



# WEST CHICAGO PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES  
FINANCE COMMITTEE MEETING  
FEBRUARY 23, 2023  
6:00 P.M.  
CONFERENCE ROOM - SECOND FLOOR

## MINUTES

### **I. Call to Order**

*Acting Chair Diane Kelsey called the meeting to order at 6:02 pm*

### **II. Roll Call**

*A. Present Attendees: Scott Grotto, Pat Weninger (President), Diane Kelsey (Board Members) and Ben Weseloh (staff)*

### **III. Approval of the Minutes of November 16, 2022 Finance Meeting**

*A. Motion to approve: Grotto motioned, Weninger seconded. Motion passes.*

### **IV. Recognition of the Public**

*A. None*

### **V. Public Comment -- Limited to 3 minutes**

*A. None*

### **VI. Agenda - Additions / Deletions:**

*A. None*

### **VII. Unfinished Business**

*A. None*

### **VIII. New Business**

#### **A. Determine the process to select a new firm for the annual budget**

*RFP will be posted on Library's website as well published in Daily Herald. Ben will also reach out to firms recommended by Brian LeFevre and James Howard.*

*i) Grotto motioned, Weninger seconded. Motion passed.*

## **B. Budget Process Update**

*April – First budget draft*

*May – Second budget draft; if recommended it will go to board for approval at the May board meeting.*

*June – Only necessary if issues with the budget remain after the May meeting.*

## **IX. Recommendations**

*Post RFP for new audit firm*

## **X. Adjournment**

*A. Diane Kelsey adjourned at 6:25 p.m.*