



WEST CHICAGO PUBLIC LIBRARY DISTRICT

BOARD MEETING
BOARD OF LIBRARY TRUSTEES
MAIN PROGRAM ROOM
MONDAY, SEPTEMBER 28, 2026
7:00 PM

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (630) 231-1552, by email at admin@wcpld.info or in writing, not less than five (5) working days prior to the meeting.

AGENDA

- A. Call to Order Corrine Jakacki-Dattomo, President
- B. Roll Call Laura Finch, Secretary
- C. Approval of the Minutes
 - 1. Board Meeting – August 24, 2026 ACTION
 - 2. Public Hearing: Budget & Appropriation – September 14, 2026 ACTION
 - 3. Special Board Meeting – September 14, 2026 ACTION
- D. Recognition of the Public
- E. Public Comments -- Limited to 3 Minutes
- F. Agenda – Additions/Deletions
- G. Treasurer's Report Aimee Cavataio, Treasurer
 - 1. Approval of the Bills for September 2026
 - 2. Financial Statements for August 2026
- H. Communications
- I. Reports
 - 1. President Corrine Jakacki-Dattomo
 - 2. Library Director ATTACHMENT
 - 3. Department Managers ATTACHMENT
 - ** Presentation by Youth Services Manager

J. Unfinished Business

None

K. New Business

- | | |
|---|-------------------|
| 1. Adoption of Certificate of Estimate of Revenues by Source | ACTION |
| 2. Interviews with Strategic Planning Consultants (via Zoom) | DISCUSSION |
| a. Interview 1 @ 7:30 p.m. | |
| b. Interview 2 @ 8:10 p.m. | |
| c. Interview 3 @ 8:50 p.m. | |
| 3. Selection of the Consultant to Assist the West Chicago Public Library District
With Its Next Strategic Plan | ACTION |

L. Closed Session

The President may entertain a motion to enter closed session in accordance with the Illinois Open Meetings Act.	ACTION
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M. Return to Open Session

N. Adjournment

DRAFT MINUTES ONLY

WEST CHICAGO PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
MONDAY, AUGUST 24, 2026
7:00 P.M.

A. CALL TO ORDER: Ms. Weninger called the meeting to order at 7:00 p.m.

B. ROLL CALL:

TRUSTEES PRESENT: Pat Weninger, President Pro Tem, Vice President; Aimee Cavataio, Treasurer; and Laura Finch, Secretary; and Maureen Navadomskis, Member. Absent: Corrine Jakacki, Sufiyan Mohammed, and Michael Wonderly.

STAFF PRESENT: Benjamin R. Weseloh, Library Director; Amanda Ghobrial, Assistant Director and HR Manager; Jennifer Gunn, Adult Services Manager; Nick Del Giudice, Public Relations Specialist; Jason Rock, Information Technology Librarian; Juan Martinez, Facilities Assistant.

C. APPROVAL OF THE MINUTES:

1. Regular Meeting - July 27, 2026: Ms. Finch moved to approve the July 27, 2026 Minutes; seconded by Ms. Navadomskis.

(Mr. Wonderly entered.)

Approved by unanimous voice vote.

D. RECOGNITION OF THE PUBLIC: None.

E. PUBLIC COMMENTS: None.

F. AGENDA - ADDITIONS/DELETIONS: None.

G. TREASURER'S REPORT:

1. Approval of the Bills for August 2026: Ms. Finch moved to approve the bills for August 2026 in the amount of \$338,507.34; seconded by Ms. Navadomskis.

Roll Call Vote - Yes: Cavataio, Finch, Navadomskis, Weninger, Wonderly. Motion carried.

2. Financial Statements for July 2026: Ms. Finch stated the August bills were approximately \$75,000 higher than the previous month's bills, which is attributed to a few things: There was a third payroll period in July; the Sikich computer refresh was approximately \$23,000; and the insurance policy payments were \$20,000. As of July 31, 2026 the Library received nearly \$1.7 million, or 52%, of budgeted revenue for the new fiscal year. To date operating expenditures total \$355,000, or 11% of budget. The cash account holds

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nearly \$1.8 million, which is sufficient for operations. While the Library is still showing a surplus year over year, that surplus is shrinking as costs continue to rise, which is something the board will need to keep in mind in the future.

H. COMMUNICATIONS:

1. The Library received a notification from its attorney that as of January 21, 2027, public libraries are required to place contact information for the 988 National Suicide Prevention Lifeline in a prominent location in the library that is visible and accessible by patrons.

I. REPORTS:

1. President: Ms. Weninger appointed two trustees to do the Secretary's Audit. Ms. Finch and Ms. Cavataio will perform the audit after the August board meeting.

President Jakacki sent the trustees an email regarding the strategic plan; and the trustees were provided by Director Weseloh packets including the RFP responses from prospective contractors.

2. Library Director: Director Weseloh stated that the Public Hearing is scheduled for September 14, 2026, at 7:00 p.m. during which public comments may be made regarding the Library's Tentative Budget and Appropriations Ordinance. A Special Board Meeting will be held immediately following the Public Hearing, at 7:15 p.m., to approve the Budget and Appropriation Ordinance. The Board also will be reviewing the strategic planning consultants' RFPs that were received to determine who the board would like to bring in for interviews.

The Illinois Library Association annual conference will be held at the Peoria Civic Center October 6 to 8, 2026.

The Library's train sculpture as part of the WeGo Full Steam Ahead was picked up from Cow Painters and delivered to Gallery 200. Mr. Weseloh is in discussion with a local artist to work on painting the sculpture. The sculpture may be installed on the Library property within six to eight weeks.

Staff have worked on and completed the Illinois Public Library Annual Report, IPLAR, and will be submitting that to the State Library on August 25, 2026. One final requirement of the report is to complete the Secretary's Audit, which ensures all of the Board Meeting Minutes are complete and accounted for from FY '26.

RAILS has a new webinar for trustees, titled Understanding IPLAR for Trustees, which will take place on September 13, 2026.

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The Library Protection Act, Senate Bill 5236, is under legal review with the senate general counsel to confirm that it is legally sound.

Staff are working on completing the training and final touches on the Micro Pantry which was built at the high school. Mr. Weseloh spoke with the Food Pantry to help stock the Micro Pantry at the library, and the response was that more support would be possible if the Micro Pantry could be installed inside the building with more stable temperatures. Staff are considering that feedback and looking for options to place the Micro Pantry within the library.

The candidate petition packets will be available for pickup at the library beginning 9:00 a.m. on August 25, 2026, and will also be available online for download. The Library will have four trustee seats on the ballot for the election on April 27, 2027.

A shredding event will be held at the library Saturday, September 5, 2026, from 9:00 a.m. to 12:00 p.m.

The Library's Sunday hours resume September 13, 2026. The library will be open from 1:00 p.m. to 5:00 p.m. on Sundays between Labor Day and Memorial Day.

Notary services are very popular at the library. Director Weseloh recently read an article in the RAILS newsletter that the Lake Villa District Library is ending notary services as of January 1, 2027 due to staff concern that they bear the burden if something goes wrong with a document that they have notarized.

3. Department Managers: Written reports from department managers were included in the board packets. The monthly department reports will resume in September.

J. UNFINISHED BUSINESS: None.

K. NEW BUSINESS:

1. Presentation and Assessment of Visits to Other Libraries:

Ms. Finch provided a review of her visits to several local libraries this summer. Mr. Weseloh recommended five libraries to visit: Carol Stream, Geneva, Lombard, St. Charles, and Tinley Park. Trustee Finch provided highlights on what she saw as unique about each library.

Carol Stream: Has done a great job of incorporating the library building with nature, has a Frank Lloyd Wright/Prairie Style feel to the property, and a nice large deck area. The building has a beautiful indoor water feature, very large big windows, and a nice look to their lighting.

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Geneva has a very book-store-like feeling with cafe seating; they have a beautiful kids section, and a full playground outside.

Lombard: The library feels a more urban, has an open and airy interior, and a nice Minecraft table. The computers in the children's area computers are low to the ground so that little kids can use them, and they are all touch screen. Upstairs they have quiet rooms in the middle of the reading area.

St. Charles: The building has a very nice basement where the kids area is located. The basement leads out onto the patio, which has more seating for very large events.

Tinley Park: The Library has a beautiful water feature outside, a great walking path constructed in a marshy area, a boxcar, a pavilion, and a drive-up window. The interior is an art deco or prairie-movement style. The building has a fireplace, beautiful bathrooms, play spaces with lots of seating, a Duplo board, and a lot of great outdoor space.

Ms. Finch believes that each library allows food in a very specific area that is very clearly labeled, and signage is placed throughout indicating no food, but covered drinks are allowed. Each library has self-service including the holds that patrons can pick up by themselves.

Each library has an active Friends group, and St. Charles even has a Junior Friends of the St. Charles Public Library. The groups offer for sale a lot of merchandise as well as books.

Each of the five libraries has been recently renovated within the past five years. Tinley Park has a store within the library with many items for sale; and the libraries have several different fundraising mechanisms. The libraries have bright interior spaces and a lot of natural light.

The Elmhurst Library has a Safety Town, which the children who were with Ms. Finch, age 4 to 11, enjoyed very much. All five of the libraries she visited are all much larger than the West Chicago Library. St. Charles has double the population than that of West Chicago; and Batavia puts \$1 million in reserve every year as part of what they had done for their referendum, back when they bought their building.

The playground at Geneva Library is maintained by the Geneva Park District. Each library visited has a nice children's area outside, and some have deck space for the patrons to enjoy.

The West Chicago Library has a functioning Foundation, but not a

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Friends group, which disbanded in approximately 2018.

Ms. Finch did not speak with any staff while she was at the libraries.

L. CLOSED SESSION: None held.

M. RETURN TO OPEN SESSION: None required.

N. ADJOURNMENT: Ms. Weninger adjourned the meeting at 7:45 p.m.



WEST CHICAGO PUBLIC LIBRARY DISTRICT

Board of Library Trustees
Special Meeting - Public Hearing
Monday, September 14, 2026
7:00 P.M.

Main Program Room

MINUTES

- I. Meeting was called to order at 7:00pm by President Jakacki
- II. Roll Call Trustees Present: Aimee Cavataio, Suifyan Mohammed, Mauren Navadomskis, Pat Weninger, Michael Wonderly. Staff Present: Ben Weseloh and Amanda Ghobrial
- III. Public Present: None
- IV. Public Hearing:
Ordinance 26-04: An Ordinance Providing for the Budget and Appropriation of the West Chicago Public Library District, Du Page County, Illinois for the Fiscal Year Beginning July 1, 2026 and Ending June 30, 2027
- V. Meeting adjourned at 7:15pm by President Jakacki



WEST CHICAGO PUBLIC LIBRARY DISTRICT

Board of Library Trustees
Special Meeting
Monday, September 14, 2026
7:15 P.M.

Main Program Room

MINUTES

- I. Meeting was called to order at 7:15m by President Jakacki
- II. Roll Call Trustees Present: Aimee Cavataio, Laura Finch, Suifyan Mohammed, Mauren Navadomskis, Pat Weninger, Michael Wonderly. Staff Present: Ben Weseloh and Amanda Ghobrial
- III. Recognition of Public: None
- IV. Public Comments: None
- V. Agenda: No additions or deletions
- VI. Unfinished Business: None
- VII. New Business:
 - a. Motion to Approve Ordinance 26-04: Budget & Appropriation of the West Chicago Public Library District, DuPage County, Illinois, for the fiscal year beginning July 1, 2026 and ending June 30, 2027 was made by Navadomskis and seconded by Weninger.
 - i. Roll Call Vote: Unanimous; motion carries
 - b. Selection of Strategic Planning Consultants to Interview
 - i. Motion to select Fast Forward Libraries, Rethinking Libraries, and Library Strategies was made by Weninger and seconded by Navadomskis. Roll call vote: Unanimous; motion carries.
- VIII. Closed Session: None
- IX. Return to Open Session: None
- X. Adjournment: Meeting adjourned at 8:21pm by President Jakacki

WEST CHICAGO PUBLIC LIBRARY DISTRICT

BOARD MEETING DATE: 28-Sep-26

FINANCIAL STATEMENT DATE: August 31, 2026

Payroll dated:

8/14/2026	Net Payroll	\$	41,734.85
	Federal Liability Payment	\$	12,801.95
	State Liability Payment	\$	2,604.90
	Paylocity Fee	\$	-
8/28/2026	Net Payroll	\$	42,978.23
	Federal Liability Payment	\$	13,041.80
	State Liability Payment	\$	2,658.31
	Paylocity Fee	\$	749.09

TOTAL		\$	116,569.13
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Republic Bank

Operating - Manual Cks	Check No.	\$	29,443.01
Operating - System Cks	Check No.	\$	78,889.67
Operating - Credit Card	Check No.	\$	1,917.49
Librarian's Petty Cash	Check No.	\$	-

TOTAL		\$	110,250.17
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Total Bills for Approval		\$	226,819.30
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Board Approval

Signature: _____

Board Approval Date: _____

West Chicago Public Library District
Bills and Vendor Credits for September Board Mtg 2026
July15-September 27, 2026

Bill

Date	Num	Name	Memo	Amount	Fund
09/11/2026	9352901213	ACC Business	IT: Internet Services Aug 11-Sep 10, 2026	618.78	42405
09/06/2026	204101-1085	Alarm Detection Systems, Inc.	FAC: Quarterly Charges / Oct-Dec 2026	467.10	45160
08/20/2026	723902-082026-3338	Albertsons Safeway	HR: Food	12.00	41344
08/27/2026	1C4Q-JH17-K4WJ	Amazon Capital Services	IT: USB Flash Drives	71.80	41400
08/26/2026	1LM3-TPK7-41XP	Amazon Capital Services	YA: Program Craft Supplies	135.61	44130
08/25/2026	16P6-WC1Q-3RYV	Amazon Capital Services	YA: Console Games	185.86	42330
08/24/2026	1FFM-FCX4-9L1M	Amazon Capital Services	AS: Program Craft Supplies	82.90	44120
08/24/2026	197H-DFJL-C99L	Amazon Capital Services	AS: Book	16.99	42120
08/24/2026	16W6-HCX3-7NKY	Amazon Capital Services	FAC: Breakroom Coffee Supplies	61.90	41334
08/20/2026	1CL4-4RP1-34VG	Amazon Capital Services	TS: LOT Processing Supplies	69.99	42500
08/19/2026	1RHQ-NV93-VWYM	Amazon Capital Services	FAC: Office Supplies	60.49	41334
08/18/2026	1WCH-96TD-J4F4	Amazon Capital Services	AS & YS: Program Supplies	31.18	
08/17/2026	1HHP-XQ9W-CJXG	Amazon Capital Services	AS: Program Supplies Paper Supplies	19.54	44120
08/17/2026	1CFF-RL46-CGWQ	Amazon Capital Services	YS: Office Supplies	111.54	41334
08/17/2026	1LHM-6NRN-9YYP	Amazon Capital Services	YS: Program Supplies Arts and Craft Supplies	109.81	44140
08/31/2026	1XLL-3GRL-D1VM	Amazon Capital Services	AS: Program Supplies Prize Ribbons	13.99	44120
08/31/2026	137H-WVG4-D7GC	Amazon Capital Services	AS: Promo Book Marks	55.45	44220
08/31/2026	1C43-FN4X-D6DW	Amazon Capital Services	AS: DVD	18.95	42320
09/03/2026	1GNR-CXYJ-V3W9	Amazon Capital Services	AS/YS: Program Crafting Supplies	129.39	
09/05/2026	17GH-YXMN-YDF3	Amazon Capital Services	YA: Console Game	59.88	42330
09/08/2026	1M7H-QM69-X6Y9	Amazon Capital Services	TS: LOT processing supplies for Action camera kit	23.74	42500
09/10/2026	136K-CNC7-66LX	Amazon Capital Services	FAC: Comfort Mat for Standing Desk	48.99	41334
09/10/2026	1DJL-GNNG-7KYH	Amazon Capital Services	YA: Console Game	49.99	42330
09/14/2026	11HF-XYXV-LTGN	Amazon Capital Services	AS: Book	17.60	42120

