whereas, the Board of the Library of the Insurance Management and Risk Control Combination believes it is in the best interest of LIMRiCC to make such changes.

NOW THEREFORE, BE IT RESOLVED by the President and the Board of the Library and Insurance Management and Risk Control Combination ("LIMRiCC"), as follows:

Section 1: That the recitals set forth above are incorporate as Section 1 of this Resolution.

Section 2: It is proposed that "Public Libraries" are included as an entity that can enter into a contract with LIMRiCC, along with "Library Districts, [Public Libraries], Boards of Library Trustees, Library Systems, and Intergovernmental Entities that provide services to Public Library Districts."

Section 3: It is proposed that Article I (C)(2) "Agreements of Members" be amended to: "The LIMRiCC **Board** may contract with private or public ~~corporations~~ **consultants** for assistance in the processing of claims and the member will share in the cost of administering and paying the claims as provided in this contract."

Section 4: It is proposed that Article I (C)(3) "Agreements of Members" be amended to: ""The member shall make these payments in equal quarterly installments due on the 15th day of April, July, October and January of each year. A late fee of ~~$50.00~~ one **hundred ($100.00)** dollars will be issued for any paperwork or payment submitted after the due date. The Board of LIMRiCC shall have the authority to increase the late fee by up to ten percent (10%) in a calendar year."

Section 5. It is proposed to eliminate outdated language in Article I (E)(1) "Period of Coverage": "~~The initial coverage provided by LIMRiCC shall include all claims by members for persons whose employment is terminated by such member during the period from July 1, 1993, through December 31, 1993.~~ Coverage shall be continued from year to year ~~thereafter~~ on a calendar year basis, unless terminated therein."

Section 6: It is proposed that Article II "The Self-Insurance Program" of the former agreement be entirely eliminated. This is an insurance product no longer provided by LIMRiCC.

Section 7: It is proposed that in the updated IGA, the new Article II be titled, "EMPLOYEE BENEFIT INSURANCE PROGRAM"

Section 8: It is proposed that in Article II (A)(1) "Purchase of Health Insurance Plan" that "Health Insurance" be added to the list of the products that LIMRiCC provides to its members:

- **Health Insurance**
- Life insurance Benefits
- Accidental Death and Dismemberment Benefits
- Employee Assistance Benefits
- Dental Insurance
- Vision Insurance

Section 9: It is proposed that in Article II (A)(1) "Purchase of Health Insurance Plan" that language be added allowing former members of the WIN network to purchase short- and long-term disability insurance: "Furthermore, short term and long term disability insurance will be offered to current members of LIMRiCC who were members of the Wellness Insurance Network (WIN) as of September 1, 2026. Notwithstanding anything to the contrary in this Section H, individuals who were receiving disability coverage from Member as of 1/1/2026 and were considered part-time employees but only worked a minimum of 17.5 hours per week will remain Qualified Employees solely for the purposes of receiving disability coverage. By arranging for the purchase of these insurance products on behalf of all Members, LIMRiCC can achieve savings in premiums."

Section 10: It is proposed that in Article II (A)(2) "Changes in Participant Administration Fee" that the words "or special" be added to a sentence: "The Board of Directors has the authority to change any component of the Administrative fee at any regular **or special** meeting of the Board of Directors, provided all Members of the Insured Participants of the Program have been provided with thirty (30) days' notice of said meeting and of the proposed change to the Base Administration Fee and/or the Participant Administration Fee, which proposed change must be included on the meeting agenda."

Section 11: It is proposed that in Article II (H) "Employee Qualifications" that the following bolded print be added: "Members may set stricter requirements for their employees to be eligible for the Program, except that Members are required to provide and pay for life insurance for all full-time employees **on an employer-paid basis** unless a full-time employee specifically opts out of the life insurance benefit. **Employees may opt out of the life insurance coverage and Members may offer voluntary life insurance for those seeking additional coverage.** Each member is responsible for retaining and housing documentation [...]"

Section 12: It is proposed that in Article II (J) "Mandatory Member Meetings" that following bolded print be added: "Each Member must have at least one (1) representative (Library Director/Administrator, other administrators, or his/her designee) in attendance, either in person or via electronic attendance, at a minimum of one meeting per year. Effective with the ~~2024~~ **2027** plan year, failure to have (1) representative attend without good cause, will result in a fee of **one hundred and fifty** ($150) **dollars.**"

Section 13: It is proposed that in Article II (M) "New Membership" that new members, including members joining from the WIN pool must participate in the program for two years. It adds the following language: "New members must participate in the Program for at least two years."

Section 14: It is proposed that in Article II (O) "Refund Adjustment Policy for HIP" that "90 days" also be spelled out to 'ninety days.'

Section 15: It is proposed that in Article II (P) "Term of the Program" that outdated language be removed: "LIMRiCC has been operating a purchase of health insurance program since on or about March 1, 1994 for the purchase of health insurance products. This ~~revised Article III and~~ Program ~~amends LIMRiCC's purchase of health insurance program and shall become effective on the 1st day of December, 2015, provided that by such date that there are no less than twenty (20) members of LIMRiCC who have elected in writing to participate in the Program, and~~ shall continue in effect ~~thereafter~~ until terminated."

Section 16: It is proposed that in Article II (P)(1): "Term of the Program" that the following bolded language be added: "Members shall have the right to cancel participation in the Program by providing **one hundred and twenty** (120) days written notice to the Board of Directors. **In the event that a Member cancels participation in the Program, the Member will not be allowed to rejoin unless at least two (2) years have passed and the member has at least fifty-one (51) enrolled lives for six (6) consecutive months."**

Section 17: It is proposed that the email address be changed from ~~mtannehill@limricc.org~~ to benefits@limricc.org for the purposes of notices or communication with LIMRiCC electronically.

Section 18: It is proposed that in Article III (A)(2) to reword this clause thusly: "To furnish full cooperation ~~with LIMRiCC's attorney's, claims administrator by~~ **with** any agent, employee, officer, or independent contractor **with** LIMRiCC's **attorneys or claims administrator** relating to the purposes and powers of LIMRiCC.

Section 19: It is proposed that Article III (B) (3) "Rights of Members" that the outdated language relating to Metropolitan Library System be eliminated: ~~When rights of Members to participate in benefits are dependent on the length of time in participation, the member shall be credited for its participation in the predecessor programs of the Metropolitan Library System (formerly Suburban Library System)."~~

Section 20: The proposed effective date of the amendments is December 16, 2026.

Section 21: That the President of the Board is authorized and directed to sign and the Secretary is authorized and directed to attest to this Resolution.

Section 22: This Resolution shall be in full force and effect immediately upon its adoption.

