



# WEST CHICAGO PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES  
FINANCE COMMITTEE MEETING  
APRIL 21, 2025  
6:00 P.M.

CONFERENCE ROOM – SECOND FLOOR

## AGENDA

*Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (630) 231-1552, by email at [admin@wcpld.info](mailto:admin@wcpld.info) or in writing, not less than five (5) working days prior to the meeting.*

- |       |  |                                |
|-------|--|--------------------------------|
| I.    | Call to Order                          | Corrine Jakacki-Dattomo, Chair |
| II.   | Roll Call                              | Corrine Jakacki-Dattomo, Chair |
| III.  | Approval of the Minutes                |                                |
|       | A. March 24, 2025                      | ACTION                         |
| IV.   | Recognition of the Public              |                                |
| V.    | Public Comment -- Limited to 3 minutes |                                |
| VI.   | Agenda - Additions / Deletions         |                                |
| VII.  | Unfinished Business                    |                                |
| VIII. | New Business                           |                                |
|       | A. Salary Schedule                     | ACTION                         |
|       | B. Income Projection for FY 2026       | ACTION                         |
|       | C. Working Budget for FY 2026          | ACTION                         |
| IX.   | Recommendations                        |                                |
| X.    | Adjournment                            | Corrine Jakacki-Dattomo, Chair |

Committee: Jakacki-Dattomo -- *Chair*; Kelsey, Navadomskis -- members; Ex-Officio: Weninger



# WEST CHICAGO PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES

FINANCE COMMITTEE MEETING

MARCH 24, 2025

6:15 PM

CONFERENCE ROOM – SECOND FLOOR

MEETING MINUTES

- I. Meeting was called to order at 6:15pm by Chair Jakacki
- II. Roll Call  
Trustees Present: Diane Kelsey, Maureen Navadomskis, Corrine Jakacki, and Patricia Weninger.  
Staff: Ben Weseloh
- III. Approval of Minutes of October 28, 2024  
Motion to approve: Weninger motioned to approve, Navadomskis seconded. Motion carried.
- IV. Recognition of the Public  
None present
- V. Public Comment – Limited to 3 minutes  
None
- VI. Agenda – Addition / Deletions  
None
- VII. Unfinished Business  
None
- VIII. New Business  
Motion to approve COLA of 2.5% and Merit Pool of 1.8% (\$10,000)  
Motion to approve: Kelsey motioned to approve, Weninger seconded. Motion carried.
- IX. Recommendations  
Recommend to Board to approve COLA of 2.5% and Merit Pool of 1.8% (\$10,000)
- X. Adjournment at 6:36PM

DRAFT

**WEST CHICAGO PUBLIC LIBRARY DISTRICT  
SALARY SCHEDULE 5/1/2025 – 6/30/2026**

Pay Grade	TITLE	MINIMUM	MIDPOINT	MAXIMUM
7 6	Library Director	SET BY BOARD	SET BY BOARD	SET BY BOARD
6	Assistant Library Director	78,000	91,500	105,000
5	Adult Services Manager Youth Services Manager Human Resources Manager Circulation Services Manager Technical Services Manager	54,557	69,753	84,949
4	Adult Services Librarian Young Adult Librarian Youth Services Librarian Technical Services Librarian Information Technology Librarian Public Relations Specialist Facilities Assistant	45,608	58,391	71,174
3	Technical Services Assistant Adult Services Assistant Youth Services Assistant Administrative Assistant Bookkeeper Senior Circulation Clerk	19.39	23.42	27.45
2	Maintenance Assistant	18.55	21.84	25.13
1	Circulation Clerk Janitor	15.00	16.75	18.50

Exempt Employees

Hourly Employees

Approved by Board of Library Trustees: 11/22/2010; 02/28/2011; 11/26/2012; 02/25/2013; 04/28/2014; 06/23/2024; 01/26/2015; 03/23/2015; 04/26/2017; 05/22/2017; 02/26/2018; 05/28/2019/ 11/25/2019/ 11/23/2020; 11/22/2021; 11/28/2022; 11/27/2023; 10/28/2024