09/14/2026	1RG7-VMGV-Q6QH	Amazon Capital Services	HR: Office Supplies	6.98	41334
09/15/2026	11QP-7P3N-6K3F	Amazon Capital Services	YS: AV-Mat	356.30	42340
09/14/2026	1X66-KN3M-R6GY	Amazon Capital Services	HR: Office Supplies	37.59	41334
09/15/2026	1TJV-JHY4-7CYL	Amazon Capital Services	FAC: Office Supply Facial Tissue Boxes	57.09	41334
09/01/2026	16X6-P6KF-41QG	Amazon Capital Services	AS: LOT Item: Action Camera with Touch Screen	109.99	42350
09/17/2026	1RCP-KNM4-479G	Amazon Capital Services	AS: Promo item Earbuds 100 pk	35.95	44220
08/27/2026	1VVF-4VNX-NQYY	Amazon Capital Services	FAC: Breakroom Coffee Supplies Never Delivered see Credit Memo# 13RP-79WM-CGDG for Cancelled Order	47.90	41334
09/16/2026	M0015601	American Library Association Member Relations & Services	ADMIN: Library Dues for One Year	540.00	41330
08/19/2026	100139186	American National Sprinkler & Lighting	FAC: Mid Season Inspection; Discount 10%	270.00	45160
09/01/2026	INV-122254-X7L8	Anderson Elevator Co.	FAC: Elevator Maintenance for the month of September 2026	205.00	45160
08/31/2026	400648	Andy Frain Services, Inc.	FAC: Library Safety Officer August 2026	1,823.25	45112
09/09/2026	141405848-B	Ambrust Solutions	FAC: Elevator Sump Pump Work	1,624.92	45165
09/14/2026	SEI 2026630	ASSA ABLOY Entrance Systems US Inc.	FAC: Quoted Repair Maintenance on 2026-09-11 Installation: BS234197 Outer Entrance	1,290.00	45165
08/31/2026	25247	BACKGROUND RESOURCES INC	HR: 8/20/2026 WV Circulation Clerk Search Fee	24.00	41342
09/04/2026		Benjamin Weseloh	BW: SWAN Expo 8/21/26, SWAN Quarterly Meeting 9/3/26	47.80	41320
09/01/2026	INV163736	Bigleaf Networks, Inc./Avidbank	IT: Billing Period 9/1-9/30/2026	558.88	42405
09/15/2026	INV 1566	Buck Services	FAC: Cleaning Service for September 2026	2,416.66	45110
08/20/2026	999103057277	Cengage Learning Inc	AS: LP Books	58.50	42120
09/02/2026	51506	Cinco Books	YS: SPAN Books	329.76	
08/17/2026	5354591506	CINTAS CORP	ADMIN: 1st Aid Cabinet Supplies	78.96	41334
08/31/2026	9388020255	CINTAS CORP	FAC: Lifeline View AED DL (ENG/SP) Agreement	100.00	45155
08/31/2026	9388020249	CINTAS CORP	FAC: Waterbreak Cooler Agreement	50.50	45155
09/14/2026	5360217608	CINTAS CORP	ADMIN: 1st Aid Cabinet Supplies Replenish	53.11	41334
09/22/2026		Comcast	IT: Service Sep 29, 2026 to Oct 28, 2026	355.62	42405
09/01/2026	282137499	Comcast Business	IT: Billing Up To and Including Aug 31, 2026	560.00	42405
08/18/2026		ComEd	UTILITIES: Electric 7/17/26 Through 8/17/2026	162.22	45320
09/18/2026		ComEd	UTILITIES: Electric 8/17/26 Through 9/17/26	849.47	45320
08/17/2026	598312224	De Lage Landen Financial Services, Inc.	ADMIN: Copiers Monthly 09/01/2026-09/30/2026	1,496.23	41336

08/01/2026	MC003608	Delta Building Technologies	FAC: Preventative Maintenance 8/1/2026 to 10/31/2026 Building Automated System	1,614.00	45160
09/01/2026	7850317	Demco	TS: Processing Items Spine Stickers Holiday	117.16	42500
09/15/2026		Edith Clayton	AS: Senior Outreach Jul, Aug, Sep 2026 Aperion & Franciscan Court	25.08	41320
08/25/2026	21131er	Efficiency Reporting	BOARD: Minutes for Board of Trustees Meeting 7/27/2026	340.00	45605
09/04/2026	9118537	Flood Brothers Disposal & Recycling Services	FAC: September 2026 2YD Trash Service	69.45	45350
09/09/2026	2603084	Gehrke Technology Group, Inc	FAC: Water Treatment Service for September 2026	125.00	45150
08/22/2026		Globe Life	HR: Payroll Deduction Notice billing for premiums due on 09/01/26	55.00	41110
09/01/2026	60733	Governmental Accounting, Inc.	PS: Monthly Contract Billing	1,575.00	45520
09/17/2026	189541	Imperial Service Systems, Inc.	FAC: Window washing outside only	506.00	45140
08/03/2026	98318402	Ingram Library Services	Books	296.68	
08/10/2026	98446456	Ingram Library Services	Books	1,735.64	
08/12/2026	98508532	Ingram Library Services	Books	492.34	
08/14/2026	98563760	Ingram Library Services	Books	213.61	
08/17/2026	98612345	Ingram Library Services	Books	258.98	
08/18/2026	98631821	Ingram Library Services	Books	328.60	
08/20/2026	98691460	Ingram Library Services	Books	1,103.57	
07/15/2026	97915792	Ingram Library Services	Books	27.70	42140
07/15/2026	97915793	Ingram Library Services	Books	16.93	42140
07/15/2026	97915794	Ingram Library Services	Books	8.99	42140
07/15/2026	97915795	Ingram Library Services	Book PREBIND	7.45	42500
08/27/2026	98863296	Ingram Library Services	AS YA YS: Books	548.93	
08/20/2026		LIMRICC	HR: Monthly Billing--September 2026	24,253.86	41110
09/10/2026	163	Midwest Lighting and Exterior Pros	FAC: Exterior Acrylic Paint Removal and Cleaning--10 Window Panes 9/10/2026	100.00	45140
08/25/2026	112190064	Midwest Mechanical	FAC: Replace Fan Motor Pulley And Bushing, Proposal ID: 41514	580.00	45150
09/03/2026	MC0000155395	Midwest Mechanical	FAC: Contract No. WP2632 Period 9/1-9/30/2026 2 of 12	1,007.33	45150
09/01/2026	26-4726	Midwest Sealcoat, INC.	FAC: Sealcoating and Striping	9,540.00	45140
08/07/2026	509250741	Midwest Tape, LLC	AS: AV-Mat	128.19	42320
08/07/2026	509250742	Midwest Tape, LLC	AS: AV-Mat	14.99	42320

08/07/2026	509250743	Midwest Tape, LLC	AS: AV-Mat	215.96	42320
08/07/2026	509250744	Midwest Tape, LLC	AS: AV-Mat	14.39	42320
08/17/2026	509293813	Midwest Tape, LLC	AS: AV-Mat	92.98	42320
08/17/2026	509293814	Midwest Tape, LLC	AS: AV-Mat	97.46	42320
08/17/2026	509293815	Midwest Tape, LLC	AS: AV-Mat	23.99	42320
08/21/2026	509314115	Midwest Tape, LLC	AS: AV-Mat	41.23	42320
08/21/2026	509314116	Midwest Tape, LLC	AS: AV-Mat	12.79	42320
08/27/2026	85034	Morgan Birge & Associates Inc.	UTILITIES: Phones Monthly Billing for August 2026	311.16	45330
09/01/2026	5650102026	NCPERS Group Life Ins.	HR: Premium for Month of 10/2026 Coverage Period 10/1/2026-10/31/2026	16.00	41110
08/24/2026	300952862	Orkin	FAC: PC Standard Monthly August 2026	100.00	45155
09/10/2026	302519088	Orkin	FAC: PC Standard Monthly September 2026	100.00	45155
09/16/2026	74386046301	OTC Brands, Inc	YS: Letters to Santa Mailbox and Shark Trunk or Treat Kit	52.69	44145
08/18/2026	01018CO26273857	OverDrive, Inc.	YA: Ebook/Audiobook	280.75	42330
08/21/2026	01018CO26277054	OverDrive, Inc.	YS: Ebook/Audiobook	169.74	42340
08/26/2026	01018CO26288646	OverDrive, Inc.	AS: Ebook/Audiobook	944.96	42320
08/26/2026	01018CO26288647	OverDrive, Inc.	AS: Ebook/Audiobook	1,003.21	42320
08/31/2026	01018CP26296812	OverDrive, Inc.	AS: Ebooks/Audiobooks	325.86	42320
08/31/2026	01018MA26292927	OverDrive, Inc.	YA: Ebooks/Audiobooks	14.99	42330
08/31/2026	01018CP26297262	OverDrive, Inc.	YS: Ebooks/Audiobooks	85.34	42340
09/14/2026	01018CO26312684	OverDrive, Inc.	AS: Ebook/Audiobook	999.97	42320
09/14/2026	01018CO26312681	OverDrive, Inc.	AS: Ebook/Audiobook	1,149.31	42320
08/10/2026	387375	Paddock Publications, Inc.	BOARD: Ad 2478663 Issue 8/7/2026 Daily Herald Page 9; B&A Legal Notice 2026	41.40	45610
08/21/2026		Sarah Tattersall	ADMIN: SWAN Expo 8/21/2026 Naperville: ST	10.79	41320
08/24/2026	I569303	Sikich LLC	IT: Support Remote for New FortiGate Cloud 8/10, 8/12, 8/14, 8/17/2026	450.00	41420
08/31/2026	I569559	Sikich LLC	IT: MyPC updating and trouble shooting Remote Support	956.25	42420
09/11/2026	I570259	Sikich LLC	IT: Safe ID Token License Admin Console and User Console-1 Year	12.00	41400
09/17/2026	I570608	Sikich LLC	IT: Datto Monthly Bill for October 2026	296.00	41420
09/17/2026	MS570545	Sikich LLC	IT: Managed IT Monthly Billing for October 2026	6,390.29	41420

09/09/2026	12851	SWAN	ADMIN: SWAN EXPO Registration Fee - 4 attendees	180.00	41310
08/20/2026	208105130-15	T-Mobile	FAC: Bill period Jul 21, 2026-Aug 20, 2026 plus \$0.05 from previous bill	181.35	45330
09/01/2026	6163615	Unique Management Services, Inc.	ADMIN: Placements 08-06, 08-13, 08-20, 08-27 2026	78.80	41346
09/11/2026	VISA 2101 9.8.26	VISA		115.40	CARD 41
09/11/2026	VISA 2127 9.8.26	VISA		648.78	CARD 71
09/11/2026	VISA 6775 9.8.26	VISA		387.40	CARD 92
09/11/2026	VISA 6334 9.8.26	VISA		45.81	CARD 91
09/11/2026	VISA 3013 9.8.26	VISA		545.00	CARD 81
09/11/2026	VISA 2135 9.8.26	VISA		175.10	CARD 61
08/19/2026	6203194-0	Warehouse Direct, Inc.	FAC: Paper for Copiers	143.07	41334
08/19/2026	6203204-0	Warehouse Direct, Inc.	FAC: Breakroom Coffee Supplies	158.84	41334
08/19/2026	6203214-0	Warehouse Direct, Inc.	FAC: Restroom Paper Supplies	337.71	45115
09/16/2026	6212888-0	Warehouse Direct, Inc.	FAC: Janitorial Supplies Center Pull Dispenser	58.35	45115
09/18/2026	6220065-0	Warehouse Direct, Inc.	FAC: Breakroom Coffee and Copy Paper	202.41	41334
09/11/2026		William Elliott Hazelgrove	AS: American Literature History Program 10/08/2026	350.00	44120
09/11/2026	142-WCL	Xtreme Environmental Solutions, Inc.	FAC: Hauler Flood Brothers Savings Month September 2026	25.00	45350
Total for Bill				\$78,953.16	
Vendor Credit					
09/17/2026	13RP-79WM-CGDG	Amazon Capital Services	FAC: Credit Memo for Breakroom Coffee Supplies Never Delivered see Orig INV# 1VVF-4VNX-NQYY Cancelled	-47.90	41334
08/19/2026	98684127	Ingram Library Services	Credit Memo for Book Returned Damaged Upon Receipt Org Inv# 98318402	-15.59	42120
Total for Vendor Credit				-\$63.49	
TOTAL				\$78,889.67	