Adopted by the Library Insurance and Risk Control Combination this 16th Day of September, 2026.

Adopted by the West Chicago Public Library District this 26th Day of

October, 2026.

By:_____

President

Attest:

_____

Secretary

INTERGOVERNMENTAL AGREEMENT

PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)

AMENDED DECEMBER 16, 2026

www.limricc.org

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INTERGOVERNMENTAL AGREEMENT PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)

In consideration of the agreements hereinafter provided, the Board of Trustees of the West Chicago Public Library District, hereinafter referred to as "Library" or "Member" and the Library Insurance Management and Risk Control Combination, hereinafter referred to as "LIMRiCC" (an intergovernmental entity voluntarily established by contracting Library Systems, Public Libraries, Boards of Library Trustees, Library Districts and Intergovernmental Entities that provide services to Public Libraries, Library Districts and Library Systems), agree as follows:

The West Chicago Public Library agrees to participate in the following Programs (the Programs) with LIMRiCC:

☑ The Unemployment Compensation Program (UCGA)

☑ The Employee Benefit Insurance Program.

ARTICLE I. THE UNEMPLOYMENT COMPENSATION CLAIM PROGRAM.

A. Findings and Authority.

1. Unemployment claims against Library Districts, Public Libraries, Boards of Library Trustees, Library Systems, and Intergovernmental Entities that provide services to Public Libraries, Library Districts and Library Systems can be handled more economically and efficiently if claims are processed on a volume basis.

2. The centralization of administration of these claims is consistent with the goals of the Intergovernmental Cooperation Clause of the Constitution of the State of Illinois (Article VII, Section 10) and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) and is further authorized by 820 ILCS 405/1405.

3. The members and LIMRiCC, therefore, agree to the Provisions hereinafter set forth for the centralized management of unemployment compensation claims.

B. **Definitions – (Article I).**

Unless otherwise indicated, terms used herein are defined as provided in "An Act in Relation to Unemployment insurance" approved June 30, 1937, as amended

"Claims" – The Unemployment Compensation Claims made against the Members.

"Final Rate" is defined as fifteen percent of the Rate. In other words, "Final Rate" = Rate/(1-.15).

"Investment Dividend" is defined as Investment Income, if greater than zero.

"Investment Income" is defined as the Total Dividend minus the Underwriting Dividend.

Where the term "LIMRiCC" is used, it shall include LIMRiCC and any private or public corporation it shall retain to assist in the administration and payment of claims unless the context indicates otherwise.

When the term "Member" is used, it shall refer to any entity participating in the Unemployment Compensation Program.

"Member employee" shall include each employee of the Member covered by the Unemployment Compensation Act.

"Member Experience" is defined as the sum of three years of claims divided by the sum of three years of taxable payroll for each Member. In other words, "Member Experience" = Sum ("3 years of claims") / Sum ("3 years of taxable payroll").

"Member Investment Dividend" is defined as the Investment Dividend multiplied by the Premium divided by the total premium. In other words, "Member Dividend" = Investment Dividend * Premium/Total Premium.

"Member Profit" is defined as premium minus claims, where premiums exceed claims.

"Pooled Account" – All assets of LIMRiCC devoted to the Unemployment Compensation Program.

"Pool Experience" is defined as the total of three years of claims divided by the total of three years of taxable payroll for the pool. In other words, "Pool Experience" = Total 3 years of claims / Total 3 years of taxable payroll.

"Pool Profit" is defined as the sum of "Member Profit."

"Profitable Members" – means those Members whose premiums exceed claims made.

"Program" – The Unemployment Compensation Program pursuant to this Agreement.

"Rate" is defined as fifty percent of the Member Experience plus fifty percent of the Pool Experience. In other words, "Rate" = ½ x Member Experience + ½ x Pool Experience.

"Reserve Account" – An account to be maintained at $1,000,000 subject to temporary reductions for payment of mandated claims, and not available for refunding except on the termination of the Unemployment Compensation Program.

"Underwriting Dividend" is defined as the Underwriting Income, if greater than zero.

"Underwriting Income" is defined as the total premiums subtracting the total claims.

C. **Agreements of Members.**

1. To designate LIMRiCC to process the claims of the Member.

2. That LIMRiCC Board may contract with private or public consultants for assistance in the processing of claims and the member will share in the cost of administering and paying the claims as provided in this contract.

3. That each year this Agreement is in effect, each Member shall pay to LIMRiCC:

   (a) The Rate multiplied by the wage base set by the State of Illinois; and

   (b) The Final Rate, as defined herein.

   The Member shall make these payments in equal quarterly installments due on the 15th day of April, July, October and January of each year. A late fee of one hundred ($100.00) dollars will be issued for any paperwork or payment submitted after the due date. The Board of LIMRiCC shall have the authority to increase the late fee by up to ten percent (10%) in a calendar year.

4. At such time as merit rating is established for the Member, as hereinafter provided, the above payments shall be adjusted accordingly.

5. To elect to be a reimbursing employer during the term of this Agreement.

6. That appropriate personnel of the Member will attend meetings conducted by LIMRiCC regarding procedures to reduce claims and that the Member will utilize these procedures.

7. To cooperate in all respects with LIMRiCC so that it can exercise the rights, duties and obligations of the Member as an employer concerning claims.

8. To provide LIMRiCC or its designee with information regarding the facts and circumstances of the termination of any of the Member employees within one working day from termination.

9. To furnish LIMRiCC with copies of all reports of Member employees required by the State pursuant to the Unemployment Compensation Act.

10. To permit inspection and audit of Member payroll records by LIMRiCC at such times as the inspection or audit does not interfere with the conduct of business. The Member will provide LIMRiCC with a copy of the quarterly report of Member employees.

11. To comply with such other reasonable rules and regulations as may be established by LIMRiCC for the administration of the Agreement.

12. To permit LIMRiCC to elect not to protest or object to claims or file appeals for allowed claims, provided that the Member shall have the option to defend the claims itself if LIMRiCC elects not to defend. The Member must notify LIMRiCC within two (2) working days of the receipt of the claims, but not later than the due date of any protests, objections or appeals to such claims, if the Member wishes to exercise its option to defend the claims. If the Member has timely notified LIMRiCC of the Member's exercise of this option, LIMRiCC will advise the Member within two (2) working days of the receipt of the claim by LIMRiCC, but not later than the due date of protests, objections, or appeals to such claims, if LIMRiCC elects not to defend.

13. To furnish LIMRiCC, or its designee, notice of claims within two working days of the receipt of the claims by the Member, but not later than the due date of any protests, objections or appeals to such claims. In addition, the Member will furnish LIMRiCC such information regarding the claims as LIMRiCC may require.