INCOME PROJECTION  
FY 2025/2026

Revenue	Library Fund	FY 22-23 Anticipated	FY 22-23 Actual 5-2023	FY 23-24 Anticipated	FY 23-24 Actual	FY 24-25 Anticipated	FY 24-25 Actual (2/2025)	FY 25-26 Anticipated
30010	Property Taxes (Tax Levy-Corp Fund)	\$2,343,538	\$2,470,249	\$2,535,051	\$2,648,007	\$2,772,698	\$2,681,767	\$2,934,060
32010	Personal Prop.Replac.Taxes	\$60,000	\$61,652	\$60,000	\$47,953	\$65,000	\$30,212	\$48,000
33000	Interest Income - IL Fund General & GASB	\$1,000	\$45,883	\$45,000	\$82,279	\$45,000	\$67,109	\$70,000
33040	Interest - IL Fund Bldg. Construction	\$0	\$828	\$800	\$1,569	\$1,000	\$932	\$1,350
35100	Fines (Service Fee)	\$3,000	\$517	\$0	\$98	\$0	\$0	\$0
35150	Copiers (Service Fee)	\$3,000	\$4,518	\$4,000	\$5,966	\$4,500	\$6,731	\$7,000
35510	Lost & Paid Books (Service Fee)	\$1,000	\$1,551	\$1,000	\$1,383	\$1,200	\$1,317	\$1,200
35710	Non-Resident (Service Fee)	\$1,000	\$2,097	\$1,500	\$3,224	\$2,000	\$605	\$1,500
36030	Memorials and Donations (Misc.)	\$100	\$105	\$100	\$220	\$100	\$0	\$100
36035	Donations-Summer Reading Program (Misc.)	\$2,000	\$0	\$1,500		\$1,500	\$0	\$1,000
36045	Impact Fees - Developer Donations (Misc.)	\$100	\$215	\$200	131	\$200	\$57	\$200
38010	Per Capita Grant	\$42,668	\$42,668	\$42,668		\$42,958	\$42,958	\$42,958
38020	Other Grants							
39010	Other Income (Misc.)	\$3,000	\$91	\$300	\$11,929	\$300	\$170	\$200
				\$2,692,119	\$2,802,759	\$2,936,456	\$2,831,858	\$3,107,568
	Non-Cap Funds			\$35,449		\$5,277	\$5,277	\$18,533
	Tax Abatements			-\$63,468		-\$82,300	-\$82,300	-\$93,890
	Corporate Fund	\$2,460,406	\$2,630,373	\$2,664,100	\$2,802,759	\$2,859,433	\$2,754,835	\$3,032,211
	Special Revenue Fund - (Tax Levy - IMRF)	\$130,974	\$126,168.00	\$140,836	\$137,547	\$149,876	\$146,932	\$118,150
	<b>TOTAL REVENUE</b>	<b>\$2,591,380</b>	<b>\$2,756,541</b>	<b>\$2,804,936</b>	<b>\$2,940,306</b>	<b>\$3,009,309</b>	<b>\$2,901,767</b>	<b>\$3,150,361</b>