West Chicago Public Library District

Transaction Detail by Account

August 9 - September 8, 2026

	Date	Transaction Type	Num	Name	Memo/Description	Split	Amount
11CC Bankers Bank							
CARD 41 HR- #2101							
	08/10/2026	Expenditure	ON: 70109	HR Source	HR: AG Training Registration Sep 1, 2026 12-1:15 PM	41310	95.00
	08/18/2026	Expenditure		Costco	HR: Cookies minus Executive Reward \$19.56	41344	20.40
Total for CARD 41 HR- #2101							\$ 115.40
CARD 61 PR- #2135							
	09/01/2026	Expenditure		Constant Contact	PR: Constant Contact September 2026	44210	175.10
Total for CARD 61 PR- #2135							\$ 175.10
CARD 71 IT- #2127							
	08/10/2026	Expenditure	3576530448	Adobe Inc.	IT: Acrobat Pro and Creative All Apps 10-SEP-2026 to 09-OCT-2026	41410	400.87
	08/25/2026	Expenditure		Spotify	IT: Premium Individual (1 month)	41410	12.99
	08/26/2026	Expenditure	LLOEH9Q5-0003	POSTERBOOKING DUBAI	IT: 1 x Pro (at 49.00/month) plus International Transaction Fee	-Split-	49.49
	08/26/2026	Expenditure	Y20262319648	Yeast	IT: Yeast SEO Premium plus International Transaction Fee	-Split-	119.99
	09/08/2026	Expenditure	151618	Printix	IT: Printix Business Plan Monthly 1-50 Users 2026-08-07-2026-09-07 plus International Transaction Fee	-Split-	65.44
Total for CARD 71 IT- #2127							\$ 648.78
CARD 81 YS- #3013							
	08/21/2026	Expenditure		Fairytale Entertainment Illinois Library Association	YS: Deposit for Character Event on 12/05/2026	44140	220.00
	09/01/2026	Expenditure	339923		YS: 2026 ILA Annual Conference Single Day 10/7/2026 NL	41310	325.00
Total for CARD 81 YS- #3013							\$ 545.00
CARD 91 FAC- #6334							
	08/09/2026	Credit Card Credit		Menards	FAC: Various Returned Items including Flat Washers and 3/4 x 100 Contractor Hos	45115	-96.78
	08/13/2026	Expenditure		Menards	FAC: Various Patching Supplies including WP Patch & Seal QT	45165	135.88
	09/03/2026	Expenditure		Murphy Aco Hardware	FAC: TEE PLATE 4" ACE 2PK	45165	6.71
Total for CARD 91 FAC- #6334							\$ 45.81
CARD 92 AS- #6775							
	08/21/2026	Expenditure		Chicago Tribune	AS: Chicago Tribune overy 8 weeks	42210	280.00
	08/26/2026	Expenditure		Hobby Lobby	AS: Program Craft Supplies	44120	78.40
	09/01/2026	Expenditure	17931433	Universal Yums	YA: YUM YUM BOX September 2026	44130	29.00
Total for CARD 92 AS- #6775							\$ 387.40
Total for 11CC Bankers Bank							\$ 1,917.49

Friday, Sep 11, 2026 09:03:42 AM GMT-7 - Cash Basis

West Chicago Public Library District
Manual Check Detail
August 2026

	Transaction date	Transaction type	Num	Name	Description	Amount
10650 Republic Bank Checking 4130						
38588						
	08/06/2026	Check	ACH 8.6.26	IMRF	August 2026	26,097.99
38589						
	08/12/2026	Check	ACH 8.12.26	Ampion	August 2026 Billing	1,618.50
38590						
	08/12/2026	Check	ACH 8.12.26 2	Ampion	August 2026 Billing	1,531.31
38594						
	08/13/2026	Check	SVCCHRG			135.21
38592						
	08/31/2026	Check	ACH 8.31.26	Employee Benefits Corporation	August 2026	60.00
					Total	29,443.01

Monday, September 21, 2026 02:01 PM GMT-05:00

Financial Report

For the 2 Month(s) Ended August 31, 2026
FISCAL YEAR 2026



WEST CHICAGO
PUBLIC LIBRARY DISTRICT

WEST CHICAGO PUBLIC LIBRARY DISTRICT

Budget vs. Actual Summary
For the 2 Month(s) Ended August 31, 2026

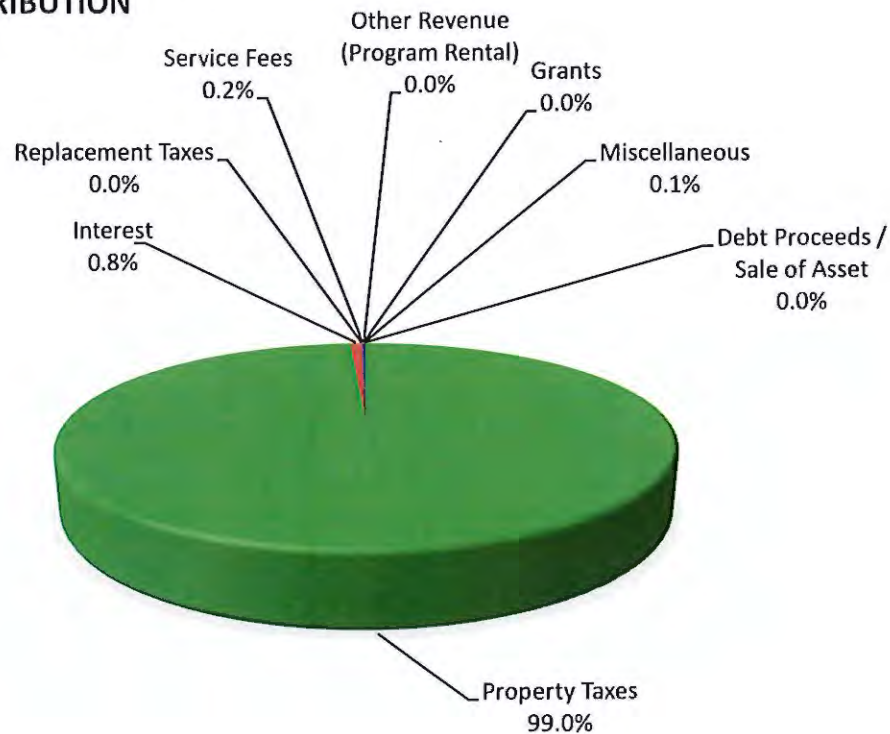
17% of Fiscal Year

Account Description	Total Actual	Total Budget	% of Budget
REVENUE			
Property Taxes	1,615,325	3,061,332	53%
Interest	12,494	51,200	24%
Replacement Taxes	-	45,000	0%
Service Fees	2,638	15,000	18%
Other Revenue (Program Rental)	-	100	0%
Grants	-	42,958	0%
Miscellaneous	1,545	1,550	100%
Debt Proceeds / Sale of Asset	-	-	0%
Transfer-In	-	-	0%
Actual Revenues	1,632,002	3,217,140	51%
Budgeted Revenues	3,217,140		
% Diff	51%		
Account Description	Total Actual	Total Budget	% of Budget
OPERATING EXPENDITURES			
Personnel	376,276	2,013,377	19%
IMRF	25,740	135,175	19%
Administrative	15,884	91,268	17%
Admin Technology	42,004	157,242	27%
Library Materials - Books	36,764	134,072	27%
Library Materials - Periodicals	1,708	10,975	16%
Library Materials - Audio & Visual	8,364	60,515	14%
Library Material - Maintenance	392	10,430	4%
Technology Services	21,959	147,162	15%
Programs	8,906	48,390	18%
Marketing & Promotion	6,528	33,620	19%
Facilities & Operations	28,662	181,499	16%
Utilities	8,229	85,493	10%
Professional Services	27,991	103,080	27%
Board Expenses	381	7,842	5%
Actual Expenditures	609,785	3,220,140	19%
Budgeted Expenditures	3,220,140		
% Diff	19%		
SURPLUS / (DEFICIT) FROM OPERATIONS	1,022,216	(3,000)	n/a
CAPITAL EXPENDITURES & DEBT SERVICE			
Equipment & Building	-	-	0%
Actual Expenditures	-	-	0%
Budgeted Expenditures	-		
% Diff	0%		
TOTAL SURPLUS / (DEFICIT)	1,022,216	(3,000)	
BEGINNING FUND BALANCE	1,638,597		
ENDING FUND BALANCE	2,660,813		

