



WEST CHICAGO PUBLIC LIBRARY DISTRICT

Board of Library Trustees
Policy Meeting
June 14, 2018
6:00 p.m. – 7:30 p.m.
Small Conference Room – Second Floor

MINUTES

1. **Call to Order** **Frank Fokta, Chairman**
The meeting was called to order at 6:06p.m.
2. **Roll Call**
Present: Frank Fokta, Chair; Patricia Weninger (arrived at 6:12 p.m.) & David Reynolds, Committee Members; Nancy Conradt, Ex Officio; Benjamin Weseloh, Library Director
Absent: None
3. **Approval of the Minutes of March 8, 2018** **ATTACHMENT**
Nancy Conradt moved to approve the minutes of the March 8, 2018 meeting as presented, seconded by David Reynolds. Unanimous (Reynolds, Conradt, Fokta)
4. **Recognition of the Public**
No public present.
5. **Public Comment (Limited to 3 minutes)**
No public comment.
6. **Agenda – Additions / Deletions**
Addition: Frank (policy agenda approval process will become letter “E”)
7. **Unfinished Business**
None
8. **New Business**
 - A) **Library Card and Circulation Policy** **ATTACHMENT**
Pat moved to approve as presented seconded by Nancy Conradt. Unanimously approved.
 - B) **Meeting Room Policy** **ATTACHMENT**
Pat moved to approve as amended to add each of the room’s dimensions to the addendum. Nancy seconded. Unanimously approved.
 - C) **Smoke Free Library Policy** **ATTACHMENT**
Nancy moved to approve as presented. Unanimously approved.
 - D) **Drug and Alcohol Free Library Policy** **ATTACHMENT**
No recommendation made, but can bring to the board meeting pending Ritzman’s input on lines 23 and 24.
 - E) **Policy Agenda approval process**
Frank commented that if the agenda is going to change following his approval, then he would like the Library Director to let him know that the change to the agenda has been made.
9. **Recommendations**
 - A) **The Policy Committee makes the following recommendations to the Board of Library Trustees for its June 25, 2018 meeting:**

Approve the Library Card and Circulation Policy, the Meeting Room Policy, as amended; the Smoke Free Library Policy; and the Drug and Alcohol Free Library Policy, pending Ritzman's input on lines 23 and 24.

10. Adjournment

Frank Fokta, Chairman

Frank Fokta adjourned the meeting at 7:03 p.m.

Committee: Fokta, Reynolds, Weninger; Ex Officio: Conradt