



# WEST CHICAGO PUBLIC LIBRARY DISTRICT

Board of Library Trustees

**POLICY MEETING**

May 8, 2025

Main Program Room – First Floor

6:00 p.m. – 7:30 p.m.

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## **AGENDA**

1. Call to Order Frank Fokta, Chairman
2. Roll Call
3. Approval of the Minutes:
  - A. April 10, 2025 **ACTION**
4. Recognition of the Public
5. Public Comment (Limited to 3 minutes)
6. Agenda – Additions / Deletions
7. Unfinished Business
  - A. Closed Session Policy and Closed Meeting Minutes Procedures **ACTION**
8. New Business
9. Recommendations

The Policy Committee makes the following recommendations to the Board of Library Trustees for its May 27, 2025 meeting:
10. Adjournment Frank Fokta, Chairman

Committee: Fokta, Bloom, Grotto; Ex Officio: Weninger



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Board of Library Trustees

**POLICY MEETING**

April 10, 2025

Main Program Room – First Floor

6:00 p.m. – 7:30 p.m.

## MINUTES

### 1. Call to Order

*The meeting was called to order by Chairman Fokta at 6:11 p.m.*

### 2. Roll Call

*Committee members present: Frank Fokta, Chair; Richard Bloom, committee member; Pat Weninger, ex officio*

*Committee members absent: Scott Grotto*

*Staff present: Benjamin Weseloh, Library Director*

### 3. Approval of the Minutes:

#### A. November 14, 2024

*Pat moved to approve the minutes as presented, seconded by Richard. There was no discussion and the vote to approve the minutes as presented was unanimous. Motion carried.*

### 4. Recognition of the Public

*No public present.*

### 5. Public Comment (Limited to 3 minutes)

*No public comment.*

### 6. Agenda – Additions / Deletions

*Frank changed item 7A from an action item to discussion only.*

### 7. Unfinished Business

#### A. Closed Session Policy and Closed Meeting Minutes Procedures

*Frank needs more time to review and draft the policy. It will be brought to the May policy meeting for review and recommendation to the board for approval.*

### 8. New Business

#### A. Library Card and Circulation Policy

*Pat moved to approve the library card and circulation policy as presented, seconded by Richard. There was no discussion. The vote to recommend to the board as presented was unanimous. Motion carried.*

**B. Meeting Room Policy**

*Pat moved to approve the meeting room policy as presented, seconded by Richard. Ben presented several changes to the policy, mostly including request timeframe and meeting room usage. Following discussion, Pat amended her motion to include the changes Ben recommended, seconded by Richard. The vote to recommend to the board as amended was unanimous. Motion carried.*

**9. Recommendations**

**A. The Policy Committee makes the following policy recommendations for approval to the Board of Library Trustees at its April 28, 2025 meeting:**

- 1. Library Card and Circulation Policy*
- 2. Meeting Room Policy*

**10. Adjournment**

*Chairman Fokta adjourned the meeting at 7:45 p.m.*