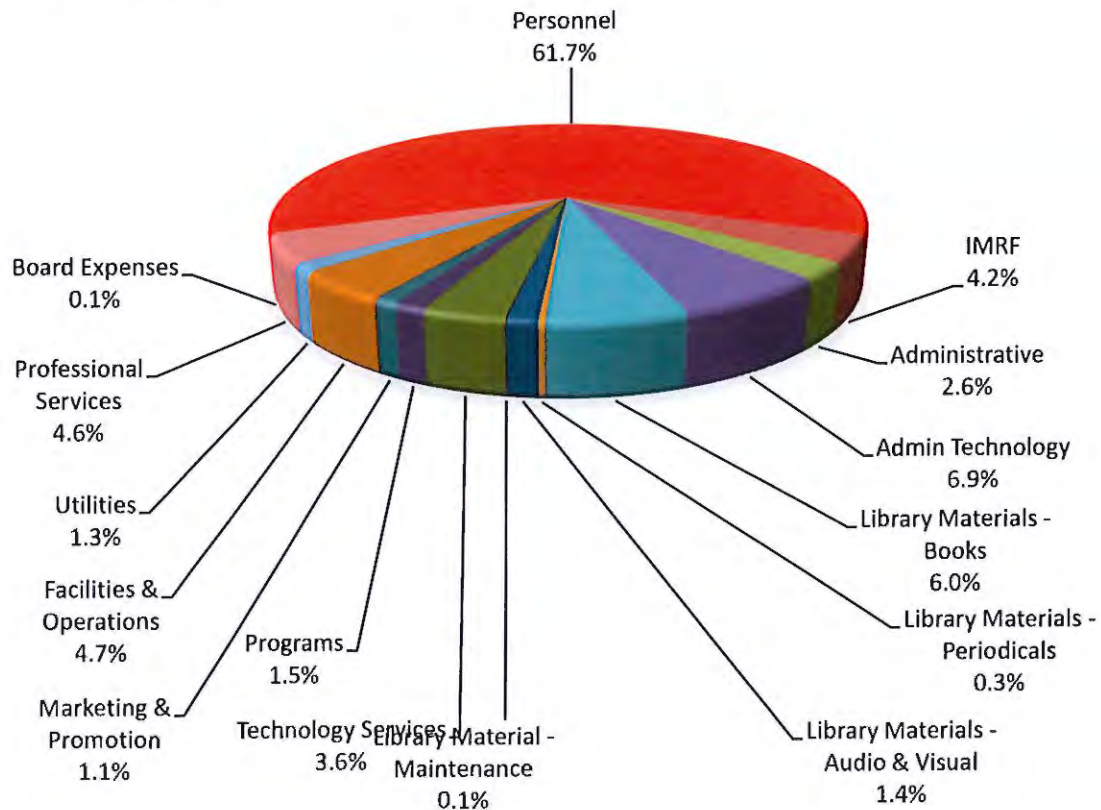
WEST CHICAGO PUBLIC LIBRARY DISTRICT

Budget vs. Actual Summary
For the 2 Month(s) Ended August 31, 2026

REVENUE DISTRIBUTION

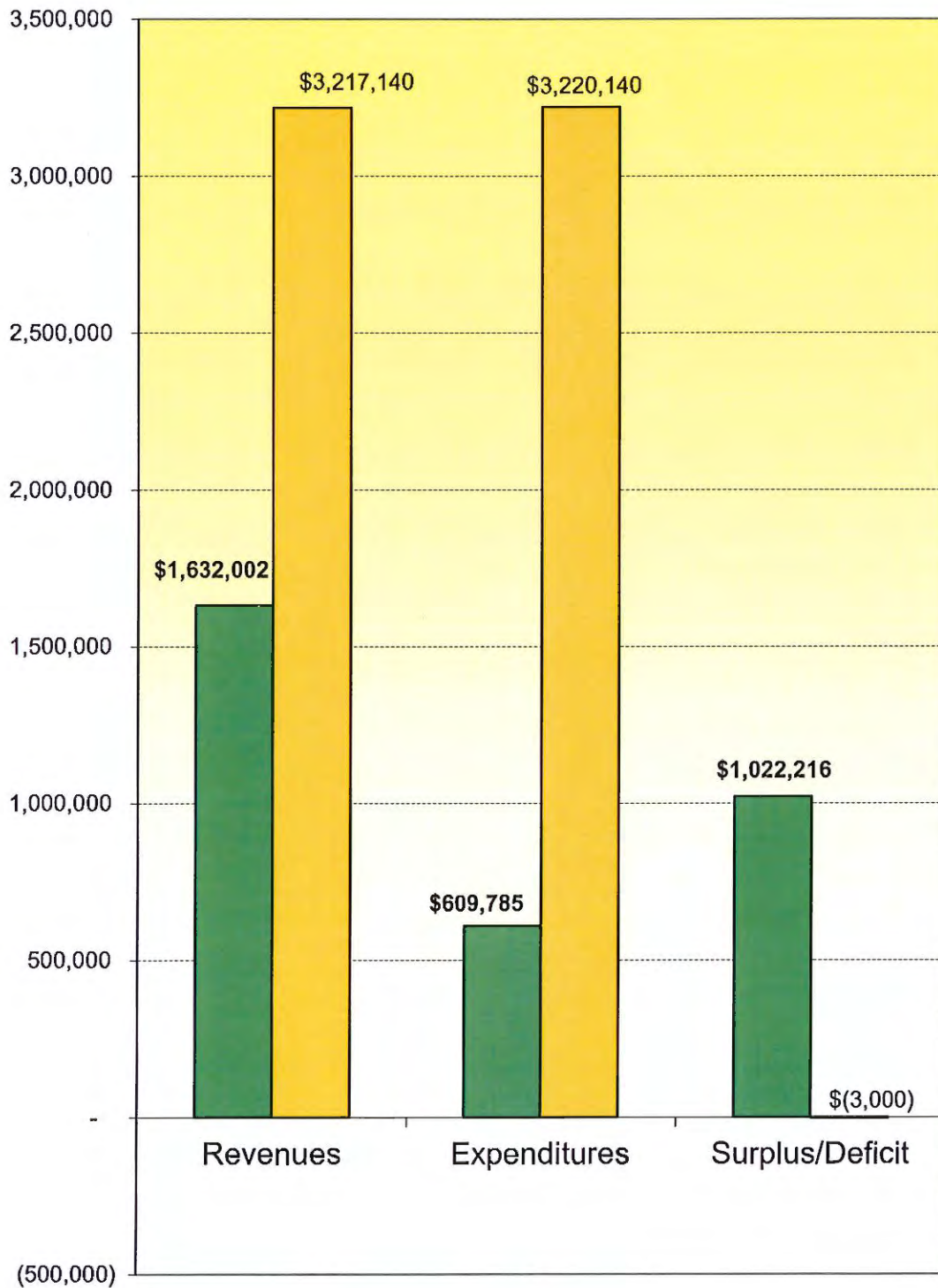


OPERATIONAL EXPENDITURE DISTRIBUTION



WEST CHICAGO PUBLIC LIBRARY DISTRICT

Budget vs. Actual Summary
For the 2 Month(s) Ended August 31, 2026



■ YTD ■ Budget

WEST CHICAGO PUBLIC LIBRARY DISTRICT

Budget vs. Actual Summary
For the 1 Month(s) Ended July 31, 2026

17% Of Fiscal Year

Account Description	General	IMRF	Special Reserve	Total Actual	Total Budget	% of Budget
REVENUE						
Property Taxes	1,553,174	62,151	-	1,615,325	3,061,332	53%
Interest	11,993	251	250	12,494	51,200	24%
Replacement Taxes	-	-	-	-	45,000	0%
Service Fees	2,638	-	-	2,638	15,000	18%
Other Revenue (Program Rental)	-	-	-	-	100	0%
Grants	-	-	-	-	42,958	0%
Miscellaneous	1,545	-	-	1,545	1,550	100%
Debt Proceeds / Sale of Asset	-	-	-	-	-	0%
Transfer-In	-	-	-	-	-	0%
Actual Revenues	1,569,349	62,402	250	1,632,002	3,217,140	51%
Budgeted Revenues	3,117,188	99,952	-	3,217,140		
% Diff	50%	62%	n/a	51%		
OPERATING EXPENDITURES						
Personnel	376,276	-	-	376,276	2,013,377	19%
IMRF	-	25,740	-	25,740	135,175	19%
Administrative	15,884	-	-	15,884	91,268	17%
Admin Technology	42,004	-	-	42,004	157,242	27%
Library Materials - Books	36,764	-	-	36,764	134,072	27%
Library Materials - Periodicals	1,708	-	-	1,708	10,975	16%
Library Materials - Audio & Visual	8,364	-	-	8,364	60,515	14%
Library Material - Maintenance	392	-	-	392	10,430	4%
Technology Services	21,959	-	-	21,959	147,162	15%
Programs	8,906	-	-	8,906	48,390	18%
Marketing & Promotion	6,528	-	-	6,528	33,620	19%
Facilities & Operations	28,662	-	-	28,662	181,499	16%
Utilities	8,229	-	-	8,229	85,493	10%
Professional Services	27,991	-	-	27,991	103,080	27%
Board Expenses	381	-	-	381	7,842	5%
Actual Expenditures	584,046	25,740	-	609,785	3,220,140	19%
Budgeted Expenditures	3,084,965	135,175	-	3,220,140		
% Diff	19%	19%	n/a	19%		
CAPITAL EXPENDITURES & DEBT SERVICE						
Equipment & Building	-	-	-	-	-	0%
Actual Expenditures	-	-	-	-	-	n/a
Budgeted Expenditures	-	-	-	-	-	
% Diff	n/a	n/a	n/a	n/a		
	General	IMRF	Special Reserve	Total Actual	Total Budget	
TOTAL SURPLUS / (DEFICIT)	985,304	36,662	250	1,022,216	(3,000)	
BEGINNING FUND BALANCE	1,437,266	72,547	128,784	1,638,597	1,638,597	
ENDING FUND BALANCE	2,422,570	109,209	129,034	2,660,813	1,635,597	
Fund Balance as % of Total Expenditures	415%	424%	n/a	436%		

WEST CHICAGO PUBLIC LIBRARY DISTRICT
Budget vs. Actual Detail
August 31, 2026

	Monthly Total	Monthly Budget	General	IMRF	Special Reserve	YTD Total	YTD Budget	\$ Over Budget	% of Budget
Revenues									
30010 · PROPERTY TAXES	0.00	255,111.00	1,553,173.95	62,151.33	0.00	1,615,325.28	3,061,332.00	-1,446,006.72	52.77%
32010 · PERS PROPERTY REPLACEMENT TAX	-29,224.27	3,750.00	0.00	0.00	0.00	0.00	45,000.00	-45,000.00	0.0%
33000 · INTEREST INCOME	2,945.64	4,166.67	8,932.83	250.72	0.00	9,183.55	50,000.00	-40,816.45	18.37%
33040 · INTEREST-IL FUND BLDG CONST	3,185.77	100.00	3,060.08	0.00	250.46	3,310.54	1,200.00	2,110.54	275.88%
35150 · PHOTOCOPY/MICROFORM/COPY/FAX	767.93	750.00	1,604.72	0.00	0.00	1,604.72	9,000.00	-7,395.28	17.83%
35710 · NON RESIDENT FEES	0.00	125.00	317.56	0.00	0.00	317.56	1,500.00	-1,182.44	21.17%
36030 · MEMORIALS AND DONATIONS	0.00	8.33	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
36035 · DONATIONS-SUMMER READING	0.00	62.50	0.00	0.00	0.00	0.00	750.00	-750.00	0.0%
36045 · DEVELOPER DONATIONS	0.00	33.33	0.46	0.00	0.00	0.46	400.00	-399.54	0.12%
38010 · PER CAPITA GRANT	0.00	3,579.83	0.00	0.00	0.00	0.00	42,958.00	-42,958.00	0.0%
38020 · OTHER GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
39010 · OTHER INCOME	1,536.11	25.00	1,544.11	0.00	0.00	1,544.11	300.00	1,244.11	514.7%
39015 · PROGRAM ROOM RENTAL	0.00	8.33	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
39016 · PROGRAM ROOM REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
39100 · DEBT PROCEEDS / SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	-20,746.82	268,095.00	1,569,349.42	62,402.05	250.46	1,632,001.93	3,217,140.00	-1,585,138.07	50.73%
Expenditures									
1E · PERSONNEL									
41100 · SALARIES	105,665.36	132,035.17	285,337.45	0.00	0.00	285,337.45	1,584,422.00	-1,299,084.55	18.01%
41110 · INS-HEALTH, DENTAL, LIFE, FSA	45,695.90	25,268.42	66,444.74	0.00	0.00	66,444.74	303,221.00	-236,776.26	21.91%
41120 · FICA EXPENSE	8,787.32	10,109.92	21,976.40	0.00	0.00	21,976.40	121,319.00	-99,342.60	18.12%
41130 · UNEMPLOYMENT COMPENSATION	0.00	175.00	201.91	0.00	0.00	201.91	2,100.00	-1,898.09	9.62%
41140 · WORKERS COMPENSATION	0.00	192.92	2,315.00	0.00	0.00	2,315.00	2,315.00	0.00	100.0%
Subtotal	160,148.58	167,781.42	376,275.50	0.00	0.00	376,275.50	2,013,377.00	-1,637,101.50	18.69%
2E · ADMINISTRATIVE EXPENSES									
41310 · PROFESSIONAL DEVELOPMENT	2,010.00	1,069.58	7,023.95	0.00	0.00	7,023.95	12,835.00	-5,811.05	54.73%
41320 · TRAVEL	111.11	852.50	172.73	0.00	0.00	172.73	10,230.00	-10,057.27	1.69%
41330 · ASSOCIATION DUES	0.00	547.67	225.00	0.00	0.00	225.00	6,572.00	-6,347.00	3.42%
41332 · PAYROLL PROCESSING	482.15	883.33	1,727.85	0.00	0.00	1,727.85	10,600.00	-8,872.15	16.3%
41334 · OFFICE SUPPLIES GENERAL	662.70	791.67	1,627.47	0.00	0.00	1,627.47	9,500.00	-7,872.53	17.13%
41336 · OFFICE EQUIPMENT	1,496.23	1,535.83	2,992.46	0.00	0.00	2,992.46	18,430.00	-15,437.54	16.24%
41338 · POSTAGE	1,515.35	750.00	1,515.35	0.00	0.00	1,515.35	9,000.00	-7,484.65	16.84%
41342 · ADMINISTRATIVE MISC	24.00	200.08	232.70	0.00	0.00	232.70	2,401.00	-2,168.30	9.69%
41344 · SUPPLIES-FOOD	32.40	508.33	164.84	0.00	0.00	164.84	6,100.00	-5,935.16	2.7%
41346 · MATERIALS & RESOURCE RECOVERY	147.75	133.33	147.75	0.00	0.00	147.75	1,600.00	-1,452.25	9.23%
41348 · CIRCULATION SERVICES SUPPLIES	53.44	333.33	53.44	0.00	0.00	53.44	4,000.00	-3,946.56	1.34%
Subtotal	6,535.13	7,605.67	15,883.54	0.00	0.00	15,883.54	91,268.00	-75,384.46	17.4%

WEST CHICAGO PUBLIC LIBRARY DISTRICT
Budget vs. Actual Detail
August 31, 2026

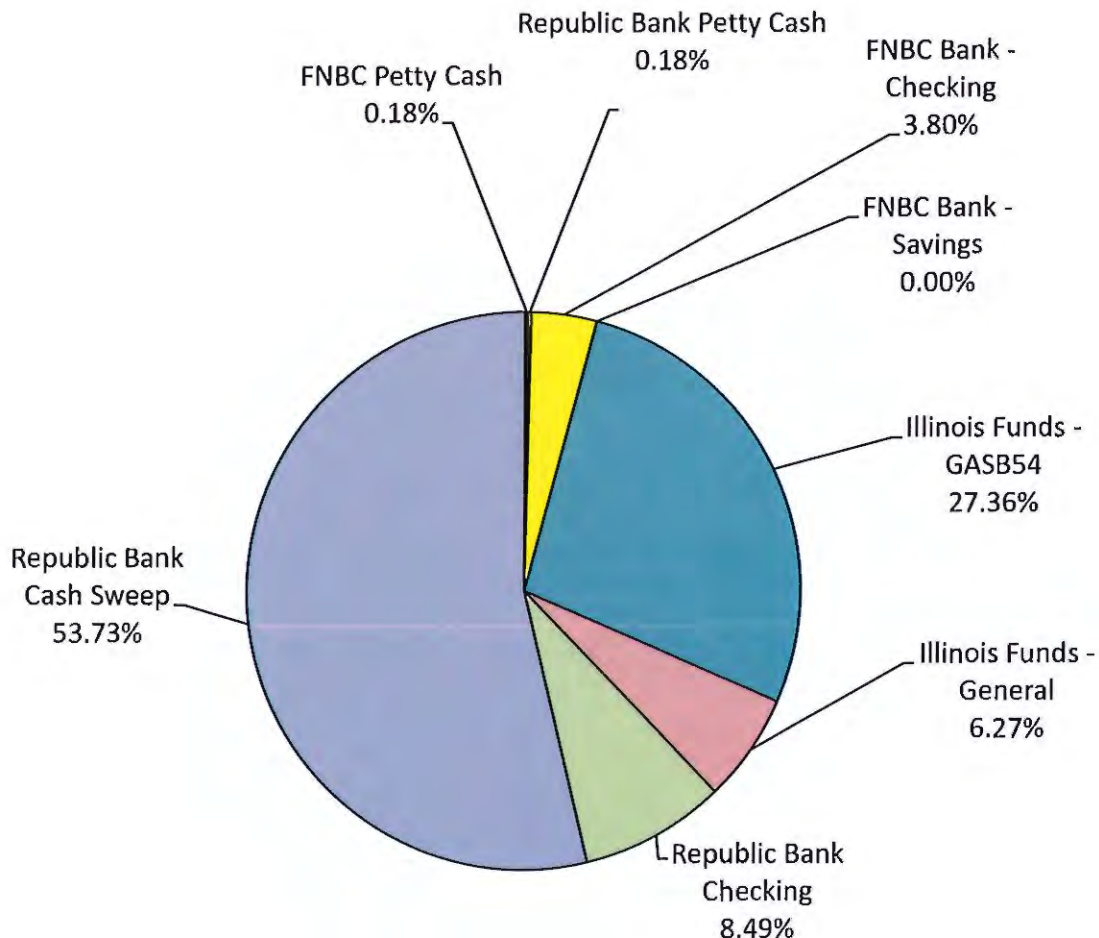
	Monthly Total	Monthly Budget	General	IMRF	Special Reserve	YTD Total	YTD Budget	\$ Over Budget	% of Budget
3E · ADMINISTRATIVE TECHNOLOGY EXPEN									
41400 · IT EQUIPMENT UPGRADES-STAFF	23,162.80	2,600.25	23,508.96	0.00	0.00	23,508.96	31,203.00	-7,694.04	75.34%
41410 · SOFTWARE STAFF	864.18	1,096.33	1,441.74	0.00	0.00	1,441.74	13,156.00	-11,714.26	10.96%
41420 · TECHNOLOGY MANAGEMENT	5,676.29	8,052.67	12,594.27	0.00	0.00	12,594.27	96,632.00	-84,037.73	13.03%
41425 · WARRANTIES/EXTENDED CARE	0.00	1,354.25	4,459.41	0.00	0.00	4,459.41	16,251.00	-11,791.59	27.44%
Subtotal	29,703.27	13,103.50	42,004.38	0.00	0.00	42,004.38	157,242.00	-115,237.62	26.71%
4E · LIBRARY MATERIALS-BOOKS									
42112 · REFERENCE-ELECTRONIC	5,378.00	3,183.17	25,439.20	0.00	0.00	25,439.20	38,198.00	-12,758.80	66.6%
42120 · BOOKS-ADULT	3,927.14	5,750.00	7,783.42	0.00	0.00	7,783.42	69,000.00	-61,216.58	11.28%
42122 · BOOKS-LITERACY	0.00	30.83	1,512.00	0.00	0.00	1,512.00	370.00	1,142.00	408.65%
42130 · BOOKS-YOUNG ADULT	195.58	250.00	445.70	0.00	0.00	445.70	3,000.00	-2,554.30	14.86%
42140 · BOOKS-YOUTH	1,441.23	1,875.33	1,583.42	0.00	0.00	1,583.42	22,504.00	-20,920.58	7.04%
42170 · RBP/ILL BOOK REPLACEMENT	0.00	83.33	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
Subtotal	10,941.95	11,172.67	36,763.74	0.00	0.00	36,763.74	134,072.00	-97,308.26	27.42%
5E · LIBRARY MATERIALS-PERIODICALS									
42210 · PERIODICALS	1,176.60	914.58	1,708.10	0.00	0.00	1,708.10	10,975.00	-9,266.90	15.56%
Subtotal	1,176.60	914.58	1,708.10	0.00	0.00	1,708.10	10,975.00	-9,266.90	15.56%
6E · LIBRARY MATERIALS-AUDIO VISUAL									
42320 · AV MATERIALS-ADULT	2,934.96	3,458.33	7,443.64	0.00	0.00	7,443.64	41,500.00	-34,056.36	17.94%
42330 · AV MATERIALS-YOUNG ADULT	481.60	375.00	481.60	0.00	0.00	481.60	4,500.00	-4,018.40	10.7%
42340 · AV MATERIALS-YOUTH	255.08	959.58	368.61	0.00	0.00	368.61	11,515.00	-11,146.39	3.2%
42350 · LIBRARY OF THINGS-ADULT	0.00	83.33	69.98	0.00	0.00	69.98	1,000.00	-930.02	7.0%
42360 · LIBRARY OF THINGS-YOUTH	0.00	166.67	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
Subtotal	3,671.64	5,042.92	8,363.83	0.00	0.00	8,293.85	60,515.00	-15,164.79	13.71%
7E · TECHNOLOGY SERVICES									
42400 · LIBRARY CONSORTIUM	0.00	3,074.83	9,224.50	0.00	0.00	9,224.50	36,898.00	-27,673.50	25.0%
42405 · INTERNET SERVICES	1,737.66	2,130.33	3,830.94	0.00	0.00	3,830.94	25,564.00	-21,733.06	14.99%
42420 · SOFTWARE PUBLIC	3,596.25	4,612.00	4,316.25	0.00	0.00	4,316.25	55,344.00	-51,027.75	7.8%
42445 · IT EQUIPMENT/UPGRADES-PUBLIC	4,572.00	2,446.33	4,586.89	0.00	0.00	4,586.89	29,356.00	-24,769.11	15.63%
Subtotal	9,905.91	12,263.50	21,958.58	0.00	0.00	21,958.58	147,162.00	-75,796.86	14.92%
8E · LIBRARY MATERIAL MAINTENANCE									
42500 · PROCESSING-TECHNICAL SERVICES	167.94	850.00	391.51	0.00	0.00	391.51	10,200.00	-9,808.49	3.84%
42510 · CATALOGING TOOL	0.00	19.17	0.00	0.00	0.00	0.00	230.00	-230.00	0.0%
Subtotal	167.94	869.17	391.51	0.00	0.00	391.51	10,430.00	-9,808.49	3.75%
9E · PROGRAMS									
44120 · PROGRAMS-ADULT	646.06	1,052.08	2,616.72	0.00	0.00	2,616.72	12,625.00	-10,008.28	20.73%
44130 · PROGRAMS-YOUNG ADULT	164.61	291.67	785.53	0.00	0.00	785.53	3,500.00	-2,714.47	22.44%
44135 · PROGRAMS-SUMMER READING	0.00	381.67	-13.92	0.00	0.00	-13.92	4,580.00	-4,593.92	-0.3%
44140 · PROGRAMS-YOUTH	515.25	923.75	1,057.70	0.00	0.00	1,057.70	11,085.00	-10,027.30	9.54%
44145 · EVENTS AND OUTREACH	513.58	1,383.33	4,459.58	0.00	0.00	4,459.58	16,600.00	-12,140.42	26.87%
Subtotal	1,839.50	4,032.50	8,905.61	0.00	0.00	8,905.61	48,390.00	-22,167.72	18.4%
10E · MARKETING & PROMOTIONS									
44210 · MARKETING	175.10	510.33	1,115.20	0.00	0.00	1,115.20	6,124.00	-5,008.80	18.21%
44215 · WEBSITE	119.99	191.50	119.99	0.00	0.00	119.99	2,298.00	-2,178.01	5.22%
44220 · PROMO MATERIALS-ADULT	78.92	325.00	93.91	0.00	0.00	93.91	3,900.00	-3,806.09	2.41%
44240 · PROMO MATERIALS-YOUTH	0.00	150.00	453.86	0.00	0.00	453.86	1,800.00	-1,346.14	25.21%
44245 · PROGRAM GUIDE	3,044.54	1,624.83	4,744.54	0.00	0.00	4,744.54	19,498.00	-14,753.46	24.33%
Subtotal	3,418.55	2,801.67	6,527.50	0.00	0.00	6,527.50	33,620.00	-27,092.50	19.42%

