



WEST CHICAGO PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES MEETING
MONDAY, JULY 27, 2026
7:00 PM
LIBRARY PROGRAM ROOM

AGENDA

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (630) 231-1552, by email at admin@wcpld.info or in writing, not less than five (5) working days prior to the meeting.

- A. Call to Order Corrine Jakacki-Dattomo, President
- B. Roll Call Laura Finch, Secretary
- C. Approval of the Minutes
 - 1. Board Meeting – June 22, 2026 ACTION
- D. Recognition of the Public
- E. Public Comments -- Limited to 3 Minutes
- F. Agenda – Additions/Deletions
- G. Treasurer's Report Aimee Cavataio, Treasurer
 - 1. Approval of the Bills for Final June and July 2026
 - 2. Financial Statements for June 2026
- H. Communications
 - 1. Hourly Rate for Legal Services (increase) ATTACHMENT
(Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd.)
 - 2. Budget & Appropriation Ordinance Reminder ATTACHMENT
(Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd.)
 - 3. Election of Library Trustees (Consolidated Election to be held April 6, 2027) ATTACHMENT
(Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd.)
- I. Reports
 - 1. President Corrine Jakacki-Dattomo
 - 2. Library Director ATTACHMENT
 - 3. Department Managers ATTACHMENT

J. Unfinished Business

1. None

K. New Business

1. Adopt Tentative Ordinance 26-04: Budget & Appropriation Ordinance of the West Chicago Public Library District for the fiscal year beginning July 1, 2026 and ending June 30, 2027 **ACTION**
2. Schedule Special Board Meeting Date for September 14, 2026 at 7:15 p.m. to Approve Ordinance 26-04: Budget & Appropriation Ordinance of the West Chicago Public Library District for the fiscal year beginning July 1, 2026 And ending June 30, 2027 **ACTION**

L. Closed Session

The President may entertain a motion to enter into closed session in accordance with the Illinois Open Meetings Act. **ACTION**

M. Return to Open Session

N. Adjournment

DRAFT MINUTES ONLY

WEST CHICAGO PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
MONDAY, JUNE 22, 2026
7:00 P.M.

A. CALL TO ORDER: President Jakacki called the meeting to order at 7:00 p.m.

B. ROLL CALL:

TRUSTEES PRESENT: Corrine Jakacki, President; Pat Weninger, Vice President; Laura Finch, Secretary; Sufiyan Mohammed, Maureen Navadomskis, and Michael Wonderly (entered at 7:39 p.m.), Members.
Absent: Ms. Cavataio.

STAFF PRESENT: Benjamin R. Weseloh, Library Director; Jennifer Gunn, Adult Services Manager; Nick Del Giudice, Public Relations Specialist; Jason Rock, Information Technology Librarian.

C. APPROVAL OF THE MINUTES:

1. Regular Meeting - May 26, 2026: Ms. Weninger moved to approve the Minutes of May 26, 2026 as amended; seconded by Ms. Navadomskis.

- Page 5, Item K-1, second paragraph, "If there are three trustees who request..." should read "If any trustee would like to request to attend remotely, there must be a physical quorum onsite."

- Page 7, Item M, President Jakacki provided the information regarding the time of Return to Open Session as 9:08 p.m., and the time of adjournment of the regular meeting as 9:10 p.m. Upon return to open session, Mr. Wonderly moved to increase the Director's salary by 3.5%, \$4,061.77, for an annual salary of \$120,112.37; seconded by Ms. Navadomskis. The motion was carried unanimously.

Motion carried by unanimous voice vote.

D. RECOGNITION OF THE PUBLIC: None.

E. PUBLIC COMMENTS: None.

F. AGENDA - ADDITIONS/DELETIONS: None.

G. TREASURER'S REPORT:

1. Approval of the Bills for June 2026: Ms. Navadomskis moved to approve the payment of the June bills in the amount of \$247,005.71; seconded by Ms. Weninger.

Roll Call Vote - Yes: Finch, Mohammed, Navadomskis, Weninger, Jakacki.
Motion carried.

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2. Financial Statements for May 2026: Covered in the Director's Report, Item I-2.

H. COMMUNICATIONS:

1. Health Advisory, Emerging Substances in Illinois Unregulated Drug Supply: This notice was sent by the Illinois Department of Public Health. The Narcan kiosk is located in the Library's lobby, but several doses of the Narcan may be required to counteract an overdose of some of these new substances. The new treatment is Naloxone, which will be added to the kiosk, and is likely to arrive in late June 2026.

2. Per Capita Grant Letter: The expected amount of the Library's Per Capita Grant Award in June was \$42,000, and the Library received \$49,177.60.

3. MEMO RE: Revised Deadlines for Compliance with New Rules on Web Content / ADA Accessibility: The Library's attorney informed staff that there was an interim final rule issued by the Department of Justice on April 20, 2026, referencing libraries that serve 50,000 or more patrons; but there is some question as to whether the West Chicago Library District qualifies as a special district with regard to being a "public library district" or a "local library."

I. REPORTS:

1. President: President Jakacki asked Ms. Finch to visit the Library's bank to sign the signature card.

2. Library Director: Director Weseloh reported that the Library is 91.6% through the fiscal year elapsed. The revenue received versus budgeted is at 99%, approximately \$26,600 under the budgeted amount. The second check for the PPRT is expected at the beginning of July 2026 in the amount of \$29,224.27.

Expenditures are running approximately 7% behind the fiscal year elapsed at 94% of budgeted expenses. Mr. Weseloh is anticipating the Library will break even or be slightly under budget for the fiscal year as of July 2026, including expenses for capital projects from the corporate carryover account in the amount of \$300,000.

The Director will be working with the Assistant Library Director and the Technical Services assistant to gather materials for the annual audit. The auditors' field work is scheduled for two days during the week of September 14, 2026.

The Illinois Library Association is seeking its next executive director. Early bird registration for the Illinois library Association annual conference begins July 20, 2026. Trustees were asked to let Mr. Weseloh know if they would like to attend. The Trustee Day will be

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October 8, 2026, at the Peoria Civic Center in Peoria, Illinois.

SWAN is working on a Request for Proposals for an Integrated Library System. SirsiDynix is the current catalog system used for checking out materials. Library staffs are particularly looking for better search-ability, functionality, and usability. SWAN is working on the finishing touches for their annual expo, which will be held August 21, 2026 at the NIU campus in Naperville.

The We Go Full Steam Ahead committee picked up the first train from Cow Painters on June 19, 2026. It is not painted yet. The train was brought to Ball Seed Company, the primary sponsor of the celebration. Four additional trains will be ready for pickup on June 26, 2026. Then sponsors will need to arrange artists to paint the trains and have them set where they will be displayed.

The Mosaic Market opened June 4, 2026, and is very popular. Some attendees have been parking in the Library's parking lot. The Mosaic Market will be held for a total of 10 weeks.

The Obama Presidential Library opened in Chicago on a 20-acre campus. The Center contains a branch of the Chicago Public Library, a garden, basketball court, a children's playground, and several other amenities. The OPC is expected to draw roughly 1 million visitors annually.

Explore More Illinois added Go Ape Zip Line and Adventure Park in Western Springs. It features a 40-foot-high tree-to-tree crossing by zip line.

The Library Foundation -- which meets every other month -- had determined at its last meeting, when they had a conversation about furniture replacement in the Adult Services Department, that quotes would be sought for reupholstering of furniture. The quotes came in at between \$6,000 and \$20,000. The Foundation reduced the amount of money they would commit to providing for this project to \$10,000. Going forward the Foundation does not want to pay in full for any project.

The Foundation determined that they do not want to provide funding for the digital sign to be placed in front of the library on Washington Street. If the Library decides to purchase a digital sign, it will be paid for entirely from the Library's budget. The foundation is looking for additional members.

The Friends of the Library's book sale has not been as popular as it once was, and the Friends has disbanded.

The library building has experienced some dripping water as a result of recent rains; this is noticeable in the Adult Services department below

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the chimney stack. NIR Roofing manages the library roof, and they visit the library twice a year to do preventative checks. They will next be at the library in mid July 2026.

Director Weseloh shared his vision for the Library moving forward in terms of renovations, development, and expansion. Some of the key points include:

Extending the building out onto the lawn to create more interior space, including a basement, additional Youth department program space, Tween space, study rooms, and public-use programming space for 20-30 or 75-100 people.

Regarding outdoor space, Mr. Weseloh has been in conversation with the District 94 high school to see if a partnership between the two entities could build two gazebos for the front area of the library.

(Mr. Wonderly entered.)

Staff have talked about an intergovernmental agreement for a three-story parking garage, with the top level being developed into programming space with a pavilion which could also be rented out and produce revenue for the library. The library now has a food-handling permit, so food could be sold at program events, which could also produce revenue.

A drive-up window for patrons to pick up or drop off materials; a designated eating area/gaming cafe within the library, including vending machines, which could also produce revenue.

An expanded Library Foundation board could benefit from a designated book shelf from which to sell donated books, as the Friends had previously done.

Having updated amenities, features, and ambiance throughout the library; add additional electrical outlets or charging stations so patrons can access their own devices while plugged in.

Staff and patrons have indicated that the library's interior lighting can be difficult on people's eyes. Installation of softer lighting or dimmable lights in sections throughout the library would address that concern.

Having 24/7 lockers for patrons to pick up self-holds, or an interior library hold shelf for patrons to pick up and check out their held items, will facilitate the picking up of materials, including outside of regular library hours. Possibly those lockers could be used for Amazon pickups as well if an agreement is reached with the local Amazon

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distribution center.

An intergovernmental agreement with the Park District could result in the construction of a playground area on the property, which the Park District would be responsible for maintaining; also including perhaps a putting green or batting cage.

Adding Makerspace within the library would be entertaining and be well received by the community.

A new basement space could include community theatre use, and would have its own entrance and exit that could be used when the library is closed.

The new RFP for the strategic plan has been drafted; and community input will guide what the district residents would like to see available at the library.

Discussion was had regarding the trustees reaching out to their social circles and inquire whether someone they know would like to sit on the Library Foundation board, and also assist the Foundation in fundraising.

3. Department Managers: Written reports from department managers were included in the board packets.

4. Finance Committee: The Finance Committee met on June 9, 2026 at 7:00 p.m. In attendance were Ms. Cavataio, chair; Ms. Navadomskis, member; Ms. Jakacki, ex officio; and Mr. Weseloh, staff. The committee approved the Minutes from the last meeting, and they worked on the draft budget for FY2026-2027, as well as the income projection. The meeting ended at 7:31 p.m.

5. Semi-Annual Review of Closed Session Minutes & Recordings Committee: Ms. Weninger reported on the Review of Closed Session Minutes, which was done on June 11, 2026. They approved the Minutes of the November 8, 2025 committee meeting, reviewed the closed session recording of May 9, 2023, and the closed session Minutes of May 9, 2023, which may be eligible to be opened.

J. UNFINISHED BUSINESS: None.

K. NEW BUSINESS:

1. Ordinance 26-03: Meeting Date and Time 2027: The regular board meetings are held on the 4th Monday of each month, except for the May meeting which is on the 4th Tuesday because of the Memorial Day holiday; and the December regular meeting is customarily canceled due to the holiday season.

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Ms. Weninger moved to approve the Meeting Date and Time document for calendar year 2027; seconded by Ms. Finch.

Motion carried by unanimous voice vote.

2. Resolution 26-01: Non-Resident Library Card Participation FY 2026-2027: The method for determining the cost of nonresident library cards remains the same, based on the property tax bill.

Mr. Wonderly moved to approve Resolution 26-01; seconded by

Mr. Mohammed.

Motion carried by unanimous voice vote.

3. Resolution 26-02: Amending Resolution 25-02 Library Closing Schedule 2026: The FY27-28 budget has been very challenging to draft due to rising costs; so staff have made changes including removing two staff in-service days. The development of a culture statement for the library has been postponed until the strategic plan work is addressed.

Ms. Finch moved to approve Amended Resolution 26-02; seconded by

Ms. Weninger.

Motion carried by unanimous voice vote.

4. Resolution 26-03, Library Closing Schedule 2027: Mr. Wonderly moved to approve Resolution 26-03, Library Closing Schedule for 2027; seconded by Mr. Mohammed. The July 4, 2027 holiday is not on the list because the July 4 holiday falls on a Sunday when the Library is closed.

Motion carried by unanimous voice vote.

5. Resolution 26-04: Organization Borrowing Resolution: At the May Board meeting trustees discussed who had the ability to manage the credit cards. This resolution describes that the authorized persons can make changes to the library credit card. Ms. Finch moved to approve Resolution 26-04; seconded by Ms. Weninger.

Motion carried by unanimous voice vote.

6. Working budget for Fiscal Year 2027: Ms. Navadomskis stated the Finance Committee recommends that the Board approve the budget for FY26-27 in the amount of \$3,217,140. Many of the expenses that were removed from the budget to reach a balanced budget were technology related, and the committee's position is that those items can wait for future revenues to be received by the Library.

Ms. Jakacki expressed appreciation to the director and department managers for making adjustments in order to reach a balanced budget.

Roll Call Vote - Yes: Finch, Mohammed, Navadomskis, Weninger, Wonderly, Jakacki. Motion carried.

7. Committee Recommendations from Semi-Annual Review of Closed Session Minutes & Recordings:

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a. Ms. Weninger stated that Ms. Finch and she recommend that the board approve destruction of the recording from May 9, 2023.

Motion carried by unanimous voice vote.

b. Ms. Weninger stated that the committee recommends that the board open the Closed Session Minutes of May 9, 2023.

Motion carried by unanimous voice vote.

8. Request for Proposals for Strategic Planning Consultant: Mr. Weseloh and his staff have drafted an RFP to distribute to strategic planning consultants and request their responses.

Ms. Finch moved to approve the RFP as drafted by the Director and department managers; seconded by Mr. Mohammed.

Director Weseloh provided the Board a detailed overview of the RFP document, which represents the development of a 5-year strategic plan, including goals and deliverables, value statements, a presentation session to the board, and a written status update to the library board.

Mr. Weseloh provided the timeline of the strategic plan process from RFP distribution, to contract award, to draft plan and executive summary submitted to the library director, and finally the delivery of the Strategic Plan document on March 22, 2027.

At least three references will be sought from each organization submitting a proposal, preferably one being from a library.

Motion carried by unanimous voice vote.

The RFP will be published in the Daily Herald, distributed to a list of consultants that other local libraries have used, and perhaps shared on additional platforms.

9. Set Public Hearing Date for Tentative Budget and Appropriations Ordinance (50 ILCS 330/3) September 14, 2026, at 7:00 p.m.:

Mr. Wonderly moved to set the Public Hearing Date on September 14, 2026, at 7:00 p.m. at the library; seconded by Ms. Finch.

Motion carried by unanimous voice vote.

L. CLOSED SESSION: None held.

M. RETURN TO OPEN SESSION: None required.

N. ADJOURNMENT: President Jakacki stated there was no need to go into closed session, therefore no need to return to open session, and adjourned the meeting at 8:43 p.m.