14. To furnish a power of attorney or similar authority to the agent processing claims on behalf of LIMRiCC.

D. Powers and Duties of LIMRiCC.

The powers and duties of LIMRiCC are as follows:

1. To act as the designated agent of the Member in the processing and defending of claims subject to the right of LIMRiCC to delegate these responsibilities as provided herein, and to deposit all payments received pursuant to this Agreement in a separate and distinct bank account to be held, administered and paid over as herein provided. Where funds are available for investment they will be deposited in interest bearing accounts or otherwise lawfully invested.

2. To pay allowed claims against Member employers.

3. To file in the name of and in behalf of Member, protests, objections or appeals to claims that, in the judgment of LIMRiCC, are filed by claimants who are not eligible or who are disqualified pursuant to the Unemployment Compensation Act. LIMRiCC, in its determination, shall exercise that judgment usually exercised by responsible private employers under similar circumstances.

4. To cause an evaluation to be conducted for appropriate Member personnel.

5. To cause training programs concerning the Unemployment Compensation Act to be conducted for appropriate Member personnel.

6. To assist in filing for a refund with the IDES.

7. To maintain a separate record of the contributions made and the claims paid attributable to each Member, that shall be deducted from the credit balance.

8. To pay the reasonable charges attributable to the services rendered pursuant to this Program from first, the interest earned, and if this is insufficient, from the principal of the fund. These charges shall include, but not be limited to, contract payments for the services for audit expenses, attorneys' fees, equipment, supplies, reimbursement to LIMRiCC for its services and use of its facilities as provided in the By-Laws of LIMRiCC.

   The LIMRiCC Board of Directors shall manage or contract for services for this Program, provided the annual compensation for these services shall not exceed the Final Rate without the consent of fifty percent (50%) of the Members.

9. To set the Rate for each Member as based on the experience of the Pool ("Pool Experience") and the experience of the individual Member ("Member Experience"). The Rate is calculated by adding ½ multiplied by the Member Experience to ½ multiplied by the Pool Experience. For new members, defined as those with less than three years experience in the Program, the Rate is calculated using the Pool Experience only.

10. To set forth as in the same manner as in Paragraph 9, if the evaluation establishes that the Member has a deficit balance, a merit rating may be established in excess of 2% but no more than 5%.

11. To authorize LIMRiCC at its option to purchase insurance from the Pooled Account to cover claims.

E. Period of Coverage, Withdrawal and Termination.

1. Coverage shall be continued from year to year on a calendar year basis, unless terminated as provided herein. In the event of termination by a Member, assets remaining in the Member's account and reserve account shall not be refunded. Members terminating with a deficit balance shall reimburse LIMRiCC for the deficit. Either party may terminate its participation in the Pooled Account pursuant to this Agreement by giving written notice at least ninety (90) days prior to December 31 of any year this Agreement is in effect and the withdrawal will then be effective as of December 31 of the year of withdrawal.

2. LIMRiCC shall continue to cover all claims of the Member's employees whose employment was terminated by the Member during the period this Agreement is in effect, provided the member is not in default; and provided further the Member shall pay any deficit in its account in the Pooled Account. A default in payment by the Member shall be deemed termination by the Member and LIMRiCC shall not cover claims made after the default.

ARTICLE II. EMPLOYEE BENEFIT INSURANCE PROGRAM.

A. Purpose.

It is the purpose of this agreement to create a program of LIMRiCC, namely, the Employee Benefit Insurance Program ("Program"). The Program shall consist of two (2) components: (1) the Purchase of Health Insurance Plan ("PHIP") and (2) the Self-Insured Health Insurance Plan ("SHIP"). For Administrative purposes, the Plans shall be collectively referred to as Health Insurance Plans ("HIP").

The creation of the various funds and accounts established as part of this Program are not intended by the Members or LIMRiCC to constitute the transaction of an insurance

business within the State of Illinois. The intent of the parties is to separately establish a benefits program and to utilize LIMRiCC to achieve reduced costs of administration and insurance purchases by providing similar services to all Members and to require the Members to pay for and share the costs of such benefits.

1. **Purchase of Health Insurance Plan ("PHIP").**

Through PHIP, LIMRiCC shall provide for the purchase, on behalf of its Members, of certain insurance coverage for employees, spouses and dependents ("Insured Participants") of Members, under the terms and conditions set forth herein and in the By-Laws of LIMRiCC as in effect from time to time. Through PHIP, LIMRiCC will arrange for the purchase on behalf of Members of various insurance products, including, but not limited to, the following:

Health
Life Insurance Benefits;
Accidental Death and Dismemberment Benefits;
Employee Assistance Program;
Dental Insurance; and
Vision Insurance.

Furthermore, short term and long term disability insurance will be offered to current members of LIMRiCC who were members of the Wellness Insurance Network (WIN) as of September 1, 2026. Notwithstanding anything to the contrary in this Section H, individuals who were receiving disability coverage from Member as of 1/1/2026 and were considered part-time employees but only worked a minimum of 17.5 hours per week will remain Qualified Employees solely for the purposes of receiving disability coverage. By arranging for the purchase of these insurance products on behalf of all Members, LIMRiCC can achieve savings in premiums.

2. **Self-Insured Health Insurance Plan ("SHIP").**

Through SHIP, LIMRiCC shall provide a self-insured health insurance plan that provides health insurance coverage, including prescription drug coverage, and dental insurance for Insured Participants of Members, under the terms and conditions set forth herein and in the By- Laws of LIMRiCC as in effect from time to time.

By operating a self-insured health insurance plan on behalf of all Members, LIMRiCC can achieve savings in premiums.

B. **Authority.**

This agreement is authorized by the intergovernmental cooperation clause as set forth in Article VII, Section 10 of the Constitution of the State of Illinois; by 5 ILCS 220/6 et seq.; and by the provisions of the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101 et seq.)

C. **Member Contributions.**

Members shall be responsible for paying three (3) separate fees to LIMRiCC: (a)

the Administration Fee, (2) the PHIP Benefit Fee, and (3) the SHIP Benefit Fee ("Member Contributions"). LIMRiCC will invoice each Member for the amount of Member Contributions due on a monthly basis based on the coverage elected by the Member's Insured Participants. Each Member shall remit its payment of its Member Contributions to LIMRiCC by the due date shown on LIMRiCC's invoice.