WEST CHICAGO PUBLIC LIBRARY DISTRICT
Budget vs. Actual Detail
August 31, 2026

	Monthly Total	Monthly Budget	General	IMRF	Special Reserve	YTD Total	YTD Budget	\$ Over Budget	% of Budget
11E · FACILITIES & OPERATIONS									
45110 · JANITORIAL SERVICE	2,416.66	2,416.67	4,833.32	0.00	0.00	4,833.32	29,000.00	-24,166.68	16.67%
45112 · SECURITY SERVICE	1,823.25	1,901.92	3,697.05	0.00	0.00	3,697.05	22,823.00	-19,125.95	16.2%
45115 · JANITORIAL SUPPLIES	333.90	566.67	1,160.08	0.00	0.00	1,160.08	6,800.00	-5,639.92	17.06%
45117 · SECURITY CAMERAS	0.00	414.58	0.00	0.00	0.00	0.00	4,975.00	-4,975.00	0.0%
45120 · SNOW REMOVAL	0.00	2,335.92	0.00	0.00	0.00	0.00	28,031.00	-28,031.00	0.0%
45130 · EXTERIOR LANDSCAPING	0.00	1,313.08	0.00	0.00	0.00	0.00	15,757.00	-15,757.00	0.0%
45140 · EXTERIOR R & M-OTHER	0.00	795.83	3,200.00	0.00	0.00	3,200.00	9,550.00	-6,350.00	33.51%
45150 · HVAC R & M	1,712.37	2,090.67	3,463.70	0.00	0.00	3,463.70	25,088.00	-21,624.30	13.81%
45155 · GENERAL BLDG SERVICES	250.50	258.33	501.00	0.00	0.00	501.00	3,100.00	-2,599.00	16.16%
45160 · CONTRACT INSPECTION & MAINTENAN	2,384.63	2,197.92	8,190.63	0.00	0.00	8,190.63	26,375.00	-18,184.37	31.06%
45165 · INTERIOR R & M-OTHER	474.88	833.33	3,615.88	0.00	0.00	3,615.88	10,000.00	-6,384.12	36.16%
Subtotal	9,396.19	15,124.92	28,661.66	0.00	0.00	28,661.66	181,499.00	-152,837.34	15.79%
12E · UTILITIES									
45310 · UTILITIES-GAS	390.19	1,208.33	390.19	0.00	0.00	390.19	14,500.00	-14,109.81	2.69%
45320 · UTILITIES-ELECTRIC	3,312.03	4,000.00	4,919.38	0.00	0.00	4,919.38	48,000.00	-43,080.62	10.25%
45330 · UTILITIES-TELEPHONE	492.51	700.00	803.67	0.00	0.00	803.67	8,400.00	-7,596.33	9.57%
45340 · UTILITIES-WATER	1,926.83	1,110.92	1,926.83	0.00	0.00	1,926.83	13,331.00	-11,404.17	14.45%
45350 · UTILITIES-TRASH	94.45	105.17	188.90	0.00	0.00	188.90	1,262.00	-1,073.10	14.97%
Subtotal	6,216.01	7,124.42	8,228.97	0.00	0.00	8,228.97	85,493.00	-77,264.03	9.63%
13E · PROFESSIONAL SERVICES									
45500 · INSURANCE	0.00	2,050.00	24,576.00	0.00	0.00	24,576.00	24,600.00	-24.00	99.9%
45505 · AUDIT	0.00	1,215.00	0.00	0.00	0.00	0.00	14,580.00	-14,580.00	0.0%
45510 · LEGAL	0.00	1,250.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%
45515 · PROFESSIONAL SERVICES	0.00	2,500.00	0.00	0.00	0.00	0.00	30,000.00	-30,000.00	0.0%
45520 · ACCOUNTING	1,710.21	1,575.00	3,415.21	0.00	0.00	3,415.21	18,900.00	-15,484.79	18.07%
Subtotal	1,710.21	8,590.00	27,991.21	0.00	0.00	27,991.21	103,080.00	-75,088.79	27.16%
14E · LIBRARY BOARD EXPENSES									
45600 · CONFERENCE & TRAINING-BOARD	0.00	250.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
45605 · PROF SERVICES-SECRETARIAL	340.00	320.17	340.00	0.00	0.00	340.00	3,842.00	-3,502.00	8.85%
45610 · LEGAL NOTICES AND ADS	41.40	83.33	41.40	0.00	0.00	41.40	1,000.00	-958.60	4.14%
Subtotal	381.40	653.50	381.40	0.00	0.00	381.40	7,842.00	-7,460.60	4.86%
15E · CAPITAL EQUIPMENT									
46500 · CAPITAL EQUIPMENT & BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
46510 · CAPITAL PROJECTS-INTERIOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
16E · GRANT EXPENSES									
49600 · GRANT EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
19E · IMRF EXPENSES									
92500 · IMRF EXPENSE	9,540.13	11,264.58	0.00	25,739.95	0.00	25,739.95	135,175.00	-109,435.05	19.04%
Subtotal	9,540.13	11,264.58	0.00	25,739.95	0.00	25,739.95	135,175.00	-109,435.05	19.04%
70E · SPECIAL RESERVE EXPENDITURES									
70000 · SPECIAL RESERVE EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
90E · TRANSFERS OUT									
90000 · TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	254,753.01	268,345.00	584,045.53	25,739.95	0.00	609,715.50	3,220,140.00	-2,610,424.50	18.93%
Net Income	-275,499.83	-250.00	985,303.89	36,662.10	250.46	1,022,286.43	-3,000.00	1,025,286.43	-34,076.21%

West Chicago Public Library District
Investments
August 31, 2026

Bank	Description	Type	Current Rate	Bank Value
Petty Cash	Cash	PC	n/a	100
FNBC Petty Cash	#0874	PC	0.02%	5,002
Petty Cash - Circulations	Cash	PC	n/a	60
Republic Bank Petty Cash	#9473	PC	n/a	5,011
FNBC Bank - Checking	#6031	A/P	0.10%	107,525
FNBC Bank - Savings	#0317	MM	1.66%	25
Illinois Funds - GASB54	#6950	MM	Various	773,724
Illinois Funds - General	#5519 / 1507	MM	Various	177,280
Republic Bank Checking	#4130	A/P	n/a	240,000
Republic Bank Cash Sweep	#2419	MM	2.16%	1,519,455
Total				\$ 2,828,182



West Chicago Public Library District

Financial Analysis

For the 2 Month(s) Ended August 31, 2026



WEST CHICAGO
PUBLIC LIBRARY DISTRICT

Revenue Highlights

17% of Budget Year

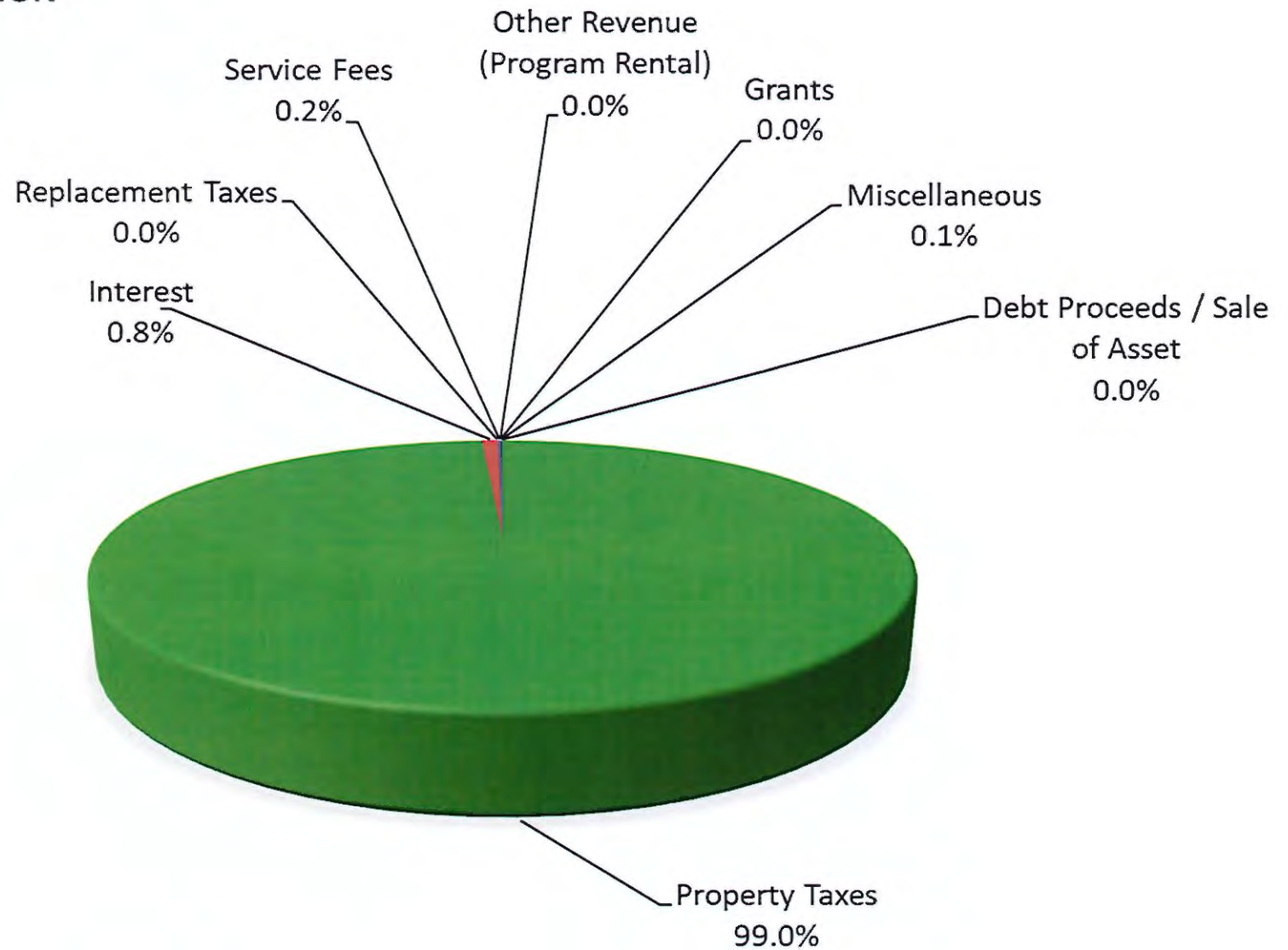
- 51% of Total Budget
- Property Taxes
 - Collected \$1,615,325 or 53% of Budgeted Property Taxes (1st Installment from DuPage County)
- Replacement Taxes
 - Collected \$0
- Interest
 - Collected \$12,494 or 24% of Budget
- Service Fees
 - Collected \$2,638 or 18% of Budget

Revenues

Account Description	Total Actual	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
Property Taxes	1,615,325	3,061,332	53%	1,627,179	-1%
Interest	12,494	51,200	24%	15,067	-17%
Replacement Taxes	-	45,000	0%	-	n/a
Service Fees	2,638	15,000	18%	1,863	42%
Other Revenue (Program Rental)	-	100	n/a	-	n/a
Grants	-	42,958	0%	-	n/a
Miscellaneous	1,545	1,550	100%	20	7623%
Debt Proceeds / Sale of Asset	-	-	n/a	-	n/a
Transfer-In	-	-	n/a	-	n/a
Actual Revenues	1,632,002	3,217,140	51%	1,644,129	-1%
Budgeted Revenues	3,217,140				
% Diff	51%				