WEST CHICAGO PUBLIC LIBRARY DISTRICT

BOARD MEETING DATE: 27-Jun-26

FINANCIAL STATEMENT DATE: June 30, 2026

Payroll dated:

6/5/2026	Net Payroll	\$	40,825.97
	Federal Liability Payment	\$	12,456.31
	State Liability Payment	\$	2,541.67
	Paylocity Fee	\$	-
6/18/2026	Net Payroll	\$	41,656.93
	Federal Liability Payment	\$	12,592.68
	State Liability Payment	\$	2,561.36
	Paylocity Fee	\$	587.27

TOTAL		\$	113,222.19
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Republic Bank

Operating - Manual Cks	Check No.	\$	17,845.25
Operating - System Cks	Check No.	\$	113,337.31
Operating - Credit Card	Check No.	\$	8,247.21
Librarian's Petty Cash	Check No.	\$	1,607.33

TOTAL		\$	141,037.10
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Total Bills for Approval		\$	254,259.29
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Board Approval

Signature: _____

Board Approval Date: _____

West Chicago Public Library District
Unpaid Bills Detail
As of July 21, 2026

	Date	Transaction Type	Num	Memo/Description	Amount
ACC Business 800-322-3076					
	07/11/2026	Bill	790648110	Recurring Charges Jun 11, 2026 thru Jul 10, 2026	618.78
Total for ACC Business					\$ 618.78
Alarm Detection Systems, Inc. 630-844-6306					
	06/07/2026	Bill	204101-1084	Quarterly Charges / Jul-Sep 2026	467.10
Total for Alarm Detection Systems, Inc.					\$ 467.10
Allison Holley					
	06/27/2026	Bill	FY26-AH	AS: ALA Annual 06/27/2026	35.62
Total for Allison Holley					\$ 35.62
Amazon Capital Services					
	06/30/2026	Bill	1GYL-3JGT-11X7		11.71
	07/02/2026	Bill	11CC-YGTJ-FCQJ	File Folders 250 PK 1/3 Cut for Technical Services	25.89
	07/06/2026	Bill	1DYP-6PP6-44JK	Book	22.99
	07/06/2026	Bill	1YPN-FMHF-PXL9	Book	15.99
	07/06/2026	Bill	1DH9-DJLF-MF99	Book	15.03
	07/06/2026	Bill	1DH9-DJLF-MM49	AS Program Craft Supplies: Craft Magnets and Maps	46.97
	07/06/2026	Bill	1M34-1YW9-QDMF	AS Program Craft Supplies: Yarn and Utility Knives	54.26
	07/07/2026	Bill	196Y-D4P1-FJ91	IT: HDMI Splitter	14.89
	07/08/2026	Bill	1VT7-Q7N7-HJFF	TS Office Supplies Butterfly Clips	8.09
	07/08/2026	Bill	1471-P397-CMGR	AS Office Supplies ID Labels	15.99
	07/09/2026	Bill	134P-L9LN-L39J	LOT: Replacement Nintendo Switch Charger	14.39
	07/09/2026	Bill	18P1-XYPP-XMFK	Cork Board and Key Tags	36.97
	07/09/2026	Bill	1L3Q-M7W6-NC4P	YA: Program Craft Supplies	130.09
	07/09/2026	Bill	1J4W-LJD3-M6W7	TS: Trimmer Replacement Blades	21.22
	07/13/2026	Bill	13GX-1WQ9-4YLK	AS: Program Craft Supplies	119.71
	07/13/2026	Bill	1L1Y-GCRD-74YD	AS: Program Craft Supplies	50.01
	07/13/2026	Bill	1Y1X-YHM4-VNHD	AG: Large Plant Pot and Soil	70.19
	07/13/2026	Bill	1XNR-MMHJ-7J9R	FAC: Breakroom Supplies	95.15
	07/13/2026	Bill	1KHN-34LK-GWGW	AS: Metal Cowbells for Events and Outreach	109.99
	07/13/2026	Bill	1FNF-3JCR-9TPP	AS: Office Supplies	166.18
	07/14/2026	Bill	1R3C-MJ1V-VQ7P	Books	32.94
	07/15/2026	Bill	1VHF-7CCJ-DR6W	FAC: Diaper Management Supplies and Soap	62.56
	07/15/2026	Bill	1K74-9DNK-JDFP	Books	21.99
	07/15/2026	Bill	1WDG-6TXF-6FDR	TS: J Kit: Balance Board Carrying Bag	30.00

	07/15/2026	Bill	1L74-9DNK-H6D1	AS LOT: Electrical Toolkit	69.98
	07/15/2026	Bill	1RRL-CG7T-7TY4	JG: 3 USB Wall Charger Cubes; Mis-shipped Charging Cables to be Returned	17.06
	07/17/2026	Bill	1T1C-QKR7-JV4G	AS: Multi Charging Cables	8.53
	07/20/2026	Bill	141V-3F1Q-H4H9	EO: Dum Dum Lollipops	57.90
	06/24/2026	Vendor Credit	FY26-1XFN-9DCK-HG7L	Corrected Credit Memo amount for CM: 1GYL-3JGT-11X7	-16.47
Total for Amazon Capital Services Anderson Elevator Co. 708-345-9710					\$ 1,330.20
	07/01/2026	Bill	INV-119741-P6F2	Elevator Maintenance Monthly July 2026	205.00
Total for Anderson Elevator Co. Andy Frain Services, Inc. 630-820-3820					\$ 205.00
	06/30/2026	Bill	FY26-397342	Library Safety Officer June 2026	1,873.80
Total for Andy Frain Services, Inc. ASSA ABLOY Entrance Systems US Inc. 704-290-5700					\$ 1,873.80
	07/07/2026	Bill	SCI 86458	2026-27 Annual Contract	1,100.00
Total for ASSA ABLOY Entrance Systems US Inc. AtoZdatabases.com 877-428-0101					\$ 1,100.00
	07/01/2026	Bill	150609	7/1/2026 to 6/30/2027 Annually--Invoice 2 of 3	1,895.00
Total for AtoZdatabases.com Bingleaf Networks, Inc./Avidbank 888-244-3133					\$ 1,895.00
	07/01/2026	Bill	INV158374	Monthly 7/1-7/31/2026	558.88
Total for Bingleaf Networks, Inc./Avidbank Bounce Houses R Us LLC					\$ 558.88
	05/15/2026	Bill		Summertime Celebration Event 8/1/2026	1,086.00
Total for Bounce Houses R Us LLC Buck Services 630-876-8184					\$ 1,086.00
	07/20/2026	Bill	INV 1090	Cleaning Service for July 2026	2,416.66
Total for Buck Services Cengage Learning Inc 800-877-4253					\$ 2,416.66
	06/25/2026	Bill	FY26-999102866616	Books	57.75
	07/11/2026	Bill	999102924579	Books	98.40
Total for Cengage Learning Inc Central Technology, Inc. 800-971-3780					\$ 156.15
	06/15/2026	Bill	2223	i-circ self checkout kiosk annual maintenance 7/22/2026-7/21/2027	1,209.41
Total for Central Technology, Inc. CINTAS CORP 847-228-3970					\$ 1,209.41
	06/30/2026	Bill	FY26-9379204926	Lifeline View AED Monthly	100.00
	06/30/2026	Bill	FY26-9379204924	Waterbreak Cooler Monthly	50.50

Total for CINTAS CORP Cintas Fire 636525 630-978-0600				<u>\$ 150.50</u>
	07/13/2026 Bill	0F94796130	Annual Inspection of 39 Emergency Lights with 3 Battery & Bulb Replacements	<u>2,526.15</u>
Total for Cintas Fire 636525 Comcast 800-391-3000				<u>\$ 2,526.15</u>
	06/22/2026 Bill		Jun 29, 2026 to Jul 28, 2026	<u>10.45</u>
Total for Comcast Comcast Business				<u>\$ 10.45</u>
	07/01/2026 Bill	277007802	Recurring Charges up to and including Jun 30, 2026	<u>560.00</u>
Total for Comcast Business De Lage Landen Financial Services, Inc. 800-736-0220				<u>\$ 560.00</u>
	06/17/2026 Bill	597549480	7/1/2026-7/31/2026 Copier lease monthly	<u>1,496.23</u>
	07/19/2026 Bill	597915401	Copiers Monthly 08/01/2026-08/31/2026	<u>1,496.23</u>
Total for De Lage Landen Financial Services, Inc. Deborah Andrew				<u>\$ 2,992.46</u>
	06/26/2026 Bill	FY26-DA	ALA Annual Conference 6/26/2026 at McCormick Place	<u>67.46</u>
Total for Deborah Andrew Edith Clayton				<u>\$ 67.46</u>
	06/20/2026 Bill	FY26-EC	Senior Outreach April May June 2026 Aperiion Franciscan	<u>23.92</u>
Total for Edith Clayton Efficiency Reporting 630-682-8887				<u>\$ 23.92</u>
	06/18/2026 Bill	FY26-21089er	Board Mtg 5/26/2026 7:00 pm	<u>340.00</u>
Total for Efficiency Reporting First Security Systems, Inc. 630-961-5900				<u>\$ 340.00</u>
	06/30/2026 Bill	FY26-3403924	Completed Work Balance	<u>4,182.00</u>
Total for First Security Systems, Inc. Flood Brothers Disposal & Recycling Services				<u>\$ 4,182.00</u>
	07/02/2026 Bill		2yd Trash Service	<u>69.45</u>
Total for Flood Brothers Disposal & Recycling Services Gehrke Technology Group, Inc 847-487-9110				<u>\$ 69.45</u>
	07/13/2026 Bill	2602397	Water Treatment July 2026	<u>125.00</u>
Total for Gehrke Technology Group, Inc Globe Life				<u>\$ 125.00</u>
	07/01/2026 Bill		Premium Payroll Deduction Notice 7/1/2026	<u>55.00</u>
Total for Globe Life Governmental Accounting, Inc. 847-991-3909				<u>\$ 55.00</u>
	07/01/2026 Bill	60670	Monthly Contract Billing	<u>1,575.00</u>
Total for Governmental Accounting, Inc.				<u>\$ 1,575.00</u>

IHLS-OCLC 618-619-2076	06/30/2026 Bill	FY26-34218	IFM Debits and Admin Fee 06/01/2026-06/30/2026	12.26
Total for IHLS-OCLC				\$ 12.26
Illinois Library Association 312-644-1896	07/01/2026 Bill	336565	Illinois Libraries Present Season 6 Registration	1,230.00
Total for Illinois Library Association				\$ 1,230.00
Indus MIS, Inc 608-786-0300	07/06/2026 Bill	6099	Indus Bookscanner Support 7/1/2026 to 6/30/2027	3,250.00
Total for Indus MIS, Inc				\$ 3,250.00
Ingram Library Services 800-937-8200	06/24/2026 Bill	FY26-97469307	Books	19.95
	06/24/2026 Bill	FY26-97464061	Books	14.87
	06/26/2026 Bill	FY26-97510771	Books	299.86
	06/28/2026 Bill	FY26-97536408	Books	31.81
Total for Ingram Library Services				\$ 366.49
Kimberly J McIver	03/27/2026 Bill		AS: American History Program on 8/6/2026	386.00
Total for Kimberly J McIver				\$ 386.00
Kings III Emergency Communications, LLC	07/01/2026 Bill	3448487	Elevator Phone Quarterly Charges 7/1/2026-9/30/2026	207.75
Total for Kings III Emergency Communications, LLC				\$ 207.75
LIMRICC 630-393-1483	07/07/2026 Bill	July 2026-FY27	Monthly Billing July 2026	24,253.86
Total for LIMRICC				\$ 24,253.86
Liz Berg Music LLC	06/12/2026 Bill		Saddle Shoe Sisters Trio Summertime Celebration 8/1/2026	700.00
Total for Liz Berg Music LLC				\$ 700.00
Midwest Mechanical 630-850-2300	07/03/2026 Bill	MC0000153968	Billing 12 of 12 7/1/2026 to 7/31/2026	1,007.33
Total for Midwest Mechanical				\$ 1,007.33
Midwest Tape, LLC 800-875-2785	06/19/2026 Bill	FY26-509027084	AV-Mat	38.23
	06/19/2026 Bill	FY26-509027085	AV-Mat	29.98
	06/19/2026 Bill	FY26-509027087	AV-Mat	22.49
	06/25/2026 Bill	FY26-509058229	AV-Mat	57.99
	06/25/2026 Bill	FY26-509058228	AV-Mat	8.99
	06/25/2026 Bill	FY26-509058271	AV-Mat	48.73
Total for Midwest Tape, LLC				\$ 206.41

Mobile Beacon 401-934-0500	07/08/2026	Bill	Renewal of Devices 8/7/26	600.00
Total for Mobile Beacon				\$ 600.00
Morgan Birge & Associates Inc. 312-670-0000	06/27/2026	Bill	FY26-84508 Monthly Billing for June 2026	310.55
Total for Morgan Birge & Associates Inc.				\$ 310.55
NCPERS	07/01/2026	Bill	5650082026 Premium for Month of 08/2026	16.00
Total for NCPERS				\$ 16.00
NewsBank, inc. 800-243-7694	07/01/2026	Bill	RT2013006 07/2026-10/2027 HeritageHub, Daily Herald, West Chicago Suburban Life, Chicago Community	2,538.00
Total for NewsBank, inc.				\$ 2,538.00
Nicor Gas 888-642-6748	06/30/2026	Bill	06/04/2026-07/06/2026	812.76
Total for Nicor Gas				\$ 812.76
Orkin 630-505-7258	07/14/2026	Bill	299320098 PC Standard-Monthly July 2026	100.00
Total for Orkin				\$ 100.00
OverDrive, Inc. 216-573-6886	06/30/2026	Bill	FY26-01018MA26216903 Ebooks/Audiobooks	180.00
	06/30/2026	Bill	FY26-01018CP26222267 Ebook/Audiobook	217.12
	06/30/2026	Bill	FY26-01018CP26222193 Ebook/Audiobook	62.26
	07/01/2026	Bill	01018CO26224845 Ebooks/Audiobooks	970.36
	07/01/2026	Bill	01018CO26224843 Ebooks/Audiobooks	1,004.14
Total for OverDrive, Inc.				\$ 2,433.88
Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd. 630-665-1900	06/30/2026	Bill	FY26-63105 General Legal Service 4/1/2026-6/30/2026	1,395.00
Total for Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd.				\$ 1,395.00
ProQuest LLC 800-521-0600	07/01/2026	Bill	70942962 Heritage Quest Online & Ancestry Library, Annually 7/1/2026-6/30/2027	3,328.94
Total for ProQuest LLC				\$ 3,328.94
RAILS 630-734-5115	07/09/2026	Bill	16025 Brainfuse Education Services 7/1/2026-6/30/2027	3,578.00
Total for RAILS				\$ 3,578.00
Record Information Services 630-557-1000	07/01/2026	Bill	57850 Public Record Website 7/1/2026-7/1/2027	2,591.00

Total for Record Information Services					\$ 2,591.00
Shaw Media					
815-255-8364					
	07/01/2026	Bill	88321-FY27	52 Weeks Subscription FY27 and Past Due Balance	167.75
	07/01/2026	Bill	88271-FY27	52 Weeks Subscription FY27 and Past Due Balance	167.75
Total for Shaw Media					\$ 335.50
Sikich LLC					
630-566-8400					
	06/30/2026	Bill	FY26-I566513	Billable Services 5/26/2026-6/25/2026	3,740.63
	07/01/2026	Bill	N566207	Microsoft Open Value 9/1/2026-8/31/2027 1 of 3	187.20
	07/15/2026	Bill	MS567353	IT: Managed Services Monthly Billing for August 2026	6,385.29
	07/15/2026	Bill	I567521	IT: Datto Monthly Billing for August 2026	298.00
Total for Sikich LLC					\$ 10,609.12
Sunshine Farm II					
	06/12/2026	Bill		Final Payment for Pony Rides for Summertime Celebration 08/01/2026	600.00
Total for Sunshine Farm II					\$ 600.00
SWAN					
630-326-7146					
	07/01/2026	Bill	12736	SWAN Fees 7/1/2026-9/30/2026	9,224.50
Total for SWAN					\$ 9,224.50
The Fun Ones					
	05/15/2026	Bill		Summertime Celebration Event 8/1/2026	1,096.90
Total for The Fun Ones					\$ 1,096.90
Transparent Language Inc.					
	06/05/2026	Bill	36989	Transparent Language Online For Libraries with KidSpeak 7/12026-6/30/2027	1,512.00
Total for Transparent Language Inc.					\$ 1,512.00
Unique Management Services, Inc.					
800-879-5453					
	06/30/2026	Bill	FY26-6160848	Placements 06/04, 06/11, 06/18	88.65
	07/01/2026	Bill	6161830	Curbside Communicator Monthly July 2026	40.00
Total for Unique Management Services, Inc.					\$ 128.65
US Postal Service					
800-275-8777					
	07/20/2026	Bill		Autumn Program Guide Mailing	1,700.00
Total for US Postal Service					\$ 1,700.00
VISA					
	06/30/2026	Bill	VISA 6334 7.9.26		10.42
	06/30/2026	Bill	VISA 2093 7.9.26		6,688.45
	06/30/2026	Bill	VISA 2101 7.9.26		718.25
	06/30/2026	Bill	VISA 2127 7.9.26		644.57
	06/30/2026	Bill	VISA 2135 7.9.26		175.10
	06/30/2026	Bill	VISA 6775 7.9.26		10.42
Total for VISA					\$ 8,247.21
Warehouse Direct, Inc.					