ACCT #	ACCOUNT NAME	FY 23/24 Proposed	FY 24/25 Proposed	FY 25/26 Proposed	
<b>LIBRARY FUND</b>					
<b>PERSONNEL:</b>					
41100	Salaries	1,340,500	1,460,582	\$ 1,585,777	Based on 36 staff (f/t - 21, p/t - 15) Includes \$12,000 merit pool
41100	ER Health Savings	9,600	12,000	\$ 14,400	H.S.A. - 11 participants @ \$1,200, 1 extra
41110	Ins-Health & Dental, Life, EBC	229,236	256,744	\$ 282,418	21 Eligible employees (20 elected), 21 budgeted
41120	FICA	103,000	109,000	\$ 112,000	Medicare and OASDI (Social Security)
41130	Unemployment Compensation	3,000	2,000	\$ 2,100	
41140	Worker's Compensation	2,600	2,300	\$ 2,600	
		1,687,936	1,842,626	\$ 1,999,295	
<b>ADMINISTRATIVE EXPENSES:</b>					
41310	Professional Development	14,980	14,180	\$ 14,215	Staff development (ALA , PLA , ILA , LACONI , Webinars, Reaching Forward); Adult Services \$1,895; Youth Services \$1,340; Circulation Services \$495; Technical Services \$315; Administrative Services \$4,170; (\$8,215); Staff training (\$6,000)
41320	Travel	2,200	3,796	\$ 5,096	Hotel, mileage reimbursement for: Circulation ; Adult Services \$1,586; Youth Services \$1,980; Technical Services \$200; Circulation Services \$280; Administration \$800 (\$4,846); misc. (\$250)
41330	Association Dues	6,100	6,245	\$ 6,051	Institutional and professional memberships for: ILA (\$800); ALA (\$2,160); YALSA (\$62); ALSC (\$159); LACONI (\$150); HR Source (\$1,320); Western DuPage Chamber of Commerce (\$275), Rotary (\$675); misc. for staff and WCPLD (\$450)
41332	Payroll Processing	7,300	8,200	\$ 8,944	Web Pay, Web Time, W2 processing
41334	Office Supplies-General	5,500	5,950	\$ 11,700	AS (\$400); YS (\$600); Admin (\$1,200); general office supplies (\$6,500); postage meter supplies (\$600); printer/copier paper \$2,400)
41336	Office Equipment	21,434	20,344	\$ 18,430	DeLage Landen copier lease (\$1,496.23/mo = \$17,955/yr), Francotype Postalia (\$475/yr)
41338	Postage	6,500	7,000	\$ 9,000	Postage mailings
41342	Administrative Miscellaneous	3,500	1,400	\$ 1,626	Bank fees; background check fee 8@\$32 = (\$256); HR Direct - Poster Guard (\$100); Nayax copier fees (\$260/annual); notary fees (\$450); Costco (\$260/annual); Misc. (\$300)
41344	Supplies-Recognition	6,000	7,000	\$ 9,500	In-services; hosting of meetings; holiday dinner; various events (\$600 per event); staff recognition (\$5,500); misc. food items (\$1,000)
41346	Materials & Resource Recovery	1,000	1,600	\$ 1,600	Cost associated to recover material that is overdue through Unique Material Recovery Service
41348	Circulation Services Supplies	4,500	6,500	\$ 4,000	Library cards, shipping and office supplies (\$1,500); sticky paper for desk printers [receipt printer paper] (\$2,500)
		79,014	82,215	\$ 90,162	
<b>ADMINISTRATIVE TECHNOLOGY EXPENSE:</b>					
41400	IT Equipment/Upgrades - Staff	75,220	32,511	\$ 8,527	Laptop for the Tech Services Manager \$1,099 laptop, \$134 HP Care Pack warranty, 4 hours professional services @ \$214 per hour = (\$2,089); Laptop for AS floating workstation \$1,099 laptop, \$134 HP Care Pack warranty, 4 hours professional services @ \$214 per hour = (\$2,089); Laptop for PR Coordinator \$2,859 laptop, \$399 extra harddrive, \$235 HP care pack warranty, 4 hours professional services @ \$214 per hour = (\$4,349)

