

**BOARD OF LIBRARY TRUSTEES
POLICY COMMITTEE MEETING MINUTES
CONFERENCE ROOM – SECOND FLOOR**

MARCH 16, 2026

6:30 P.M.

1.The meeting was called to order at 6:32 P.M. by Pat Weninger, Chairperson

2.Roll Call: Laura Finch, Michael Wonderly, Pat Weninger and Ben Weseloh. Corrine Jakacki, Ex Officio, arrived at 6:40 P.M.

3. Approval of Minutes: There were no minutes to approve. The last policy committee minutes were approved at the May meeting of 2025.

4. Recognition of the Public. There was no public in attendance.

5. No Public

6. Agenda- Additions/Deletions

Chairperson, Pat Weninger, recommended that the Electronic Board Meeting Attendance Policy be moved to the last item on the agenda (from A. to E.)

7. No Unfinished Business

8. New Business

A. Fixed Asset / Capitalization Policy was reviewed by the committee.

Laura Finch moved that the policy committee recommend approval of the Fixed Asset Capitalization Policy to the board; seconded by Michael Wonderly.

Voice Vote: Motion passed unanimously.

B. Investment of Public Funds Policy was reviewed by the committee.

Laura Finch moved that the policy committee recommends approval of Investment of Public Funds Policy to the board; seconded by Michael Wonderly.

Voice Vote. Motion passed unanimously.

C. Purchasing Policy was reviewed by the committee.

Laura Finch moved that the policy committee recommends approval of the Purchasing Policy to the board; seconded by Michael Wonderly.

Voice Vote. Motion passed unanimously.

D. Library Credit Card Policy was reviewed by the committee.

The committee reviewed the Library Credit Card Policy.

Ben Weseloh recommended that two additional staff members be given credit cards. The director currently has a card along with four additional staff members. The policy change would allow for the director and six staff members to have cards.

Michael Wonderly moved that the Library Credit Card Policy be amended to allow six staff members and the director to have credit cards; seconded by Laura Finch.

Voice Vote. Motion passed unanimously.

E. Electronic Board Meeting Attendance Policy

The committee discussed the Electronic Board Meeting Attendance Policy. The committee had concerns regarding the policy, especially as it related to electronic attendance during closed session meetings. Ben will discuss our concerns with the board attorney, and the policy will be reviewed after we obtain additional feedback. Action tabled for further review.

Next meeting scheduled for April 9, 2026, at 7:00 P.M.

Meeting Adjourned at 7:30 P.M.