



WEST CHICAGO PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES
FINANCE COMMITTEE MEETING
NOVEMBER 16, 2022
6:00 P.M.

CONFERENCE ROOM – SECOND FLOOR

AGENDA

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (630) 231-1552, by email at admin@wcpld.info or in writing, not less than five (5) working days prior to the meeting.

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|-------|---|--------------------------------|
| I. | Call to Order | Corrine Jakacki-Dattomo, Chair |
| II. | Roll Call | Corrine Jakacki-Dattomo, Chair |
| III. | Approval of the Minutes | |
| | A. June 6, 2022 | ACTION |
| IV. | Recognition of the Public | |
| V. | Public Comment -- Limited to 3 minutes | |
| VI. | Agenda - Additions / Deletions | |
| VII. | Unfinished Business | |
| VIII. | New Business | |
| | A. Draft Salary Schedule for Calendar Year 2023 | ACTION |
| IX. | Recommendations | |
| X. | Adjournment | Corrine Jakacki-Dattomo, Chair |

Committee: Jakacki-Dattomo – *Chair*; Kelsey, Grotto; Ex-Officio: Weninger



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BOARD OF LIBRARY TRUSTEES
FINANCE COMMITTEE MEETING
JUNE 6, 2022
6:00 P.M.
CONFERENCE ROOM

MINUTES

- 1) Call to Order
 - a) Chair Jakacki called the meeting to order at 6:03pm
- 2) Roll Call
 - a) Present Attendees: Diane Kelsey, Corrine Jakacki (Board Members) and Maureen Bajor and Ben Weseloh (staff)
- 3) Approval of the Minutes of April 21, 2022 Finance Meeting
 - a) Motion to approve: Kelsey motioned, Jakacki seconded. Motion passes.
- 4) Recognition of the Public
 - a) None
- 5) Public Comment -- Limited to 3 minutes
 - a) None
- 6) Agenda - Additions / Deletions:
 - a) None
- 7) Unfinished Business
 - a) Recommendation to approve Income Projection for FY 2022-2023
 - i) Kelsey motioned, Jakacki seconded. Motion passed
 - b) Recommendation to approve Draft Budget for FY 2022-2023
 - i) Kelsey motioned, Jakacki seconded. Motion passed
 - c) Discussion to Transfer from Corporate Carryover to Special Reserve
 - i) No recommendation or action
- 8) New Business
 - a) Decision to pay certain recurring bills/invoices by ACH
 - i) Kelsey motioned, Jakacki seconded. Motion passed
- 9) Recommendations
 - a) Approve Income Projection for FY 2022-2023
 - b) Approve Draft Budget for FY 2022- 2023
 - c) Approve paying certain recurring bills/invoices by ACH
- 10) Adjournment
 - a) Chair Jakacki adjourned at 6:38pm

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WEST CHICAGO PUBLIC LIBRARY DISTRICT
SALARY SCHEDULE 1/1/2023-12/31/2023

Pay Grade	TITLE	MINIMUM	MIDPOINT	MAXIMUM
6	Library Director	SET BY BOARD	SET BY BOARD	SET BY BOARD
5	Adult Services Manager Youth Services Manager Human Resources Manager Circulation Services Manager Technical Services Manager	50,734	64,865	78,996
4	Adult Services Librarian Young Adult Librarian Youth Services Librarian Technical Services Librarian Information Technology Librarian Public Relations Specialist	42,412	54,299	66,186
3	Technical Services Assistant Adult Services Assistant Youth Services Assistant Administrative Assistant Bookkeeper Senior Circulation Clerk	18.12	21.88	25.64
2	Maintenance Assistant	16.99	20.24	23.48
1	Circulation Clerk	13.00	15.09	17.17

Exempt Employees

Hourly Employees

Grade and Title Approved by Board of Library Trustees: November 22, 2010.

Reviewed by Finance Committee: November 15, 2021

Approved by Board of Library Trustees: February 28, 2011; November 26, 2012; February 25, 2013; April 28, 2014; June 23, 2014; January 26, 2015; March 23, 2015; April 26, 2017; May 22, 2017; February 26, 2018, May 28, 2019, November 25, 2019, November 23, 2020; November 22, 2021