41410	Software - Staff	3,410	42,645	\$ 52,145	DMARC/DKIM Licensing @ \$240 per month for 3 months = \$720, Estimated Services = \$7,500 = (\$8,220); LastPass Password Management Licensing @ \$84 per user per year = \$4,788, Estimated Services @ \$10,000 = (\$14,788); M365 Standard Updates @ (\$5,000); Basic DLP = (\$7,500); Risk Based Conditional Access Policies Entra ID P2 license for 57 users @ \$10.80 per user = \$615, Estimated Services @ \$4,000 = (\$4,615); Additional M365 Security Improvements @ (\$6,000); OneDrive / Teams / SharePoint Online Training @ (\$2,500); Yearly cost of 4 licenses of Adobe Creative Cloud through Adobe = (\$1,578); Access to Cricut image and font database @ (\$120); Curbside Communicator @ \$120 a quarter = (\$480); Spotify Premium @ \$11.99 per month = (\$144/yr); Quickbooks Online Plus @ \$100 per month = (\$1,200)
41420	Technology Management	65,368	76,925	\$ 98,516	Security Awareness Training KnowBe4 = (\$6,000); Sikich managed services cost @ \$5,348 monthly/July-Dec and \$5,616 Jan - June = (\$65,784), Skykick Email Backup @ \$260/mo. (\$3,120); Storagecraft Cloud/MSP License @ \$100/mo. (\$1,200); Microsoft Open Value Agreement = (\$100); Microsoft Open Value License = (\$928); Fortinet Fortigate FG90G + FortCare + EMS = (\$4,800); KnowBe4 Security Awareness Gold - 1 yr. - 51 users = (\$1,100); Microsoft Annuity Payment 3 of 3 = (\$336); Microsoft 365 Subscription Licenses - 1 Year = (\$5,100); Datto Cloud Backup Service - 1 Year = (\$3,200); 32 hours of Professional services @ \$214 each = (\$6,848)
41425	Warranties/Extended Care	19,552	15,814	\$ 13,170	Faronics DeepFreeze @ (\$400); Mimecast Support Renewal 1 year (\$7,250); Zoom Pro renewal @ (\$160); Maintenance Renewal for the Indus Bookscanner @ (\$3,250); Cen-tech Self checkout kiosk (\$1,209); Digicert SSL 123 Certificate - remote.wcpfld.info1 year (\$145); Professional Services Certificate Renewal (\$756)
		163,550	167,895	\$ 172,358	
<b>LIBRARY MATERIALS-BOOKS:</b>					
42112	Reference-Electronic	47,845	51,229	\$ 35,407	RAILS Database Package: Consumer Reports; Novelist Plus; Academic Search Complete; Business Source Complete; Consumer Health Complete; Library Aware; Financial Fit (\$5,247) AtoZ Databases (year 1 of 3 pricing contract) (\$1,895) World Trade Press: AtoZ Maps; World Foods; World Travel; USA (\$875) World Book Online (\$2,405) Public Records/Check Illinois (\$2,591) Ancestry/HeritageQuest (\$3,220) Overdrive/DLIL Estimate (\$6,700) E-read Illinois (\$1,650) Brainfuse (Help Now; College Now; Career Now) (\$3,578) NewsBank (\$2,300) GVRL Admin Fee (\$100) Museum Adventure Pass (\$400) Beanstack (\$950) Transparent Language (\$1,512) YS World Book Early Learning (\$917) YS Lote4Kids (\$1,067)

42120	Books-Adult	70,700	70,700	\$ 69,000	Non-fiction: (\$34,500) Spanish language: (\$4,000) Fiction: (\$15,800) Favorite Author's Program: (\$5,100) Bestsellers: (\$3,600) Large Print Standing Orders: (\$3,000) Reference: (\$3,000)
42122	Books-Literacy	370	370	\$ 370	New Readers and ESL materials ( approx. 20 books and News for You renewal)
42130	Books-Young Adult	5,500	5,000	\$ 3,000	Print materials (fiction, non-fiction, & graphic novels) -- about 100 titles
42140	Books-Youth	23,500	25,700	\$ 20,538	Print Materials: 1,200 @ \$11.25 (\$13,500) Spanish/Bilingual: 150 @ \$22.50 (\$3,375) - Guadalajara 40 @ \$25.00 (\$1,000) - Non-fiction 100 @ \$10.65 (\$1,065) - Ingram Kit book replacement: 150 @ \$10.65 (\$1,598)
42170	RBP/ILL Book Replacement	1,000	1,000	\$ 1,000	Cost associated to pay other libraries for damaged and lost material borrowed through interlibrary loan
		148,915	153,999	\$ 129,315	
<b>LIBRARY MATERIALS-PERIODICALS:</b>					
42210	Periodicals	8,850	9,500	\$ 10,950	EBSCO subscriptions for print magazines: (\$5,500) Newspaper/magazine subscriptions increases est. (\$5,000) Bookpage: (\$450)
		8,850	9,500	\$ 10,950	
<b>LIBRARY MATERIALS-AUDIO VISUAL:</b>					
42320	AV Materials-Adult	33,000	35,500	\$ 46,000	DVDs (movies, TV series, non-fiction): (\$3,000) Audiobooks / Playaways: (\$5,000) Popular CDs: (\$500) eBook, eAudiobook, fiction/Overdrive: (\$36,500) Library of Things Items: (\$1,000)
42330	AV Materials-YA	2,000	2,500	\$ 3,500	Video Games (\$1,500), Audiobooks (\$500), Overdrive eBooks (\$1,500)
42340	AV Materials-Youth	7,500	11,850	\$ 10,035	VOX: 10 @ \$55 (\$550) Tonie: 1 box/15 Tonies (\$350) Audio / eBooks: (\$6,210) DVDs: 75 @ \$20 (\$1,500) Video Games: 15 @ \$55 + hardware = (\$1,200) CDs: 15 @ \$15 = (\$225)
		42,500	49,850	\$ 59,535	
<b>TECHNOLOGY SERVICES:</b>					
42400	Library Consortium	35,982	33,342	\$ 34,530	SWAN
42405	Internet Services	28,100	24,048	\$ 24,872	ACC Business \$614/mo. = (\$7,364/yr.); Comcast \$400/mo. = (\$4,800/yr.), Comcast Business \$560/mo. = (\$6,720/yr.); Big Leaf \$499/mo. = (\$5,988/yr.)