	07/10/2026	Bill	6180627-0	FAC: Disinfectant Wipes	50.26
	07/10/2026	Bill	6180616-0	FAC: Breakroom Supplies and Printer Paper	341.24
	07/13/2026	Bill	6181188-0	FAC: Paper Napkins	43.65
	07/15/2026	Vendor Credit	C6180618-0	FAC: Credit Memo for Returned Paper Napkins	-11.20
Total for Warehouse Direct, Inc. World Book, Inc World Book School and Library 800-338-8382					<u>\$ 423.95</u>
	07/01/2026	Bill	ARI0016739	Online Early World of Learning Library; Online Advanced Reference	3,587.76
Total for World Book, Inc World Book School and Library World Trade Press 767-778-1124					<u>\$ 3,587.76</u>
	07/01/2026	Bill	INV683586	Maps/World Food/World Travel/USA 7/15/2026-7/14/2027	892.50
Total for World Trade Press Xtreme Environmental Solutions, Inc. 630-293-7880					<u>\$ 892.50</u>
	07/20/2026	Bill	140-WCL	Savings Month July 2026	25.00
Total for Xtreme Environmental Solutions, Inc.					<u>\$ 25.00</u>
TOTAL					<u>\$113,337.31</u>

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West Chicago Public Library District
Transaction Detail by Account
June 8 - July 9, 2026

	Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
11CC Bankers Bank								
CARD 31 Director - #2093								
	06/11/2026	Expenditure	FY26-Target-BW	Target	Brookroom Keurig Machine	41334 Expense:ADMINISTRATIVE EXPENSES:OFFICE SUPPLIES GENERAL	139.99	139.99
	06/11/2026	Expenditure	FY26-OfficeMax-BW	Office Max	4" 3-Ring Binder and Chair	-Split-	327.98	467.97
	06/12/2026	Expenditure	FY26-Monards-BW	Monards	Wood Glue and Oak Pieces	45165 Expense:FACILITIES & OPERATIONS:INTERIOR R & M-OTHER	87.65	555.62
	06/12/2026	Expenditure	FY27-Costco-BW	Costco	Costco Membership Business Sign Up	41342 Expense:ADMINISTRATIVE EXPENSES:ADMINISTRATIVE MISC	21.67	577.29
	06/18/2026	Expenditure	FY26-Monards-BW	Monards	Oak Pieces and Hardware	45165 Expense:FACILITIES & OPERATIONS:INTERIOR R & M-OTHER	29.16	606.45
	06/23/2026	Expenditure	FY26-GrantStation-BW	GrantStation, LLC	Webinar: Capital Campaign Essentials on 06/23/2026	41310 Expense:ADMINISTRATIVE EXPENSES:PROFESSIONAL DEVELOPMENT	69.00	675.45
	06/30/2026	Expenditure	FY27-MH48663	TRAINING LLC	TrainHR Webinars 07/01/2026 till 08/30/2027	41310 Expense:ADMINISTRATIVE EXPENSES:PROFESSIONAL DEVELOPMENT	4,898.00	5,674.45
	07/01/2026	Expenditure	FY27-Travelers-BW	Travelers Insurance	Policy Period 07/01/26-	45500 Expense:PROFESSIONAL SERVICES:INSURANCE	1,014.00	6,888.45
Total for CARD 31 Director - #2093							\$ 6,888.45	
CARD 41 HR- #2101								
	06/09/2026	Expenditure	FY26-AceHardware	Murphy Ace Hardware	FAC: Toggle Bolt and Walboard	45165 Expense:FACILITIES & OPERATIONS:INTERIOR R & M-OTHER	42.22	42.22
	06/10/2026	Expenditure	FY26-ALAConference	American Library Association	AS: ALA 2026 Annual Conference for DA	41310 Expense:ADMINISTRATIVE EXPENSES:PROFESSIONAL DEVELOPMENT	330.00	372.22
	06/22/2026	Expenditure		Chicago Tribune	AS: Beacon News 8 weeks	42210 Expense:LIBRARY MATERIALS-PERIODICALS:PERIODICALS	144.00	516.22
	07/01/2026	Expenditure	FY27-YUMYUMBOX	Universal Yums	YA: YUM YUM BOX July 2026	44130 Expense:PROGRAMS:PROGRAMS-YOUNG ADULT	29.00	545.22
	07/08/2026	Expenditure	FY27-DollarTree	Dollar Tree Store	YA: Halloween Skull Bottles	44130 Expense:PROGRAMS:PROGRAMS-YOUNG ADULT	73.03	618.25
	07/09/2026	Expenditure	FY27-337118	Illinois Library Association	HR: 2026 Membership AG through 9/30/2027	41330 Expense:ADMINISTRATIVE EXPENSES:ASSOCIATION DUES	100.00	718.25
Total for CARD 41 HR- #2101							\$ 718.25	
CARD 61 PR- #2135								
	07/01/2026	Expenditure	FY27-ConstCent-PR	Constant Contact	PR: July 2026 FY27	44210 Expense:MARKETING & PROMOTIONS:MARKETING	175.10	175.10
Total for CARD 61 PR- #2135							\$ 175.10	
CARD 71 IT- #2127								
	06/10/2026	Expenditure	FY26-Adobe	Adobe Inc.	IT: Acrobat Pro and Creative Cloud All Apps	41410 Expense:ADMINISTRATIVE TECHNOLOGY EXPEN:SOFTWARE STAFF	400.87	400.87
	06/25/2026	Expenditure	FY27-Spotify	Spotify	IT: Premium Individual 1 month	41410 Expense:ADMINISTRATIVE TECHNOLOGY EXPEN:SOFTWARE STAFF	12.99	413.86
	06/29/2026	Expenditure	FY27-POSTERBOOKING	POSTERBOOKING DUBAI	IT: Pro monthly and International Transaction Fee	-Split-	49.49	463.35
	07/02/2026	Expenditure		Mobile Beacon	IT: Franklin T10 expiration 7/12/26	42420 Expense:TECHNOLOGY SERVICES:SOFTWARE PUBLIC	120.00	583.35
	07/07/2026	Expenditure		Printix	Monthly Subscription 2026-06-07-2026-07-07 and International transaction fee	-Split-	61.22	644.57
Total for CARD 71 IT- #2127							\$ 644.57	
CARD 91 FAC- #6334								
	07/09/2026	Expenditure		Bankers Bank	Credit Card Annual Fee	41342 Expense:ADMINISTRATIVE EXPENSES:ADMINISTRATIVE MISC	10.42	10.42
Total for CARD 91 FAC- #6334							\$ 10.42	
CARD 92 AS-#6775								
	07/09/2026	Expenditure		Bankers Bank	Credit Card Annual Fee	41342 Expense:ADMINISTRATIVE EXPENSES:ADMINISTRATIVE MISC	10.42	10.42
Total for CARD 92 AS-#6775							\$ 10.42	
Total for 11CC Bankers Bank							\$ 8,247.21	

West Chicago Public Library District
Petty Cash Check Detail
June 2026

	Transaction date	Transaction type	Num	Name	Description	Amount
10600 Republic Bank Petty Cash						
37879						
	06/12/2026	Check	6021	Sunshine Fam II	Deposit For Pony Rides	600.00
37953						
	06/23/2026	Check	6022	Midwest Mechanical	MC0000152056 (4/1/2026-4/30/2026)	1,007.33
					Total	1,607.33

Friday, July 17, 2026 06:08 PM GMTZ

West Chicago Public Library District
Manual Check Detail
June 2026

	Transaction date	Transaction type	Num	Name	Description	Amount
10650 Republic Bank Checking 4130						
38112	06/04/2026	Check	June 2026	IMRF	June 2026	16,658.05
38114	06/11/2026	Check	ACH 6.11.26	Ampion	June 2026 Billing	502.24
38115	06/12/2026	Check	ACH 6.12.26	Ampion	June 2026 Billing	494.96
38117	06/15/2026	Check	SRVCHRG		June 2026	130.00
38116	06/30/2026	Check	ACH 6.30.26	Employee Benefits Corporation	June 2026	60.00
					Total	17,845.25

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Financial Report

For the 12 Month(s) Ended June 30, 2026
FISCAL YEAR 2026



WEST CHICAGO
PUBLIC LIBRARY DISTRICT

WEST CHICAGO PUBLIC LIBRARY DISTRICT

Budget vs. Actual Summary
For the 12 Month(s) Ended June 30, 2026

100% of Fiscal Year

Account Description	Total Actual	Total Budget	% of Budget
REVENUE			
Property Taxes	2,969,936	2,976,853	100%
Interest	76,848	76,350	101%
Replacement Taxes	28,544	50,952	56%
Service Fees	19,514	12,200	160%
Other Revenue (Program Rental)	80	-	0%
Grants	45,572	42,958	106%
Miscellaneous	1,145	1,500	76%
Debt Proceeds / Sale of Asset	-	-	0%
Transfer-In	-	-	0%
Actual Revenues	3,141,640	3,160,813	99%
Budgeted Revenues	3,160,813		
% Diff	99%		
Account Description	Total Actual	Total Budget	% of Budget
OPERATING EXPENDITURES			
Personnel	1,771,525	1,999,073	89%
IMRF	128,050	127,000	101%
Administrative	71,010	90,162	79%
Admin Technology	143,628	172,358	83%
Library Materials - Books	122,725	129,315	95%
Library Materials - Periodicals	10,556	10,950	96%
Library Materials - Audio & Visual	53,542	59,535	90%
Library Material - Maintenance	9,949	10,520	95%
Technology Services	90,774	96,573	94%
Programs	46,936	41,149	114%
Marketing & Promotion	30,896	31,005	100%
Facilities & Operations	202,442	215,901	94%
Utilities	73,411	99,102	74%
Professional Services	77,828	65,570	119%
Board Expenses	4,328	12,600	34%
Actual Expenditures	2,837,600	3,160,813	90%
Budgeted Expenditures	3,160,813		
% Diff	90%		
SURPLUS / (DEFICIT) FROM OPERATIONS	304,039	-	n/a
CAPITAL EXPENDITURES & DEBT SERVICE			
Equipment & Building	292,755	325,000	90%
Actual Expenditures	292,755	325,000	90%
Budgeted Expenditures	325,000		
% Diff	90%		
TOTAL SURPLUS / (DEFICIT)	11,284	(325,000)	
BEGINNING FUND BALANCE	1,627,313		
ENDING FUND BALANCE	1,638,597		

