

WEST CHICAGO PUBLIC LIBRARY DISTRICT
EVALUATION COMMITTEE
MEETING MINUTES
TUESDAY, SEPTEMBER 29, 2015
GROUP STUDY ROOM-SECOND FLOOR

CALL TO ORDER: The meeting was called to order at 1:00 p.m. by Patricia Weninger

ROLL CALL:

Committee Member Present: Richard Bloom, Corrine Jakacki-Dattomo, Patricia Weninger

MINUTES: No prior minutes to approve (initial meeting)

PUBLIC COMMENT: None

ADDITIONS/DELETIONS: None

NEW BUSINESS

- a) Reviewed several sample evaluations formats.
- b) Discussed and selected a format that was the most clear, concise and objective.
- c) Discussed and reviewed the job summary of the Library Director. The committee decided to rewrite the selected evaluation format so that it reflects the job summary of the Library Director.
- d) Began the process of reworking / rewriting the evaluation format using the directives set forth in the job summary.
- e) Agreed to meet on Tuesday, October, 6 at 11:00 a.m. to continue the rewrite.

RECOMMENDATIONS:

None at this time.

ADJOURNMENT: The meeting was adjourned at 1:50 p.m.