D. Administration Fee.

As part of its Member Contribution, each Member shall pay LIMRiCC an administration fee ("Administration Fee"). The purpose of the Administration Fee is to cover all administrative costs of LIMRiCC. The Administration Fee shall not cover the HIP third-party administrator fees, broker fees, or other fees specific to any HIP, including, but not limited to actuarial fees, legal fees, audit fees, etc. Members shall pay the Administration Fee regardless of whether they have Insured Participants enrolled in PHIP, SHIP, or both.

1. Participant Administration Fee.

The Participant Administration Fee shall be announced at the Annual Fall Meeting for the new benefit year.

2. Changes to the Participant Administration Fee.

The Board of Directors has the authority to change any component of the Administrative Fee at any regular or special meeting of the Board of Directors, provided that all of the Members with Insured Participants of the Program have been provided with thirty (30) days notice of said meeting and of the proposed change to the Base Administration Fee and/or the Participant Administration Fee, which proposed change must be included on the meeting agenda.

E. HIP Benefit Fee.

The HIP benefit fee shall consist of the premium cost for each of the HIP insurance products plus any additional amounts necessary, as determined by the Board of Directors, for expenses and costs associated specifically with each respective insurance product ("HIP Benefit Fee"). A Member's total HIP Benefit Fee shall be calculated, for each available HIP insurance product, by multiplying the number of Insured Participants enrolled in a particular insurance product by the HIP Benefit Fee for that particular insurance product.

To determine the HIP premium cost, the Board of Directors shall consult with the HIP third party administrator to obtain a suggested premium amount. To determine all other expenses and costs associated with HIP, the Board of Directors will determine the appropriate other expenses and costs. The Board of Directors may adjust the suggested premium amount and any other fees or costs, in its discretion, to determine the final HIP Benefit Fee. The Board of Directors may adjust the suggested premium amount from the HIP third party administrator based on prior, current, or anticipated changes to claims, cash flow, and LIMRiCC membership, and any other factor in its discretion. Similarly, the Board of Directors may adjust the suggested expenses and costs based on its discretion. Unless decided otherwise in the Board of Directors' discretion, when determining whether to adjust the suggested premium amount, or any other expenses or costs of HIP, the Board of

Directors shall attempt to maintain a balance in the HIP Account that is sufficient to pay approximately six (6) months of regular and ordinary claims without receipt of further HIP Benefit Fees.

In the event that the Board of Directors should fail to approve the amount of the HIP Benefit Fee for any given plan year, the HIP Benefit Fee shall be equal to 115%of the total expected cost as provided by the third-party administrator for the HIP Benefit Fee.

Members with Insured Participants enrolled in HIP shall be responsible for paying, as part of its Member Contributions, the premium cost of HIP Coverage plus any additional amounts necessary for expenses and costs associated with operating HIP ("HIP Benefit Fee"). The Members shall only pay the HIP Benefit Fee associated with the insurance products for which its' Insured Participants are enrolled.

F. Program Fund for all HIP Accounts

1. Withdrawal of Administration Fees.

All Administrative Fees shall be deposited to the Program Fund, and LIMRiCC shall withdraw the Administrative Fees thereafter to pay all appropriate costs and expenses.

G. HIP Supplemental Benefit Fee.

If (a) a HIP Account is in jeopardy of not being able to pay claims or (b) a HIP Account balance is not sufficient to pay approximately six (6) months of regular and ordinary claims without further HIP Benefit Fees, the Board of Directors may increase the HIP Benefit Fee during a HIP plan year, provided that all of the Members with Insured Participants enrolled in HIP have been provided with fourteen (14) days notice of the reason for the increase in the HIP benefit fee and of the meeting at which the Board of Directors will vote on such increase.

H. Employee Qualification.

Only Qualified Employees may become Insured Participants under the Program. To be a Qualified Employee for HIP, an individual must be a full-time employee of a Member or be a part-time employee of a Member who works a minimum of twenty (20) hours per week and has one year of service with the Member. Furthermore, Qualified Employees for HIP Short Term and Long Term disability benefit coverage also includes individuals employed (1) prior to January 1, 2026 by WIN-Schaumburg for at least seventeen and a half (17.50) hours per week or (2) after January 1, 2026 by WIN-Schaumburg for at least thirty (30) hours per week. For HIP, effective January 1, 2016, Qualified Employees shall include Full-Time employees of a Member. For purposes of HIP, "Full-Time" shall mean the following: (1) for any Member that is an applicable large employer (as that term is defined under Code Section 4980H), full-time status may be determined using any permissible method under Code Section 4980H; and
(2) for any Member that is not an applicable large employer, "full-time" shall mean 30 hours or more per week, on average; provided, however, that employees who work less than thirty (30) hours per week may continue to be Qualified Employees if they have been

continuously enrolled in health insurance coverage with LIMRiCC prior to the establishment of HIP. If such an employee terminates participation in HIP, the employee cannot re-enroll unless he/she becomes a full-time employee and works a minimum of thirty (30) or more hours per week on average at the time of re-enrollment.

Members may set stricter requirements for their employees to be eligible for the Program, except that Members are required to provide and pay for life insurance for all full-time employees on an employer-paid basis unless a full-time employee specifically opts out of the life insurance benefit. Employees must, if desired, opt out of the life insurance coverage. Members may offer voluntary life insurance for those seeking additional coverage. Each Member is responsible for retaining and housing documentation of its requirements for eligibility either in the form of a written policy or resolution authorized by the Member's Board and documentation that substantiates that each of its Insured Participants is a bona fide Qualified Employee by January 15 of each year. In addition, each Member is required to provide LIMRiCC with a monthly listing of any new employees, newly eligible employees, terminated employees or any other change that would affect an employee's benefits by the first of the next billing month.

Members must certify to LIMRiCC that all of its Insured Participants are bona fide Qualified Employees. Each Member agrees to indemnify and defend LIMRiCC for any claims, damages, liabilities, losses, judgments, settlements, taxes, or fines resulting from an employee of the Member being enrolled in the Program without satisfying the requirements to be a Qualified Employee.

I. Claims.

Any claim for benefits under a HIP insurance policy shall be made to the insurance company; and if this claim is denied, any appeal therefrom shall follow the insurance company's claims review policy.

Any claims for benefits under HIP shall be administered by the third-party administrator and any appeal therefrom shall follow the third-party administrator's policy. All claims decisions made by the third party administrator shall be respected by LIMRiCC and final. Each Member agrees to indemnify and defend LIMRiCC for any claims, damages, liabilities, losses, judgments, settlements, taxes, or fines resulting from any claims dispute regarding HIP benefits or any claims made against LIMRiCC.

J. Mandatory Member Meetings.

LIMRiCC shall hold two (2) mandatory member meetings every year: (1) the Spring Renewal Meeting and (2) the Fall Renewal Meeting. LIMRiCC shall provide fourteen (14) days' notice to Members of the agenda and of all matters to be addressed at each mandatory member meeting.