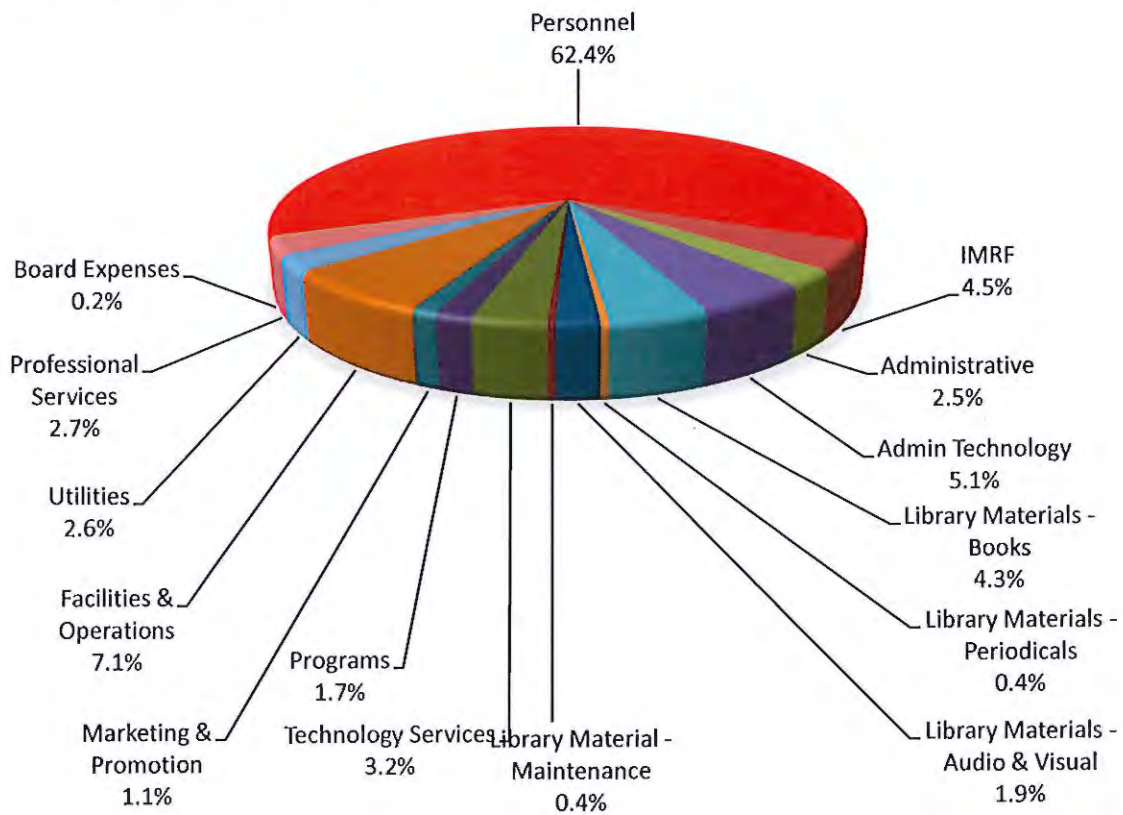
WEST CHICAGO PUBLIC LIBRARY DISTRICT

Budget vs. Actual Summary
For the 12 Month(s) Ended June 30, 2026

REVENUE DISTRIBUTION

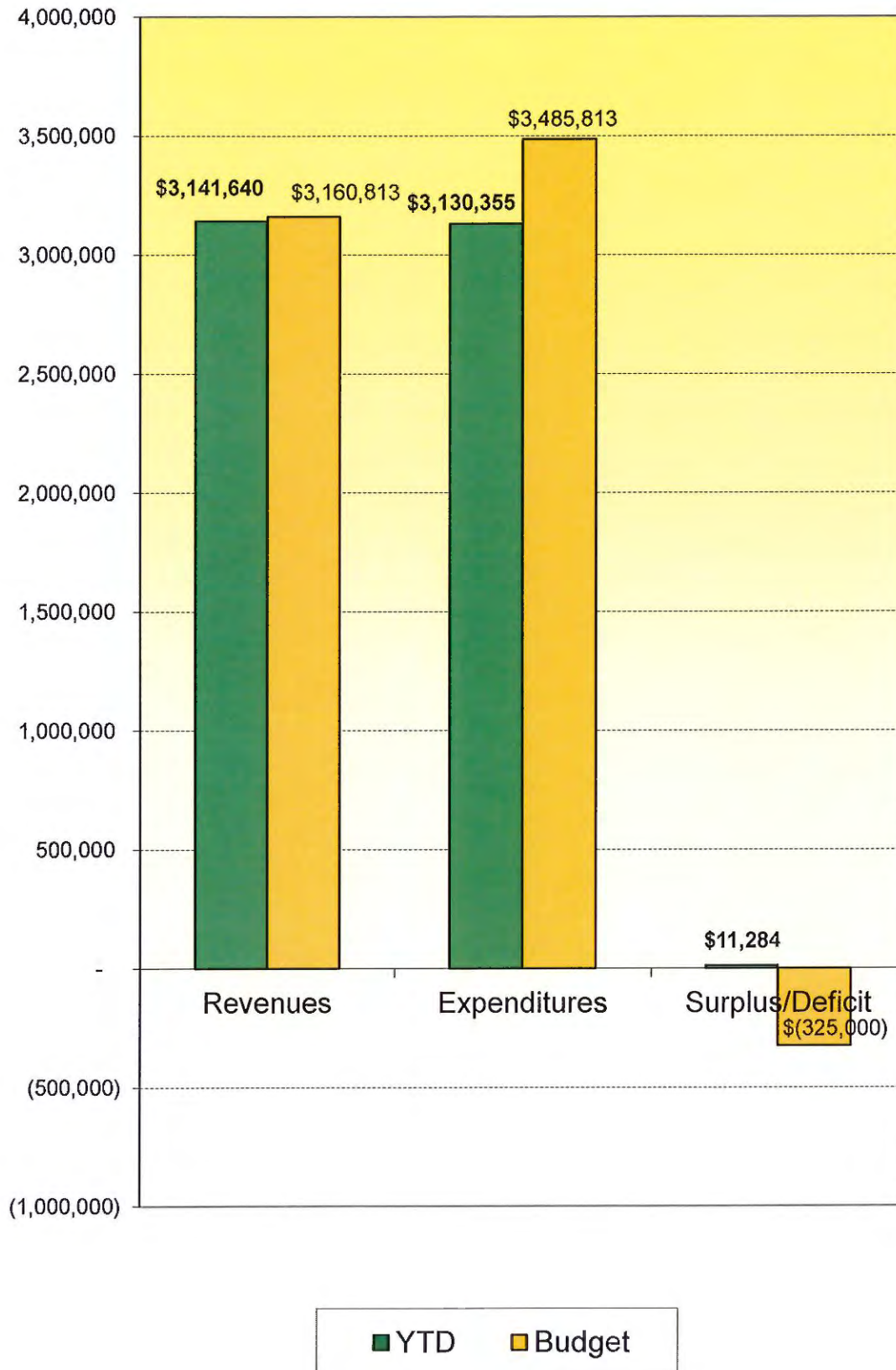


OPERATIONAL EXPENDITURE DISTRIBUTION



WEST CHICAGO PUBLIC LIBRARY DISTRICT

Budget vs. Actual Summary
For the 12 Month(s) Ended June 30, 2026



WEST CHICAGO PUBLIC LIBRARY DISTRICT

Budget vs. Actual Summary
For the 12 Month(s) Ended June 30, 2026

100% Of Fiscal Year

Account Description	General	IMRF	Special Reserve	Total Actual	Total Budget	% of Budget
REVENUE						
Property Taxes	2,834,378	135,559	-	2,969,936	2,976,853	100%
Interest	73,529	1,786	1,533	76,848	76,350	101%
Replacement Taxes	28,544	-	-	28,544	50,952	56%
Service Fees	19,514	-	-	19,514	12,200	160%
Other Revenue (Program Rental)	80	-	-	80	-	0%
Grants	45,572	-	-	45,572	42,958	106%
Miscellaneous	1,145	-	-	1,145	1,500	76%
Debt Proceeds / Sale of Asset	-	-	-	-	-	0%
Transfer-In	-	-	-	-	-	0%
Actual Revenues	3,002,761	137,345	1,533	3,141,640	3,160,813	99%
Budgeted Revenues	3,042,663	118,150	-	3,160,813		
% Diff	99%	116%	n/a	99%		
OPERATING EXPENDITURES						
Personnel	1,771,525	-	-	1,771,525	1,999,073	89%
IMRF	-	128,050	-	128,050	127,000	101%
Administrative	71,010	-	-	71,010	90,162	79%
Admin Technology	143,628	-	-	143,628	172,358	83%
Library Materials - Books	122,725	-	-	122,725	129,315	95%
Library Materials - Periodicals	10,556	-	-	10,556	10,950	96%
Library Materials - Audio & Visual	53,542	-	-	53,542	59,535	90%
Library Material - Maintenance	9,949	-	-	9,949	10,520	95%
Technology Services	90,774	-	-	90,774	96,573	94%
Programs	46,936	-	-	46,936	41,149	114%
Marketing & Promotion	30,896	-	-	30,896	31,005	100%
Facilities & Operations	202,442	-	-	202,442	215,901	94%
Utilities	73,411	-	-	73,411	99,102	74%
Professional Services	77,828	-	-	77,828	65,570	119%
Board Expenses	4,328	-	-	4,328	12,600	34%
Actual Expenditures	2,709,551	128,050	-	2,837,600	3,160,813	90%
Budgeted Expenditures	3,033,813	127,000	-	3,160,813		
% Diff	89%	101%	n/a	90%		
CAPITAL EXPENDITURES & DEBT SERVICE						
Equipment & Building	292,755	-	-	292,755	325,000	90%
Actual Expenditures	292,755	-	-	292,755	325,000	n/a
Budgeted Expenditures	-	-	325,000	325,000		
% Diff	n/a	n/a	n/a	n/a		
	General	IMRF	Special Reserve	Total Actual	Total Budget	
TOTAL SURPLUS / (DEFICIT)	456	9,295	1,533	11,284	(325,000)	
BEGINNING FUND BALANCE	1,436,810	63,252	127,251	1,627,313	1,627,313	
ENDING FUND BALANCE	1,437,266	72,547	128,784	1,638,597	1,302,313	
Fund Balance as % of Total Expenditures	48%	57%	n/a	52%		

WEST CHICAGO PUBLIC LIBRARY DISTRICT
Budget vs. Actual Detail
June 30, 2026

	Monthly Total	Monthly Budget	General	IMRF	Special Reserve	YTD Total	YTD Budget	\$ Over Budget	% of Budget
Revenues									
30010 · PROPERTY TAXES	0.00	248,071.08	2,834,377.55	135,558.91	0.00	2,969,936.46	2,976,853.00	-6,916.54	99.77%
32010 · PERS PROPERTY REPLACEMENT TAX	0.00	4,246.00	28,544.37	0.00	0.00	28,544.37	50,952.00	-22,407.63	56.02%
33000 · INTEREST INCOME	5,543.03	6,250.00	73,528.88	1,786.00	0.00	75,314.88	75,000.00	314.88	100.42%
33040 · INTEREST-IL FUND BLDG CONST	120.19	112.50	0.00	0.00	1,533.41	1,533.41	1,350.00	183.41	113.59%
35100 · FINES	0.00	0.00	30.40	0.00	0.00	30.40	0.00	30.40	100.0%
35150 · PHOTOCOPY/MICROFORM/COPY/FAX	811.55	791.67	10,531.55	0.00	0.00	10,531.55	9,500.00	1,031.55	110.86%
35510 · LOST AND PAID MATERIALS	71.98	100.00	7,969.91	0.00	0.00	7,969.91	1,200.00	6,769.91	664.16%
35710 · NON RESIDENT FEES	458.00	125.00	981.89	0.00	0.00	981.89	1,500.00	-518.11	65.46%
35810 · BOOK SALES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
36030 · MEMORIALS AND DONATIONS	0.00	8.33	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
36035 · DONATIONS-SUMMER READING	0.00	83.33	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
36045 · DEVELOPER DONATIONS	0.00	16.67	0.00	0.00	0.00	0.00	200.00	-200.00	0.0%
38010 · PER CAPITA GRANT	0.00	3,579.83	42,668.80	0.00	0.00	42,668.80	42,958.00	-289.20	99.33%
38020 · OTHER GRANTS	0.00	0.00	2,903.35	0.00	0.00	2,903.35	0.00	2,903.35	100.0%
38022 · FAMILY LITERACY GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
39010 · OTHER INCOME	355.54	16.67	1,144.54	0.00	0.00	1,144.54	200.00	944.54	572.27%
39015 · PROGRAM ROOM RENTAL	60.00	0.00	80.00	0.00	0.00	80.00	0.00	80.00	100.0%
39016 · PROGRAM ROOM REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
39100 · DEBT PROCEEDS / SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
39200 · TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
	7,420.29	263,401.08	3,002,761.24	137,344.91	1,533.41	3,141,639.56	3,160,813.00	-19,173.44	99.39%
Expenditures									
1E · PERSONNEL									
41100 · SALARIES	115,403.93	132,148.08	1,413,303.69	0.00	0.00	1,413,303.69	1,585,777.00	-172,473.31	89.12%
41110 · INS-HEALTH, DENTAL, LIFE, FSA	20,925.76	24,734.83	250,178.62	0.00	0.00	250,178.62	296,818.00	-46,639.38	84.29%
41120 · FICA EXPENSE	8,546.91	9,333.33	104,238.22	0.00	0.00	104,238.22	112,000.00	-7,761.78	93.07%
41130 · UNEMPLOYMENT COMPENSATION	0.00	175.00	1,426.29	0.00	0.00	1,426.29	2,100.00	-673.71	67.92%
41140 · WORKERS COMPENSATION	0.00	198.17	2,378.00	0.00	0.00	2,378.00	2,378.00	0.00	100.0%
Subtotal	144,876.60	166,589.42	1,771,524.82	0.00	0.00	1,771,524.82	1,999,073.00	-227,548.18	88.62%
2E · ADMINISTRATIVE EXPENSES									
41310 · PROFESSIONAL DEVELOPMENT	466.28	1,184.58	6,963.87	0.00	0.00	6,963.87	14,215.00	-7,251.13	48.99%
41320 · TRAVEL	279.77	424.67	3,756.05	0.00	0.00	3,756.05	5,096.00	-1,339.95	73.71%
41330 · ASSOCIATION DUES	0.00	504.25	5,489.72	0.00	0.00	5,489.72	6,051.00	-561.28	90.72%
41332 · PAYROLL PROCESSING	587.27	745.33	8,395.79	0.00	0.00	8,395.79	8,944.00	-548.21	93.87%
41334 · OFFICE SUPPLIES GENERAL	266.67	975.00	5,360.18	0.00	0.00	5,360.18	11,700.00	-6,339.82	45.81%
41336 · OFFICE EQUIPMENT	1,496.23	1,535.83	20,269.04	0.00	0.00	20,269.04	18,430.00	1,839.04	109.98%
41338 · POSTAGE	12.26	750.00	6,266.27	0.00	0.00	6,266.27	9,000.00	-2,733.73	69.63%
41342 · ADMINISTRATIVE MISC	106.92	135.50	2,350.04	0.00	0.00	2,350.04	1,626.00	724.04	144.53%
41344 · SUPPLIES-FOOD	0.00	791.67	7,856.16	0.00	0.00	7,856.16	9,500.00	-1,643.84	82.7%
41346 · MATERIALS & RESOURCE RECOVERY	167.45	133.33	1,349.45	0.00	0.00	1,349.45	1,600.00	-250.55	84.34%
41348 · CIRCULATION SERVICES SUPPLIES	1,311.70	333.33	2,953.63	0.00	0.00	2,953.63	4,000.00	-1,046.37	73.84%
Subtotal	4,694.55	7,513.50	71,010.20	0.00	0.00	71,010.20	90,162.00	-19,151.80	78.76%

WEST CHICAGO PUBLIC LIBRARY DISTRICT
Budget vs. Actual Detail
June 30, 2026

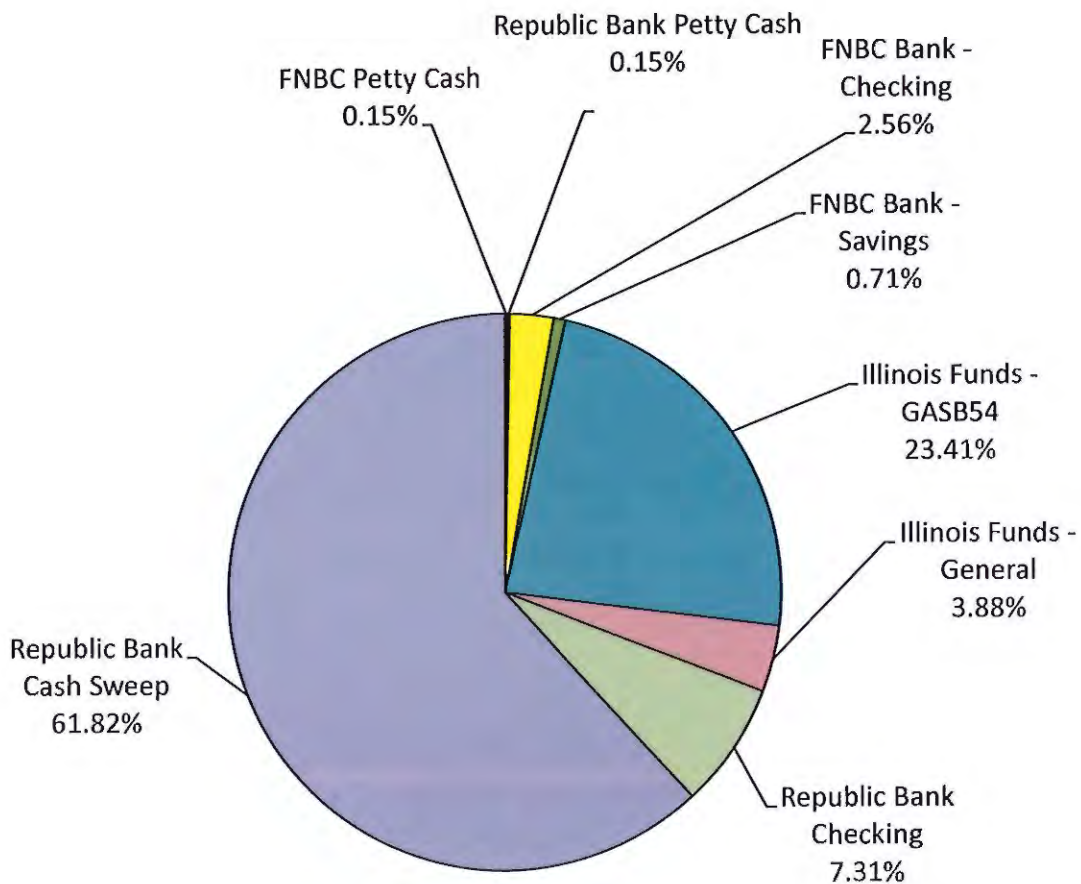
	Monthly Total	Monthly Budget	General	IMRF	Special Reserve	YTD Total	YTD Budget	\$ Over Budget	% of Budget
3E · ADMINISTRATIVE TECHNOLOGY EXPEN									
41400 · IT EQUIPMENT UPGRADES-STAFF	0.00	710.58	18,243.59	0.00	0.00	18,243.59	8,527.00	9,716.59	213.95%
41410 · SOFTWARE STAFF	4,244.83	4,345.42	16,150.16	0.00	0.00	16,150.16	52,145.00	-35,994.84	30.97%
41415 · PHONE SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
41420 · TECHNOLOGY MANAGEMENT	10,904.29	8,209.67	97,398.44	0.00	0.00	97,398.44	98,516.00	-1,117.56	98.87%
41425 · WARRANTIES/EXTENDED CARE	0.00	1,097.50	11,836.21	0.00	0.00	11,836.21	13,170.00	-1,333.79	89.87%
Subtotal	15,149.12	14,363.17	143,628.40	0.00	0.00	143,628.40	172,358.00	-28,729.60	83.33%
4E · LIBRARY MATERIALS-BOOKS									
42112 · REFERENCE-ELECTRONIC	6,521.38	2,950.58	42,032.60	0.00	0.00	42,032.60	35,407.00	6,625.60	118.71%
42120 · BOOKS-ADULT	1,654.92	5,750.00	55,740.69	0.00	0.00	55,740.69	69,000.00	-13,259.31	80.78%
42122 · BOOKS-LITERACY	0.00	30.83	308.90	0.00	0.00	308.90	370.00	-61.10	83.49%
42130 · BOOKS-YOUNG ADULT	141.19	250.00	2,937.24	0.00	0.00	2,937.24	3,000.00	-62.76	97.91%
42140 · BOOKS-YOUTH	62.05	1,711.50	21,018.44	0.00	0.00	21,018.44	20,538.00	480.44	102.34%
42170 · RBP/ILL BOOK REPLACEMENT	0.00	83.33	686.74	0.00	0.00	686.74	1,000.00	-313.26	68.67%
Subtotal	8,379.54	10,776.25	122,724.61	0.00	0.00	122,724.61	129,315.00	-6,590.39	94.9%
5E · LIBRARY MATERIALS-PERIODICALS									
42210 · PERIODICALS	144.00	912.50	10,555.52	0.00	0.00	10,555.52	10,950.00	-394.48	96.4%
Subtotal	144.00	912.50	10,555.52	0.00	0.00	10,555.52	10,950.00	-394.48	96.4%
6E · LIBRARY MATERIALS-AUDIO VISUAL									
42320 · AV MATERIALS-ADULT	1,465.51	3,833.33	40,332.17	0.00	0.00	40,332.17	46,000.00	-5,667.83	87.68%
42330 · AV MATERIALS-YOUNG ADULT	180.00	291.67	3,454.47	0.00	0.00	3,454.47	3,500.00	-45.53	98.7%
42340 · AV MATERIALS-YOUTH	235.38	836.25	9,755.63	0.00	0.00	9,755.63	10,035.00	-279.37	97.22%
Subtotal	1,880.89	4,961.25	53,542.27	0.00	0.00	53,542.27	59,535.00	-324.90	89.93%
7E · TECHNOLOGY SERVICES									
42400 · LIBRARY CONSORTIUM	0.00	2,877.50	34,530.00	0.00	0.00	34,530.00	34,530.00	0.00	100.0%
42405 · INTERNET SERVICES	1,748.11	2,072.67	24,666.88	0.00	0.00	24,666.88	24,872.00	-205.12	99.18%
42420 · SOFTWARE PUBLIC	0.00	1,976.50	15,497.29	0.00	0.00	15,497.29	23,718.00	-8,220.71	65.34%
42445 · IT EQUIPMENT/UPGRADES-PUBLIC	0.00	1,121.08	16,080.13	0.00	0.00	16,080.13	13,453.00	2,627.13	119.53%
Subtotal	1,748.11	8,047.75	90,774.30	0.00	0.00	90,774.30	96,573.00	-5,593.58	94.0%
8E · LIBRARY MATERIAL MAINTENANCE									
42500 · PROCESSING-TECHNICAL SERVICES	102.05	857.50	9,726.62	0.00	0.00	9,726.62	10,290.00	-563.38	94.53%
42510 · CATALOGING TOOL	0.00	19.17	222.51	0.00	0.00	222.51	230.00	-7.49	96.74%
42515 · DIGITALIZATION PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal	102.05	876.67	9,949.13	0.00	0.00	9,949.13	10,520.00	-563.38	94.57%
9E · PROGRAMS									
44120 · PROGRAMS-ADULT	587.00	1,075.42	13,730.23	0.00	0.00	13,730.23	12,905.00	825.23	106.4%
44130 · PROGRAMS-YOUNG ADULT	29.00	291.67	3,335.71	0.00	0.00	3,335.71	3,500.00	-164.29	95.31%
44135 · PROGRAMS-SUMMER READING	23.27	344.92	3,135.25	0.00	0.00	3,135.25	4,139.00	-1,003.75	75.75%
44140 · PROGRAMS-YOUTH	728.41	833.75	14,073.02	0.00	0.00	14,073.02	10,005.00	4,068.02	140.66%
44145 · EVENTS AND OUTREACH	936.70	883.33	12,661.92	0.00	0.00	12,661.92	10,600.00	2,061.92	119.45%
Subtotal	2,304.38	3,429.08	46,936.13	0.00	0.00	46,936.13	41,149.00	6,129.94	114.06%
10E · MARKETING & PROMOTIONS									
44210 · MARKETING	175.10	297.25	4,423.45	0.00	0.00	4,423.45	3,567.00	856.45	124.01%
44215 · WEBSITE	499.99	408.50	5,447.78	0.00	0.00	5,447.78	4,902.00	545.78	111.13%
44220 · PROMO MATERIALS-ADULT	0.00	266.67	907.60	0.00	0.00	907.60	3,200.00	-2,292.40	28.36%
44240 · PROMO MATERIALS-YOUTH	0.00	141.67	1,730.51	0.00	0.00	1,730.51	1,700.00	30.51	101.8%
44245 · PROGRAM GUIDE	0.00	1,469.67	18,386.91	0.00	0.00	18,386.91	17,638.00	750.91	104.26%
44250 · SURVEYS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal	675.09	2,583.75	30,896.25	0.00	0.00	30,896.25	31,005.00	-108.75	99.65%