42420	Software - Public	17,018	14,118	\$ 23,718	Fine Grained Password Policy for Patron Network Extra ID P@ yearly cost @ \$4,000, Estimated Services @ \$5,000 = (\$9,000); Yearly cost of 10 licenses of Adobe Creative Cloud through TechSoup = (\$3,946); LibraryMarket annual subscription fee for calendar/room reservation @ (\$2,000); MyPC (\$781); Papercut (\$238); ePrintit (\$395); 2 Kiosk @ (\$1,598); Yearly cost of 48 hotspots @ \$120 per device = (\$5,760)
42445	IT Equipment/Upgrades - Public	29,350	47,740	\$ 13,803	Newspaper Archive Computer \$2,019 desktop, \$1,569 extra harddrive, \$856 estimated sikich services = (\$4,444); 3 card catalog computers \$1,079 per computer, \$33 HP care pack warranty per computer, 4 hours professional services @ \$214 per hour = (\$5,904); 11 5G hotspots through TechSoup @ \$18 per device = (\$198); Cricut Maker 4 with Essentials Bundle = (\$600); 3 orders of Sublimation ink @ \$159.96 per pack = (\$480); Sublimation Paper "Epson DS Transfer Multi-Use Paper 24"x100" Roll = (\$27.00); Epson DS Transfer Multi-Use Paper 11"x14" - 100 Sheets = (\$28.00); Epson DS Transfer Multi-Use Paper 8.5"x11" - 100 Sheets = (\$17.00); 4 Sublimation Maintenance Boxes @ \$41.00 = (\$205); 44" TV for Youth Services = (\$600); 60" television for conference room = (\$900); two (2) flatbed scanners = (\$400)
		110,450	119,248	\$ 96,923	
<b>LIBRARY MATERIAL MAINTENANCE</b>					
42500	Processing--Technical Services	10,210	10,350	\$ 10,290	Book jacket covers, barcodes, prebound processing, shipping, Library of Things processing supplies (bags; containers; & replacement parts), general processing supplies, J kit processing supplies (bags; containers; & replacement parts)
42510	Cataloguing Tool	200	210	\$ 230	WebDewey
42515	Digitization Projects	0	0	\$ -	
		10,410	10,560	\$ 10,520	
<b>PROGRAMS:</b>					
44120	Programs-Adult	11,470	12,000	\$ 12,905	Getting' Crafty and Take 'n Makes (\$2,400) Crafternoon (\$1,000) Presenters (\$6,000) Senior Outreach Programming (\$200) Movie License (\$175) Illinois Libraries Present (\$1,230) Cricut/Maker Programs (\$500) Seed Library Supplies (\$1,000) Snacks/Supplies (\$300) Needlecrafters (\$100)
44130	Programs-Young Adult	5,000	4,000	\$ 3,500	Snacks (\$1,100) Presenters (\$400) Take 'n Makes (\$500) Snack Testers (\$400) Teen Council Supplies (\$200) Video Game Club (\$300) Table Top 'n Treats (\$125) Teen Café (\$300) Movie License (\$175)
44135	Programs-Summer Reading	4,270	5,000	\$ 4,139	Youth Services includes completion prizes (\$1,500); and 60 prize books @ \$10.65 (\$639); Adult Services (\$2,000)



