



WEST CHICAGO PUBLIC LIBRARY DISTRICT

Board of Library Trustees
POLICY MEETING
June 17, 2024

Conference Room – Second Floor
6:00 p.m. – 7:30 p.m.

MINUTES

1. Call to Order

Frank Fokta, Chairman

Chairman Fokta called the meeting to order at 6:01 p.m.

2. Roll Call

Committee members present: Frank Fokta, Richard Bloom; Pat Weninger, ex officio

Committee members absent: Scott Grotto

Staff present: Benjamin Weseloh

3. Approval of the Minutes:

A. March 14, 2024

ACTION

Richard moved to approve the minutes as presented, seconded by Pat. There was no discussion and the vote to approve was unanimous. Motion carried.

4. Recognition of the Public

No public present.

5. Public Comment (Limited to 3 minutes)

No public comment.

6. Agenda – Additions / Deletions

No additions or deletions were made to the agenda.

7. Unfinished Business

No unfinished business.

8. New Business

A. Policy Review

1. Fund Balance

ACTION

Frank moved to recommend the Fund Balance policy to the Board, seconded by Richard. Following discussion and suggested changes the motion was revised to recommend the Fund Balance to the Board as amended. The vote to recommend the Fund Balance policy as amended was unanimous. Motion carried.

2. Check Write-Off

ACTION

Frank moved to recommend the Outstanding Check policy, seconded by Richard. Following discussion, it was determined that more information was needed from the auditing team and GASB rules before a policy could be recommended for outstanding checks. The vote to recommend the Check Write-Off policy to the board was unanimously voted down. Motion did not carry.

9. Recommendations

A. The Policy Committee makes the following recommendations to the Board of Library Trustees for its June 24, 2024 meeting:

- i. Fund Balance Policy, as amended*

10. Adjournment

Frank Fokta, Chairman

Chairman Fokta adjourned the meeting at 7:01 p.m.

Committee: Fokta, Bloom, Grotto; Ex Officio: Weninger