WEST CHICAGO PUBLIC LIBRARY DISTRICT
Budget vs. Actual Detail
June 30, 2026

	Monthly Total	Monthly Budget	General	IMRF	Special Reserve	YTD Total	YTD Budget	\$ Over Budget	% of Budget
11E - FACILITIES & OPERATIONS									
45110 - JANITORIAL SERVICE	2,416.66	2,416.67	28,999.92	0.00	0.00	28,999.92	29,000.00	-0.08	100.0%
45112 - SECURITY SERVICE	1,873.80	1,846.08	21,173.94	0.00	0.00	21,173.94	22,153.00	-979.06	95.58%
45115 - JANITORIAL SUPPLIES	389.42	508.33	6,081.64	0.00	0.00	6,081.64	6,100.00	-18.36	99.7%
45116 - COVID 19 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
45117 - SECURITY CAMERAS	0.00	414.58	4,975.00	0.00	0.00	4,975.00	4,975.00	0.00	100.0%
45120 - SNOW REMOVAL	0.00	2,317.92	19,720.00	0.00	0.00	19,720.00	27,815.00	-8,095.00	70.9%
45130 - EXTERIOR LANDSCAPING	0.00	2,146.42	23,344.50	0.00	0.00	23,344.50	25,757.00	-2,412.50	90.63%
45140 - EXTERIOR R & M-OTHER	0.00	766.67	5,170.79	0.00	0.00	5,170.79	9,200.00	-4,029.21	56.2%
45150 - HVAC R & M	2,139.66	2,083.33	24,473.67	0.00	0.00	24,473.67	25,000.00	-526.33	97.9%
45155 - GENERAL BLDG SERVICES	187.46	836.67	10,182.48	0.00	0.00	10,182.48	10,040.00	142.48	101.42%
45160 - CONTRACT INSPECTION & MAINTENAN	205.00	2,071.75	24,896.30	0.00	0.00	24,896.30	24,861.00	35.30	100.14%
45165 - INTERIOR R & M-OTHER	5,021.02	2,583.33	33,423.33	0.00	0.00	33,423.33	31,000.00	2,423.33	107.82%
Subtotal	12,233.02	17,991.75	202,441.57	0.00	0.00	202,441.57	215,901.00	-13,459.43	93.77%
12E - UTILITIES									
45310 - UTILITIES-GAS	1,181.28	1,041.67	11,446.94	0.00	0.00	11,446.94	12,500.00	-1,053.06	91.58%
45320 - UTILITIES-ELECTRIC	997.20	4,333.33	29,762.55	0.00	0.00	29,762.55	52,000.00	-22,237.45	57.24%
45330 - UTILITIES-TELEPHONE	497.60	1,951.67	22,082.90	0.00	0.00	22,082.90	23,420.00	-1,337.10	94.29%
45340 - UTILITIES-WATER	543.86	833.33	9,008.23	0.00	0.00	9,008.23	10,000.00	-991.77	90.08%
45350 - UTILITIES-TRASH	94.45	98.50	1,110.23	0.00	0.00	1,110.23	1,182.00	-71.77	93.93%
Subtotal	3,314.39	8,258.50	73,410.85	0.00	0.00	73,410.85	99,102.00	-25,691.15	74.08%
13E - PROFESSIONAL SERVICES									
45500 - INSURANCE	0.00	1,928.33	16,623.00	0.00	0.00	16,623.00	23,140.00	-6,517.00	71.84%
45505 - AUDIT	0.00	960.83	11,530.00	0.00	0.00	11,530.00	11,530.00	0.00	100.0%
45510 - LEGAL	1,395.00	1,000.00	29,187.50	0.00	0.00	29,187.50	12,000.00	17,187.50	243.23%
45515 - PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
45520 - ACCOUNTING	1,705.00	1,575.00	20,487.85	0.00	0.00	20,487.85	18,900.00	1,587.85	108.4%
Subtotal	3,100.00	5,464.17	77,828.35	0.00	0.00	77,828.35	65,570.00	12,258.35	118.7%
14E - LIBRARY BOARD EXPENSES									
45600 - CONFERENCE & TRAINING-BOARD	0.00	625.00	468.33	0.00	0.00	468.33	7,500.00	-7,031.67	6.24%
45605 - PROF SERVICES-SECRETARIAL	340.00	341.67	3,455.00	0.00	0.00	3,455.00	4,100.00	-645.00	84.27%
45610 - LEGAL NOTICES AND ADS	0.00	83.33	404.87	0.00	0.00	404.87	1,000.00	-595.13	40.49%
Subtotal	340.00	1,050.00	4,328.20	0.00	0.00	4,328.20	12,600.00	-8,271.80	34.35%
15E - CAPITAL EQUIPMENT									
46500 - CAPTIAL EQUIPMENT & BUILDING	0.00	27,083.33	0.00	0.00	0.00	0.00	325,000.00	-325,000.00	0.0%
46510 - CAPITAL PROJECTS-INTERIOR	0.00	0.00	292,755.00	0.00	0.00	292,755.00	0.00	292,755.00	100.0%
Subtotal	0.00	27,083.33	292,755.00	0.00	0.00	292,755.00	325,000.00	-32,245.00	90.08%
16E - GRANT EXPENSES									
49600 - GRANT EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
49605 - GRANT EXP FAMILY LITERACY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
19E - IMRF EXPENSES									
92500 - IMRF EXPENSE	10,573.07	10,583.33	0.00	128,049.83	0.00	128,049.83	127,000.00	1,049.83	100.83%
Subtotal	10,573.07	10,583.33	0.00	128,049.83	0.00	128,049.83	127,000.00	1,049.83	100.83%
70E - SPECIAL RESERVE EXPENDITURES									
70000 - HVAC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
90E - TRANSFERS OUT									
90000 - TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Net Income	209,514.81	290,484.42	3,002,305.60	128,049.83	0.00	3,130,355.43	3,485,813.00	-355,457.57	89.8%
	-202,094.52	-27,083.33	455.64	9,295.08	1,533.41	11,284.13	-325,000.00	336,284.13	-3.47%

West Chicago Public Library District
Investments
June 30, 2026

Bank	Description	Type	Current Rate	Bank Value
Petty Cash	Cash	PC	n/a	100
FNBC Petty Cash	#0874	PC	0.02%	5,001
Petty Cash - Circulations	Cash	PC	n/a	60
Republic Bank Petty Cash	#9473	PC	n/a	5,009
FNBC Bank - Checking	#6031	A/P	0.10%	84,133
FNBC Bank - Savings	#0317	MM	1.66%	23,345
Illinois Funds - GASB54	#6950	MM	Various	768,784
Illinois Funds - General	#5519 / 1507	MM	Various	127,375
Republic Bank Checking	#4130	A/P	n/a	240,000
Republic Bank Cash Sweep	#2419	MM	2.16%	2,029,991
Total				\$ 3,283,799



West Chicago Public Library District

Financial Analysis

For the 12 Month(s) Ended June 30, 2026



WEST CHICAGO
PUBLIC LIBRARY DISTRICT

Revenue Highlights

100% of Budget Year

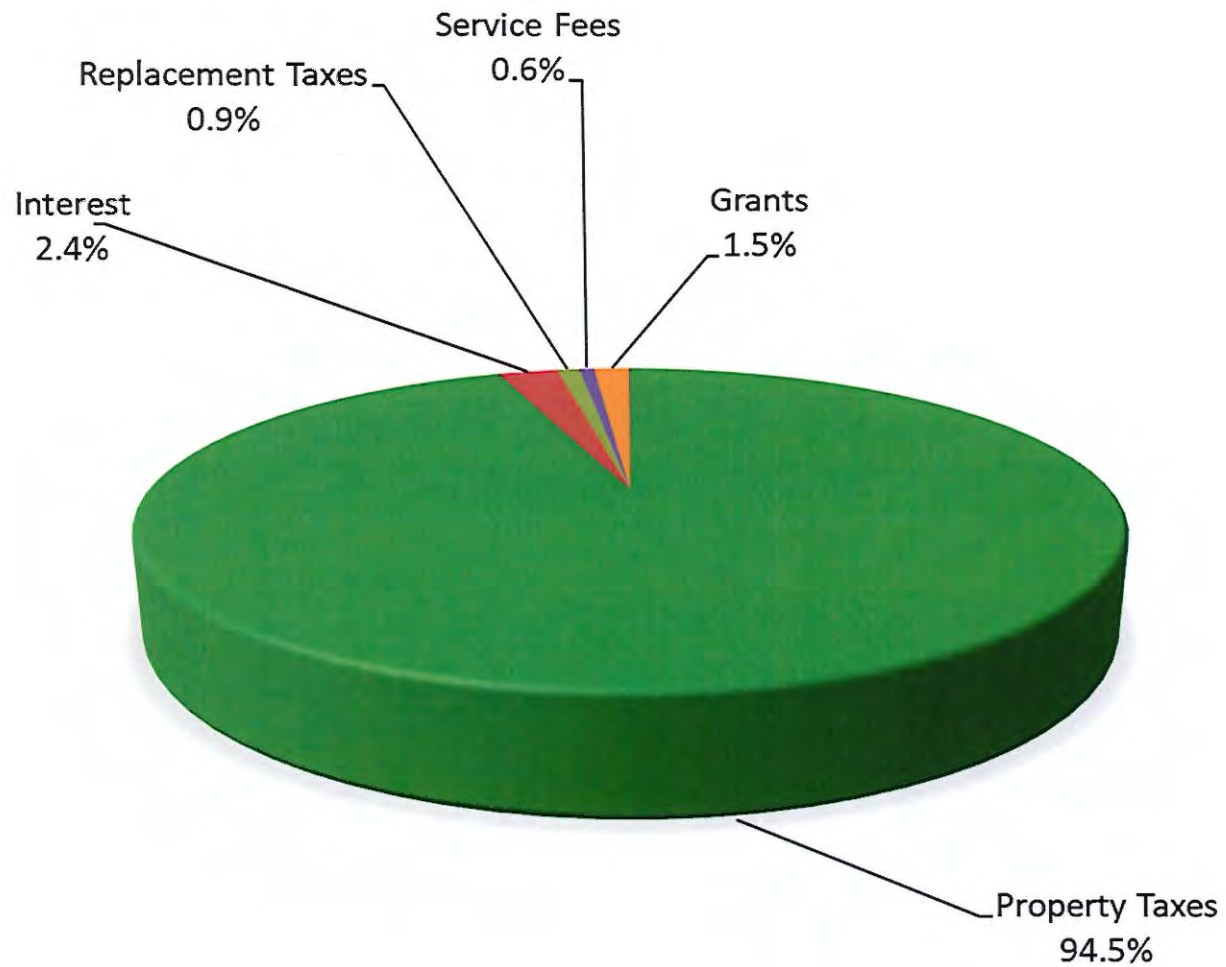
- 99% of Total Budget
- Property Taxes
 - Collected \$2,969,936 or 100% of Budgeted Property Taxes (1st & 2nd Installment from DuPage County)
- Replacement Taxes
 - Collected \$28,544 or 56%
- Interest
 - Collected \$76,848 or 101% of Budget
- Service Fees
 - Collected \$19,514 or 160% of Budget

Revenues

Account Description	Total Actual	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
Property Taxes	2,969,936	2,976,853	100%	2,830,194	5%
Interest	76,848	76,350	101%	92,074	-17%
Replacement Taxes	28,544	50,952	56%	59,059	-52%
Service Fees	19,514	12,200	160%	15,255	28%
Other Revenue (Program Rental)	80	-	n/a	30	167%
Grants	45,572	42,958	106%	42,958	6%
Miscellaneous	1,145	1,500	76%	288	297%
Debt Proceeds / Sale of Asset	-	-	n/a	-	n/a
Transfer-In	-	-	n/a	-	n/a
Actual Revenues	3,141,640	3,160,813	99%	3,039,858	3%
Budgeted Revenues	3,160,813				
% Diff	99%				