44140	Programs-Youth	10,334	12,686	\$	10,005	(\$2,500) 5 large scale programs (\$4,400) Departmental programming * Divided amongst five (5) f/t employees and one (1) p/t employee * Pre-packaged crafts, activity books, cricut, specialty items: craft, sensory holiday supplies (\$1,200) Early literacy, Spanish, and discovery kits (\$700) New and replacement toys for youth services play area (\$200) 1,000 Books Before Kindergarten program (\$480) Read and Roll materials -- 2 books/mo. @ \$20/ea ( \$175) Swank movie license (\$350) Seating for tween zone
44145	Events and Outreach	8,600	9,200	\$	10,600	National Library Card Sign-up Month (\$1,000) Model train show/display (\$700) Trunk-or-Treat (\$2,000) Hispanic Heritage event (\$2,500) National Library Week (\$700) Summer Event (\$2,500) Decorating Committee (\$500) National Night Out/Blooming Fest/Frosty Fest (\$700 -- AS Dept)
		39,674	42,886	\$	41,149	
<b>MARKETING &amp; PROMOTIONS:</b>						
44210	Marketing	3,940	4,000	\$	3,567	Constant Contact (or similar at a later date) \$157/mo. x 12 = (\$1,884); Poster Printing Supplies: 3 x 24" x 82' paper @ \$73/roll = (\$219); Epson ink; 6 x CMY 50 ml cartridges @ \$46 each = (\$276); Epson ink: 1 x Black 80 ml cartridge @ \$63 each = (\$63); Royal Publishing 3 ad placements in WCCHS Athletic Programs = (\$800); Promotional Materials and Digital Advertising Budget = (\$325)
44215	Web Site	10,000	2,298	\$	4,902	Cost of hosting with PowderKeg (\$1,749/yr.); cost of adding a blog to the website (\$1,800); cost of adding an alert pop up or banner for special announcements on website (\$540); cost of Wildcard SSL Certificate (\$450/yr.); Yoast SEO Premium (\$99/yr.); 8 Domain Protection subscriptions @ \$32.99 = (\$264)
44220	Promo Mats-Adult	3,000	2,400	\$	3,200	Binge Box Flix Pix (\$300), outreach items (\$200), reading program prizes throughout the year (\$300), general promo materials (\$2,400)
44240	Promo Mats-Youth	2,500	2,500	\$	1,700	Back to school events, community events, National Night Out, Blooming Fest, Frosty Fest
44245	Program Guide	16,300	17,200	\$	17,636	Mail Costs: \$1,250 deposit x 4 quarterly mailings = (\$5,000) Production Costs with VisoGraphic; \$3,159 x 4 printings = (\$12,636)
44250	Surveys	468	0	\$	-	We are using M365 for surveys
		36,208	28,398	\$	31,005	
<b>FACILITIES &amp; OPERATIONS:</b>						
45110	Janitorial Service	17,400	24,700	\$	28,216	Annual carpet cleaning (\$3,500); Floor cleaning ( \$3,500); 2 p/t janitors (\$21,216); Maintenance Assistant time off coverage (\$39,324) Buck Services is \$28.50/hr.
45112	Security Service	21,300	21,300	\$	22,153	Security Monitor 20 hours/wk @ \$20.82/hr = \$21,653, 6 special events \$500 (4 hrs./event)
45115	Janitorial Supplies	5,600	6,100	\$	6,100	Paper products (\$2,150); waste can liners (\$1,275); diaper can liners (\$75); foam soap (\$650); cleaning products and equipment (\$1,200); batteries (\$200); vacuum cleaner supplies (\$75); hardware/tools (\$75); misc. based on current usage (\$400)