Revenues

REVENUE DISTRIBUTION



Expenditure Highlights

17% of Budget Year

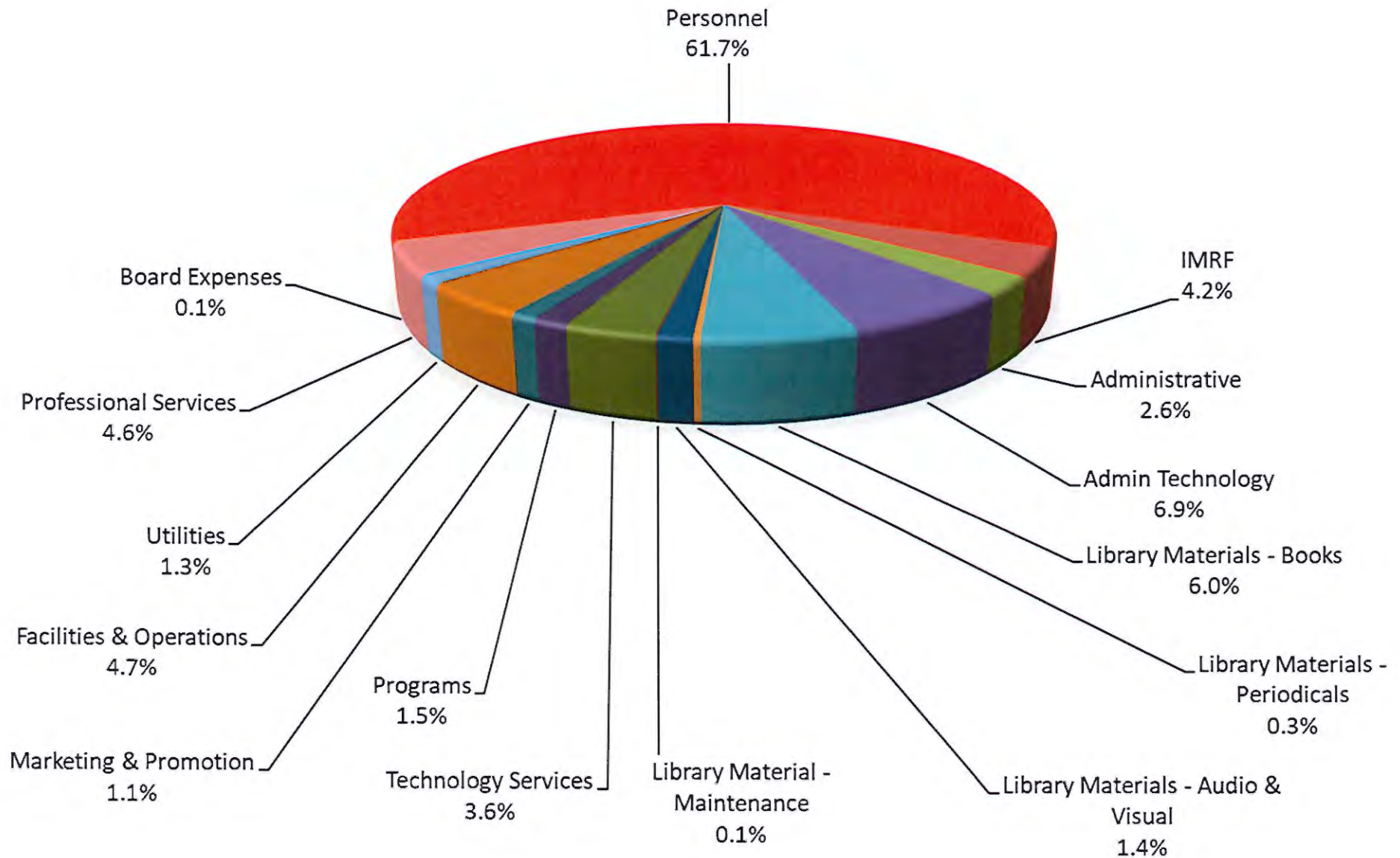
- 19% of Total Budget
- Personnel
 - 19% of Budget
 - 3 Payrolls in July
- Admin. Technology
 - 27% of Budget
- Library Materials
 - 27% of Budget
- Professional Services
 - 27% of Budget
 - Hanover Insurance payment \$19,591
- Facilities & Operations
 - 16% of Budget
- Utilities
 - 10% of Budget

Expenditures

Account Description	Total Actual	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
OPERATING EXPENDITURES					
Personnel	376,276	2,013,377	19%	272,983	38%
IMRF	25,740	135,175	19%	19,824	30%
Administrative	15,884	91,268	17%	13,549	17%
Admin Technology	42,004	157,242	27%	27,581	52%
Library Materials - Books	36,764	134,072	27%	38,696	-5%
Library Materials - Periodicals	1,708	10,975	16%	1,727	-1%
Library Materials - Audio & Visual	8,364	60,515	14%	3,551	136%
Library Material - Maintenance	392	10,430	4%	15,900	-98%
Technology Services	21,959	147,162	15%	364	5933%
Programs	8,906	48,390	18%	6,634	34%
Marketing & Promotion	6,528	33,620	19%	9,408	-31%
Facilities & Operations	28,662	181,499	16%	46,241	-38%
Utilities	8,229	85,493	10%	27,133	-70%
Professional Services	27,991	103,080	27%	28,379	-1%
Board Expenses	381	7,842	5%	386	-1%
Actual Expenditures	609,785	3,220,140	19%	512,356	19%
Budgeted Expenditures	3,220,140				
% Diff	19%				

Expenditures

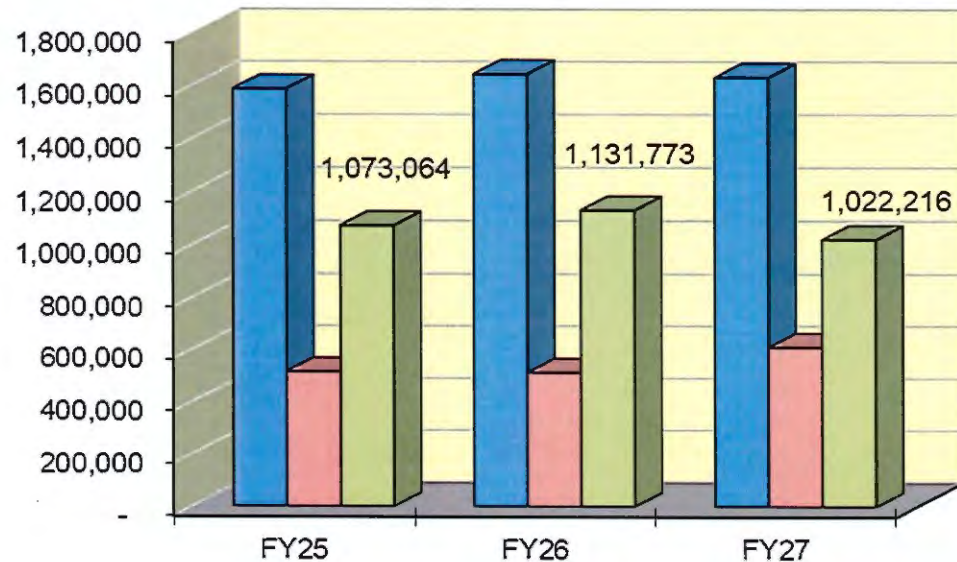
OPERATIONAL EXPENDITURE DISTRIBUTION



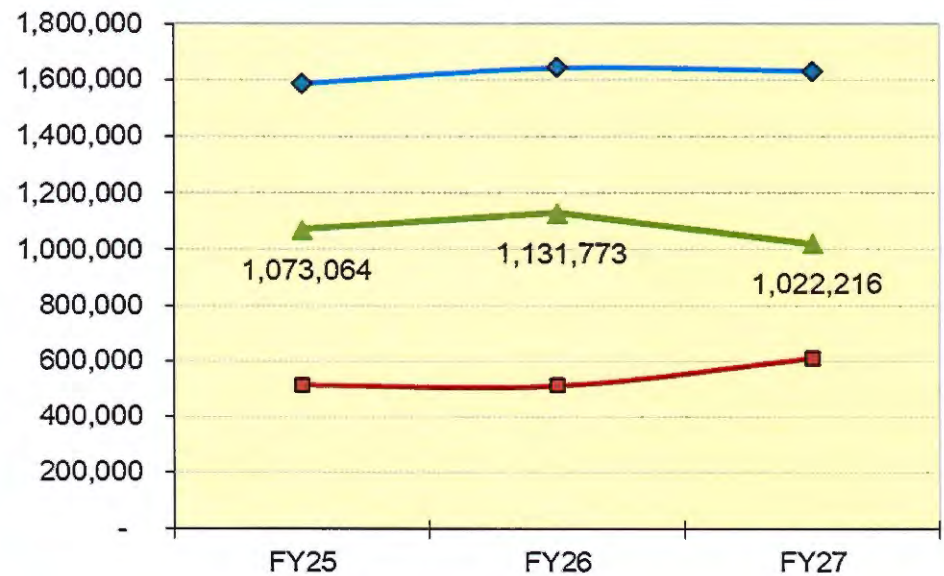
Revenue, Expenditure & Fund Balance

For the 2 Month(s) Ended August 31, 2026

	General	IMRF	Special Reserve	Total Actual	Total Budget
TOTAL SURPLUS / (DEFICIT)	985,304	36,662	250	1,022,216	(3,000)
BEGINNING FUND BALANCE	1,437,266	72,547	128,784	1,638,597	1,638,597
ENDING FUND BALANCE	2,422,570	109,209	129,034	2,660,813	1,635,597
Fund Balance as % of Total Expenditures	415%	424%	n/a	436%	



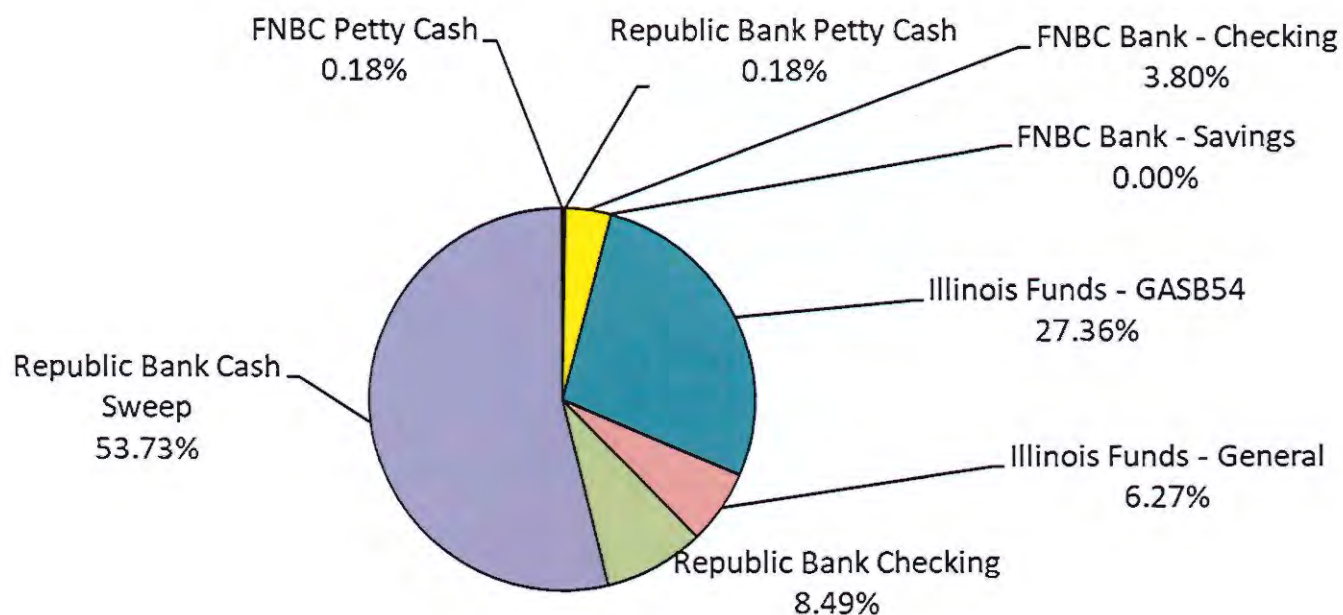
■ Revenues ■ Expenditures ■ Surplus / Deficit



◆ Revenues ■ Expenditures ▲ Surplus / Deficit

Investments

Bank	Description	Type	Current Rate	Bank Value
Petty Cash	Cash	PC	n/a	100
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Illinois Funds - General	#5519 / 1507	MM	Various	177,280
Republic Bank Checking	#4130	A/P	n/a	240,000
Republic Bank Cash Sweep	#2419	MM	2.16%	1,519,455
Total				\$ 2,828,182



Library Director Report

September 2026

FINANCIAL UPDATE

- ❖ Fiscal Year Elapsed = 16.66%
- ❖ Investment Funds (Illinois Funds Accounts)
 - GASB 54 Emergency Fund: \$ 771,244.64 (+ \$2,460.16)
 - New Building & Construction Fund: \$39,108.68 (+ \$124.77)
 - General (Corporate) Fund: \$88,794.88 (+ \$283.27)

PERSONNEL

- ❖ The Library Director:
 - Attended the SWAN Expo on 8/21 at the NIU Naperville Conference Center
 - Participated in the board meeting on 8/24
 - Prepared and made available nominating petition packets and coordinated with the IT Librarian to have the packets available online from the library's website as well
 - Communicated with the artist for the WeGo Full Steam Ahead art initiative design concept and the PR Specialist to gather comments from the West Chicago community as part of the design elements; followed up with the artist and PR Specialist and coordinated a social media post to gather additional comments from community members beginning 9/14
 - Hosted the representative from Alarm Detection Systems (ADS), the Assistant Library Director, and the Facilities Assistant on 8/27 for a business review meeting
 - Took an IL Paid Leave day on 8/28
 - Took a sick day on 8/31
 - Participated in WeGo Full Steam Ahead committee meeting on 9/2 & 10
 - Attended Rotary meetings on 9/2 & 16
 - Attended the SWAN Quarterly meeting at the Oak Brook Public Library on 9/3
 - Hosted staff meeting on 9/2 to discuss and clarify paid time off (PTO) situations
 - Hosted staff meeting on 9/3 to discuss and clarify blog and website responsibilities and expectations
 - Was on-site for part of the shred event on 9/5
 - Participated in and IMRF compliance review with the Assistant Library Director and a representative from IMRF on 9/9
 - Participated with the Assistant Library Director and Technical Services Assistant for audit fieldwork with Lauterbach & Amen on 9/14 & 15
 - Hosted the Managers Advisory Meeting on 9/14
 - Attended the Budget & Appropriation Public Hearing and the Special Board meeting on 9/14
 - Directed the Budget & Appropriation Ordinance to be filed with the County Clerk on 9/15
 - Participated in the SWAN Board meeting at the Tinley Park Public Library on 9/18
 - Attended the inaugural WeGo Together for Kids fundraiser at Hawthorne's Backyard on 9/18
 - Participated in the Q3 Downtown Business Owner's meeting on 9/22
 - Hosted staff meeting on 9/22 to discuss and clarify roles, responsibilities, and expectations surrounding committees, departments, and the library in general

❖ EMPLOYEE HIGHLIGHTS

NEW EMPLOYEES

- Wendy V. began as Circulation Services Clerk on 8/31
- Audrina H. began as Circulation Services Clerk on 9/16

WORK ANNIVERSARIES

- Nicole L., Youth Services Librarian, celebrated her 7-year anniversary on 9/16
- Jason R., Information Technology Librarian, celebrated his 10-year anniversary on 9/26
- Rosario Z., Adult Services Librarian, will celebrate her 4-year anniversary on 9/29

Facilities Monthly Report - September 2026

Building Systems and Mechanical Operations

- Armbrust Plumbing was contacted to address the following issues:
 - One of the two sump pumps in the elevator pit was replaced because it was no longer functioning. An Anderson Elevator technician was present during the work to provide access to the elevator pit.
 - Four backup batteries for the basement sump pump system were replaced due to age-related deterioration and failure to operate properly.
- Approved a proposal from Delta to replace the outside air sensor for the Building Automation System (BAS). The existing sensor is showing signs of corrosion and requires replacement. Installation will be coordinated with the scheduled chiller shutdown to minimize system disruption.