Revenues

REVENUE DISTRIBUTION



Expenditure Highlights

100% of Budget Year

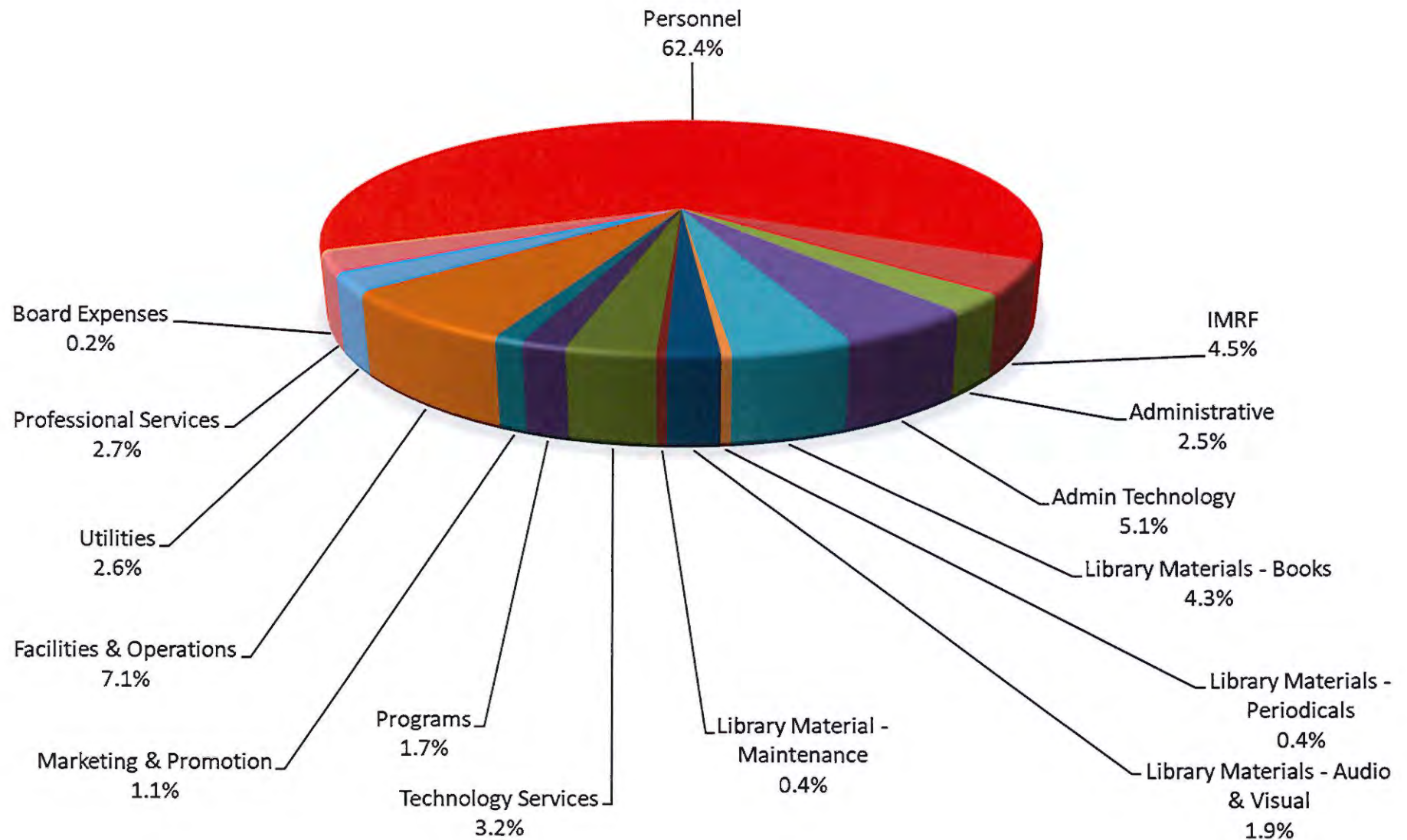
- 90% of Total Budget
- Personnel
 - 89% of Budget
- Admin. Technology
 - 83% of Budget
- Library Materials
 - 95% of Budget
- Professional Services
 - 119% of Budget
 - Hanover Insurance payment \$15,539
- Facilities & Operations
 - 94% of Budget
- Utilities
 - 74% of Budget

Expenditures

Account Description	Total Actual	Total Budget	% of Budget	Total Actual	Inc/(Dec) from Last Year
OPERATING EXPENDITURES					
Personnel	1,771,525	1,999,073	89%	1,720,851	3%
IMRF	128,050	127,000	101%	117,015	9%
Administrative	71,010	90,162	79%	76,948	-8%
Admin Technology	143,628	172,358	83%	182,311	-21%
Library Materials - Books	122,725	129,315	95%	132,005	-7%
Library Materials - Periodicals	10,556	10,950	96%	11,287	-6%
Library Materials - Audio & Visual	53,542	59,535	90%	40,941	31%
Library Material - Maintenance	9,949	10,520	95%	93,776	-89%
Technology Services	90,774	96,573	94%	10,539	761%
Programs	46,936	41,149	114%	34,003	38%
Marketing & Promotion	30,896	31,005	100%	28,665	8%
Facilities & Operations	202,442	215,901	94%	200,934	1%
Utilities	73,411	99,102	74%	82,361	-11%
Professional Services	77,828	65,570	119%	69,065	13%
Board Expenses	4,328	12,600	34%	5,191	-17%
Actual Expenditures	2,837,600	3,160,813	90%	2,805,892	1%
Budgeted Expenditures	3,160,813				
% Diff	90%				
CAPITAL EXPENDITURES & DEBT SERVICE					
Equipment & Building	292,755	325,000	90%	335,697	-13%
Grant Expenses	-	-	n/a	-	n/a
Actual Expenditures	292,755	325,000	90%	335,697	-13%
Budgeted Expenditures	325,000				
% Diff	90%				

Expenditures

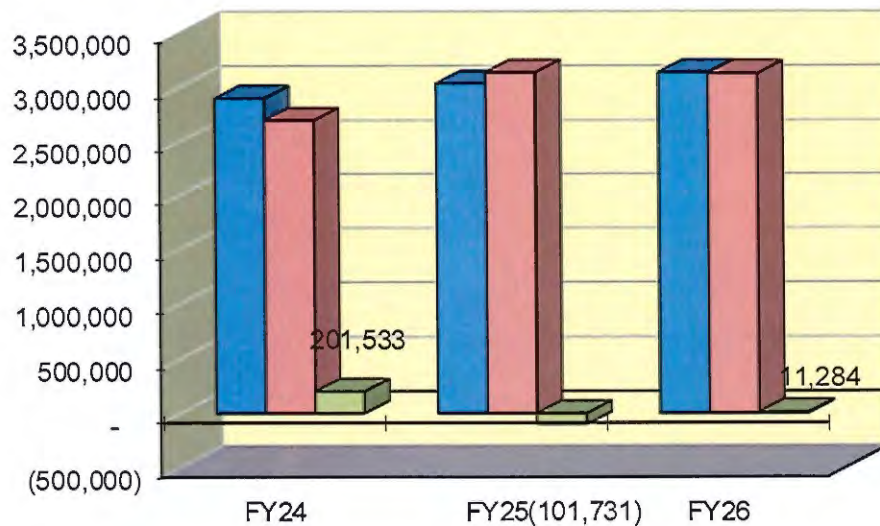
OPERATIONAL EXPENDITURE DISTRIBUTION



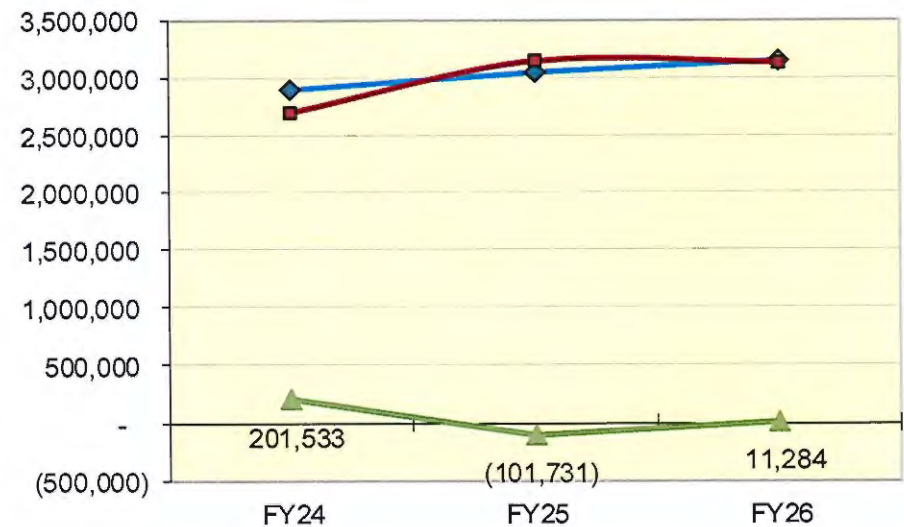
Revenue, Expenditure & Fund Balance

For the 12 Month(s) Ended June 30, 2026

	General	IMRF	Special Reserve	Total Actual
TOTAL SURPLUS / (DEFICIT)	456	9,295	1,533	11,284
BEGINNING FUND BALANCE	1,436,810	63,252	127,251	1,627,313
ENDING FUND BALANCE	1,437,266	72,547	128,784	1,638,597
Fund Balance as % of Total Expenditures	48%	57%	n/a	52%



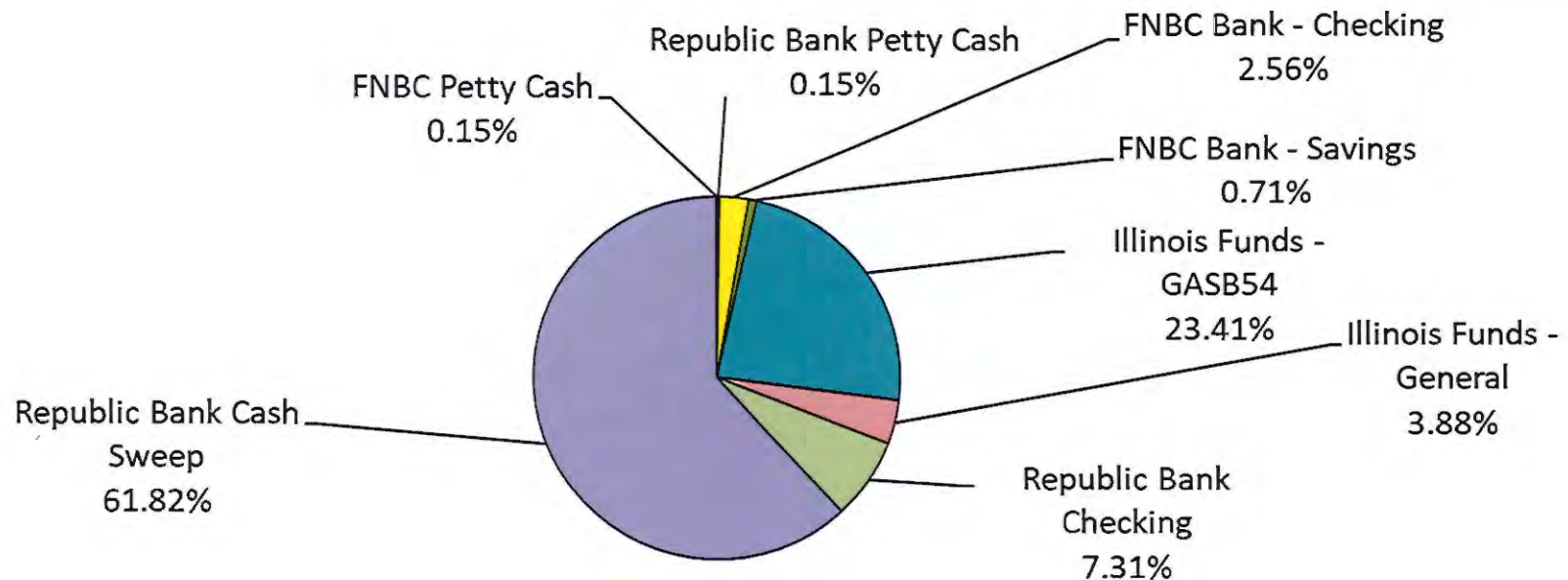
■ Revenues ■ Expenditures ■ Surplus / Deficit



◆ Revenues ■ Expenditures ▲ Surplus / Deficit

Investments

Bank	Description	Type	Current Rate	Bank Value
Petty Cash	Cash	PC	n/a	100
FNBC Petty Cash	#0874	PC	0.02%	5,001
Petty Cash - Circulations	Cash	PC	n/a	60
Republic Bank Petty Cash	#9473	PC	n/a	5,009
FNBC Bank - Checking	#6031	A/P	0.10%	84,133
FNBC Bank - Savings	#0317	MM	1.66%	23,345
Illinois Funds - GASB54	#6950	MM	Various	768,784
Illinois Funds - General	#5519 / 1507	MM	Various	127,375
Republic Bank Checking	#4130	A/P	n/a	240,000
Republic Bank Cash Sweep	#2419	MM	2.16%	2,029,991
Total				\$ 3,283,799



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HARTMAN E. STIME (1927-1991)
ROY I. PEREGRINE
THOMAS M. NEWMAN
ROGER A. RITZMAN
MARK A. RITZMAN

MEMO RE: HOURLY RATE FOR LEGAL SERVICES

TO: Public Library Clients

FROM: Roger Ritzman
Mark Ritzman

DATE: June 23, 2026

This Memo advises of an increase in our hourly rate for legal services from \$225 per hour to \$245 per hour effective July 1, 2026.

Our \$225 per hour rate has remained unchanged since June, 2019.

We respectfully submit that a rate of \$245 per hour for legal services is fair and reasonable.

We value our Attorney-Client relationship.

We appreciate the opportunity to serve as your General Counsel.

7/1/26

B & A ORDINANCE REMINDER

LIBRARY DISTRICTS

The deadline for passing your final Budget & Appropriation Ordinance is Tuesday, September 22, 2026 (the fourth Tuesday in September per 75 ILCS 16/30-85(a)).

Your final B & A Ordinance should be:

- a. Published in the newspaper;
 - b. Filed with the County Clerk.
-

NOTE: Prior to passing the final B&A Ordinance, a public hearing on a tentative B&A Ordinance is required. Notice of the public hearing must be published in a newspaper 30 days or more before the public hearing.

CITY/VILLAGE LIBRARIES

City Libraries and Village Libraries should confirm with City officials/Village officials that all requested levy/financial information has been provided (or will be provided within the timeframe established by the City/Village).

- NOTES:**
- a. Per the Local Library Act, the Library must submit to the City/Village not less than 60 days prior to the date for the certification of the City/Village tax levy a “statement of financial requirements of the library . . . the amount of money, which, in the judgment of the board of library trustees, will be necessary to levy for library purposes in the next annual tax levy ordinance.” 75 ILCS 5/4-10
 - b. Communication with City/Village officials is essential to confirm the time frame for providing to the City/Village the Library’s “financial requirements.”

***Law Offices of
Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd.***

221 EAST ILLINOIS STREET
P.O. BOX 564
WHEATON, ILLINOIS 60187-0564
PHONE (630) 665-1900
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E-MAIL: rritzman@psnrb.com

HARTMAN E. STIME (1927-1991)
ROY I. PEREGRINE (1928 – 2022)
THOMAS M. NEWMAN
ROGER A. RITZMAN
MARK A. RITZMAN

ELECTION OF LIBRARY TRUSTEES

Consolidated Election to be held April 6, 2027

TO: Public Library Clients

FROM: Roger Ritzman/Mark Ritzman

DATE: July 15, 2026 (correction of memo dated July 14, 2026, i.e. Monday, November 16 not Tuesday, November 16).

This memorandum reminds you of dates relevant to election of Library Trustees at the Consolidated Election scheduled for April 6, 2027 (per the State Board of Elections calendar).

TRUSTEES - LIBRARY DISTRICTS

Tuesday, August 25, 2026:	First day to circulate nominating petitions ¹
Monday, November 16, 2026 to Monday, November 23, 2026:	Period within which to file nominating petitions with Library Board Secretary (or Secretary's designee).
Thursday, January 28, 2027:	Last day for certification of candidates (certified to the County Clerk) - certification is made by the Secretary of the Library Board serving as the "Local Election Official"
Tuesday, April 6, 2027:	Consolidated Election

¹ Nominations of candidates for election as Library Trustees shall be by petition, signed by a number of qualified voters equivalent to at least 2% of the votes cast at the last election for Library Trustee or 50, whichever is less, residing within the District, and filed with the Secretary of the District within the time provided by the Election Code. No party name or affiliation may appear on the petition. A person is not eligible to serve as a library trustee unless he or she is a qualified elector of the library district and has resided in the library district at least one year at the time he or she files nomination papers or a declaration of intent to become a write-in candidate or is presented for appointment. 75 ILCS 16/30-20.

TRUSTEES – VILLAGE LIBRARIES

Tuesday, August 25, 2026:	First day to circulate nominating petitions ²
Monday, November 16, 2026 to Monday, November 23, 2026:	Period within which to file nominating petitions with the Village Clerk (or Clerk's designee).
Thursday, January 28, 2027:	Last day for certification of candidates (certified to the County Clerk) - certification is made by the Village Clerk as the "Local Election Official"
Tuesday, April 6, 2027:	Consolidated Election

Roger A. Ritzman
PEREGRINE, STIME, NEWMAN,
RITZMAN & BRUCKNER, LTD.
221 E. Illinois Street, P.O. Box 564
Wheaton, Illinois 60187-0564
Phone (630) 665-1900
Facsimile (630) 665-0407

https://psnrbcom.sharepoint.com/sites/PS/Shared Documents/General/_LIBRARYDIST/MEMO/Corrected Consolidated Election-Library Trustees 2026.doc

² Nominations for the position of Library Trustee shall be by petition, signed by at least 25 legal voters residing in the Village (except a village under the commission form of government) and filed with the clerk of such Village, within the time prescribed by the Election Code. Such clerk shall certify the candidates for Library Trustees to the proper election authorities. All candidates must be residents of their Village. 75 ILCS 5/4-3-3.

