



WEST CHICAGO PUBLIC LIBRARY DISTRICT

Board of Library Trustees
POLICY MEETING
October 26, 2023

Main Program Room
6:00 p.m. – 7:30 p.m.

MINUTES

1. Call to Order

Frank Fokta, Chairman

Chairman Fokta called the meeting to order at 6:04 p.m.

2. Roll Call

Present: Richard Bloom, Maureen Navadomskis (arrived later), committee members; Frank Fokta, Chair; Pat Weninger, ex officio; Benjamin Weseloh, Library Director

Absent: None

3. Approval of the Minutes:

A. March 16, 2023

ACTION

Richard Bloom moved to approve the March 16, 2023 minutes as presented, seconded by Pat. There was no discussion. The vote to approve the minutes as presented was:

Yes: Richard, Pat, Frank

No: None

Abstain: None

Motion carried.

4. Recognition of the Public

None

5. Public Comment (Limited to 3 minutes)

None

6. Agenda – Additions / Deletions

None

7. Unfinished Business

A. Personnel Policies Handbook

ACTION

Richard moved to recommend to the Board the Personnel Policies Handbook, seconded by Pat. Following discussion of the handbook, the motion was amended to recommend the Personnel Policies Handbook to the Board pending the recommended verbiage changes by the committee; and clarification and approval by the library's attorney. The vote to approve the motion as amended was:

Yes: Richard, Maureen, Frank, Pat

No: None

Abstain: None

Motion carried.

8. New Business

A. Bomb Threat Procedure (to be inserted into the Emergency ACTION Situations and Disaster Manual)

Richard moved to recommend to the Board the Bomb Threat Procedure as presented, seconded by Maureen. Discussion included minor changes to the verbiage and the sentence structure of Section 3. The vote to approve the motion as amended to include the recommended changes was:

Yes: Richard, Maureen, Frank, Pat

No: None

Abstain: None

Motion carried.

9. Recommendations

A. The Policy Committee makes the following recommendations to the Board of Library Trustees for its November 27, 2023 meeting:

- 1. Personnel Policies Handbook as amended*
- 2. Bomb Threat Procedure as amended*

10. Adjournment

Frank Fokta, Chairman

Chairman Fokta adjourned the meeting at 7:22 p.m.

Committee: Fokta, Bloom, Navadomskis; Ex Officio: Weninger