

WEST CHICAGO PUBLIC LIBRARY DISTRICT

INTERNET AND ELECTRONIC INFORMATION NETWORK

POLICY

The West Chicago Public Library District (WCPLD) offers free access to the Internet through public computers and Wi-Fi to users with their own personal devices. It is offered in support of the Library's mission to provide materials, resources and services to help community residents obtain information to meet their educational, professional, cultural, and social needs. Library staff may provide assistance to patrons in the use of electronic resources as time and staff knowledge permits.

Breach of Policy

The use of the Internet falls under the Library's Internet and Electronic Information Network User Agreement. Violation of any aspect of this policy (or of established Library procedures) may result in loss of computer privileges: two weeks for a first offense; six months for a second offense; and one year for each subsequent offense.

INTERNET AND ELECTRONIC INFORMATION NETWORK

PROCEDURES

User Responsibilities

Responsibility for what minors access on the Internet, Wi-Fi and Gaming Stations rests with parents or guardians. Children under 12 years of age may only access the Internet on the computers in the Library's Youth Services Department with a parent or guardian present during all Internet use.

Adults and those that are 12-17 years of age with signed Internet approval from a parent will be directed to use the computers in the Adult Services Department. Adults and those that are 12-17 years of age with signed Internet approval accompanied by children younger than 12 years of age must use the computers in the Youth Services Department.

Library staff cannot act in the place of parents in providing constant care and supervision of children as they explore the Internet or other electronic resources.

With Library staff approval, two users may share one computer session on one computer as long as their behavior or conversation does not disturb other users or Library staff.

Computer users are prohibited from: damaging or altering the Library's computer equipment or software; violating system security; or licensing agreements; using the network to harass other users; use of disruptive sound; violating a Federal or State law including, but not limited to, accessing material that is obscene or child pornography as defined by the Illinois Criminal Code, 720 ILCS 5/11-20 & 720 ILCS 5/11-20.1.

Time Limits

Users with a valid WCPLD card will receive a 60-minute computer session.

Extended time is available for any computer session until there is a reservation made on that computer.

Guest Passes

Adults without a library card who are 18 or over will be issued a guest pass by showing a valid photo ID.

Children 12-17 years of age who show a valid photo ID may only receive a guest pass if they have forgotten their library card with signed Internet privileges.

Children 12-17 years of age without signed Internet privileges may NOT use the computers.

Printing

Users may print from Library computer workstations to the Library's printer for a per-page fee.

Gaming Stations

The West Chicago Public Library District offers gaming stations for patrons to play in-house.

Young Adult Gaming Station

Patrons in 6th through 12th grade can use or check out controllers for the gaming station with a valid library card. Those who are younger than 6th grade or accompanied by children younger than 6th grade, must use the gaming station in the Youth Services Department.

Children's Gaming Station

Patrons younger than 6th grade or those who are accompanied by children younger than 6th grade are able to use the Children's gaming station with a valid library card.

Privacy

An individual's use of Library computer resources and Wi-Fi access is not monitored; however, users should have no expectation of privacy as all computers and printers are in view of other patrons and staff.

Disclaimer

The West Chicago Public Library District assumes no responsibility for any activities conducted by users of the Library computers. The Library reserves the right to modify this policy at any time. Use of the Library's network resources constitutes acceptance of the current version of the West Chicago Public Library District Internet and Electronic Information Network Policy.

Approved by Policy and Personnel Committee: May 16, 2005

Approved by the Board of Library Trustees: May 23, 2005

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**WEST CHICAGO PUBLIC LIBRARY DISTRICT
INTERNET AND ELECTRONIC INFORMATION NETWORK USER AGREEMENT**

1. I have read the policy and procedures concerning the use of the West Chicago Public Library District's (WCPLD) Internet and computer workstations and agree to abide by the stated terms.
2. I agree to pay any repair or replacement costs of the Library's equipment and software that has been damaged by myself or by minors for whom I am responsible.
3. I agree that the Library is not responsible for any damage to or loss of personal software, disks or equipment used in the Library's computer workstations.
4. I agree to follow all local, state and federal laws, including copyright laws and I understand that copyright laws restrict duplication of copyrighted software.
5. I agree that the Library has no control over the Internet and its resources, and that access, use, or transmission of information via the Internet computer workstations in the Library is the responsibility of the user. In the case of minors, it is a joint responsibility of the user and the parent or guardian.
6. I agree not to use the computer for illegal activities or unlawful communications such as threats of violence, obscenity, child pornography and harassment as defined by law.
7. I understand that the WCPLD reserves the right to modify the Internet policy at any time and I agree that the use of an Internet workstation in the Library constitutes acceptance of the current version of the policy.
8. I understand that failure to abide by the Internet policy may result in loss of all computer privileges, potential loss of library privileges and possible legal prosecution.

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INTERNET USER NAME (PLEASE PRINT)

LIBRARY CARD NUMBER

INTERNET USER SIGNATURE

DATE

For patrons under the age of 18:

As the parent or guardian of _____
CHILD'S NAME (PLEASE PRINT)

I give permission for my child to use the Internet workstations at the WCPLD and I understand the following:

- The Internet may contain material that is inappropriate for children under 18 years of age.
- The WCPLD does not use Internet filtering software.
- Library staff cannot act in the place of parents in providing constant care and supervision of children as they explore the Internet or other electronic resources. Responsibility for what minors read or view rests with parents or guardians.
- Parents or guardians are financially and legally responsible for any harmful activity and/or physical damage done or caused by their minor children.

PARENT OR GUARDIAN'S SIGNATURE

DATE