Fire and Life Safety Systems

- The annual fire extinguisher inspection is scheduled for the first week of October. The required city inspection report will be submitted following the inspection.
- During the month of September, 7 Padagis units were provided to patrons.
- Monthly Safety and Facility Inspections Completed:
 - Monthly AED inspection completed and first aid supplies restocked through Cintas.
 - Elevator emergency telephone test completed with no issues identified.
 - Fire extinguisher inspections completed. All units were operational.
 - Electrical surge protector system reviewed. No issues were noted.
 - Irrigation system main water line checked. No leaks were observed, and the meter reading remained at 0.0.

Building Exterior and Structural Maintenance

- Monthly cleaning of display panels and exchange of story inserts for story-walk.
- The second annual exterior window cleaning was completed, and the 250th anniversary artwork was removed from the front exterior windows.
- Concrete slab for train display as been formed on property by West Chicago Park District.
- Parking lot sealcoating and striping were completed without issue.

Furniture, Fixtures, and Facility Improvements

- Approved the replacement of the exterior automatic door sensors, performed by Assa Abloy. This upgrade is expected to help address water intrusion concerns and reduce the occurrence of "ghosting," a condition in which the doors open unexpectedly without user activation.
- Generated a Facilities Training Manual for Administration.

Health, Safety, and Compliance

- Assisted with creating a vendor and contractor spreadsheet for Administration. The spreadsheet includes contract start and end dates, vendor contact information, term length, and other key details. The completed spreadsheet was provided to the Library Director.

Department Reports

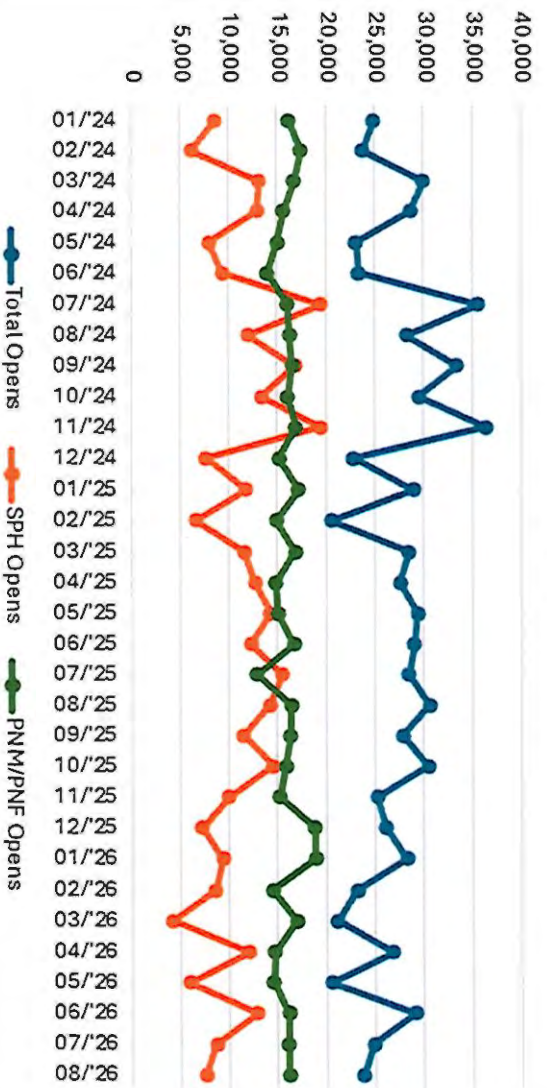
August 2026

ADMINISTRATIVE SERVICES – PUBLIC RELATIONS

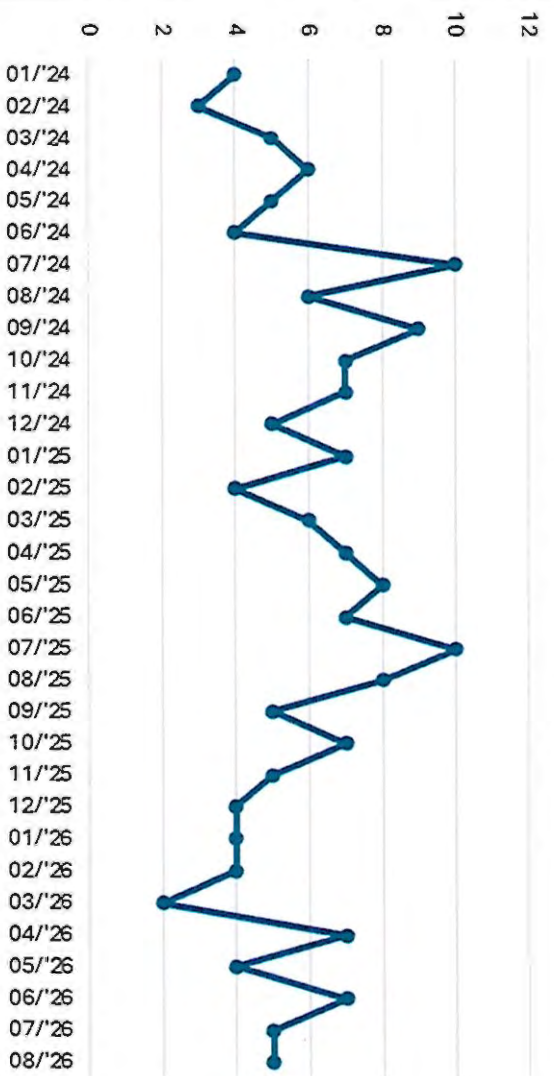
- Email Campaigns – August
 - Total opens: 23,793
 - July '26 -4.2%
 - June '26 -18.3%
 - August '25 -22.6%
 - Biweekly Program Newsletters x 9
 - Total opens: 16,179
 - July '26 +0.6%
 - June '26 +0.2%
 - August '25 -1.6%
 - Special Program Highlight Emails x 5
 - July '26 – 5 sent
 - June '26 – 7 sent
 - August '25 – 8 sent
 - Total opens: 7,614
 - July '26 -13.1%
 - June '26 -41.3%
 - August '25 -46.5%
 - Events promoted by an SPH email include:
 - Retro Game Night – YS
 - High School Robotics Demo
 - The Natural Naturalist
 - The Kitchen Table
 - Outdoor Silent Book Club
 - New email format/template for Autumn quarter developed, and regular Program Newsletters (Monday & Friday) started.
- Social Media Campaigns
 - Social Posts x 14
 - July '26 – 24 posted

- June '26 – 22 posted
 - August '25 – 10 posted
 - Total impressions: 6,775
 - July '26 -74.1%
 - June '26 -78.7%
 - August '25 +109.8%
 - Total reach: 4,428
 - July '26 -83.4%
 - June '26 -78.8%
 - August '25 +140.3%
- Other work completed & Physical Materials
 - IPLAR data compiled and turned into Assistant Library Director
 - Liaised with external community members to coordinate a guest display in our display case, outside of Youth Services.
 - New Posters designed, printed, and posted for Autumn Quarter
 - Rules & materials for Picture West Chicago Photo Competition finalized in coordination with AS Manager.
 - Assisted in spreading word of a survey from the Fire Protection District
 - WeGo Full Steam Ahead Art Survey
 - Created website-based survey with the artist's questions, and pushed the survey out via email to our patrons.
 - Blogs
 - Several edited, one posted.
 - Process reapproached with dept. managers to make the process a bit easier and clearer.
 - Closure notices for Labor Day put out.
 - Summer Hours notices taken down after expiration.
 - Preliminary Style Guide draft shared with dept. managers to begin collecting feedback on what the document needs to be useful to staff.
 - Extensive meeting about changing the approvals process, most of it is now devolved to the departments per dept. manager request.

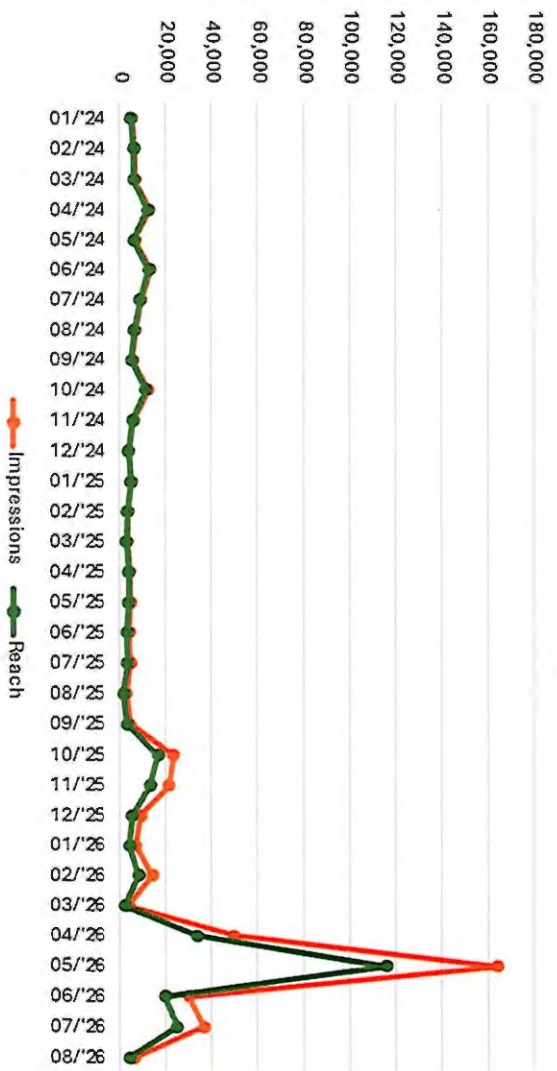
PR Monthly Email Results



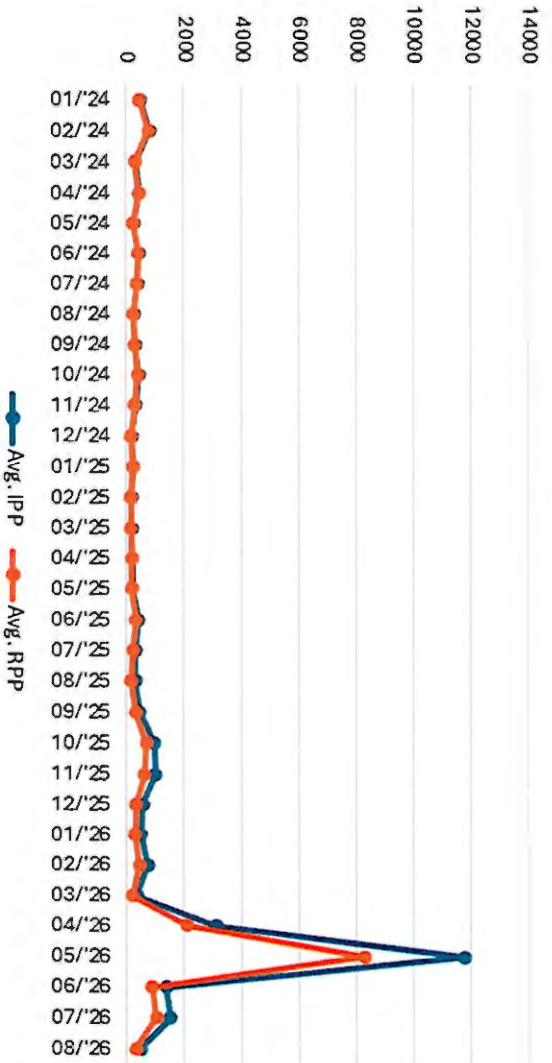
of SPH Emails Per Month



Monthly Social Post Results



Monthly Average Post Performance



ADULT SERVICES - August 2026

ENGAGEMENT:

Programs: We offered 10 in-person programs in August with a total attendance of 69.

Some programs included:

We the Native People | Gettin' Crafty: Bookmark Bonanza | Making the Most of Social Security | Crafternoon Road Map Magnets | Page Turner Book Club | Microsoft Pivot Tables with the IT Librarian | Outdoor Silent Book Club | Puzzle Race | Needlecrafters | Ritmos y Remedios: Aromaterapia

Passive Programming in August:

Take and Makes:

We gave out 43 Sunflower Bookmark Take & Makes in August.

Seed Library:

48 seed packets were taken from our seed library in August. We have given out a total of 844 seed packets this year. 74.5% of the purchased seeds have been taken.

Blog posts:

Allison wrote a Blog Post that will be published soon on our website.

OUTREACH/PROGRAM PROMOTION

Edith and Allison went to Aperion Care on August 4. They provided Reader's Advisory for the residents and brought 11 books that were chosen for them or requested. They collected 10 returns from last month and also gave them some donated magazines to choose from. One new library card was requested.

Edith and Allison visited Franciscan Court on August 18, offering book exchange, gave Book Talks on Classic Science Fiction titles and led a discussion with the residents. 14 requested books were delivered, 10 were returned, and 3 books from Book Talks were checked out.

Allison attended the Silent Book Club at Raised Bakery, shared what is happening at the library and promoted West Chicago Library events and services to the attendees.

Displays:

Please come upstairs, if you have a moment, to see the 300 paper Mums Theresa has made and decorated our department with for Fall.

Adult Services staff created **10 physical book and material displays** in August, including the staff picks shelf and our portable display rack, to promote programs and the collection. Some of those were:

Pickling and Canning | *America 250: Adult Historical Fiction that pairs with American Girl doll eras* | *New Arrivals: Parenting* | *New Arrivals: Needlecrafting* | *Football*

We also continue to update browse categories, visual reader's advisory and best seller **digital menu displays** in Aspen (our website catalog).

Edith created a display with shelf talkers for several titles in August. Six of those books were checked out.

AS staff created promotional posters, bookmarks and flyers for our internal displays and to give out at programs and special events after being approved by PR.

AS STAFF:

Professional Development:

Deborah attended the RAILS BIG (Business Interest Group) meeting on August 11 where they discussed AI in libraries and other upcoming events they may sponsor in April.

A Cute story from Theresa: While at the greeter desk on Aug 6, I saw two women admiring the America 250 display (stair table). One woman, from Murphysboro, IL, was visiting the other who lives in St. Charles, and she took a picture of the display to send to her friends. She was happy to see an America 250 display after the 4th of July and really liked the paper flowers. We had a nice little conversation, talked about the book they came here specifically for, and the Murphysboro patron told her friend that they would need to visit this library again the next time she vacations with her.