The Spring Renewal Meeting shall be held on or before May 31st of each year to evaluate the operation of the Program and (a) discuss the HIP insurance products that will be purchased by LIMRiCC on behalf of the Members for the next policy period and corresponding HIP Benefit Fees and (b) discuss the HIP benefits for the next policy period, plan changes, if any, and corresponding HIP Benefit Fees, as well as the status of the HIP

Account and its ability to pay claims.

The Fall Renewal Meeting shall be held on or before October 15th of each year to finalize and vote on (a) the Membership Contributions and (b) the benefits provided by all HIPs for the following year. A final decision regarding Membership Contributions, HIP benefits, and fees shall be made by a majority vote of the Board of Directors at its September meeting.

Each Member must have at least one (1) representative (Library Director/Administrator, other administrators, or his/her designee) in attendance, either in person or via electronic attendance, at a minimum of one meeting per year. Effective with the 2027 plan year, failure to have (1) representative attend without good cause, will result in a fee of one hundred and fifty ($150) dollars.

K. Powers and Duties of LIMRiCC.

The powers of LIMRiCC to perform and accomplish the purposes set forth in this Agreement shall be the following and shall be exercised through the Board of Directors:

1. To purchase HIP insurance products on behalf of the Members;

2. To organize and operate HIP, including the hiring of a third party administer;

3. To determine all necessary fees for the operation of HIP, including any increase or supplemental HIP fees;

4. To terminate any Member for failure to perform obligations and duties as required by this Agreement or as otherwise permitted;

5. To retain brokers, actuaries, consultants or other professionals, who shall provide faithful performance of their respective duties and responsibilities and shall provide acceptable insurance coverage for errors and omissions;

6. To purchase stop loss or other additional insurance plans to limit the potential liability of LIMRiCC and to include any fees or expenses associated with said additional insurance in the HIP Benefit fee;

7. To employ agents, employees and independent contractors, including legal counsel;

8. To collect the Membership Contributions from the Members;

9. To recommend to Members programs and educational materials relating to claim management and reduction and to carry out educational and other programs relating to claim management and reduction;

10. To enter into written contracts to procure necessary services, supplies, insurance and/or property necessary to accomplish the purposes of the Program;

11. LIMRiCC shall not be responsible for the validity of any insurance policy issued hereunder, nor for the failure of the insurance company to make the payments provided for under any insurance policy, or for the action of any person which may delay, or render null and void or unenforceable, in whole or in part, any insurance policy issued under this Program; and

12. To carry out such other activities as are necessarily implied or required to carry out the purposes of the Program.

L. Powers and Duties of Members.

It is the responsibility of the Member to select suitable insurance coverages for its employees and their respective spouses and dependents from the coverages available under the Program. The rights and conditions with respect to coverage and benefits under such insurance and the self-insured plan shall be determined by the respective insurance policies and plan, which policies and self-insured plan documents shall be incorporated herein by reference; and LIMRiCC shall have no liability for insurance benefits under HIP.

In the event of a conflict between the terms of this Program and (a) the terms of a HIP insurance policy which is then being used in conjunction with this Program or (b) the terms of the HIP plan document, the terms of said insurance policy and/or the HIP plan document shall control as to those Members whose employees, and their respective spouses and dependents are receiving insurance coverage and benefits. For this purpose, the insurance policy and HIP plan document shall control in defining:

1. The persons eligible for insurance coverage;

2. The dates of their eligibility;

3. The conditions which must be satisfied to become insured, if any;

4. The benefits to be provided; and

5. The circumstances under which such insurance terminates.

M. New Membership

In the years that LIMRiCC is open to accepting new members as permissible by the provider, an application will be required for libraries considering joining the Program. New members must participate in the Program for at least two years. Upon approval, a new member will be required to:

1. Sign the IGA; and

2. Pay a non-reimbursable 2-month premium that will go into LIMRiCC's reserves. The premium will be based on the new member's enrollment and will apply to all HIP.

N. Late Payments.

If a Member is more than sixty (60) days late after the issued date of the invoice in paying any Membership Contribution, said Member will be responsible for paying a late fee equal to five percent (5%) of all outstanding invoices. All late fees shall be deposited into the HIP Account. If a Member fails to make Membership Contribution for a period of three (3) months, the Board may vote to terminate the Member in accordance with this Agreement. All late fees shall be deposited into the HIP Account

O. Refund Adjustment Policy for HIP

In the event that an adjustment is necessary to a member's HIP invoice, a member can obtain a refund of up to ninety (90) days.

P. Term of the Program.

LIMRiCC has been operating a purchase of health insurance program since on or about March 1, 1994 for the purchase of health insurance and other insurance products. This Program shall continue in effect until terminated.

1. Termination of Membership by Member.

Members shall have the right to cancel participation in the Program by providing one hundred and twenty (120) days written notice to the Board of Directors. In the event a Member cancels participation in the Program, the Member will not be allowed to rejoin unless at least two (2) years have passed and the Member has at least fifty-one (51) enrolled lives for six (6) consecutive months.

2. Termination of Membership by LIMRiCC.

If a Member has a Membership Contribution that is three (3) months past due, the Board may vote to terminate the Member from the Program, provided however that LIMRiCC has provided a thirty (30), sixty (60), and seventy-five (75) days notice to the Member stating (a) the amount due, (b) the due date, and (c) the termination date. A Member may also be terminated for failure to attend the mandatory meetings, as set forth in Section J. In addition, the Board may terminate a Member for failure to perform any other required duty or obligation, after giving at least thirty (30) days notice and an opportunity to cure the alleged failure.

Regardless of the reason for termination, LIMRiCC shall be responsible for any claims incurred before the termination date, provided that the terminated Member does not have any past due Member Contributions. If the Member has past due Member Contributions, all unpaid claims of the Member's Insured Participants shall be the responsibility of the Member.

3. Termination of Program.

The Program shall be terminated if the Board of Directors determines, in its sole discretion, that the termination of the Program is necessary or in the best interests of the Members. In addition, the Program shall also terminate upon the enactment of any State or Federal law and/or a final determination by a court of competent jurisdiction, after all appeals have been exhausted or time for appeal has expired, that the Program is invalid or otherwise contrary to law.

In the event the Program is terminated, the Board of Directors shall:

1. Set an effective date for termination and provide notice of termination to Members at least ninety (90) days prior to the effective date;

2. Collect all Member Contributions;

3. Cause to be paid all claims incurred prior to the effective date of termination provided that such claims are submitted for payment within one year of the date on which they are incurred provided that all Member Contributions have been made by the Member. If assets are not sufficient to pay all such claims, claim payments may be reduced and paid pro rata until all assets are exhausted.

