



WEST CHICAGO PUBLIC LIBRARY DISTRICT

Strategic Planning Committee

West Chicago Public Library Board

May 12, 2022

12:00 p.m. -- Program Room

AGENDA

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (630) 231-1552, by email at admin@wcpld.info or in writing, not less than five (5) working days prior to the meeting.

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES

D. RECOGNITION OF PUBLIC

E. PUBLIC COMMENT

F. AGENDA-ADDITIONS/DELETIONS

G. NEW BUSINESS

None

H. COMMITTEE CHAIR REPORT:

Pat Weninger

I. OLD BUSINESS

a. Discussion of staff responses

Omar Nunez

b. Review of input from community focus groups

Diane Kelsey / Jenny Winters

c. Writing the plan

Omar Nunez / Jenny Winters

d. Meeting dates

Pat Weninger

J. ADJOURNMENT



WEST CHICAGO PUBLIC LIBRARY DISTRICT

**STRATEGIC PLANNING COMMITTEE
WEST CHICAGO PUBLIC LIBRARY BOARD
MARCH 2, 2022
2:00 P.M. -- PROGRAM ROOM
MEETING MINUTES**

A. CALL TO ORDER

The meeting was called to order at 2:05 by Pat Weninger, Chair

B. ROLL CALL

Members present: Diane Kelsey, Omar Nunez, Ben Weseloh, Jenny Winter, and Pat Weninger.

C. APPROVAL OF MINUTES

A motion to approve the minutes of January 25, 2022, was made by Ben and seconded by Diane. Motion passed unanimously.

D. RECOGNITION OF PUBLIC

No public

E. PUBLIC COMMENTS

None

F. AGENDA- ADDITIONS / DELETIONS

None

G. NEW BUSINESS

None

H. COMMITTEE CHAIR REPORT:

In lieu of a meeting in March each committee member will check in with Ben by March 29th; if they have questions or concerns regarding their specific activities for the committee.

I. OLD BUSINESS

a. Report on survey responses

There has been a good response to the new survey questions. The survey is clear and takes only a few minutes to complete.

b. Report on focus groups / dates

Diane sent another letter to community leaders asking for their input on the strategic plan. She has gotten many positive replies. The focus groups will be conducted remotely. Jenny will lead the groups; Jason will facilitate, and Diane will serve as secretary. They will be completed by the end of April.

c. Staff input

Omar has begun the process of gathering staff input regarding the strategic plan. Jenny will participate in the process. Staff will review the current strategic plan and offer suggestions for the plan currently being developed. Small focus groups and individual meetings will occur throughout the next two months.

d. Review of tasks / timeline for completion

Discussed our goal of completing the strategic plan by the June 27th board meeting. The committee feels that it is a realistic goal.

Tasks to be completed in March and April:

- i. Complete the community leadership focus groups and the staff feedback focus groups by the end of April.*
- ii. Continue to gather survey information and add that to the previously gathered community responses.*
- iii. Write the final plan. Omar and Jenny will format and write throughout May / early June.*
- iv. The need for additional meetings in May and June will be discussed and determined at a later date and will depend on the progress we are making toward completion.*

J. ADJOURNED at 2:50