

WEST CHICAGO PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
MONDAY, APRIL 27, 2026
7:00 P.M.

A. CALL TO ORDER: President Pro Tem Weninger called the meeting to order at 7:00 p.m.

B. ROLL CALL:

TRUSTEES PRESENT: Pat Weninger, President Pro Tem, and Secretary; Aimee Cavataio, Treasurer; Laura Finch, Sufiyan Mohammed, and Maureen Navadomskis, Members.

STAFF PRESENT: Benjamin R. Weseloh, Library Director; Amanda Ghobrial, Assistant Director and HR Manager; Jennifer Gunn, Adult Services Manager; Juan Martinez, Facilities Assistant; Gabriel Cardenas, Circulation Manager.

C. APPROVAL OF THE MINUTES:

1. Regular Meeting - March 23, 2026: Ms. Finch moved to approve the Minutes from the Board Meeting of March 23, 2026 as amended; seconded by Ms. Cavataio.

- Page 2, Item H-2, the Financial Statements reviewed at the March meeting were from the Month of February, which was incorrectly listed on the agenda as being the March Financial Statements.

Motion carried by unanimous voice vote.

D. RECOGNITION OF THE PUBLIC: None.

E. PUBLIC COMMENTS: None.

F. AGENDA - ADDITIONS/DELETIONS: None.

G. TREASURER'S REPORT:

1. Approval of the Bills for April 2026: Ms. Cavataio moved to approve the payment of the bills for April in the amount of 255,230.21; seconded by Ms. Navadomskis.

Roll Call Vote - Yes: Ms. Cavataio, Ms. Finch, Mr. Mohammed, Ms. Navadomskis, Ms. Weninger. Motion carried.

2. Financial Statements for March 2026: Ms. Cavataio reported that the quarter ended as of March 31st, and the library collected 90% of its revenue, which is in line with the expectations for the period. Property taxes received were nearly 100% of budget; interest received was at 82% of budget. Expenditures are approximately 67% of the annual

budget, with 75% of the year elapsed, and three months remaining in the fiscal year.

H. COMMUNICATIONS:

1. Meetings of Public Bodies on Election Days Prohibited: The Library's legal counsel provided a memo regarding an amendment to the Open Meetings Act which prohibits public bodies from holding committee or board meetings on Election Day.

2. Chronology For Annual Financial Ordinances: The Library's legal counsel provided a letter listing the Chronology for Annual Financial Ordinances for Fiscal Year 2026-2027.

I. REPORTS:

1. President: None.

2. Library Director: Mr. Weseloh gave an update on the Digital Library Protection Act, Illinois House Bill 5236. State Representative Maura Hirschauer is in support of the bill, and her office told Mr. Weseloh that she may sign on as a sponsor. The bill did pass the House of Representatives, and it now moves on to the Illinois Senate.

An e-book legislation webinar is scheduled for Wednesday, May 6, 2026 at 12:00 p.m., titled "Ready, Set, Advocate."

The U.S. Department of Justice extended the compliance deadlines by one year for the Library's Web Accessibility. The new deadline for the Web Content Accessibility Guidelines Version 2.1 is April 26, 2028.

The Dolly Parton Imagination Library kickoff was held April 18, 2026 and included activities and a story time with State Senator Karina Villa. Approximately 15 to 20 families participated.

A new entry to Explore More Illinois, a RAILS online cultural and recreational pass program for Illinois libraries, is the Chicago Master Singers. Patrons can receive 50% off individual tickets, with up to four tickets per order.

The Lake Villa District Library created an outdoor renovation concept; Mr. Weseloh passed around to the trustees some handouts to view. Also included was an example of what an entrance to the Youth Services Department could look like. As the West Chicago Library begins its strategic planning process, Mr. Weseloh is hoping that the trustees can pair up and visit local libraries that have recently completed renovations.

The Library Trustee Forum will close out its spring webinar series on May 9, 2026. The trustees have been registered for this webinar, which

will discuss book bans and intellectual freedom.