4. Pay all administrative expenses and other liabilities of LIMRiCC in connection with the Program.

5. If the assets of LIMRiCC are not sufficient to satisfy LIMRiCC's liabilities with respect to the Program, the Board of Directors may charge each current Member and each former participating Member who was a participating Member at any time during the twelve (12) month period prior to the effective date of termination a supplemental Member Contribution in an amount that is equal to the amount of such shortfall multiplied by a fraction, the numerator of which is the amount of Member Contributions required of the former participating Member or the Member during the twelve (12) months prior to the effective date of termination and the denominator of which is the amount of total Member Contributions from all former participating Members and Members during the twelve (12) months prior to the effective date of termination. The Board of Directors shall not be obligated to make claim payment unless and until the shortfall is paid as provided herein.

6. Prior to termination, the Board of Directors shall make adequate provision for the maintenance of the records of the Program, which shall be retained for ten (10) years after the effective date of termination.

4. **Refund of SHIP Benefit Fee upon SHIP Termination.**

Upon the termination of SHIP for any reason, each Member with Insured Participants enrolled in SHIP at the time of SHIP's termination shall receive a refund of its SHIP Benefit Fees (the "SHIP Refund") from the fund balance, if any. The SHIP Refund shall be calculated for each Member as follows:

A. LIMRiCC shall remove any Administration Fees from the SHIP Account;

B. The remaining SHIP Account Balance shall be multiplied by the Member

Fraction;

C. The Member Fraction shall be a fraction where the numerator is equal to the SHIP Benefit Fees paid by the Member in the last twelve (12) months and the denominator is equal to the total SHIP Benefit Fees paid by all Members with Insured Participants enrolled in SHIP in the last twelve (12) months; and

D. The resulting amount shall constitute the Member's SHIP Refund.

The SHIP Refund shall be paid within a reasonable time of the termination of SHIP, as determined in the discretion of the Board of Directors. Any amounts owed by a Member to LIMRiCC at the time of SHIP's termination shall be deducted from said Member's SHIP Refund and retained by LIMRiCC.

5. Obligations of Terminated Members.

The obligation of LIMRiCC to administer claims incurred under the Plan prior to the effective date of termination or voluntary withdrawal for a terminated Member shall continue for claims that are filed within a period of twelve (12) months after such effective date. Members who have either been terminated or have voluntarily withdrawn are required to make all Member Contributions and supplemental payments, and to pay their entire current invoice, for sixty (60) days after their termination date, known as the run-out period.

1. In the event of a member's voluntary termination from the Program, notification to the Board must be given in writing 120 days prior to the termination date and prior to the end of the benefit plan year.

   The exception to the 120-day required notice would be in the event that the Board fails to provide a 15 day notice of the health care premiums for the new plan year at least 135 days prior to the new plan year. In this case, it is at the discretion of the Board. A penalty fee of 25% of the current invoice will be applied to the Member for a notice of termination with less than 120 days notification.

2. A two (2)month run-out period for HIP will be charged based on the current invoice.

Q. Rights and Obligations of Members.

The rights of each Member of LIMRiCC shall include the following:

1. To enforce the obligations of LIMRiCC as set forth herein as a contractual obligation. This contract may be enforced in a court of law either by LIMRiCC itself or by any of its Members. The consideration for the obligations imposed herewith shall be based upon the mutual promises and agreements of the Members set forth herein.

2. No member agrees or contracts herein to be held responsible for any claims

in tort or contract or otherwise made against any other Member. Members intend in the creation of LIMRiCC to establish an organization for the purchase of health insurance and other insurance products as stated herein within the scope herein set forth, and have not created as between Members any relationship of surety, indemnification or responsibility for the debts of or claims against any Member.

The obligations of each Member of LIMRiCC shall include the following:

1. To make all payments of Membership Contributions and any other payments to LIMRiCC as established in its By-Laws and this Agreement, including but not limited to late fees and supplemental benefit fees.

2. To hold an open enrollment meeting annually to provide education to the Member's Qualified Employees regarding the Program's benefits.

3. To allow LIMRiCC reasonable access to all facilities of the Member and all records relating to benefits, claims, and the financial obligations of the Member to LIMRiCC.

4. To report to LIMRiCC as promptly as possible all claims made to it within its benefit program as administered by LIMRiCC.

5. To furnish full cooperation with LIMRiCC's attorneys, and any agent, employee, officer or independent contractor of LIMRiCC relating to the purposes and powers of LIMRiCC.

6. To act promptly and within a reasonable period of time on all matters requiring approval or action by Members and to not withhold such approval unreasonably or arbitrarily.

7. To follow in the operations of the Member all procedures established by LIMRiCC within its purposes and powers, including, but not limited to, the use of release forms, posting of notices, participation in educational and record-keeping programs, limitations on activities offered, and the use of loss prevention techniques and devices.

8. In the event that LIMRiCC shall be required to expend funds for administrative, legal or other operating costs, or to take other actions required under this Agreement or its By-Laws, the Member shall pay its share of the amounts so expended as provided in the By-Laws.

9. To appropriate or budget annually its liabilities under the LIMRiCC Program or Programs in which the Member participates.

10. To review all notices sent by LIMRiCC.

11. To attend all mandatory member meetings as set forth in Section J hereof.

12. During its participation in HIP, a Member shall only exclusively provide to

its employees, except independent contractors, or those in union-sponsored programs, the health benefits provided through HIP.

13. In the event LIMRiCC should in error pay any benefit claims, administrative fees, or other charges on behalf of a Member, which it was not obligated to pay, the Member shall, upon thirty (30) days' written notice, reimburse LIMRiCC for the amounts improperly paid.

14. In the event that a Member should sue LIMRiCC or any of its Directors, Officers, or employees, or agents regarding any issue related to this Article II and should not be the prevailing party in that suit, said Member shall, as part of its contractual obligation to LIMRiCC, pay the reasonable attorneys' fees and other costs and expenses expended by LIMRiCC in defending against that suit.

15. This Agreement and LIMRiCC's Bylaws are not intended to create or provide any rights in third parties, including, but not limited to, any Qualifying Employees or Insured Participants.

