

WEST CHICAGO PUBLIC LIBRARY DISTRICT

DISPLAY OR DISTRIBUTION OF NOTICES, PAMPHLETS, OR OTHER PRINTED MATERIAL POLICY

Policy

The West Chicago Public Library District (WCPLD) may provide bulletin board(s), display rack(s), or other display areas for all written or graphic announcements of upcoming events of a cultural, recreational, educational or community service nature consistent with the Library's mission, which is to promote lifelong learning by providing materials, programs, and services that are inspiring, enriching, and engaging to individuals of every age, economic status, and cultural background to meet the recreational and informational needs of the residents of the District.

Procedures

Library staff will manage the display or distribution of notices, pamphlets or other printed material. Materials not approved by the Administrative office may be discarded. Distribution of materials does not imply Library endorsement of content, nor will the Library accept responsibility for the accuracy of the statements made in such materials.

Requests to post displays, notices and materials from outside agencies must be made through the Library Administrative Offices.

All such displays shall be governed by the following priorities:

1. Library Programs
2. Programs co-sponsored by the Library
3. Programs sponsored by other tax-supported agencies
4. Programs of a cultural, recreational, educational or community service nature sponsored by non-profit organizations
5. Programs of a cultural, recreational, educational or community service nature sponsored by for-profit organizations

Items from individuals or organizations including but not limited to advertising childcare, tutoring, music lessons, items for sale, boutiques, garage sales, fundraising drives, or similar items, or for solicitation or recruitment will not be accepted for display.

Approved by the Board of Library Trustees: 02/24/1997; 08/22/2005; 08/25/2008; 11/28/2011; 01/26/2015; 01/22/2018; 07/26/2021; 09/23/2024