



WEST CHICAGO PUBLIC LIBRARY DISTRICT

Board of Library Trustees

POLICY MEETING

July 18, 2024

Conference Room – Second Floor

6:00 p.m. – 7:30 p.m.

MINUTES

1. Call to Order

Frank Fokta, Chairman

Chairman Fokta called the meeting to order at 6:03 p.m.

2. Roll Call

Committee members present: Frank Fokta, Richard Bloom; Pat Weninger, ex officio

Committee members absent: Scott Grotto

Staff present: Benjamin Weseloh

3. Approval of the Minutes:

A. June 17, 2024

ACTION

Pat moved to approve the minutes as presented, seconded by Richard. A correction was made and the motion to approve the minutes was revised to approve the minutes as corrected. The vote to approve the minutes as corrected was unanimous. Motion carried.

4. Recognition of the Public

No public present.

5. Public Comment (Limited to 3 minutes)

No public comment.

6. Agenda – Additions / Deletions

No additions or deletions were made to the agenda.

7. Unfinished Business

Richard moved to table the Outstanding Check policy until further research is completed to determine if the policy is mandated by statute or simply a recommendation from the auditing team. Pat seconded the motion. The motion to table the Outstanding Check policy was unanimous. Motion carried.

8. New Business

A. Policy Review

1. Bloodborne Pathogens

Richard moved to recommend the Bloodborne Pathogens policy to the Board for approval, seconded by Pat. Following discussion and a correction, the motion was revised to recommend the Bloodborne Pathogens policy to the Board as amended. The vote to recommend the Bloodborne Pathogens policy as amended was unanimous. Motion carried.

2. Bylaws

Richard moved to recommend the Bylaws, seconded by Pat. Following discussion and recommendations made, the motion was revised to recommend the Bylaws to the Board for approval as amended. The vote to recommend the Bylaws to the board was unanimous. Motion carried.

3. Closed Session Policy and Closed Meeting Minutes Procedures

Richard moved to table the Closed Session Policy and Closed Meeting Minutes Procedures until the next meeting, seconded by Pat. Following discussion, the vote to table was unanimous. Motion carried.

4. Electronic Communications

Richard moved to recommend to the board the removal of the Electronic Communications policy from the library's policy review because of obsolescence, seconded by Pat. The vote to recommend to the board the removal of the Electronic Communications policy from the library's policy review was unanimous. Motion carried.

5. Freedom of Information

Richard moved to table the Freedom of Information policy until the next meeting, seconded by Pat. Following discussion, the vote to table was unanimous.

6. Identity Protection

Richard moved to approve the Identity Protection policy, seconded by Pat. Following discussion and a correction, the motion was revised to recommend to the board approval of the Identity Protection policy as corrected. The vote to recommend the Identity Protection policy to the board for approval was unanimous. Motion carried.

7. Video Surveillance

Richard moved to recommend the Video Surveillance policy to the board for approval as presented, seconded by Pat. There was no discussion and the vote to recommend the Video Surveillance policy to the board for approval was unanimous. Motion carried.

9. Recommendations

A. The Policy Committee makes the following recommendations to the Board of Library Trustees for its July 22, 2024 meeting:

- i. Bloodborne Pathogens policy as corrected*
- ii. Bylaws as amended*
- iii. Removal of the Electronic Communications policy*

- iv. Identity Protection policy as corrected*
- v. Video Surveillance policy*

10. Adjournment

Frank Fokta, Chairman

Chairman Fokta adjourned the meeting at 7:14 p.m.

Committee: Fokta, Bloom, Grotto; Ex Officio: Weninger