R. **Liability of LIMRiCC, Its Officers and Directors.**

The members of the Board of Directors and the officers and employees of LIMRiCC shall use ordinary care and reasonable diligence in the exercise of their powers and in the performance of their duties hereunder. They shall not be liable for any mistake of judgment or other action made, taken or omitted by them in good faith; nor for any action taken or omitted by any agent, employee or independent contractor; nor for any loss incurred through investment of LIMRiCC funds or failure to invest. They may participate in indemnification and self-insurance programs. No Director, officer or employee shall be liable for any action taken or omitted by any other Director or officer. Board members, officers and employees of LIMRiCC shall be indemnified and held harmless by LIMRiCC for claims by third parties arising out of the good faith discharge of duties related to the Program.

The liability of LIMRiCC, its officers and Directors is limited solely to the proceeds of payments of Members. The funds of each insurance program, i.e. those established under Articles I, II and III are kept separate and accounted for separately. Claims in each such separate insurance program are limited to the funds of that separate program.

If any claim or action not covered by insurance is instituted against a Director, officer or employee of LIMRiCC allegedly arising out of an act or omission occurring within the scope of his or her duties, LIMRiCC shall at the request of them:

1. Appear and defend against the claim or action; and

2. Pay or indemnify the Director, officer or employee for a judgment and court costs based on such claim or action, provided there shall be no indemnification for any portion of a judgment representing an award of punitive or exemplary damages; and

3. Pay or indemnify the Director, officer or employee for a compromise or settlement of such claim or action providing the settlement is approved by the Board of Directors of LIMRiCC.

The term "Director, officer or employee" shall include former Directors, officers and employees. This indemnification resolution shall not apply if the Board of Directors finds that the claim or action is based on malicious, willful or criminal claim or action is based on malicious, willful or criminal misconduct. In such case the action to be taken by the Board of Directors will be determined after an investigation of the facts.

S. By-laws.

The Program is subject to the current By-Laws of LIMRiCC. A copy of the current By-Laws of LIMRiCC is posted on LIMRiCC's website.

T. Notices.

All notices of claims or any other notice required to be given pursuant to the Program, shall be sent by certified mail and/or electronic mail. To notify LIMRiCC, members shall use the following mailing address:

LIMRiCC
668 N. River Road
Naperville, IL 60563

Email address: benefits@limricc.org

Each Member shall designate an individual to receive notices from LIMRiCC regarding the Program and provide LIMRiCC with current contact information for said individual, including mailing address and email address. If such addresses change, any party hereto may designate in writing to the other parties pursuant to the provisions of this Section the new contact information and address.

ARTICLE III. RIGHTS AND OBLIGATIONS OF MEMBERS.

A. Obligations of Members.

The obligations of each Member of LIMRiCC shall include the following:

1. To allow LIMRiCC reasonable access to all facilities of the Member and all records relating to claims and the financial obligations of the Member to LIMRiCC.

2. To furnish full cooperation by any agent, employee, officer or independent contractor with LIMRiCC's attorneys or claims administrator relating to the purposes and powers of LIMRiCC.

3. To follow in the operations of the Member all loss reduction and prevention procedures established by LIMRiCC within its purposes and powers, including, but not limited to, the use of release forms, posting of notices, participation in educational and record-keeping programs, limitations on activities offered, and the use of loss

prevention techniques and devices.

4. In the event that LIMRiCC shall be required to expend funds for administrative, legal or other operating costs, or to take other actions required under this Agreement or its By-Laws, the Member shall pay its share of the amounts so expended as provided in the By-Laws.

5. To make other payments to LIMRiCC as established in the By-Laws.

6. To appropriate or budget annually its liabilities under the LIMRiCC Programs.

B. **Rights of Members.**

Rights of each Member of LIMRiCC shall include the following:

1. To enforce the obligations of LIMRiCC as set forth herein as a contractual obligation. This contract may be enforced in a court of law either by LIMRiCC itself or by any of its Members. The consideration for the obligations imposed herewith shall be based upon the mutual promises and agreements of the members set forth herein.

2. Except as provided herein, no Member agrees or contracts herein to be held responsible for any claims in tort or contract or otherwise made against any other Member. Members intend in the creation of LIMRiCC to establish an organization for joint risk management only within the scope herein set forth and have not created as between Members any relationship of surety, indemnification or responsibility for the debts of or claims against any Member.

ARTICLE IV. LIABILITY OF LIMRICC, ITS OFFICERS AND DIRECTORS.

The members of the Board of Directors and the officers will use ordinary care and reasonable diligence in the exercise of their powers and in the performance of their duties hereunder. They shall not be liable for any mistake of judgment or other action made, taken or omitted by them in good faith; nor for any action taken or omitted by any agent, employee or independent contractor; nor for any loss incurred through investment of LIMRiCC funds or failure to invest. They may participate in indemnification and self-insurance programs. No Director, officer or employee shall be liable for any action taken or omitted by any other Director or officer.

The liability of LIMRiCC, its officers and Directors is limited solely to the proceeds of payments of Members and proceeds of any insurance provided by LIMRiCC. The funds of each insurance program, i.e. those established under Articles I, II, and III are to be kept separate and accounted for separately. Claims in each such separate insurance program are

limited to the funds of that separate program.

If any claim or action not covered by insurance is instituted against a Director, officer or employee of LIMRiCC allegedly arising out of an act or omission occurring within the scope of his or her duties, LIMRiCC shall at the request of the Director, officer or employee:

(a) appear and defend against the claim or action; and

(b) Pay or indemnify the Director, officer or employee for a judgment and court costs based on such claim or action, provided there shall be no indemnification for any portion of a judgment representing an award of punitive or exemplary damages; and

(c) pay or indemnify the Director, officer or employee for a compromise or settlement of such claim or action providing the settlement is approved by the Board of Directors of LIMRiCC.

The term Director, officer or employee shall include former Directors, officers and employees. This indemnification shall not apply if the Board of Directors finds that the claim or action is based on malicious or criminal misconduct. In such case, the action to be taken by the Board of Directors will be determined after an investigation of the facts.

ARTICLE V. BY-LAWS.

A certified copy of the By-Laws of LIMRiCC has been furnished to the Member.

ARTICLE VI. NOTICES.

All notices of claims or any other notice required to be given pursuant to this agreement, shall be sent by certified mail and shall be addressed to:

LIMRiCC
668 N. River Road
Naperville, IL 60563

ARTICLE VII. AMENDMENTS.

The Board of Directors may, in the following manner, amend the "By-Laws of the Library Insurance Management And Risk Control Combination (LIMRiCC)" at any time and from time to time to add a new provision or change or remove an existing provision:

(a) The Board of Directors shall adopt a Resolution setting forth the proposed amendment and the date on which the amendment is to become effective, and directing that the proposed amendment be submitted to each LIMRiCC Member that will be affected by the proposed amendment.