45117	Security Cameras	5,500	5,800	\$ 4,975	Annual surveillance camera service agreement
45120	Snow Removal	26,000	26,000	\$ 27,815	Snow removal (less than 55 inches anticipated)
45130	Exterior Landscaping	9,880	24,900	\$ 18,257	Monthly landscape maintenance 8@700/mo. = (\$5,432) -- 3% discount for annual payment; Mulch (\$3,325), various plantings (\$3,000), tree trimming and removal (\$6,500)
45140	Exterior R&M - Other	22,420	11,200	\$ 9,200	Window Washing 2x/yr. = (\$1,600) Sprinkler system repairs (\$600), misc. repairs (\$7,000)
45150	HVAC R&M	25,000	25,000	\$ 25,000	HVAC Service agreement \$3,022/qtr. = (\$12,088); Gehrke water treatment \$131.25/mo. = (\$1,575); HVAC repairs unanticipated
45155	Gen'l Building Services	1,500	1,860	\$ 10,040	Orkin (\$1,380/yr.); Cintas Filtration \$165/qtr. = (\$660); Holiday Lighting (\$8,000)
45160	Contract Inspection & Maint	18,763	24,000	\$ 22,161	ADS burglar alarm monitoring \$315.21/qtr. = (\$1,261/yr.); Anderson Elevator \$200/mo. = (\$2,400/yr.); American National Sprinkler \$400/semi-annual = (\$800); Assa Abloy (\$1,025/yr.); Cintas Fire-fire extinguishers & emergency lighting (\$4,300); IL State Fire Marshall Conveyance Certificate (\$80/yr.); ADS Back Flow Certification (\$600); Just Elevator (QEI) elevator inspection (\$135/yr.); First Security Elevator Inspection (\$150/yr. 1x every 5 yrs.); Anderson Elevator Inspection (\$855/yr.); ADS fire inspections (\$2,640/yr.); SenSource door counter (\$245/yr.); Delta Technologies \$1,605/qtr. = (\$6,420); NIR Roof care \$700 semi-annual = (\$1,400)
45165	Interior R&M - Other	45,200	13,500	\$ 31,000	Misc. repairs for lighting, plumbing, ceiling, elevator = (\$10,000); card readers -- 6 = (\$21,000)
		198,563	184,360	\$ 204,917	
<b>UTILITIES</b>					
45310	Utilities-Gas	8,600	9,800	\$ 12,500	Santanna fixed price (4/2024 to 9/2025) of \$.03601/therm; anticipated fee increase; increased usage
45320	Utilities-Electric	28,000	41,960	\$ 52,000	Dynegy fixed price (10/2024 to 4/2026 ) of \$.07865/kWh; rate and transmission fee increase; increased usage
45330	Utilities-Telephone	10,200	19,200	\$ 23,420	Desk phones @ \$1,275/mo. = (\$15,300/yr.); Mobile phones @ \$385/mo. = \$4,620/yr.); New phone system setup and configuration costs = (\$3,500)
45340	Utilities-Water	4,000	7,500	\$ 10,000	City of West Chicago (based on current usage and a 5% increase)
45350	Utilities-Trash	1,200	1,200	\$ 1,182	Flood Bros. (\$882/yr.); Xtreme Environmental (\$300/yr.)
		52,000	79,660	\$ 99,102	
<b>PROFESSIONAL SERVICES</b>					
45500	Insurance	18,470	20,806	\$ 23,100	Property , liability, umbrella package; directors & officers liability; crime policy (treasurer)
45505	Audit	13,460	13,830	\$ 11,530	Audit \$10,570; OPEB \$960
45510	Legal	12,000	12,000	\$ 12,000	Attorney services
45515	Professional Services	17,000	15,000		
45520	Accounting	19,000	19,000	\$ 18,900	Governmental Accounting @ \$1,575/mo. = (\$18,900/yr.)
		79,930	80,636	\$ 65,530	

LIBRARY BOARD EXPENSES					
45600	Conf & Training-Board	1,000	2,500	\$ 7,500	Board training and expenses
45605	Prof Services-Secretarial	4,100	4,100	\$ 4,100	Efficiency reporting (\$340/mo.)
45610	Legal Notices & Ads	1,000	1,000	\$ 1,000	Required publishing of legal documents
		6,100	7,600	\$ 12,600	
CAPITAL EQUIPMENT EXPENSES					
46500	Capital Equipment & Building	0	0		
46510	Capital Projects	0	350,000		** Paid for from Corporate Carryover, not from current tax levy
	SUBTOTAL LIBRARY FUND	2,664,100	3,209,433	\$ 3,023,361	
GRANT EXPENSES					
49600	Grant Expenditures		0	\$ -	
SPECIAL REVENUE EXPENSES					
	IMRF	140,836	149,876	\$ 127,000	Levy 118,150
SPECIAL RESERVE EXPENSES					
	TOTAL LIBRARY & SPECIAL	2,804,936	3,359,309	\$ 3,150,361	