



# WEST CHICAGO PUBLIC LIBRARY DISTRICT

Board of Library Trustees

## **POLICY MEETING**

May 10, 2022

Conference Room – Second Floor

6:00 p.m. – 7:30 p.m.

*Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (630) 231-1552, by email at [admin@wcpld.info](mailto:admin@wcpld.info) or in writing, not less than five (5) working days prior to the meeting.*

## **AGENDA**

1. Call to Order

Frank Fokta, Chairman

2. Roll Call

3. Approval of the Minutes:

A) April 14, 2022

**ATTACHMENT**

4. Recognition of the Public

5. Public Comment (Limited to 3 minutes)

6. Agenda – Additions / Deletions

7. Unfinished Business

A) Emergency Situations Procedures and Disaster Response  
Manual

**ATTACHMENT**

8. New Business

9. Recommendations

A) The Policy Committee makes the following recommendations to the Board of Library Trustees for its May 23, 2022 meeting:

10. Adjournment

Frank Fokta, Chairman

Committee: Fokta, Bloom, Weninger; Ex Officio: Conradt



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## POLICY MEETING

April 14, 2022

Conference Room – Second Floor

6:00 p.m. – 7:30 p.m.

## MINUTES

### 1. Call to Order

Frank Fokta, Chairman

*The meeting was called to order by Chairman Fokta at 6:00 p.m.*

### 2. Roll Call

*Committee members present: Frank Fokta (Chair); Richard Bloom, Pat Weninger (electronically)*

*Committee members absent: Nancy Conradt (ex officio)*

*Staff members present: Benjamin Weseloh (Library Director)*

### 3. Approval of the Minutes:

#### A) March 10, 2022

#### ATTACHMENT

*Richard moved to approve the minutes as presented, seconded by Pat. There was no discussion. The vote to approve the minutes as presented was:*

*Yes: Bloom, Weninger, Fokta*

*No: None*

*Abstain: None*

### 4. Recognition of the Public

*None*

### 5. Public Comment (Limited to 3 minutes)

*None*

### 6. Agenda – Additions / Deletions

*None*

### 7. Unfinished Business

#### A) Emergency Situations Procedures and Disaster Response Manual

#### ATTACHMENT

*The committee continued its review of the Emergency Situations Procedures and Disaster Response Manual from line 387 through line 455. Chairman Fokta requested the policy file be sent to him to work on removing redundancies for the next meeting. The Library Director will send the file to Mr. Fokta with all of the changes made to date completed.*

**8. New Business**

*None*

**9. Recommendations**

**A) The Policy Committee makes the following recommendations to the Board of Library Trustees for its April 25, 2022 meeting:**

*None*

**10. Adjournment**

**Frank Fokta, Chairman**

*Chairman Fokta adjourned the meeting at 7:30 p.m.*

Committee: Fokta, Bloom, Weninger; Ex Officio: Conradt