(b) LIMRiCC shall give to each LIMRiCC Member that will be affected by the

proposed amendment written notice of the proposed amendment, including the text of the proposed amendment and the date on which the amendment is to become effective, together with a ballot for voting to approve or disapprove the proposed amendment. Such notice shall be given not less than 60 days and not more than 90 days before the proposed effective date of the amendment, either via electronic mail or U.S. mail. If mailed, such notice shall be deemed to have been delivered on the second day after the day on which it is deposited in the United States mail, addressed to the Member at its address on the records of LIMRiCC, with postage prepaid.

(c) Each LIMRiCC Member must return its ballot to LIMRiCC on or before 5:00 PM on the proposed effective date of the amendment.

(d) The proposed amendment shall be adopted upon receiving the affirmative vote of at least two-thirds of the LIMRiCC Members entitled to vote on such amendment.

(e) Any number of amendments may be submitted to the LIMRiCC Members and voted upon by them at one time.

(f) A LIMRiCC Member that has timely voted against the adoption of a proposed amendment may, within 60 days after the effective date of the proposed amendment, elect to withdraw from the LIMRiCC Program(s) affected by the new amendment, but only if the amendment materially and adversely affects the Member.

(g) Any LIMRiCC Member that is entitled to elect to withdraw from the LIMRiCC Program(s) in question is precluded from challenging the new amendment that creates the right of withdrawal, unless the adoption of the amendment is fraudulent with respect to the Member or with respect to LIMRiCC or constitutes a breach of a fiduciary duty owed to the Member.

(h) A LIMRiCC Member that is entitled to elect to withdraw may do so only if the Member delivers its written election to LIMRiCC within the said 60-day period.

(i) Notwithstanding anything to the contrary in this Article, the withdrawal of a Member shall not affect any existing claim(s) in favor of LIMRiCC against the withdrawing Member, or in favor of the withdrawing Member and against LIMRiCC.

ARTICLE VIII. POWERS OF BOARD OF DIRECTORS.

The Board of Directors may approve additional contracted services to be performed by LIMRiCC for other libraries, intergovernmental entities and governmental entities and the revenue from such services will be used to keep overall administrative costs lower for all LIMRiCC members.

Dated this_____day of_____, 20____.

By: _____

President, LIMRiCC

(to be signed by the LIMRiCC Board President)

LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)

Dated this 26th day of October, 2026.

By:_____
President

RESOLUTION PROVIDING FOR THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION ("LIMRICC")

BE IT RESOLVED by the Board of West Chicago Public Library District (hereinafter referred to as the "Library") as follows:

1. AUTHORITY: This Resolution is adopted pursuant to the Intergovernmental Cooperation clause of the Constitution of the State of Illinois, the Intergovernmental Cooperation Act, the Library Systems Act, and the Illinois Public Library District Act (or the Illinois Local Library Act where applicable).

2. FINDINGS:

A. The Library Insurance Management and Risk Control Combination (LIMRiCC) has heretofore been established by Intergovernmental Agreement among existing public libraries and library systems to provide the following programs:

✓ 1. The Unemployment Compensation Program;

✓ 2. The Employee Benefits Insurance Program;

A copy of the Intergovernmental Agreement providing for these programs is attached hereto as Exhibit A.

B. It is in the best interests of the Library to participate in such of the above programs as are indicated by a checkmark in the appropriate box.

3. AUTHORIZATION: That the President and Secretary of this Library are, therefore, authorized and directed to execute an Intergovernmental Agreement

providing for risk management and authorizing Membership in LIMRiCC for the programs hereinabove indicated, the Intergovernmental Agreement to conform

substantially to the Intergovernmental Agreement attached hereto as Exhibit A and effective on January 1, 2027.

Adopted this 26th day of October, 2026.

pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

West Chicago Public Library District
(Enter Name of Library)

_____
Its President

Attest:

_____
Its Secretary

PROPOSED AMENDMENTS TO THE INTERGOVERNMENTAL AGREEMENT BALLOT

The Library Insurance Management and Risk Control Combination ("LIMRiCC") Board of Directors adopted a Resolution setting forth proposed amendments to the Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control Combination ("IGA") and to the By-Laws of the Organization. These changes are being made to allow the Wellness Insurance Network (WIN) Libraries to join our pool, as well as to fully clean up the language of the IGA. The proposed changes are fully set forth in the enclosed Resolution. A "clean" copy of the IGA and the by-laws is being provided to you.

The proposed amendments are being provided in **two (2) Resolutions.**

Both must be approved by the Library's Board of Trustees and signed copies must be returned. Ballots must be returned for both amendments.

AMENDING THE AMENDED INTERGOVERNMENTAL AGREEMENT PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK COMBINATION TO ALLOW FOR SUBSTANTIVE AMENDMENTS TO THE INTERGOVERNMENTAL AGREEMENT

The date that the proposed amendment is to become effective is December 16, 2026.

Members are invited to vote to "Approve" or "Disapprove" this propose amendments.

APPROVE_____ DISAPPROVE_____

Each LIMRiCC Member entitled to vote must return its ballot (two ballots total) to LIMRiCC on or before 5 pm on **December 15, 2026.**

RESOLUTION 26-08

RESOLUTION PROVIDING FOR THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION ("LIMRICC")

BE IT RESOLVED by the Board of Library Trustees of the West Chicago Public Library District (hereinafter referred to as the "Library") as follows:

1. Authority: This Resolution is adopted pursuant to the Intergovernmental Cooperation of the Clause of the Constitution of the State of Illinois, the Intergovernmental Cooperation Act, the Library Systems Act, and the Illinois Public Library District Act (or the Illinois Local Library Act where applicable).

2. Findings:

A. The Library Insurance Management and Risk Control Combination (LIMRiCC) has heretofore been established by Intergovernmental Agreement among existing public libraries and library systems to provide the following programs:

_X_ 1. The Unemployment Compensation Program

_X_ 2. The Employee Benefits Program

A copy of the Intergovernmental agreement providing for these programs is attached hereto as Exhibit A.

B. It is in the best interest of the Library to participate in such of the above programs as are indicated by a checkmark in the appropriate box.

3. Authorization: That the President and the Secretary of this Library are, therefore, authorized and directed to execute an Intergovernmental agreement providing for the risk management and authorizing Membership in LIMRiCC for the programs hereinabove indicated, the Intergovernmental Agreement to conform substantially to the Intergovernmental Agreement attached hereto as Exhibit A and effective on January 1, 2027.

Adopted this day 26th of October, 2026, pursuant to a roll call vote as follows:

Ayes:

Nays:

Absent:

NAME OF LIBRARY:

West Chicago Public Library District

Attest:

_____

President

_____

Secretary