Library Director Report

July 2026

FINANCIAL UPDATE

- ❖ Fiscal Year Elapsed = 100%
- ❖ Investment Funds (Illinois Funds Accounts)
 - GASB 54 Emergency Fund: \$768,784.48 (+ \$2,370.21)
 - New Building & Construction Fund: \$38,983.91 (+ \$120.19)
 - General (Corporate) Fund: \$88,511.61 (+ \$272.91)

PERSONNEL

- ❖ The Library Director:
 - Participated in the Board meeting on 6/22
 - Attended a capital campaign webinar on 6/23
 - Held individual meetings with management and team staff on 6/24
 - Visited the St. Charles Public Library on 6/24 with the Assistant Library Director and was provided a tour
 - Attended the IMRF Rate meeting on 6/25
 - Had the RFP for Strategic Planning Consultant posted to the library's website and emailed it to several consultants individually on 7/1
 - Attended Rotary meetings on 7/1 & 7/15
 - Took paid time off from 7/2 – 7/13
 - Returned for part of the day on 7/13
 - Attended the WeGo Full Steam Ahead committee meeting on 7/16
 - Attended the SWAN Board Meeting on 7/17 at the Glen Ellyn Public Library
 - Completed Arctic Wolf cybersecurity training titled *Companions: The One about Vishing* on 7/21
- ❖ Employee Highlights
 - Debbie W., Adult Services & Youth Services Librarian, celebrated her 5-year anniversary on 7/8
 - Lindsey P., Circulation Clerk, celebrated her 1-year anniversary on 7/8
 - Therese S., Adult & Teen Services Librarian, celebrated her 1-year anniversary on 7/15
 - Allison H., Adult Services Librarian, will celebrate her 1-year anniversary on 7/28

Facilities Monthly Report- July 2026

Building Systems and Mechanical Operations

- Midwest Mechanical removed and replaced two OEM ASME Rated 30LB high pressure relief valves both each boiler to provide a reliable overpressure protection.
- Anderson Elevator was contacted after the elevator became unresponsive at the basement level. The technician resolved the issue and also adjusted the front elevator door, which was not closing properly after the elevator was returned to service.

HEALTH, SAFETY AND COMPLIANCE

- During the month of July, 12 Narcan units were provided to patrons.
- Bilingual signage "How to wash hands" was placed in all restrooms and sink areas.

FIRE AND LIFE SAFETY SYSTEMS

- The annual emergency lighting and exit sign inspection was completed. It was found that one emergency exit light was out of order and will require replacement. Nesko Electrical has been contacted for this request.

Monthly Requirements Completed:

- Monthly AED inspection completed and first aid supplies restocked through Cintas.
- Elevator emergency telephone test completed with no issues identified.
- Fire extinguisher inspections completed. All units were operational.
- Electrical surge protector system reviewed; Zero occurrences noted.
- Irrigation system main water line checked. No leaks were observed, and the meter reading remained at 0.0.

FURNITURE, FIXTURES AND FACILITY IMPROVEMENTS

- Updated StoryWalk display for July and cleaned all panels.
- Cleared some furniture seating to make room for the Declaration 1776: The Big Bang of Modern Democracy Exhibit.

PROJECTS & VENDOR COORDINATION

- We are current with all COIs for all vendor relationships.

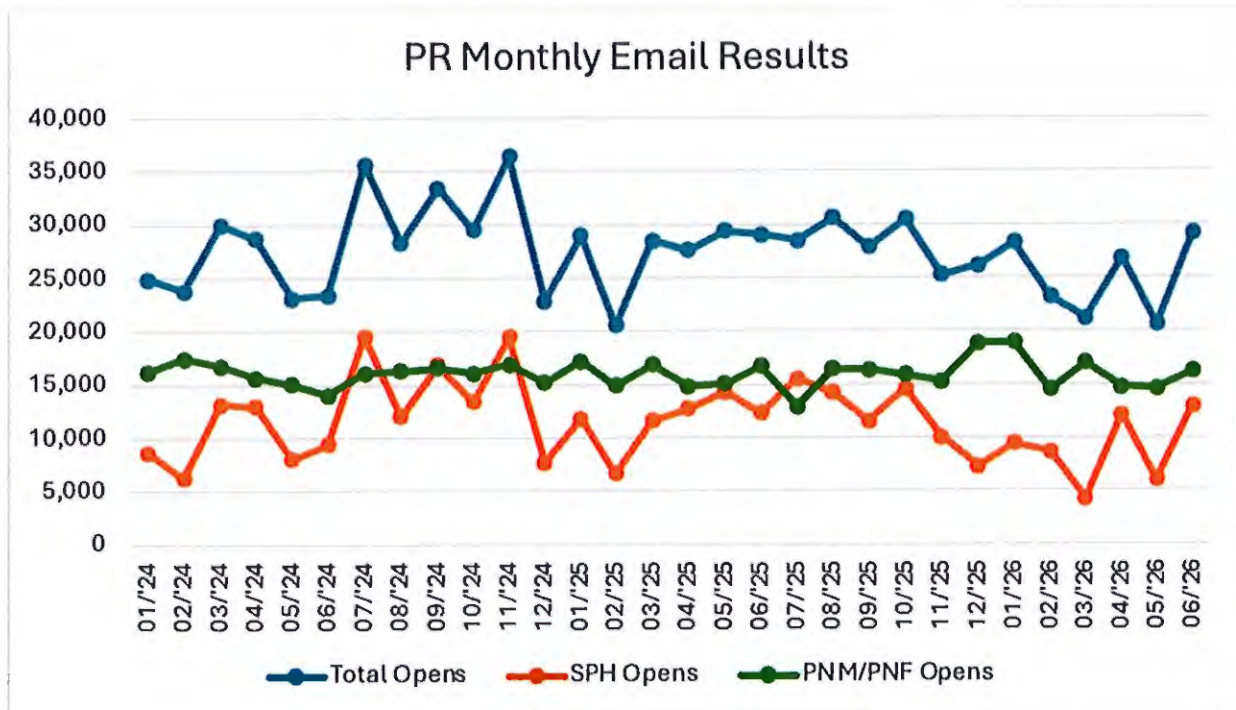
Department Reports

June 2026

ADMINISTRATIVE SERVICES – PUBLIC RELATIONS

- Email Campaigns – June
 - o Total opens: 29,100
 - May '26 +41.67%
 - April '26 +8.37%
 - June '25 +0.28%
 - o Biweekly Program Newsletters x 9
 - ♣ Total opens: 16,140
 - May '26 +10.57%
 - April '26 +9.6%
 - June '25 -3.48%
 - o Special Program Highlight Emails x 7
 - May '26 – 4 sent
 - April '26 – 7 sent
 - June '25 – 7 sent
 - ♣ Total opens: 12,960
 - May '26 +171.58%
 - April '26 +6.86%
 - June '25 +5.24%
 - ♣ Events promoted by an SPH email include:
 - Space Race & Jarrod Bales Presentation
 - Hoop Dancing
 - Dragon Eggs
 - Outdoor Silent Book Club
 - Abraham Lincoln ~ A New Birth of Freedom
 - Baila Conmigo
 - Queer in Hollywood: LGBTQIA+ Depictions in Classic Cinema
 - Social Media Campaigns
 - o Social Posts x 22
 - May '26 – 14 posted
 - April '26 – 16 posted
 - June '25 – 10 posted
 - ♣ Total impressions: 30,271

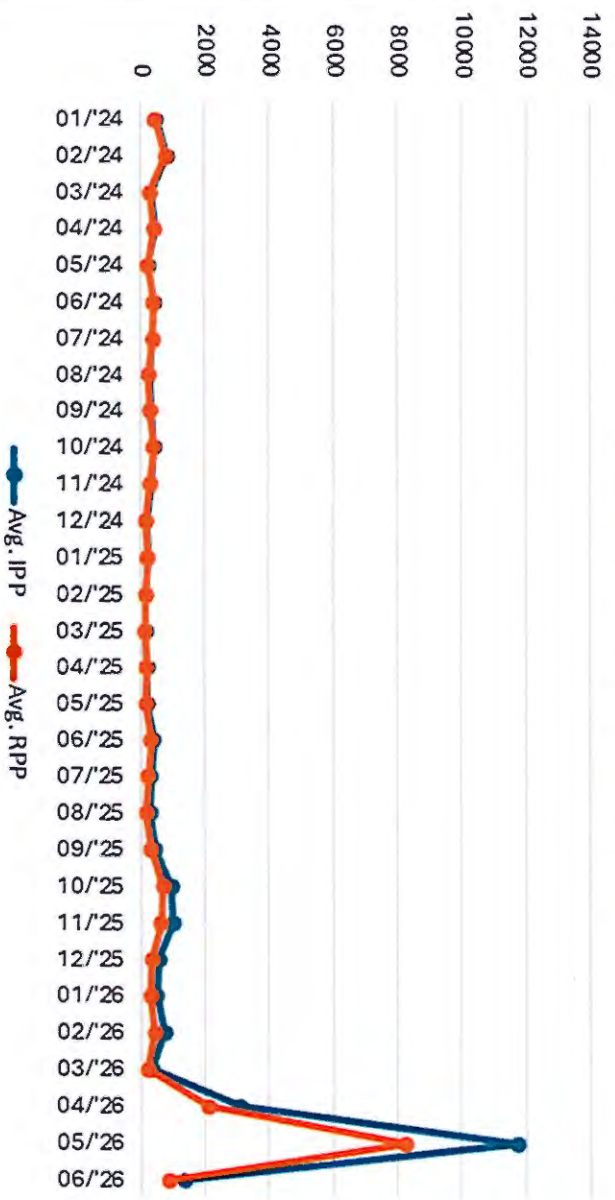
- May '26 -81.6%
 - April '26 -39.5%
 - June '25 +593%
- ♣ Total reach: 19,919
 - May '26 -82.92%
 - April '26 -41.22%
 - June '25 +489%
- Other Work Completed & Physical Materials
 - o Attended at photographed Summer Reading Kickoff Program
 - o Created new promo slides for library TVs for Summer quarter
 - o Supported Big Boy program and corresponding library programming
 - o Yard Signs distributed
 - o Food Handling certification course taken and completed.
 - o Attend and photograph first Outdoor Silent Book Club
 - o Liaise with several external groups for the program room
 - o Work with Arts South Dakota to clear some copyrighted material for use in our promotion. Solidarity and assistance between non-profit and public sectors transcend state boundaries!
 - o Closure information posted for 4th of July and scheduled construction (cancelled after the fact).



Monthly Social Post Results



Monthly Average Post Performance



ADULT SERVICES- June 2026

ENGAGEMENT:

Programs: We offered 8 in-person programs in May with a total attendance of 94.

Some programs included:

Craft Swap | Gettin' Crafty: Fireworks in a Jar | Grand Slam Craft Day | Queer in Hollywood: LGBTQ depictions in classic Films | Page Turner Book Club | Microsoft Word and Pivot tables (with our IT librarian) / Needlecrafters / Ritmos y Remedios

Passive Programming in May:

We began our summer Reading Program by contributing to a Summer Reading Kickoff hosted by all library departments. We have been assisting patrons in signing up through Beanstack through the month of June. 82 Adults and 26 Teens have registered so far.

The model train table was on display in Adult Services to coincide with the West Chicago Big Boy train event.

Take and Makes:

We gave out 70, Patriotic Flower and 20 Patriotic Popsicle Take & Makes in June.

Seed Library:

138 seed packets were taken from our seed library in June. We have given out a total of 719 seed packets this year.

Blog posts:

Allison and Leigh Anne both wrote Blog Posts that will be published soon on our website.

OUTREACH/PROGRAM PROMOTION

Edith and Allison visited Aperion, June 2. They offered book exchange, magazine donation, and a summer bookmark craft. Thirteen (13) attended the book exchange, 11 books were delivered, 6 were returned, and 1 new card was requested. Twelve (12) Participated in the bookmark activity (and their staff delivered materials to several others who couldn't make it).

They visited Wood Glen, June 11 and hosted the summer bookmark craft. They had 5 participants.

Finally they visited Franciscan Court on June 16 offering book exchange and the summer bookmark craft. Eight (8) attended the book exchange, 11 books were delivered, 16 were returned, and 1 new card was requested. 13 Participated in the bookmark activity.

Rosario and David visited Wayne Township Senior Center to provide technology assistance on in June. 3 people attended.

Allison attended the Silent Book Club at Raised Bakery, shared what is happening at the library and promoted West Chicago Library's first Outdoor Silent Bookclub and Book swap in the series we have planned.

Displays:

Adult Services staff created **10 physical book and material displays** in June, including the staff picks shelf and lobby display, to promote programs and the collection.

America 250: Classic American Authors | Movies in America | People in America | Regional Foods | National Parks | Baseball | Red, White and Blue

We also continue to update browse categories, visual reader's advisory and best seller **digital menu displays** in Aspen (our website catalog).

AS staff created promotional posters, bookmarks and flyers for our internal displays and to give out at programs and special events.

AS STAFF:

Professional Development:

Our staff has continued to complete the Arctic Wolf training this month.

Allison, David, Jenn, Leigh Anne and Edith completed Food Handler Certification Training in June.

Allison and Deborah each attended one day at the American Library Association Conference in June.

The sessions Allison attended and her takeaway from each is as follows:

- *From to Commitment to Action: How Libraries Support Immigrants, Refugees, and Newcomers*, It was largely focused on a nonprofit called Welcoming America and their Welcoming Week program, which happens in September. They talked about how libraries of different sizes, both public and academic, and in different parts of the country used their available resources to participate.

- *Borrow, Don't Buy: Meet Your Needs with a Library of Things*, I was hoping there might be some ideas to reinvigorate our Library of things. They did emphasize that it's a matter of finding objects that make sense for your community and that instilling habits such as thinking about borrowing as opposed to immediately buying, takes time.
- *Libraries as Civic Infrastructure: Global Perspectives on Third Spaces, Trust, and Collective Impact* The scope of this one was probably broader than what I need in this position, but it was interesting to hear from librarians from other parts of the world—the panel included librarians from Canada, the UK, and Norway. I learned that the United States has historically had a lot of influence and soft power on the way public libraries are developed. The session also made me feel connected and really part of things by thinking about similarities and differences to these international libraries.
- *Building Resilient Communities: Intergenerational Programming in Libraries*. There was a lot of helpful information about what constitutes loneliness vs social isolation and what is meant by multigenerational vs intergenerational and the benefits intergenerational programs can have. She gave some examples of both passive and active programs, then opened it up to others in the audience that may have found success with intergenerational programs.

Two of the sessions that Deborah commented on are:

Built to Last: How Foundational Skills Power Today's Libraries. Investing in fundamentals strengthens confidence, consistency and community trust. The Speakers suggested several courses and webinar possibilities that would be helpful for Librarians.

Stories, Systems and Selves: An Intersectional Lens on Librarianship. This was a panel discussion discussing how each member promotes inclusivity and enhances awareness of literature, authors and publishers from different cultures. One of the suggestions was sending staff to international book fairs such as the one in Guadalajara – which our library already does.

ADULT SERVICES - TEEN

Programming: A total of 22 teens attended seven in-person programs in June. Programs included *Teen Advisory Board*, *Snack Testers*, *Video Game Club*, *Teen Café*, *TnT*, *Celebrate Summer* and *Pokemon Club*.

Seventeen (17) teens took Candy Jar Take and Makes in June.

One (1) Teen Book Bag was requested for Dragon themed books.

Several teens have taken the free comics we offered in the teen area and the new books display area in the lobby. We continue to restock those with a leftover supply we have from past events.

Displays:

The themes for June were LGBTQ+, Red, White and Blue covered books, and we used the Book display in the Lobby to display New YA books.

We also updated the slides for our rotating digital display in the Teen Space for the month of June.

CIRCULATION SERVICES

Circulation Statistics June 2026:

- 13,977 Total Items checked out, 4.91% decrease from June 2025.
- 2,859 Electronic materials checked out, 10.49% decrease from June 2025.
- The total value of the materials checked out by our patrons was \$123,759.38 during June 2026.
- During June 2026, we had 225 patrons using self-check and a total of 804 items checked out.

Patron Statistics June 2026:

- 6,503 Visitors to the library during June 2025.
- 103 New patrons added, 33.77% increase from June 2025.
- 9,434 Card holders, 6.86% increase from June 2025.
- 32.61% of the district population have library cards, a 2.09% increase from June 2025.

