



# WEST CHICAGO PUBLIC LIBRARY DISTRICT

Board of Library Trustees  
**BUILDING AND GROUNDS COMMITTEE**  
August 1, 2022

Conference Room

## MEETING MINUTES

**1. Call to Order**

*The Building and Grounds Committee met on Monday, August 1, 2022. The meeting was called to order at 6:02 p.m.*

**2. Roll Call**

*Roll call was taken and those present or absent were as follows:*

*Present: Richard Bloom (Committee Chair), Frank J. Fokta, Corrine Jakacki-Dattomo (Trustees); Benjamin Weseloh (Library Director)*

*Absent: Nancy Conradt, Ex Officio*

**3. Approval of the Minutes**

*The minutes of the June 27, 2022 meeting were unanimously approved as presented.*

**4. Recognition of the Public**

*None*

**5. Public Comment (Limited to 3 minutes)**

*None*

**6. Agenda – Additions / Deletions**

*None*

**7. Unfinished Business**

*None*

**8. New Business**

*The committee had three reports to consider and discuss: The Elara Engineering Facilities Assessment; the Olympic Engineering Structural Report; and the Draft Strategic Plan – all which contained recommended projects. The committee agreed to a format using the following designations: projects to be completed in year one; projects to be completed in one to three years; and projects to be completed in three to five years. Two additional categories were also established: emergencies and a “wish list”.*

*The committee then proceeded to review all recommended projects from the three reports. A decision was made to either accept or reject the proposal. If accepted, it was assigned a time frame based upon the aforementioned criteria.*

*After reviewing the three reports the Chair opened the meeting to committee members and the Library Director to present for consideration any projects not previously covered. Discussion was had regarding handicapped parking; phase two of the StudioGC “master plan” for restructuring the library and implementing a plan to become pro-active when confronting emergency situations. It was agreed to that a number of repair and replacement parts be purchased and stored at the library relating to critically needed items. This action is being recommended due to inventory and supply chain issues.*

*Corrine left the meeting at 7:10 p.m.*

*The remaining item on the agenda was a presentation by the Library Director to the committee regarding the status of the building roof leaks. A couple of recommendations from the committee were offered to the Director.*

*Having concluded our business, the meeting was adjourned at 7:15 p.m.*

Committee: Bloom, Fokta, Jakacki-Dattomo; Ex Officio: Conradt