WeGo Together for Kids and West Chicago Parks Foundation is holding a Spring Cleaning Coat Drive. A box is available near the circulation desk to collect gently used winter coats, hats, scarfs, boots, snow pants, and socks.

A Purple Air particulate monitor has been placed on the Library's HVAC fence. Lewis University is trying to expand in this area with their air monitoring project; and the reading from the West Chicago area can be obtained by logging onto purpleair.com, type in ZIP Code 60185, and the result will be displayed.

The May Regular Board Meeting will be held on Tuesday, May 26, 2026, because of the Memorial Day celebration on Monday when the library will be closed.

3. Department Managers: Written reports from department managers were included in the board packets.

4. Policy Committee: Ms. Weninger reported the Policy Committee met on April 9, 2026 at 7:00 p.m. Present were Ms. Weninger, Chair; and Mr. Wonderly, Member; and Mr. Weseloh, staff. No public was present.

The March 16, 2026 meeting Minutes were approved. The Committee Reviewed several policies which will be considered later in the April Board Meeting with recommendations for approval: Electronic Board Meeting policy, Collection Management policy, Internet & Digital Service policy, Smoke-Free Library policy, and Drug and Alcohol-Free policy.

The Committee also discussed standardizing the format of the board policies to create a consistent style throughout the policies. Mr. Weseloh will apply such a format to each policy as it comes up for review.

The meeting was adjourned at 7:30 p.m.

5. Finance Committee: Ms. Cavataio reported that the Finance Committee met on April 15, 2026 at 6:55 p.m. Present were Ms. Cavataio, Chair; Sufiyan Mohammed and Ms. Navadomskis, Members; Ms. Jakacki, ex officio; and Mr. Weseloh and Ms. Ghobrial, staff.

The Committee discussed the Cost of Living Adjustments, the Merit Pool, the Salary Schedule, and the Draft Budget. A couple of items related to the Draft Budget were tabled until the next Committee meeting.

J. UNFINISHED BUSINESS: None.

K. NEW BUSINESS:

1. Ms. Weninger stated that the Policy Committee recommends approving the Reference Policy. Motion carried by unanimous voice vote.

2. Ms. Weninger stated the Policy Committee recommends the Board approve the Collection Management Policy. No major changes were made to the policy, just some wording was adjusted.
Motion carried by unanimous voice vote.

3. Ms. Weninger stated the Policy Committee recommends the Internet & Digital Services Policy be approved by the Board. The major change was eliminating the 3D printer and the Cricut machine. Motion carried by unanimous voice vote.

4. Ms. Weninger stated the Policy Committee recommends approval of the Smoke-Free Library policy. Motion carried by unanimous voice vote.

5. Ms. Weninger stated that the Policy Committee recommends approval of the Drug & Alcohol-Free Library policy. Motion carried by unanimous voice vote.

6. Cost of Living Adjustment Recommendation for FY 2026-2027:
Ms. Cavataio stated that the Finance Committee recommends approval of the COLA adjustment of 2% for the Fiscal Year 26-27.
Roll Call Vote - Yes: Ms. Cavataio, Ms. Finch, Mr. Mohammed, Ms. Navadomskis, Ms. Weninger. Motion carried.

7. Merit Pool Recommendation for FY 2026-2027: Ms. Cavataio stated that the Finance Committee recommends approval of the Merit Pool Recommendation for Fiscal Year 2026-2027 in the amount of \$16,000.
Roll Call Vote - Yes: Ms. Cavataio, Ms. Finch, Mr. Mohammed, Ms. Navadomskis, Ms. Weninger. Motion carried.

8. Salary Schedule for FY 2026-2027: Ms. Cavataio stated that the Finance Committee recommends approval of the Amended Salary Schedule with the changes listed in blue. The change is the maintenance assistants are no longer listed.
Roll Call Vote - Yes: Ms. Cavataio, Ms. Finch, Mr. Mohammed, Ms. Navadomskis, Ms. Weninger. Motion carried.

L. CLOSED SESSION: None held.

M. RETURN TO OPEN SESSION: None.

N. ADJOURNMENT: Ms. Weninger adjourned the meeting at 7:29 p.m.