



WEST CHICAGO PUBLIC LIBRARY DISTRICT

Board of Library Trustees
Policy Meeting
September 13, 2018
6:00 p.m. – 7:30 p.m.
Small Conference Room – Second Floor

MINUTES

1. **Call to Order** **Frank Fokta, Chairman**
The meeting was called to order at 6:05 p.m.
2. **Roll Call**
Present: Frank Fokta, Chair; David Reynolds, Sr., Trustee; Nancy Conradt, Ex Officio; Benjamin Weseloh, Library Director;
Absent: Pat Weninger, Trustee
3. **Approval of the Minutes of June 14, 2018** **ATTACHMENT**
Moved for approval by Nancy Conradt, Seconded by David Reynolds, Sr. No discussion, unanimously approved.
4. **Recognition of the Public**
No Public
5. **Public Comment (Limited to 3 minutes)**
No Public Comment
6. **Agenda – Additions / Deletions**
No additions or deletions were made.
7. **Unfinished Business**
None
8. **New Business**
 - A) **Meeting Room Policy** **ATTACHMENT**
Ask Ritzman for clarification on the questionable areas and report back to the Policy Committee at the next meeting.
 - B) **Reference Policy** **ATTACHMENT**
Recommended to the Board as is. No discussion.
 - C) **Internet, Electronic Information Network, and Digital Services** **ATTACHMENT**
Line 93-94 eliminate the line “No inappropriate materials...” and add “staff member’s” prior to the word “discretion”.

D) Ordinance Regulating Conduct within the Library

ATTACHMENT

This was included for reference with regard to the discussion of 3-D printing of weapons.

E) Emergency Situations Procedure Manual

ATTACHMENT

Nancy pointed out several grammatical errors to be corrected. This policy will be brought to the next meeting to be considered with the Disaster Plan.

F) Disaster Plan

The disaster plan will come to the next meeting in printed form, with the intention of being completed.

G) Updated List of Official Policies

ATTACHMENT

The updated List of Official Policies was discussed and provided.

9. Recommendations

A) The Policy Committee makes the following recommendations to the Board of Library Trustees for its September 24, 2018 meeting:

- 1) Reference Policy Statement as presented*

10. Adjournment

Frank Fokta, Chairman

The meeting was adjourned at 6:53 p.m.

Committee: Fokta, Reynolds, Weninger; Ex Officio: Conradt