



# WEST CHICAGO PUBLIC LIBRARY DISTRICT

STRATEGIC PLANNING COMMITTEE

WEST CHICAGO PUBLIC LIBRARY BOARD

September 13, 2022

1:00 P.M.

PROGRAM ROOM

AGENDA

*Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (630) 231-1552, by email at [admin@wcpld.info](mailto:admin@wcpld.info) or in writing, not less than five (5) working days prior to the meeting.*

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVAL OF MINUTES
- D. RECOGNITION OF PUBLIC
- E. PUBLIC COMMENT
- F. AGENDA-ADDITIONS/DELETIONS
- G. COMMITTEE CHAIR REPORT Pat Weninger
- H. OLD BUSINESS
  - a. Review the suggestions from board members
  - b. Discuss adjustments needed
  - c. Discuss how to present the Strategic Plan to the Board of Trustees
  - d. Discuss distribution of the Strategic Plan to the community
- I. NEW BUSINESS
  - a. Recommend to the Board of Trustees the approval of the 2022-2025 WCPLD Strategic Plan
- J. ADJOURNMENT



# WEST CHICAGO PUBLIC LIBRARY DISTRICT

## STRATEGIC PLANNING COMMITTEE WEST CHICAGO PUBLIC LIBRARY BOARD

August 10, 2022

1:00 P.M.

PROGRAM ROOM

MEETING MINUTES

### A. CALL TO ORDER

*The meeting was called to order at 1:05 p.m.*

### B. ROLL CALL

*Members present: Diane Kelsey, Omar Nuñez (remote), Ben Weseloh, Jenny Winter,  
Pat Weninger*

### C. APPROVAL OF MINUTES

*A motion to approve the minutes of the July 12, 2022 Strategic Plan Committee Meeting.*

*The motion was made by Diane and seconded by Omar. The motion passed  
unanimously.*

### D. RECOGNITION OF PUBLIC

*No public.*

### E. PUBLIC COMMENT

*None*

### F. AGENDA-ADDITIONS/DELETIONS

*None*

### G. COMMITTEE CHAIR REPORT

*The Chair reported that there were several suggestion made during the Building and*

*Grounds Committee meeting regarding the strategic plan draft.*

#### **H. OLD BUSINESS**

**a. Review the board suggestions.**

*Ben shared the feedback he received from the Building and Grounds Committee. He expressed his concern that the suggestions he received were conversational and as such made it difficult for him to report on thoroughly.*

*The Building and Grounds Committee felt the time line in the Strategic Plan made it appear that the goals had already been approved by the board.*

*Rather than forming new committees to address goals stated in the draft they feel that the Buildings and Grounds Committee should address many of the projects listed and take them up in their committee.*

*The book drop should include a book pick up. Overall they did not think it should be the first goal stated.*

*The bookmobile is likely too costly overall especially considering liability issues and maintenance. They did not feel this was doable.*

*Time lines should be limited to ninety days. Include fewer details regarding bids for projects.*

*Goals should be stated in priority order.*

**b. Discuss adjustments needed**

*Jenny handed out draft nine of the plan. In this draft some of the concerns stated by the Building and Grounds committee were addressed.*

*The overall consensus of the committee was that suggestions regarding the Strategic Plan be written. It is too difficult to capture remarks and conversation without having a written statement to go along with it.*

*We agreed that another email to the Board was needed and that they be given another opportunity to respond to the most recent draft.*

*The email will be written by Pat and sent by Ben.*

*Pat will also report to the Board of Trustees at the August meeting that we are relying on their input and their responses in a timely manner.*

*The committee discussed the ESL goal and whether we should keep the percentages as a measure of progress or change it to number of programs offered. We will use the number of programs offered, but increase that number and work on the wording in the next draft.*

*The committee discussed the Introduction paragraph in the Strategic Plan and whether we need to add an additional paragraph regarding the time line.*

c. Discuss distribution of the Strategic Plan

*The committee feels that before we can discuss the distribution of the plan we must address the Board concerns and also consider how we present the final product to the Board. Omar and Jenny will develop a presentation for the Board.*

I. NEW BUSINESS

*The committee feels that they are not in a position to recommend to the Board of Trustees approval of the 2022-2025 Strategic Plan. We will address our timeline after we have had an opportunity to review the written responses from board members.*

*Our next meeting will be September 13 at 1:00 p.m.*

J. ADJOURNMENT

*The meeting adjourned at 2:15 p.m.*

*Pat Weninger*