TECHNICAL SERVICES

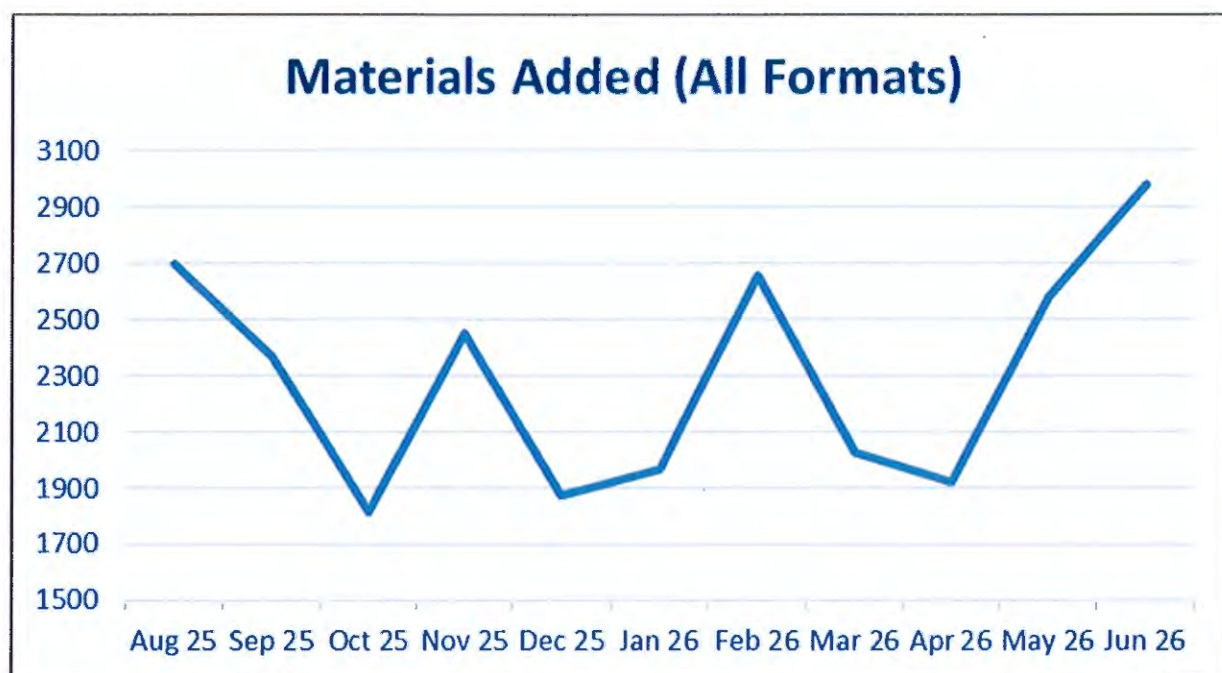
Acquisitions:

- 282 Items invoiced/received.
- 150 Items ordered.
- 128 Items on-order.

- 87 Items received not processed.
- 8 Donations.
- 2 Items cancelled.
- 1 Item returned.
- 1 Replacements

Cataloged:

- 2980 Items added to the collection.



Withdrawals:

- 640 Items withdrawn from the collection.

Material Maintenance:

- 143 Items repaired in-house.

Other Activities:

- 600 Invoices archived.
- 304 Items moved from the new shelf to the regular collection.
- 239 Postage processed.
- 194 Invoices processed.

- 181 Kits checked for missing or damaged materials.
- 66 Records created.
- 36 E/J kit records updated.
- 18 Call # Transfers.
- 7 J Toys added to collection.
- 4 Award titles updated.
- 3 Missing items reclaimed.

YOUTH SERVICES

Programs

- June was an especially busy month for the department. In addition to Monday and Tuesday Storytime programs, the YS team hosted many unique events.
- Sunny Yoga Stories and Summertime Tales, Tunes & Tiny Crafts were our Monday and Tuesday story programs which occurred six times and brought 113 patrons to the library. An additional 'America 250' themed Storytime hosted a further 10 guests.
- Other monthly programming included Sensational Saturday, a sensory based program, and Connect and Play which was an obstacle course themed 'play date.' These programs had 24 patrons.
- Happy Birthday American Girl! celebrated the 40th birthday of an iconic children's toy with crafts, activities, and treats for 5 patrons.
- A Lego® program was held for 14 patrons who built their own skyscrapers, displayed them in the library, and brought them home.
- Ritmos Y Remedios Honey and Green Tea Shampoo invited 8 participants to make their own home remedy shampoo.
- The DuPage Farm Bureau stopped in to talk about chickens at Chicken Chat, which 14 patrons enjoyed.
- Five patrons took part in the Grand Slam Baseball Cricut® Craft.
- Seven people learned to dance Cumbia at the first of three monthly Baila Conmigo instructional programs.
- ALA sponsors a Pokémon Club to registered libraries which it supplies materials for that the department began in June. Five kids attended the first of three club meetings throughout the summer which will be run by a collaborative team from the Youth, Young Adult, and Circulation Departments.

Asynchronous Programs

- Numerous passive activities and Grab & Go bags were provided for the community in June.
- Grab & Go bags with themes of Rainbow Unicorns, Juneteenth, Beach Party, Rubberband Bracelets, and Origami were created for 70 kids. Youth Services tries to offer at least two or three of these bags which often include literature connections, crafts with instructions, information, and the like.
- Numerous printed crafts, word puzzles, scavenger hunts, and cut-out projects were provided throughout the month. Nicki H. began a summer-long drawing program called 'Let's Draw!' with instructional sheets on drawing pop-culture characters. Some themes for other passive activities included Muppets, World Cup Soccer, I-spy, Ice Cream, Healthy Lunch, Squishmallows, The 4th of July, and many more. Four hundred ninety-two passive crafts were set out during June.

Summer Reading Challenge - "This Library Was Made for You and Me!"

The summer reading challenge began on June 1st with a kick-off celebration on June 4th. Guests enjoyed music, games, ice cream, and a swag bag to bring home. Youth Services has more than 250 children signed up for the challenge this summer with dozens of them receiving a small midway prize. Those who complete the challenge will receive a book, small America 250 themed stuffy, several coupons to local businesses, and a drawing prize ticket. There are many opportunities for additional drawing tickets participants can receive by further engaging with the library's resources. A handful of kids have already completed the challenge. We are looking forward to our end of summer/summer reading challenge celebration on August 1st.

Outreach

- The YS Department continued their partnership with Birth-3 with two story programs in the program room. Eleven guests enjoyed these story presentations.
- Staff visited KinderCare to read and play with 4 different classrooms of preschool and school-aged children, engaging with 37 patrons.

Outreach Highlight

- Summer Storytime at Cantigny Park saw an impressive turnout of 64 people for a bird themed story, singing and dancing with shakers, and a birding scavenger hunt. Visitors were given a free parking pass at the Youth Services desk for Cantigny through this collaboration.

Professional Development

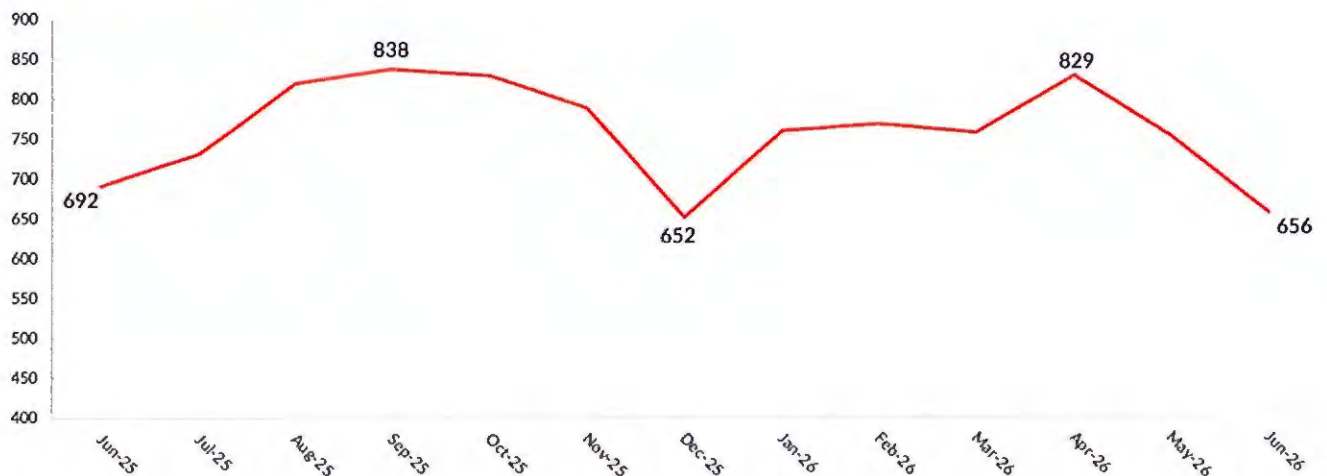
- Sarah T. visited the ALA Annual Conference for a day, attending seminars on Picture Book design, Neuro-positive Picture Books, and the Sibert Award for nonfiction. She spent a good portion of time networking with vendors and exploring the latest publications.
- Librarians have been reviewing webinars and video training on Bluecloud Analytics to be more proficient at creating lists for weeding, collection, inventory, etc.
- The YS Manager attended the webinar Collection Benchmarks: What High Performing Libraries Do Differently.
- Staff attended various collection development and publication webinars and DuPage Early Childhood Collaboration meetings.
- Arctic Wolf cybersecurity training.

IT Report – June

Wireless Overview

June had **656 unique clients** with 1.17Tb of data used.

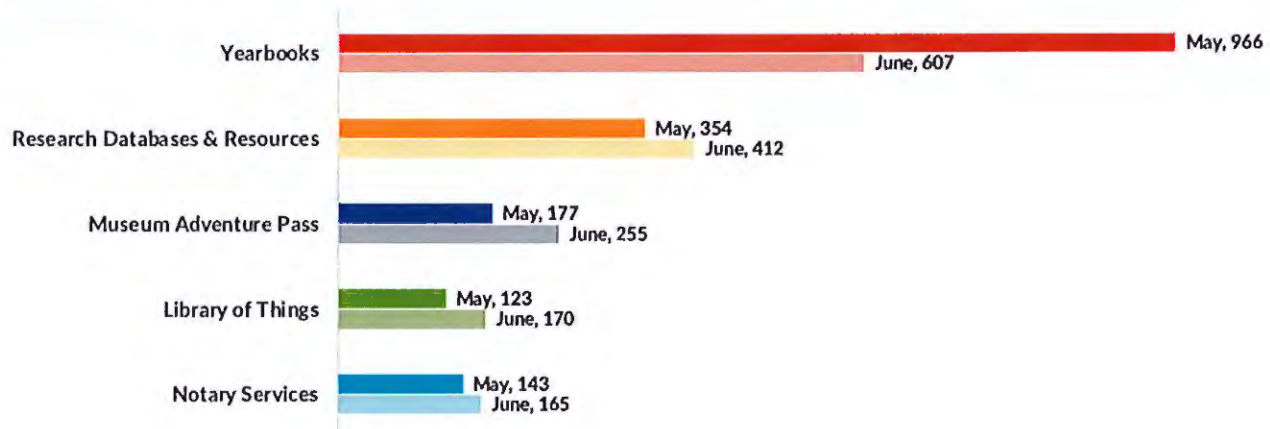
WiFi Usage June 2026



Website

In June we had **9,274 website visits**.

Top 5 Pages in June 2026



Computer Usage

We had 492 users in June. The chart below shows the total usage and average time logged in to a machine.

	Total Logins (May)	Average Time Per Session (May)	Total Logins (June)	Average Time Per Session (June)
Adult	427	47 Minutes	393	48 Minutes
Youth	45	42 Minutes	95	50 Minutes
Newspaper	1	1 Hour	4	17 Minutes

- Expanded the Creative Cloud options adult services patrons have to Acrobat Pro, Photoshop, Illustrator, Audition, and Premier Pro. Now patrons can edit PDFs, photos, audio, and video using professional grade software.
- Fully implemented MFA services to all staff accounts to continue in our efforts to make our network more secure.
- Added a variety of new online Ebsco databases to our website including options such as Flipster and Small Business Source.



WEST CHICAGO PUBLIC LIBRARY DISTRICT

TENTATIVE

ORDINANCE 26-04

BUDGET AND APPROPRIATION OF THE WEST CHICAGO PUBLIC LIBRARY DISTRICT, DUPAGE COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2026 AND ENDING JUNE 30, 2027

PART I

ESTIMATED AMOUNTS AVAILABLE ALL FUNDS

Item 1:	Balance on Hand July 1, 2026, all funds	\$	1,638,597
Item 2:	Property Taxes	\$	3,085,000
Item 3:	Replacement tax	\$	45,000
Item 4:	Interest	\$	70,000
Item 5:	Grants	\$	45,572
Item 6:	Other receipts (fines, fees, gifts, etc.)	\$	13,700
Item 7:	Estimated Amount Available	\$	4,897,869

PART II

	BUDGET	APPROPRIATIONS
Item 1:	Salaries	\$ 1,584,422 \$ 1,662,000
Item 2:	Insurance-Health, Dental, Life	\$ 303,221 \$ 350,000
Item 3:	FICA	\$ 121,319 \$ 135,000
Item 4:	Unemployment Compensation	\$ 2,100 \$ 4,000
Item 5:	Worker's Compensation	\$ 2,315 \$ 5,000
Item 6:	Administrative Expenses	\$ 91,268 \$ 110,000
Item 7:	Administrative Technology Expense	\$ 157,242 \$ 200,000
Item 8:	Library Materials-Books	\$ 134,072 \$ 165,000
Item 9:	Library Materials-Periodicals	\$ 10,975 \$ 15,000
Item 10:	Library Materials-Audio Visual	\$ 57,515 \$ 75,000
Item 11:	Library of Things	\$ 3,000 \$ 5,000
Item 12:	Technology Services	\$ 147,162 \$ 200,000
Item 13:	Library Material Maintenance	\$ 10,430 \$ 14,000
Item 14:	Programs	\$ 48,390 \$ 60,000
Item 15:	Marketing & Promotions	\$ 33,620 \$ 60,000
Item 16:	Facilities & Operations	\$ 181,499 \$ 600,000
Item 17:	Utilities	\$ 85,493 \$ 120,000
Item 18:	Professional Services	\$ 103,080 \$ 150,000
Item 19:	Library Board Expenses	\$ 7,842 \$ 15,000
Item 20:	Estimated Expenditures/Appropriation	\$ 3,084,965 \$ 3,945,000

PART III

SPECIAL FUND ESTIMATED EXPENDITURES/APPROPRIATION

Item 1:	Illinois Municipal Retirement Fund	\$	135,175	\$	160,000
Item 2:	Estimated Expenditures/Appropriation	\$	135,175	\$	160,000

PART IV

SPECIAL RESERVE FUND ESTIMATED EXPENDITURES/APPROPRIATION

Item 1:	Special Reserve Fund	\$	-	\$	125,000
		\$	-	\$	125,000

PART V

SUMMARY

Total Budget and Appropriation for Corporate Fund	\$	3,084,965	\$	3,945,000
Total Budget and Appropriation for IMRF	\$	135,175	\$	160,000
Total Budget and Appropriation for Special Reserve Fund	\$	-	\$	125,000
Total Budget and Appropriation	\$	3,220,140	\$	4,230,000

ESTIMATED BALANCE TO BE ON HAND AT JUNE 30, 2027

Estimated Amount Available All Funds: Part 1 - Item 7	\$	4,897,869	\$	4,897,869
minus Part II - Item 20	\$	(3,084,965)	\$	(3,945,000)
minus Part III - Item 1	\$	(135,175)	\$	(160,000)
minus Part IV - Item 1	\$	-	\$	(125,000)
Estimated balance to be on hand at June 30, 2027	\$	1,677,729	\$	667,869

PART VI

All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to the Special Reserve Fund.

PASSED by the Board of Library Trustees on September 14, 2026

VOTE: [Y = Yes; N = No; ABS = Absent; ABST = Abstain]

Cavataio _____ Finch _____ Mohammed _____ Jakacki-Dattomo _____

Navadomskis _____ Weninger _____ Wonderly _____

Corrine Jakacki-Dattomo, *President*
Board of Library Trustees

ATTEST:

Laura Finch, *Secretary*
Board of Library Trustees

SEAL

* This ordinance is effective 9/14/2026