ADULT SERVICES - TEEN

Programming: A total of 23 teens attended seven in-person programs in August. Programs included *Teen Advisory Board*, *Video Game Club*, *Teen Café: File Organizer Bedazzling*, *Tabletops n Treats*, *Homework Help*, *Snack Testers* and *Pokemon Club*.

1 Binge Bag was requested



Outreach:

Therese attended the *Back to School Event* at Cantigny with Luke from the Youth Department and Joana from Circulation. She talked with 30 teens.



Displays:

Therese decorated the teen area for Fall. Please stop upstairs to see it.

The displays in the teen area for August included Informational and Fiction books about Dogs.

Therese also restocks the Lobby display with new Teen Books several times per month.

CIRCULATION SERVICES

Circulation Statistics August 2026:

- 12,846 Total Items checked out, 4.11% decrease from August 2025.
- 3,377 Electronic materials checked out, 6.70% increase from August 2025.
- The total value of the materials checked out by our patrons was \$111,091.39 during August 2026.
- During August 2026, we had 162 patrons using self-check and a total of 636 items checked out.

Patron Statistics August 2026:

- 5,566 Visitors to the library during August 2026, 1.33% decrease from August 2025.
- 82 New patrons added, 17.14% increase from August 2025.
- 9,549 Card holders, 6.70% increase from August 2025.
- 33.01% of the district population have library cards, a 2.07% increase from August 2025.

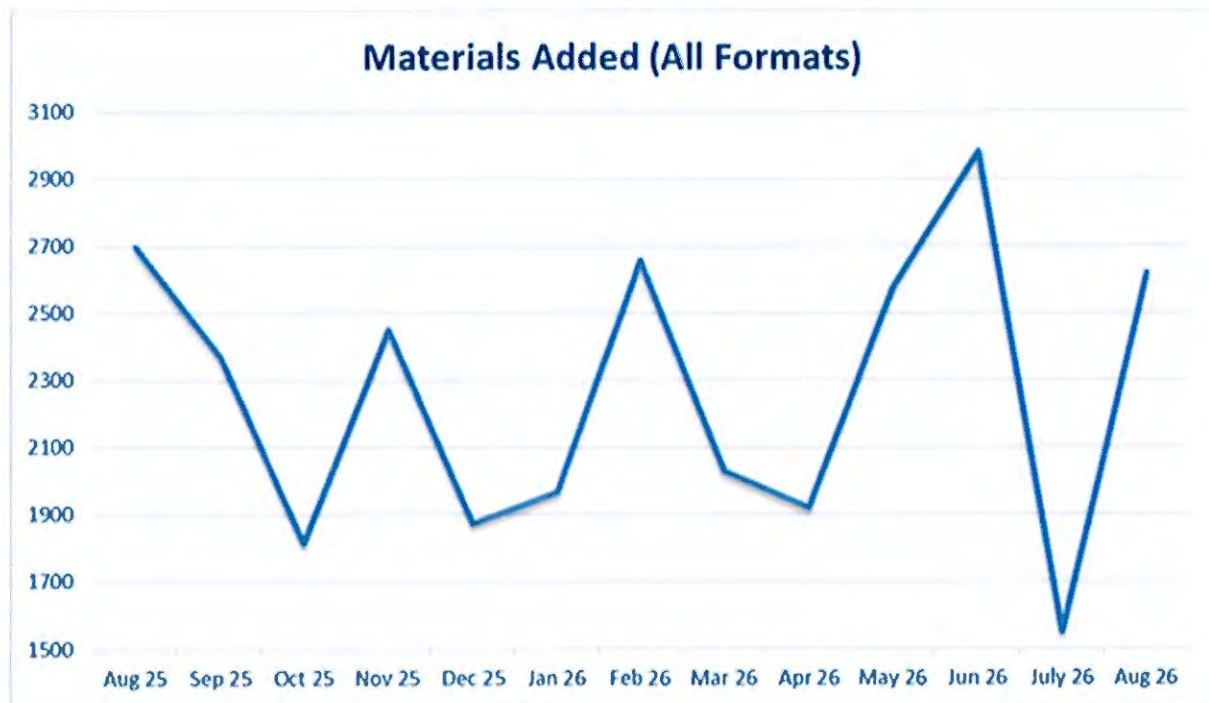
TECHNICAL SERVICES

Acquisitions:

- 695 Items ordered.
- 684 Items invoiced/received.
- 144 Items on-order.
- 142 Items received not processed.
- 3 Items cancelled.
- 1 Items returned.
- 1 Donation.
- 0 Replacements.

Material Added:

- 2600 Items added to the collection.



Withdrawals:

- 448 Items withdrawn from the collection.

Material Maintenance:

- 39 Items repaired in-house.

Other Activities:

- 462 Items moved from the new shelf to the regular collection.
- 259 Postage processed.
- 158 Kits checked for missing or damaged materials.
- 130 Invoices processed.
- 122 Invoices archived.
- 42 Records created.
- 16 Missing items reclaimed.
- 8 E/J kit records updated.

YOUTH SERVICES

Programs

- Youth Services presented six synchronous programs in August for a total of 45 patrons.
- Sensory Bin Storytime included reading and several bins filled with various tactile objects for children to explore
- Sensational Saturday is similar to the Storytime event and is offered monthly.
- Ritmos y Remedios: Aromaterapia and Baila Conmigo were offered for our Spanish speaking community. While these programs are well developed and engaging, they continue to create concern for efforts to reach Spanish speakers as attendance was low. Efforts to promote events in Spanish more effectively could be helpful.
- Retro Game Night treated patrons to various video gaming and nostalgia from years past.
- Pokemon Club is being run on a bi-monthly basis as a collaboration between Youth and Teen departments. One club was hosted in August with three in attendance.

Asynchronous Programs

- Two grab & go bags were offered in August. Campfire Tales came with stories, puzzles and a campfire craft. A Back-to-School bag was also provided with various school supplies and goodies. Take home bags were snatched up by 48 individuals.
- The department created a host of crafting activities, scavenger hunts, cut & paste crafts, and coloring pages. Two-hundred seventy-seven of these passive activities were provided for the community.

Outreach

- The Youth Services manager attended District 33's New Teacher Breakfast at Leman Middle School on August 6th to provide information and welcome new members to the district. This event is hosted by the Lions Club at the beginning of each school year. Thirty-five teachers, administrators, and Lions Club members attended. The YS manager delivered a brief introduction to the library and explained several important resources available for educators that could assist them throughout the school year. After the event, the group toured various community organizations stopping at the library for a tour.
- Youth Services librarians presented Storytime outreach at KinderCare and Cantigny Park in August. KinderCare asked that we visit 5 classrooms for a total of 52 attendees. The Cantigny event hosted an impressive 79 listeners.

- The YS Manager assisted with two WGTK after school Play Groups. While we do not record these statistics for the library, we engaged with more than twenty members of the community in creative play (obstacle courses, bubble making, tie-dye shirt making) and read stories.

Outreach Highlight

- Each year, WeGo Together for Kids organize a backpack giveaway event. This service is essential for many community families and offers a nice opportunity to engage with many of them. Backpacks are filled with notebooks, highlighters, and binders for 1200 students throughout District 33. The Youth Services manager assisted packing these bags the week before the event. This year's event was held at Cantigny Park. Organizers asked members of the collaborative to provide a small resource/giveaway table at the event to promote their respective organization. This year, a staff member from Circulation, Adult Services, and Youth Services set up a canopy tent, table, & chairs with promotional flyers and giveaways (logoed pencils) to disperse to attendees. The group engaged with 353 community members with program calendars, resource flyers, library swag, and library card registration information.

Professional Development

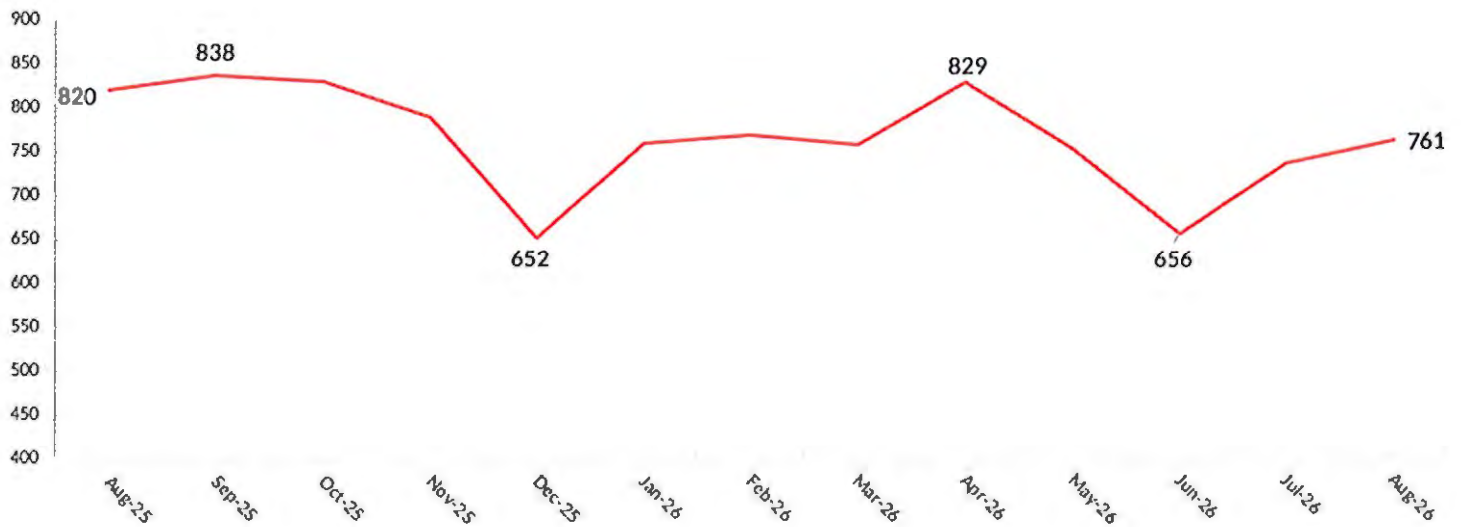
- YS Manager attended the WGTK Early Childhood Work Group to discuss the WeGo collaboration's events and initiatives.
- Manager attended Jr. Library Guild's webinar on Large Print material purchasing and their effect on collections. The session was filled with useful statistics and suggestions for developing a large print collection, which we are undertaking this fiscal year. This information reassured our decision to start a collection. Our research has proven it difficult to find quality, abundant large print materials, however, we plan to open an account with Thorndike Press to access supplemental materials for District 33 schools' classroom units, award books of study, and other popular materials to create this small, but impactful collection.
- NH attended the LACONI meeting on 8/24 where they discussed programming attendance, registration issues, and outreach.
- ST attended the SWAN Expo on 8/21 where she learned a good deal about Aspen purchasing discovery, digital resources and Library of Things.
- Staff attended various collection development, publication and play development webinars.
- Arctic Wolf cybersecurity training.

IT Report – August

Wireless Overview

August had **761 unique clients** with 1.03Tb of data used.

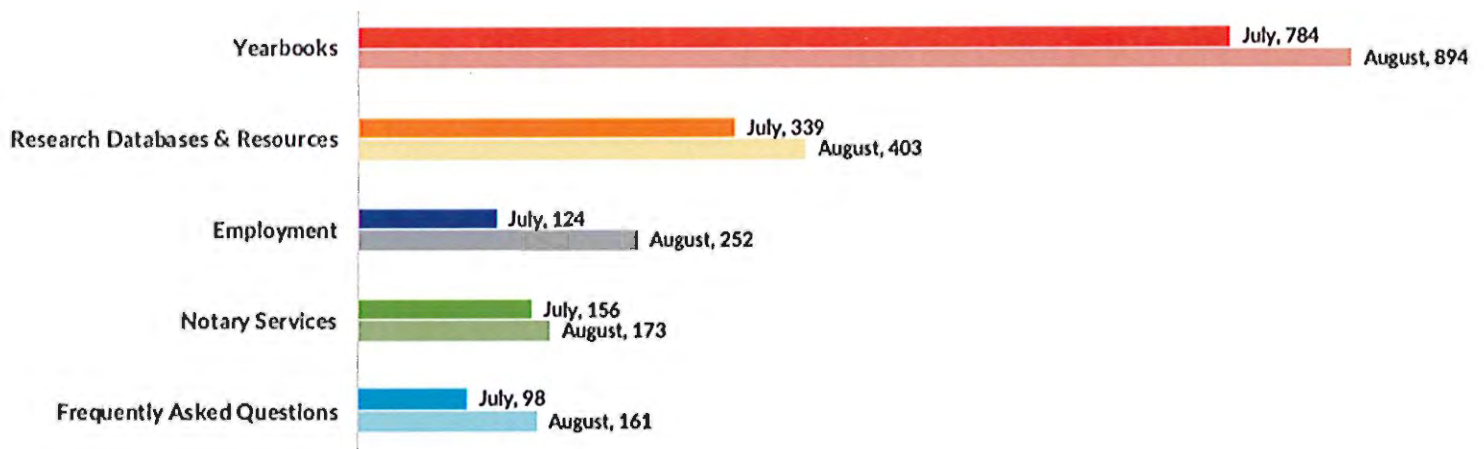
WiFi Usage August 2026



Website

In August we had **8,909 website visits**.

Top 5 Pages in August 2026



Computer Usage

We had 456 users in August. The chart below shows the total usage and average time logged in to a machine.

	Total Logins (July)	Average Time Per Session (July)	Total Logins (August)	Average Time Per Session (August)
Adult	450	37 Minutes	393	41 Minutes
Youth	45	44 Minutes	62	33 Minutes
Newspaper	1	44 Minutes	1	2 Hours 39 Minutes

- The library of Things webpage was updated with new offerings such as a retro Boombox and a new podcasting kit.
- With the changes in staffing in the circulation department, 2 accounts were disabled and archived in M365. New accounts were created and their tokens assigned to our newest circulation clerks.
- Public Web Browser was updated to support the latest in web technologies.
- An emergency fix was pushed out for the Wi-Fi access points to repair a sync issue discovered by HP.



**CHIEF FISCAL OFFICER'S CERTIFICATE OF ESTIMATED REVENUES
BY SOURCE FOR THE WEST CHICAGO PUBLIC LIBRARY DISTRICT
DUPAGE COUNTY, ILLINOIS**

(FISCAL YEAR BEGINNING JULY 1, 2026 AND ENDING JUNE 30, 2027)

Balance on Hand July 1, 2026, all funds	\$	1,638,597
Property Taxes	\$	3,085,000
Replacement Tax	\$	45,000
Interest	\$	70,000
Grants	\$	45,572
Other Receipts (fines, fees, gifts, etc.)	\$	13,700
Estimated Amount Available	\$	4,897,869

Aimee Cavataio, Treasurer

Date