



# WEST CHICAGO PUBLIC LIBRARY DISTRICT

## STRATEGIC PLANNING COMMITTEE WEST CHICAGO PUBLIC LIBRARY BOARD

September 13, 2022

1:00 P.M.

PROGRAM ROOM

### **MEETING MINUTES**

#### A. CALL TO ORDER

*The meeting was called to order at 1:03 p.m.*

#### B. ROLL CALL

*Members presents: Diane Kelsey, Omar Nuñez, Ben Weseloh, Jenny Winter, Pat Weninger*

#### C. APPROVAL OF MINUTES

*A motion to approve the minutes, as amended, for August 10, 2022. The motion was made by Diane and seconded by Ben. Motion passed unanimously.*

#### D. RECOGNITION OF PUBLIC

*No public.*

#### E. PUBLIC COMMENT

*None*

#### F. AGENDA-ADDITIONS/DELETIONS

*None*

#### G. NEW BUSINESS

*None*

#### H. COMMITTEE CHAIR REPORT:

*None*

#### I. OLD BUSINESS

- a. Review the suggestions from the Board members.

*The committee received responses from two Board members regarding draft 10 of the Strategic Plan.*

*Overall, the recommendations were to change the wording regarding measurement of goals used in the introductory paragraph, budget concerns about some of the goals especially mobile services, there was a suggestion that timelines were too long, there was a question as to whether a book pick up area should be considered along with the goal of a book drop off and issues with the number of committees. There was a suggestion of forming a feasibility study and of listing our goals in priority order.*

*Jenny, Omar and Ben shared draft 11 of the plan which was developed in response to the Board comments.*

- b. Discuss adjustments needed

*The committee feels that the adjustments made in draft 11 address many of the Boards members recommendations.*

*In summary: draft 11 has a longer introduction that includes a statement regarding budgetary constraints, it changed the wording regarding the measurement of goals, timelines were adjusted in some areas and committee assignments were addressed in the introductory paragraph.*

*The consensus of the committee is that Draft 11 reflects a serious effort to address the Boards concerns while retaining the overall integrity of the Strategic Plan. The committee expects that some of the Board concerns will be resolved during the presentation to the Board of Trustees.*

- c. Discuss how to present the Strategic Plan to the Board of Trustees

*Jenny, Omar, and Ben will work on the presentation for the Board. The presentation will include a power point that will provide the rationale for the Strategic Plan. It will include quotes made by community members, from library staff, data from community surveys and responses from focus groups. The goal of the presentation is to answer questions and to inform.*

*Distribution of the Strategic Plan will be done via multiple formats: brochure, social media, and partner organizations.*

*The committee feels that the strategic plan will be ready for presentation to the West Chicago Public Library Board of Trustees at the October meeting. We will meet again on September 27 at 1:00 p.m. At that meeting we will review the presentation to the board and finalize plans for recommendations for approval of the Strategic Plan.*

#### J. ADJOURNMENT

*The meeting adjourned at 1:48 p.m.*

*Pat Weninger*